

WAYZATA CITY COUNCIL

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street

Tuesday, December 6, 2022

7:00 PM

ZOOM INFORMATION

[Click here to join Zoom Mtg](#)

[Meeting ID: 846 1054 8011](#) [Passcode: 337514](#)

Members of the public may watch and listen remotely by viewing the meeting on Channel 8, WCTV, and at the City's website at www.wayzata.org/WCTV.



Public comment during the Public Forum and/or Public Hearing portions of the meeting may be provided in person at the meeting, in advance, or by logging into the zoom call and raising your hand during the public hearing. **When your name is called in the meeting, you will be seen and heard in our Council Chambers and the cable channel.** You will be asked to unmute and then you may begin your comment. All public comments must include your full name and address.

The City encourages comments or questions about items on the agenda and, when possible, requests that you submit them in advance by emailing PublicComment@wayzata.org, calling City staff at 952-404-5323, or mailing Wayzata City Hall at 600 Rice St E, Wayzata, MN 55391 (Attn: Public Comment).

6:15 p.m. Dinner Available for Wayzata City Council - Conference Room

WORKSHOP TOPICS FOR DISCUSSION:

- **Conduct Interviews for Board and Commissions Vacancies (4:30-5:30 p.m.)**
- **Discussion of Legislative Priorities (5:30-6:15 p.m.)**

7:00 PM - CITY COUNCIL MEETING

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Public Forum (3min/person)**
6. **New Agenda Items**
7. **Consent Agenda**
 - a. Approval of Joint HRA/City Council Workshop Minutes of July 27, 2022 and City Council Regular Meeting Minutes of November 15, 2022
 - b. Approval of Check Register
 - c. Approval of Municipal Licenses
 - d. Approval of Independent Contractor Agreement for Audio and Video Production Services
 - e. Adoption of Resolution 59-2022 Amending Municipal Fees for 2023
 - f. Adoption of Resolution 65-2022 Designating a Precinct and Polling Place for 2023
 - g. Receipt of Quarterly Financial Report
 - h. Adoption of Resolution 61-2022 Approving Donation from the Minneapolis Foundation on behalf of the Miles Family Fund
 - i. Adoption of Resolution 63-2022 Supporting Application Submittal for the 2022 MnDOT Active Transportation Grant Program
 - j. Adoption of Resolution 64-2022 Approving Grant Agreement to State Transportation Local Road Improvement Program
 - k. Adoption of Resolution 68-2022 Appointing Bennett Myhran as City Forester

8. Public Hearing

- a. Consider Adoption of Resolution 62-2022 Approving Modification to the Redevelopment Plan for the Central Area Redevelopment District (CARD) and the Proposed Modifications of Tax Increment Financing (TIF) District Nos. 3, 5, and 6 and Approving the Plans
- b. Consider Adoption of Resolution 76-2022 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2023 and Adoption of Resolution 77-2022 Approving the Final 2023 Budgets

9. New Business

- a. Consider Approval of an Agreement for Collection of Garbage, Recycling, and Organics Services with Randy's Sanitation LLC dba Republics Services
- b. Consider Adoption of Resolution 66-2022 Approving the Planned Unit Development Concept Plan, Building Height Variance, and Shoreland Impact Plan/Conditional Use Permit for Building Height for Westway Condominiums at 201 Lake Street East
- c. Consider Adoption of Resolution 69-2022 Appointing Charter Commission Members
- d. Consider Adoption of Resolution 70-2022 Appointing Housing and Redevelopment Commissioner
- e. Consider Adoption of Resolution 71-2022 Appointing Energy and Environment Committee Members
- f. Consider Adoption of Resolution 72-2022 Appointing Parks & Trails Board Members
- g. Consider Adoption of Resolution 73-2022 Appointing Planning Commissioners
- h. Consider Adoption of Resolution 74-2022 Appointing Heritage Preservation Board Members

10. City Manager's Report and Discussion Items

11. Public Forum (as necessary)

12. Adjournment

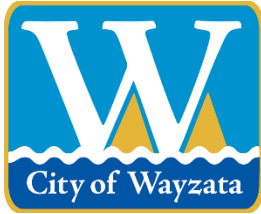
Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - December 20, 2022
Planning Commission - December 5, 2022

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event.
All members of the public are welcome.



