



Wayzata Parks and Trails Board Meeting Agenda

Wednesday, February 21, 2018
6:00 pm

Wayzata City Hall, Community Room
600 Rice Street East
Wayzata, Minnesota

1. **Call to Order, Roll Call**
2. **Approval of Minutes of January 17, 2018 Board Meeting**
3. **Approval of Agenda for February 21, 2018 Board Meeting**
4. **Public Comments**
5. **Old Business**
 - a. **Update on Platform Tennis progress**
 - b. **Update on July 4, 2018 Boat Parade, discussion**
 - c. **Communications Update**
 - d. **Summer Music Series**
 - i. **Location, contracts, schedule, & dates**
 - e. **Community Education**
 - i. **Kickoff dates and expectations**
 - ii. **Curriculum and promotion**
 - f. **Master Plan Process and Meeting Schedule for Feb.- June 2018**
6. **New Business**
 - a. **Maple Tree Tapping program 2018**
 - b. **Citizen Advisory Group discussion**
7. **Other Business**
8. **Adjourn**

Wayzata Parks & Trails Board Meeting Minutes, January 17, 2018

Chair Baasen called the meeting to order at 6:08PM.

Present: Baasen, Bader, Babcock, Randolph, Cunningham and Public Works Director Dave Dudinsky and City Engineer Mike Kelly.

Absent: Purdy, Showalter and McWethy

Agenda for January 17, 2018 meeting were approved.

Minutes for December 6, 2017 meeting were approved as written. Motion: Babcock; Second: Cunningham; unanimously approved.

Comment: Baasen spoke to council about adding additional member and council agreed that board would stay the same for 2018. Motion: Bader; Second: Randolph; unanimously approved.

Old Business:

- a. **Review of 2018 CIP Projects** – Dudinsky reviewed the CIP for 2018 and outlined what was accomplished in 2017 and what is planned for 2018.
- b. **Update on Platform Tennis; current status & next steps** – McWethy and Baasen met with the City Planner on the process of submitting the platform tennis plan and can run concurrently with the Mater Plan. One item that was recommended is to have neighborhood meetings. The planting of the water tower may delay the platform tennis timeline. Site A is South of the playground. And site B is East of the tennis courts where the bocce ball courts currently are located. The bocce ball courts would be relocated.
- c. **Update on July 4, 2018 Boat Parade** – Funds available for the bond required. It will be held 2PM, July 4th and seeking to use the pavilion as the stage area. Sailing school is willing to volunteer to chart the course. There will be a modest registration fee. There will be no water patrol during this event. Chamber of Commerce is interested in being partners.
- d. **Discuss P&T Brochure Update** – Bader met with Kristin Classey and is reviewing the names of the Parks and considering the approach to soliciting designers. It was brought to the attention of the board that it may be advantageous to wait until the Master Plan is complete until the brochure is upgraded. This may not be completed in time for the Spring Kick-off.
- e. **Communication Update** – Bader got the January newsletter out. She also started the communication plan for the Music in the Park.

- f. **Summer Music Series** – Randolph proposed to have the concert series every Sunday in June. Would like to talk with Chamber of Commerce and it could be an enhancement to the Art Experience. Babcock would like to investigate the possibility of the Great Lawn as a concert site. Two bands are confirmed thus far. Babcock and Randolph will talk with the Chamber and the property manager for the Great Lawn and come back to the board with the information on the sites. All bands need to provide a certificate of insurance.

New Business:

- a. **Board Structure and P&T Citizens Advisory Group** – Confirmed from council that 7 board members and a chair remains the same. Chair continues on a year-to-year basis. Confirmed that board will wait until coordinator is hired to discuss the citizens' advisory group. There will be a council liaison for this group.
- b. **Park & Trails Master Plan Update** – RFPs have been submitted to 9 groups. There have been 6 responses received by the deadline. Board members Bader, Babcock and Purdy will review the resumes. Once narrowed down, the full board will review the recommended responses and agree on the best #1 and #2 candidates. Steve Tyacke will be the council liaison for this process. Once a coordinator is in place the board will decide if/when workshops are needed.

Other Business:

- a. Trucks parking in city beach – Babcock was asking why trucks are parked are on the beach. Given there a skating rink and fire pit are there now, would like to approach the planning commission and city council on getting a no parking sign placed.
- b. Discussed a social event to say farewell to Dave Dudinsky in his retirement and welcome Mike Kelly as the new Public Works dept. liaison.
- c. In absentia, McWethy (via Baasen) brought up that residents are asking for shovels to get snow off the ice themselves. Dudinsky has stated there is a no shovel policy and the city maintains the ice rink.
- d. Dudinsky updated the board that the January board meeting would be his last meeting present. His last day with the City is April 30.

The meeting adjourned at 7:56PM. Motion by Bader and seconded by Randolph.

Respectfully submitted by Joanie Cunningham

Note: Next scheduled meeting is February 21.