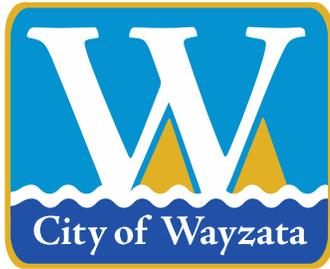


**Wayzata City Council Workshop Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, January 16, 2018**

WORKSHOP TOPICS FOR DISCUSSION:

- | | |
|--|--------|
| 1. Lake Effect Financing (5:30 p.m.) | Page 3 |
| 2. Simple Recycling (6:00 p.m. or immediately following) | Page 7 |
| 3. Parks and Trails Board Expansion (6:30 p.m. or immediately following) | Page 8 |



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke

City Manager:
Jeffrey Dahl

Date: January 11, 2018
To: The Honorable Mayor and Members of the City Council
From: Jeffrey Dahl, City Manager
Work Shop: Lake Effect Financing

Update

Staff is looking for more discussion on the Lake Effect Project timeline and clarification on which components the City will be financing.

Background

Upon completion of the Environmental Assessment Worksheet (EAW), one of the strategic initiatives in the 2017-2020 Strategic Plan is to move forward with design of the "City portion" of the project in 2018 and then construction in 2019.

As the Lake Effect Project has evolved, more clarification is needed as to what the City should plan to finance in order to ensure it has the necessary funds to complete the public components of the project.

Analysis

Over the past year, I have received unanimous feedback from the Council and Lake Effect Conservancy that supports the City moving forward (financing) with both the reconstruction of Lake Street and the development of the "Urban Park"---which is currently the parking lot at the southwest corner of Broadway and Lake streets. In addition, staff has been discussing with Civitas and the Lake Effect Conservancy about the benefits of designing the entire project in 2018 (including the Boardwalk, Eco Park, and Depot Park) to save money with the design process, and more importantly, increase momentum with the fundraising campaign.

Until 2017, the Capital Improvement Program did not show a financing plan for the Lake Effect Project. Since last year, staff has been working on a multi-faceted plan on how the City can fund its components over the next two years without having to issue debt

Steve McDonald will be in attendance to discuss the attached preliminary financing plan. In addition, members of the Lake Effect Conservancy will be in attendance to discuss the need to move forward with the design of the entire project in 2018.

Attachments

1. Lake Effect Map
2. Memo from Steve McDonald, dated January 10, 2018

LAKE EFFECT PARK PHASE I



Railroad Crossing
Safer Railroad Crossing at Barry

Lake Street and Lake/Broadway Urban Park
Expanded, safer pedestrian and bike realm, Urban Park that will be initially tested as Pop-Up Park.

Railroad Crossing
Safer Railroad Crossing at Broadway

Lake Walk Boardwalk with viewing terraces along lake edge from Eco Park to Depot, ecological restoration of lake edge

Depot Park
ADA accessibility to docks and lake walk

Eco Park Restoration of wetland, transformation of Section Foreman House to community center

MEMO

TO: JEFF DAHL - CITY MANAGER
FROM: STEVE MCDONALD - AEM FINANCIAL SOLUTIONS, LLC
SUBJECT: FINANCING OF LAKE EFFECT PROJECT
DATE: 1/10/18

Introduction

Upon your request, we reviewed the proposed financing plan for the Lake Effect project and have summarized our observations below.

This is intended to show the sources and uses if the council deems this project the highest priority.

The sources and uses of the project are summarized in the following table:

	City Portion of Lake Street	City Portion of Urban Park	Other Design Items	Total
Project Expenditure Budget				
Construction	\$ 1,974,953	\$ 1,102,133	\$ 329,800	\$ 3,406,886
Construction Contingency	296,243	165,320		461,563
Design	268,950	172,300		441,250
Total Cost	\$ 2,540,146	\$ 1,439,753	\$ 329,800	\$ 4,309,699
Project Revenue Budget				
Allocated Revenues				
CIP	\$ 1,290,000	\$ -	\$ -	\$ 1,290,000
Potential Revenues				
TIF from Pooling District 6	250,000			250,000
TIF eligible expense	500,146			500,146
Library fund transfer over 5 years	100,000			100,000
Widsten excess fees over 5 Years		1,000,000		1,000,000
Park dedication		250,000		250,000
Excess fund transfer		139,753	329,800	469,553
Design savings if Urban park and Lake street are constructed together		50,000		50,000
Three Rivers grant	400,000			400,000
				-
Total Revenue	\$ 2,540,146	\$ 1,439,753	\$ 329,800	\$ 4,309,699
Excess/(shortfall)	\$ -	\$ -	\$ -	\$ -

The project costs were estimated by the City.