DRAFT

2023 LEGISLATIVE PRIORITIES

EXECUTIVE SUMMARY

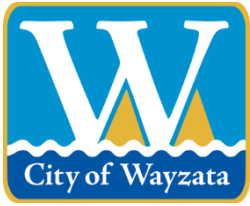
The City of Wayzata participates in the League of Minnesota Cities, Minnesota Association of Small Cities and Metro Cities and generally supports their legislative platforms. This legislative agenda is intended to advocate specifically for projects and policies that support the long-term success of Wayzata community's residents and businesses. The City continues to contract with Lockridge, Grindal, and Nauen to assist with advocacy.

PRIORITIES

Bonding Requests. Bonding was pursued for Panoway in 2020 and 2022. Of the \$10 mil requested, \$4 million was secured in 2020. There is an opportunity to pursue further bonding support for future phases of Panoway or other projects. Panoway was included in 2022 Governor's Recommendations for the Capital Budget, but a bonding bill was not passed by the legislature. The Legislature has indicated their interest in funding multi-phase projects where funding has already been secured. A bonding request was submitted for the remaining \$6 mil in summer 2021 and can be carried into 2023. The Governor's office indicated that they would be considering inflationary adjustments to the requests.

Sales Tax Exemption on Construction Materials. The City supports a sales tax exemption for the purchase of construction materials for Panoway. The City sought a sales tax exemption on construction materials for public construction projects, but the tax bill was not passed in 2022. There is no statewide policy to grant the exemption, but communities are able to pursue an exemption on an individual project basis.

Local Option Sales Tax/Special Local Option Sales Tax. Over the past two years, staff has received more info about Local Option Sales Tax in terms of the implementation process and accumulation of data which would determine if the City wanted to continue exploring implementation, which is consistent with the City's overall strategic initiative of diversifying revenues.



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.a
TITLE: Approval of Joint HRA/City Council Workshop Minutes of July 27, 2022 and City Council Regular Meeting Minutes of November 15, 2022	
PROPOSED MOTION: To Approve the Joint HRA/City Council Workshop Minutes of July 27, 2022 and City Council Regular Meeting Minutes of November 15, 2022	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the minutes.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The HRA approved the July 27th minutes at their meeting on November 22nd.

ATTACHMENTS:

1. July 27, 2022 Joint HRA/CC Minutes (draft)
2. November 15, 2022 CC Minutes (draft)

07/27/2022 DRAFT Minutes from Joint Housing and Redevelopment Authority/City Council Workshop Meeting

CALL TO ORDER

HRA Executive Director/City Manager Dahl called the joint meeting of the Housing and Redevelopment Authority and City Council to order at 7:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

HRA Members Present: Commissioners Bob Ambrose, Terri Huml, Steve Fox, Dan Koch, and Thomas Shaver

City Council Members Present: Jeff Buchanan, and Molly MacDonald.

City Staff present: Executive Director Jeff Dahl, Community Development Director Emily Goellner, Assistant Planner Valerie Quarles, Permit Technician Megan McCrady, and City Clerk Kathy Leervig.

INTRODUCTIONS AND ICE BREAKER

HRA Executive Director/City Manager Dahl asked the Council, HRA, and staff to introduce themselves, share miscellaneous tidbits about their lives, and give a brief statement about what they feel is the City's most significant housing need.

The participants took turns participating in the introductions and the ice breaker activities.

OVERVIEW OF WHY WE ARE HERE

HRA Executive Director/City Manager Dahl explained the robust discussions that were held by the HRA last year regarding their focus on the blighted areas on the west end of downtown. He stated that the HRA decided, about a year ago, to shift the priority to housing and noted that it has also been discussed at a high level by the City Council. He explained that this meeting is designed to make sure that the HRA and the Council align prior to investing time, money, and resources, into developing plans to accomplish this goal.

BACKGROUND ON THE IMPORTANCE OF ALIGNED HOUSING POLICY

Commissioner Huml noted that she thinks the whole point of having these discussions with the Council was so the HRA did not travel down one road and find later that the Council thought they should have traveled a different road.

HRA Chair Shaver gave a brief overview of some of the efforts that the HRA has made related to affordable housing and noted that he would love to hear if there were strategic elements within the City Council initiatives that are a high priority.

