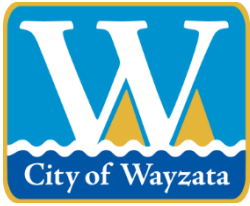


**Wayzata City Council Workshop Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
TUESDAY, JANUARY 4, 2022**

WORKSHOP TOPICS FOR DISCUSSION:

1. Update of Boards and Commissions 2022 Work Plan (5:45-6:30 p.m.)



City Council Workshop City Council Agenda Report

MEETING DATE: January 4, 2022	WORKSHOP AGENDA ITEM: 1
TITLE: Update of Boards and Commissions 2022 Work Plan (5:45-6:30 p.m.)	
PREPARED BY: Emily Goellner, Community Development Director, Nick Kieser, Parks Planner	
REVIEWED BY: Jeffrey Dahl, City Manager	

DISCUSSION OBJECTIVE:

To review and discuss the 2021 accomplishments and 2022 Work Plans of Wayzata's Boards, Committees, and Task Forces.

BACKGROUND:

Below is a high level summary of the 2021 accomplishments and proposed 2022 Work Plans for the Energy and Environment Committee, Parks and Trails Board, Heritage Preservation Board, Panoway District Committee, Volunteer Committee, Section Foreman House Design Review Committee, and the Zoning Task Force. A more formal annual report will be presented to the Council at a future meeting. The 2021 accomplishments are listed to provide more context into the 2022 work plans for each group. A member of each group or staff will be present at the workshop to provide additional information.

Energy and Environment Committee **2021 Accomplishments**

City Facility Improvements:

- Set up B3 Benchmarking for City Hall, Public Works, and Fire Station and completed energy audits for City Hall and Public Works
- Met with three solar panel installer companies
- Wayzata accepted into the EV fleet study program with Xcel Energy and currently working through proposal to conduct study
- Received ~200 free LED light bulbs to use in City facilities

Communications, Education, and Outreach:

- Hosted EV event at City Hall with educational speaker and EV vehicles---over 80 people attended along with five dealerships.
- Sent out utility bill inserts to every household for Home Energy Squad visits and reached out to multi-family building and commercial building owners and received 300 LED packages to give out to tenants---received confirmation that ~four multi-family property owners will conduct a building audit
- Updated City website and logo and participated in Mayor's Minutes Podcast
- Co-hosted a booth at JJ Hill Days and updated website with residential resources

Proposed 2022 Work Plan

- Continue to implement Energy Action Plan such as: EV fleet study, funding for energy squad visits, EV event, LED kit giveaway, and budget plan for switching to LED lights in City buildings
- Bring recommendation forward to Council regarding municipal solar installation
- Communicate Wayzata sustainability success stories and conduct outreach campaign to under-resourced households

- Add additional city buildings into B3 to track energy use (Muni/liquor store) and start tracking natural gas usage
- Support tree education and giveaway event

Parks and Trails Board **2021 Accomplishments**

- Created plan for Beach playground equipment and started installation
- Researched community garden options
- Created P&T Board bylaws
- Worked with Wayzata Community Ed on programming events
- Organized Sunday Music in the Park and Maple Tree Tapping events
- Installed canoe/kayak rack at little beach
- Researched additional revenue-generating ideas
- Started boat slip fees discussion
- Introduced new Parks Planner position
- Placed park feedback signs throughout the parks

Proposed 2022 Work Plan

- Implement Klapprich Park playground engagement, design, and construction
- Finish installation of beach playground equipment
- Finalize platform tennis location
- Reconstruct Wayzata Middle School tennis courts
- Create park wayfinding signage
- Add and/or maintain parks programming, such as family skate night at Klapprich Park, maple tree tapping, music in the park series, Earth Day
- Conduct additional research into community gardens
- Research grants to apply for

Heritage Preservation Board **2021 Accomplishments**

- Gained Heritage Preservation Site Designation for the Trappers Cabin
- Aided in the Section Foreman House National Register Designation
- Participated in the Design Review Committee for the Section Foreman House
- Helped start the Just Deeds program in Wayzata
- Reviewed other sites to be designated as Heritage Preservation Sites
- Engaged the public and community through an interview for Channel 5 as well as a booth at James J. Hill Days

Proposed 2022 Work Plan

- Recruit additional members to the Board to achieve a quorum
- Continue the Section Foreman House design and approval process
- Create interior displays for the Section Foreman House in collaboration with Historical Society
- Conduct outreach and education for Just Deeds, collaborate with partners from initial housing justice education events
- Act as a partner on Burial Grounds plaque dedication and education planning
- Designate Bushaway Road as a historic site of interest and assemble past documentation
- Create a statement to commemorate the history of the Blake School site

- Create marketing materials for Historic Preservation Site designation process

Panoway District Committee

2021 Accomplishments

- Appointed new Committee to manage the Panoway space
- Created community input portal with QR code for feedback on Panoway
- Reviewed operations and maintenance report and parking study results
- Discussed pedestrian, bicyclist, and vehicle safety measures and opportunities for event/programming
- Chose new trail decals to improve safety and transportation flow
- Ordered new signs for the restroom

Proposed 2022 Work Plan

- Research and recommend “open street” concept for specific summer, spring, and fall weekend days
- Continue to monitor community input portal
- Work with the community to create an active, safe, and friendly space

Section Foreman House Design Review Committee

2021 Accomplishments

- Created a new committee with stakeholders such as; Wayzata Heritage Preservation Board, Wayzata Historical Society, New History, YMCA, Sailing Center, Wayzata Community Ed, and Wayzata Conservancy in order to finalize design and use of structure
- Issued a request for proposals for architectural services, conducted interviews, and selected Cushing Terrell
- Conducted site visits to the Section Foreman House and created preliminary floor plans
- Received the Minnesota Historical Society Legacy Grant for \$50,000 for design documents
- Cleaned up the exterior and interior of the SFH

Proposed 2022 Work Plan

- Finalize restoration plans for the SFH
- Research additional funding opportunities
- Complete bidding process for proposed plans
- Implement community engagement
- Perform any additional interim restoration work
- Conduct additional information tests (geotechnical tests, paint tests, etc.)

Zoning Study Task Force

2021 Accomplishments

- Completed community survey about Design Standards that gathered over 350 responses
- Approved new Design Standards that were adopted by City Council
- Approved amendments to Residential and Commercial Zoning Districts
- Reviewed amendments to the Tree Preservation Ordinance

Proposed 2022 Work Plan

- Complete amended zoning regulations for solar voltaic panels
- Complete amendments to Planned Unit Development and Subdivision Ordinances
- Complete amendments to Tree Preservation Ordinance
- Begin review of Shoreland, Wetland, and Floodplain Overlay District Ordinances

Volunteer Committee
Proposed 2022 Work Plan

- Staff and community work together to create a Volunteer Committee
- Discuss new volunteer opportunities
- Create outreach materials to gain interest and participation
- Help to improve participation in current volunteer opportunities

ATTACHMENTS:

None