The revenue sources were reviewed and agreed to supporting documentation as follows:

CIP – The \$1.290 mil is reflected in the City’s CIP document as of November 2017. A \$305,000 excess revenue transfer from 2016 has already been made.

The remaining \$985,000 is scheduled to be paid from other capital improvement plan (CIP) funds in 2018.

TIF from Pooling District 6 – This amount totaling \$250,000 would be consistent with the TIF plan if the City hits the valuations identified in the cash flow projections.

TIF eligible expense – This represents costs in TIF district 6 that are eligible for reimbursement.

Library fund transfers over 5 years – Based on review of the capital needs of this fund, it appears reasonable to reallocate \$150,000 of funds to the Lake Effect.

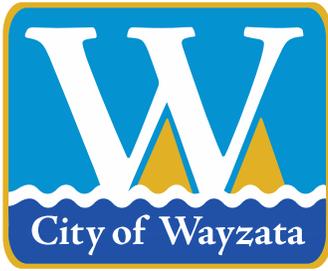
Widsten excess fees over 5 years – This amount totaling \$1,000,000 would be available after the payment of the existing inter-fund loan between the Widsten district and the various funds the provided financing for the ramp project. These funds were intended to be repaid upon successful TIF district modification through the special legislation completed in 2017.

Park dedication – This revenue results from anticipated fees generated from the new development within TIF 6.

Excess fund transfer – This would result from any excess funds determined upon completion of the year-end financial close. Based on a preliminary review of 2017 results it appears reasonable that there would be between \$400 and \$500 thousand dollars available for transfer.

The other savings are based on internal estimates and the Three Rivers grant amount is based on discussion with the park.

In summary, the financing plan appears reasonable and is supported by prior memo and current CIP plans. We appreciate the opportunity to assist the City in this analysis. Please contact me if there are further questions.



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Steven Tyacke

City Manager:
Jeffrey Dahl

Date: January 9, 2018
To: The Honorable Mayor and Members of the City Council
From: Mike Kelly, City Engineer/Asst. Director of Public Works
Work Shop: Simple Recycling

Update

Simple Recycling program that provides free and year-round curbside textile collection on the same day as your recycling collection day. The program has been operating in several Hennepin County communities for many months and discussion is needed with the Council to determine whether this is a service that might be beneficial to the community.

Background

In September of 2017, staff was asked to look provide additional information on Simple Recycling, a free, year-round curbside textile collection program.

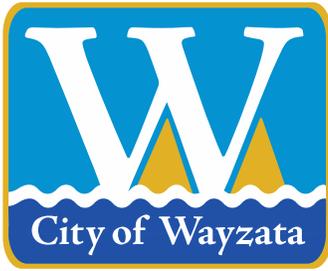
Public Works staff met with a representative from Simple Recycling in late October and were presented information on the program and its potential benefits.

The program primarily focuses on clothing and accessories but they also take small usable household discards. A complete list of acceptable materials, as well as additional information on the program, is available on their website, www.simplerecycling.com.

Analysis

Paul Gardner, Director, Regional Municipal Partnerships will present information about the program. Some basic information about the program, from their website, can be found below.

- Simple Recycling programs are offered free of cost to cities, residents and participants.
- Simple Recycling a not a nonprofit organization. They are a for profit recycler that is committed to offering residents the most simple and easy way to keep usable materials from the landfill.
- Clothing and household discards are placed in an orange bag and set separately alongside existing trash and recycling bins and picked up on the same day as current trash and recycling pickup.
- Current participating cities include: New Hope, Shorewood, St. Louis Park, and Stillwater
- This would be a contracted service, with terms to be negotiated prior to implementation.



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Jeffrey Dahl

Date: January 11, 2018
To: The Honorable Mayor and Members of the City Council
From: Jeffrey Dahl, City Manager
Work Shop: Parks and Trails Board Expansion

Update

Staff is looking for more discussion on this item.

Background

After going through the Boards/Commission/Appointments interview process late in 2017, the Council directed staff to explore the possibility of adding a seat to the eight-person Parks and Trails Board (Please see attached roster and history of the board). Currently, there is no vacancy on the Parks and Trails Board.

The City Council was impressed with applicant Gerald Osband but did not appoint him to the Parks and Trails Board. Since then, staff has reached out to Mr. Osband to let him know of the Council's consideration to expand the Board and their desire to, at a minimum, get Mr. Osband involved with the Parks Master Plan Process.