07/27/2022 DRAFT Minutes from Joint Housing and Redevelopment Authority/City Council Workshop Meeting

Councilmember Buchanan stated that from his perspective, he thinks Lake Street is 'on its way'. He stated that they are doing a study on the Wayzata Boulevard corridor which he feels will be key and noted that he is keenly focused on east of Central and how to get ahead of development rather than just reacting to what is being brought. He stated that he is hoping that part of the Wayzata Boulevard Corridor Study will give the City the ability to provide affordable housing.

Councilmember MacDonald shared the frequent feedback she has gotten from residents questioning why the City doesn't just put 'this over there'. She explained that it is because they don't understand that the City does not have tools in place or a lot of control over those things. She stated that she thinks having a thoughtful study done in order to help address some of those issues and perhaps could open up the door on retraining thoughts on density.

SUMMARY OF WAYZATA HOUSING INFORMATION

- A.** Definitions of Affordable Housing
- B.** Community Information from Comprehensive Plan and U.S. Census
- C.** 2022 Residential Assessment
- D.** 2022 Community Survey Information

HRA Executive Director/City Manager Dahl gave a presentation on Wayzata Housing asked Planner Quarles to share some thoughts on how the City can be more 'resilient'.

Planner Quarles stated that is important to remember that the market will not always do the same thing so, for example, if the City goes all in on one type of housing, the market may shift, which means those types of units may not make much sense to be the largest majority of the most recent housing stock.

A Commissioner asked if it was possible to go against market trends.

Planner Quarles stated that the City cannot necessarily stop the market from doing what it is going to do, but noted that she thinks there is a difference between leaning into it and making sure that other potential trends are being supported.

Commissioner Huml noted that she considers a 'resilient' community as being self-sufficient.

HRA Executive Director/City Manager Dahl stated that in addition to this group agreeing that this is a need, the community survey results also gave this same feedback. He stated from the survey, most people agreed that the quality of life in Wayzata is good and there isn't much to complaint about but felt that there were not enough starter homes. He reviewed some of the statistics garnered from the community survey related to housing and noted that it essentially echoes the sentiments of the HRA and the Council.

07/27/2022 DRAFT Minutes from Joint Housing and Redevelopment Authority/City Council Workshop Meeting

Councilmember Buchanan stated that he thinks the definition of a 'starter home' can be broadened to be an apartment and not just a single plot of land with a home.

Community Development Director Goellner noted that with regard to a regional obligation, it is clear that there is a national housing shortage so this problem is not unique to the City. She stated that because of this, it is important to have context of what other nearby communities are doing as well as the entire Twin Cities market. She stated that the housing policy information staff will share will be more about the whole region and market and not just within the City. She explained that when they worked on the Comprehensive Plan, they held 17 community meetings as part of that process and affordable housing was one of the things that bubbled up during that process as well. She gave an overview of the different definitions of affordable housing and the importance of looking at affordable housing at a macro level and not a micro level. She gave an overview of Area Median Income (AMI) and noted that it is important to keep in mind that half of the households in the Twin Cities earn less and half earn more which is why using the median is a nice place to start when it comes to policy making. She reviewed data surrounding household income in the City and explained that about half of the residents are making \$100,000 or more.

HRA Executive Director/City Manager Dahl noted that places like Rogers have a higher household income, but it is typically because they have two heads of households working and much of the City's population is older and not working or are retired.

Community Development Director Goellner reviewed the rental data which is from 2016 and noted that they are awaiting more recent data. She noted that one unique thing is that the mix is about 50/50 in the City. She stated that in the 2040 Housing Plan, they noted that they want to see the diverse mix of housing units at varying affordability levels.

HRA Chair Shaver stated that he finds it astounding that half of the housing units are rentals and explained that he thinks that it definitely outside the norm of most communities.

HRA Executive Director/City Manager Dahl stated that rental is a bit over one-third because there are a lot of owner occupied condos, for example. He stated that he thinks that an important distinguisher is that the City has a lot more multi-family than it has rental. He stated that it is still important to note that the City's rental percentage is higher than most communities.

Councilmember MacDonald asked if there was any historical context of how the City came to be this way.

Community Development Director Goellner stated that she would just assume it is due to the tighter development pattern of the old City grid which is something that places like Plymouth and Minnetonka would not have. She noted the suggestion made by Chair Shaver of taking the approach of smaller projects year after year is attainable and does not have to have the approach of one large 200 unit building in town just to keep up.