Analysis

Like any issue, there are pros and cons. I believe there are two reasons for adding another seat:

- An additional seat would allow an odd number of seats, which is preferable for voting; and
- To allow another interested community member to participate.

Reasons for not adding another seat are:

- The size of the group would be even larger and more difficult to schedule and manage; and
- Expanding the group in order to appoint a specific individual could set a bad precedent.

At their December meeting, the Parks and Trails Board discussed this item and preferred to appoint Gerald Osband to the Master Plan Committee rather than expand the Parks and Trails Board. Chair Dan Baasen will be in attendance to answer any questions.

Attachments

1. Roster and History of the Parks and Trails Board, Undated

PARKS & TRAILS BOARD APPOINTED BOARD MEMBERS-HISTORY

	1	2	3	4	5	6	7	8
2013	Baasen-2yr	Babcock-3yr	Cunningham-3yr	Randolph-1yr	Himes-2yr			
2014	Baasen-1yr	Babcock-2yr	Cunningham-2yr	Randolph-3yr	Evans-1yr			
2015	**Baasen-1yr	Babcock-1yr	Cunningham-1yr	Randolph-2yr	Evans-3yr	McWethy-3yr	Showalter-3yr	Purdy-2yr
2016	**Baasen-1yr	Babcock-3yr	Cunningham-3yr	Randolph-1yr	*Evans/Bader-2yr	McWethy-2yr	Showalter-2yr	Purdy-1yr
2017	**Baasen-1yr	Babcock-2yr	Cunningham-2yr	Randolph-3yr	Bader-1yr	McWethy-1yr	Showalter-1yr	Purdy-3yr
2018	**Baasen-1yr	Babcock-1yr	Cunningham-1yr	Randolph-2yr	Bader-3yr	McWethy-3yr	Showalter-3yr	Purdy-2yr
	Chair	Vice Chair						

*-Board Member Evans resigned from the board 09/08/2016.

**-1 yr Special Appointment as Executive Board Chair

Resolution No. 34-2012 Adopted by the Wayzata City Council this 17th day of July, 2012
 NOW, THEREFORE, BE IT RESOLVED, that the Wayzata City Council shall at a later date formally appoint (5) citizen members to staggered terms and a staff liaison to serve on the Park and Trails Board, after taking applications and interviewing potential candidates.

Resolution No. 42-2013 Adopted by the Wayzata City Council this 17th day of December, 2013
 NOW, THEREFORE, BE IT RESOLVED, that the Wayzata City Council wishes to formally increase the membership on the Parks and Trails Board from a five (5) citizen member board to a board consisting of a range of between five (5) and seven (7) citizen members, of which one (1) of these members may be a non-resident or Wayzata based business owner.

Resolution No. 41-2014 Adopted by the Wayzata City Council this 16th day of December, 2014
 NOW, THEREFORE, BE IT RESOLVED, that the Wayzata City Council wishes to formally appoint, as needed from time to time, an additional Board member to serve on the Parks and Trails Board as the Executive Board Chair for a period of one year as needed for continuity of the Board.

CITY OF WAYZATA

RESOLUTION NO. 34-2012

**A RESOLUTION ESTABLISHING AN ADVISORY PARK AND TRAIL BOARD FOR
THE CITY OF WAYZATA**

WHEREAS, the City of Wayzata's park and trail amenities are significant assets to the quality of life of the community; and

WHEREAS, in the Spring of 2011, the City Council formed a ten (10) member Park and Trails Taskforce of citizens and policymakers to survey and evaluate the City's existing park and trail resources, and provide recommendations on future action for the City's park and trail assets; and

WHEREAS, the Park and Trails Taskforce met from April 2011 to April 2012, and presented their final report to the City Council on April 17, 2012 (the "Park and Trails Report"); and

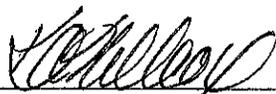
WHEREAS, one of the recommendations of the Park and Trails Report was to establish an advisory board to champion parks and trails in the City and advise the City Council on issues related to park improvements, trail expansion, and maintenance needs, as well as how to allocate Capital Improvement Plan (CIP) funds; and

WHEREAS, the Wayzata City Council adopted the Park and Trails Report and expressed interest in establishing such a Park and Trails Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Wayzata City Council formally establishes a five (5) member Park and Trails Board to advise the City Council on park and trails related matters.

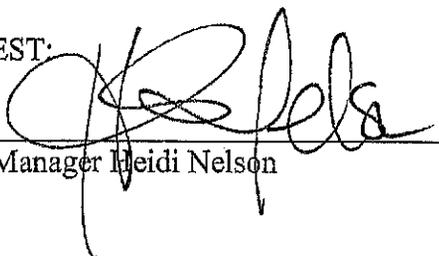
BE IT FINALLY RESOLVED, that the Wayzata City Council shall at a later date formally appoint five (5) citizen members to staggered terms and a staff liaison to serve on the Park and Trails Board, after taking applications and interviewing potential candidates.

Adopted by the Wayzata City Council this 17th day of July, 2012.



Mayor Kenneth Willcox

ATTEST:



City Manager Heidi Nelson

RESOLUTION NO. 42-2013

A RESOLUTION AMENDING RESOLUTION NO. 34-2012 TO INCREASE THE MEMBERSHIP AND ALLOW WAYZATA RESIDENTS, WAYZATA BASED BUSINESS OWNERS AND NON-RESIDENTS TO SERVE ON THE ADVISORY PARKS AND TRAILS BOARD FOR THE CITY OF WAYZATA

WHEREAS, On July 17, 2012, the Wayzata City Council approved Resolution No. 34-2012 establishing an advisory Parks and Trails Board consisting of five (5) citizens; and

WHEREAS, it is the desire of the Wayzata City Council to amend Resolution No. 34-2012 to allow additional membership on the Parks and Trails Board, and to allow Wayzata residents, Wayzata based business owners and non-residents to serve as members.

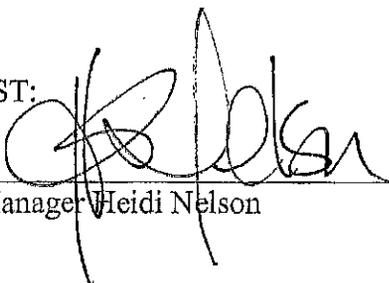
NOW, THEREFORE BE IT RESOLVED, that the Wayzata City Council wishes to formally increase the membership on the Parks and Trails Board from a five (5) citizen member board to a board consisting of a range of between five (5) and seven (7) citizen members, of which one (1) of these members may be a non-resident or Wayzata based business owner.

BE IT FINALLY RESOLVED, that the members of the Parks and Trails Board shall be appointed to staggered three-year terms.

Adopted by the Wayzata City Council this 17th day of December, 2013.



Mayor Kenneth Willcox

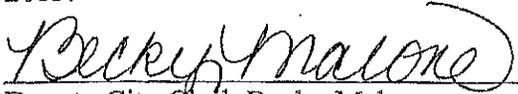
ATTEST:


City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption: Anderson
Seconded by: Mullin
Voted in favor of: Amdal, Anderson, Mullin
Voted against: Tanner, Willcox
Abstained: None
Absent: None
Resolution: Adopted

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 17, 2013.



Deputy City Clerk Becky Malone

SEAL

RESOLUTION NO. 41-2014

A RESOLUTION AMENDING RESOLUTION NO. 34-2012 AND RESOLUTION NO. 42-2013 TO ALLOW THE WAYZATA CITY COUNCIL TO APPOINT AN ADDITIONAL MEMBER TO SERVE ON THE PARKS AND TRAILS BOARD AS THE EXECUTIVE BOARD CHAIR FOR THE CITY OF WAYZATA

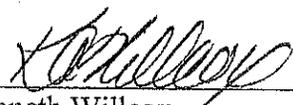
WHEREAS, On July 17, 2012, the Wayzata City Council approved Resolution No. 34-2012 establishing an advisory Parks and Trails Board consisting of five (5) citizens and a staff liaison; and

WHEREAS, on December 17, 2013, the Wayzata City Council approved Resolution No. 42-2013 to allow additional membership on the Parks and Trails Board consisting of a range of between five (5) and seven (7) citizen members, and to allow one (1) of these members to be a non-resident or Wayzata based business owner; and

WHEREAS, it is the desire of the Wayzata City Council to appoint an additional Board member to serve as the Executive Board Chair of the Parks and Trails Board.

NOW, THEREFORE BE IT RESOLVED, that the Wayzata City Council wishes to formally appoint, as needed from time to time, an additional Board member to serve on the Parks and Trails Board as the Executive Board Chair for a period of one year as needed for continuity of the Board.

Adopted by the Wayzata City Council this 16th day of December, 2014.



Mayor Kenneth Willcox

ATTEST:



City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption: Amdal

Seconded by: Anderson

Voted in favor of: Amdal, Anderson, Mullin, Tanner, Willcox

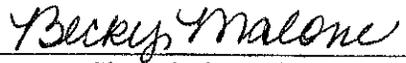
Voted against: None

Abstained: None

Absent: None

Resolution: Adopted

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 16, 2014.



Deputy City Clerk Becky Malone

SEAL