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She stated that, in her opinion, this means the housing policies choices that the City makes can be incremental.

The HRA and Council discussed some of the existing private affordable housing projects and the need for some type of public participation in order to achieve the goals.

Councilmember Buchanan stated that it sounds like the suggestion is that the City develop a tool to help developers finance affordable housing and asked what they would look like. He stated that in theory, he would support that, but isn't sure what it would actually look like.

HRA Chair Shaver stated that he believes that is part of the exploration process.

RECAP PREVIOUS HOUSING DIRECTIVES

Community Development Director Goellner stated that the HRA had begun some work last January and proposed updating the TIF policy called the Business Subsidy and Public Finance Policy.

HRA Executive Director/City Manager Dahl stated that one of the ideas behind holding today's meeting was to ensure that everyone was on the same page and marching to the same beat on this issue.

Community Development Director Goellner stated that they had just noted that they were looking for various housing options at various affordability levels, without defining 'affordability'.

HRA Chair Shaver stated that he feels it should look at a broader definition of communities to include Wayzata's sister communities as well.

Community Development Director Goellner stated that she feels that could also highlight opportunities for creative partnerships.

The Council and HRA discussed typical TIF policies and how they work on larger scale projects.

Commissioner Fox asked if there were any strings attached with the Wells Fargo project.

Community Development Director Goellner noted that there are not any strings attached to that project. She explained that the City did not have any formal policies in place, but did communicate with the developer that if they were adding 79 units to the City it would significantly affect the housing stock, so they wanted to see if they could fit affordable units into the project. She stated that they tried and tried and even showed the City the numbers, but it didn't really work for TIF. She stated that they ended up working with Tom separately on that project.

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HRA Chair Shaver noted that the Mithun family donated \$1,000,000 to accommodate the project. He explained that it was not directly connected, but it was very intentional in terms of their objectives.

Community Development Director Goellner stated that the City has a lot of leverage in this particular sub market of the City because of the strong development pressure, high land values, and the strong desire for people to live here. She gave the example of developers being willing to 'kill' for a fourth story, so the kind of leverage she was referring to would be that if the City allows for the fourth story, that project must have affordable units included.

HRA Executive Director/City Manager Dahl stated that regarding exploring other policies to diversify the housing stock, he also thinks about preservation and rehab type loans so people don't have to leave.

Commissioner Huml noted that Edina, at one time, did this with a program that allowed for tax relief for older residents and also money for redeveloping existing stock. She stated that she is not sure if they still have that program but noted that it may be interesting to take a look at what they did and how successful they found it to be.

Councilmember MacDonald asked how a program like that would work.

HRA Executive Director/City Manager Dahl stated that the specific program they had was a home rehab program where people that met affordability requirements could get a loan from the City through TIF. He stated that there were a lot of strings attached with affordability requirements which may be why it was not utilized as much as they had hoped.

DISCUSSION ON HOUSING TOOLS/INITIATIVES TO CONSIDER

The HRA and City Council discussed pros and cons of various tools that could be used to encourage affordable housing within the community.

Community Development Director Goellner cautioned that the City does not want to invest a lot of staff time in policies and funding sources that are not used. She stated that she would recommend that the City 'keep their eye on the prize' which is where they can see a real project in the ground, with real people living there at affordable levels. She stated that if the City gets into something like a tax relief program, they may never really be able to see the tangible effects of those efforts.

The HRA and City Council discussed zoning and fourth story options for affordable housing projects.

NEXT STEPS

Community Development Director Goellner reviewed possible next steps and explained that it was included in the strategic plan, but noted that there may be limited staff time

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available. She stated that staff would like to know what the HRA and the Council would like the objectives to be.

HRA Executive Director/City Manager Dahl stated that it sounds like different people have some different perspectives, but what he has heard as a common thread is preservation of what the City current has as affordable, but also prioritizing affordability and life-cycle type housing in new development and being more flexible with it.

Planner Quarles noted that the City just passed a policy that is related to that idea. She stated that they did a zoning update in the R-5 district which has a series of allowances now that basically say that if you fulfill this particular obligation, the City will allow some extra density. She noted that there is language relating to the City's 'Affordable Housing Policy', but noted that document does not yet exist.

HRA Executive Director/City Manager Dahl noted that the City has also just passed an Accessory Dwelling Unit zoning allowance that is also an affordable housing tool as well. He suggested that perhaps the Affordable Housing Policy could be a next step that a task force of some sort begins to work on.

Community Development Director Goellner stated that she thinks it could be kept very simple with some document that gets updated every 5 years or so. She stated that this document would just say what the City's goals are and what kinds of projects they are looking for.

HRA Executive Director/City Manager Dahl stated that he gets the impression that there is agreement on the overall objectives, but the tools are scattered and he feels tying them altogether would be very important as well as very helpful because it would also help them determine what tools need to be added and how they are processed.

Community Development Director Goellner noted that she did not think a special task force would be needed because she feels the HRA is already well positioned to do that work.

Commissioner Koch suggested being a bit more proactive and bringing entities like Dominion or Common Bond to the table. He stated that perhaps it is a matter of showing them which sites that may be available and finding out from them what it will take to put together this kind of project.

HRA Chair Shaver stated that perhaps as part of this exploratory effort, there could be a joint workshop meeting with those other entities and the City to understand how they may be working with other communities which could be helpful. He stated that he knows that there are public/private partnerships in other communities.

Councilmember MacDonald stated that she thinks that this discussion would be very worthwhile.

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Community Development Director Goellner stated that she thinks that they have enough information to move forward at the next HRA meeting with some possible new actions and then they can decide when joint workshop meetings may be appropriate.

HRA Executive Director/City Manager Dahl stated that he will follow up with the Councilmembers that were unable to attend the meeting in person to make sure they are aware of the HRA activities with relation to affordable housing.

ADJOURN

The meeting ended at 9:00 am.

Respectfully submitted,

Kathy Leervig
City Clerk
City of Wayzata

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WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
NOVEMBER 15, 2022

AGENDA ITEM 1. Call to Order.

Mayor Mouton called the meeting to order at 7:00 p.m. Mayor Mouton shared the multiple options for joining remotely and submitting comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Mouton, Buchanan, Iverson, and MacDonald. Also present: City Manager Dahl, Deputy City Manager Director Yager, and City Attorney Schelzel.

Council Member absent: Plechash

Mayor Mouton noted earlier this evening, the City Council participated in a closed Special Meeting, pursuant to Minn. Stat. Sect. 13D.05, Subd 3 (a), where the following item was on the agenda:

- Conduct a Performance Evaluation of Wayzata City Manager, Jeffrey Dahl

Mayor Mouton summarized the conclusions from the performance evaluation and noted that the Council found that City Manager Dahl is well respected by City staff, business owners and residents; does an excellent job managing staff and addressing the diverse functions inherent in his role; handles the budget well; keeps the Council well informed and stays focused on priority goals. She noted that overall, the Council continues to be very pleased with Mr. Dahl and shared some examples of goals that have been set for 2023.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Ms. Iverson, to approve the agenda, as presented. The motion carried 4/0.

AGENDA ITEM 5. Public Forum.

a. Annual Update from Representative Jerry Hertaus, Minnesota House District 33A

Representative Jerry Hertaus noted that it had been an honor to serve District 33A for the last ten years. He shared one of the unfortunate byproducts of pandemic has been the way it has limited meeting with people and personal interactions which means because of this not a lot got done over the last few years. He explained that he has decided it is time for him to retire and noted that with the redistricting, Wayzata will no longer be in the same district. He stated that he will be the representative until the swearing in of the new Representative in January and encouraged people to reach out to him if they needed anything.

Mayor Mouton thanked Representative Hertaus for his years of service as an elected official but also as a partner to the City. She stated that he has helped the City in

1 tremendous ways over the years and will be forever grateful to him. She wished him well
2 in his retirement.

3 Representative Hertaus noted that he feels Wayzata has truly become a destination
4 City and really has something special. He noted that the Council has been good stewards
5 in running a tight ship and finding ways to grow without burdening the taxpayers too much.

6 Mr. Dahl stated that Representative Hertaus was able to help bring millions of
7 dollars to the City for the various projects, spent hundreds of hours in the area championing
8 the City’s projects, and was always willing to come help whenever it was needed. He
9 stated that Representative Hertaus will definitely be missed.

10
11 **b. Update of Wayzata Police Department Operations**

12 Police Chief Schultz gave an overview of the Police Department and reviewed changes
13 within the organization; community outreach efforts; traffic safety efforts; calls for service
14 and traffic/driving complaints in the Panoway area; data from the interactive speed signage;
15 crime trends; and notable cases from 2022. He gave an overview of plans for the Police
16 Department moving forward in 2023 related to future staffing, implementation of
17 community services unit, technology and infrastructure improvements to address issues
18 throughout the City.

19 Mayor Mouton asked about the exhibition driving when vehicles are pulled over
20 and cited and their reactions, for example someone getting pulled over for a loud muffler.

21 Mr. Schultz stated that the great majority of the responses that they receive for
22 things like loud mufflers and exhibition driving are usually when these individuals are
23 pulled over, the sense he has gotten is that they knew they were making a stupid decision
24 and that this was a violation but couldn’t really say anything or complain because they got
25 caught. He stated that exhibition driving is a dangerous offense and noted that those
26 vehicles can accelerate out of control into a crowd which would be catastrophic.

27 Mayor Mouton asked about the embedded social worker and if the Police
28 Department was continuing to track and work in collaboration with the social worker on
29 some metrics to show the benefit that those services are bringing.

30 Mr. Schultz stated that they are partnering with the County to tally all of the details
31 that come from these cases. He stated that, per quarter, they have referred an average of
32 about 27 different individuals to the embedded social worker. He noted that one thing he
33 has noticed is that they have seen a marked decrease in the number of repeat incidences
34 that they have dealt with over the last few years. He stated that he believes it is a great
35 comfort to these people to have access to a social worker so they don’t feel like they have
36 to call 911 again because they have another number that they can call. He stated that it has
37 been, and will continue to be, a great program.

38 Mayor Mouton thanked Chief Schultz and the Police Department for all their hard
39 work for the community.

40
41 **c. Promotion of 2022 Light Up the Lake Festivities**

42 Mr. Dahl shared details of the Light up the Lake festivities planned for November 25, 2022
43 from 4:30 p.m. to 7:00 p.m. and noted that is a great family focused event. He noted that
44 Lake Street will be closed for a few hours in order to allow people to safely participate in
45 these festivities. He noted that there are a few other holiday happenings in the City such

1 as Small Business Saturday on November 26, 2022; Shop with a Purpose on December 15
2 & 16, 2022, and free carriage rides on Lake Street various weekends in December.

3 Mayor Mouton noted that one of the new activities will be the Medallion treasure
4 hunt for ages 6-12. She stated that the winner of the medallion hunt will get to help her
5 light the tree. She stated that for the candy cane hunt itself, they are limiting it to children
6 5 years old and younger.

7 Mr. Dahl stated that there will be clues given over the next week regarding hints of
8 where the medallion could be.

9 Mayor Mouton stated that she wanted to recognize some special people who were
10 present in the audience today. She introduced Brett Batz, Cub Master for Pack #283, which
11 is based out of the Wayzata Community Church.

12 Mr. Batz stated that they serve the Cub Scouts from kindergarten through 5th grade
13 and have about 45 Scouts this year. He stated that they had about 9 of their 5th grades
14 Scouts present at tonight's meeting that are part of the Catastrophic Kiwi Patrol.

15 Mayor Mouton noted that she encouraged residents to get out to Lake Street and
16 buy a wreath from the Pack.

17 Mr. Batz stated that the Scouts that sell more than 35 wreaths get to pick a leader of
18 their choice in the face at an upcoming meeting. He noted that their presence at tonight's
19 meeting was because they were working on one of their advancements.

20 Mayor Mouton thanked the Pack for coming tonight.

21 Ms. Iverson asked if anyone from the Pack had any questions for the Council about
22 anything they have seen thus far.

23 Colton, a member of Pack #283, asked how the Council was elected. Mayor
24 Mouton asked that normally there are five Council Members and explained that one of the
25 members was unable to attend tonight's meeting because he had to travel someplace for
26 work. She stated that the Council serves in four year years and rotates members every two
27 years. She gave an overview of the process to file for candidacy and the election process.

28 Ms. MacDonald noted that running for Council is an exciting process and a lot of
29 hard work but it is great preparation to be able to serve the community well.

30 Benji, a member of Pack #283, asked if the Council ever switches seats or if they
31 sit in the same place every week. Mayor Mouton stated that the Council has assigned seats
32 based on seniority and number of votes.

33 Benji asked how long Mayor Mouton had been the mayor. Mayor Mouton stated
34 that she has been mayor for two years and will serve another two years. She stated that she
35 was a member of the City Council for six years prior to becoming mayor.

36 Beau, member of Pack #283, asked how much time the Council spends at City Hall
37 every day. Mayor Mouton stated that the Council members all have daytime jobs, and noted
38 that they do spend a lot of time working on City business, but some of it can be done from
39 home. She stated that they also serve on different committees so they spend time at various
40 meetings and explained that the City probably takes up about 20-25 hours/week.

41 Shyla, member of Pack #283, asked if members of the Police Department always
42 sit in the two chairs in the back and what the others were for. Mr. Schultz stated that
43 they do not always sit in those chairs.

44 Mayor Mouton explained that who usually sits in those chairs are people that are
45 doing work for the City and need to give some sort of report to the Council.

1 Jack, member of Pack #283, asked how old a person needs to be in order to run for
2 mayor. Mayor Mouton stated that she believes you have to just be able to vote, which
3 means, the age limit is 18, and noted that you also have to live in the City in order to serve
4 as mayor.

5 Broden, member of Pack #283, asked what the Council does for the regular jobs.

6 Mr. Buchanan stated that he is retired, but used to own and run a company.

7 Ms. MacDonald stated that she owns a store in the City.

8 Ms. Iverson stated that she owns a small business as an Interior Designer.

9 Mayor Mouton stated that she is a portfolio manager for R&D Projects at Cargill.
10 She introduced various staff members and outlined some of their basic job duties.

11 Esme, member of Pack #283, asked how often the Council meetings. Mayor
12 Mouton stated that the City Council has regularly scheduled meetings on the first and third
13 Tuesdays of every month. She stated that they typically meet right before those meetings
14 for a workshop to discuss things more informally.

15
16 **AGENDA ITEM 6. New Agenda Items.**

17 Ms. Iverson asked for an update from the Energy and Environment Committee regarding
18 implementing a percentage of building materials that would be recycled rather than go into
19 a landfill.

20 Mr. Buchanan stated that he can provide a summary of the discussion and explained
21 that they have found it not easy. He stated that they have looked into it and there is no one
22 that will accept recycling materials anymore. He noted that you can recycle the cardboard
23 that the materials have come in, but in terms of recycling the materials itself, it is very
24 costly and there is no place for the material. He stated that they have not given up and will
25 continue to look into it, but the first attempt has been disappointing.

26
27 **AGENDA ITEM 7. Canvas Election Results.**

28
29 **a. Consider Adoption of Resolution 60-2022 Canvassing the Returns and**
30 **Declaring the Results of the November 8, 2022 City General Election**

31 Mr. Dahl explained that the State requires the City to canvas the local election results. He
32 noted that, per discussions with City Clerk Kathy Leervig, there were no significant issues
33 with the election. He reviewed a summary of the last few elections and compared voter
34 registration and turnout. He gave an overview of local election takeaways and the change
35 in number of votes cast on election day and early voting. He reviewed the results and noted
36 that Molly MacDonald and Jeff Parkhill received the highest number of votes for the open
37 City Council seats.

38 Mayor Mouton reviewed the names and information that were written in on the
39 ballots.

40 Mr. Buchanan noted that in the data information there was 1,362 undervotes for
41 City Council and stated that he would like to know if that is a standard number or if it was
42 higher for this election.

43 Mr. Dahl stated that he did not know but agreed it seemed high and he will take a
44 look at report back to the Council at a later date.

45

1 Mayor Mouton asked for a motion on the draft resolution. Mr. Buchanan made a motion,
 2 seconded by Ms. MacDonald, to Adopt Resolution No. 60-2022, Canvassing the Returns
 3 and Declaring the Results of the November 8, 2022 City General Election. The motion
 4 carried 4/0.

5
 6 **AGENDA ITEM 8. Consent Agenda.**

7 Mayor Mouton read the items on the consent agenda and asked if any Council member
 8 wished to pull an item for further discussion.

9 Mr. Buchanan asked about item d, the Building Activity Report. He stated that he
 10 noticed that it was significantly below last year’s number and asked if anyone on staff was
 11 worried about that or if it impacts the City’s budget in any way. Mr. Dahl stated that there
 12 are impacts to the City, but believes the City is on track, generally, with their overall
 13 projected revenues and noted that last year the City was over their projection. He stated
 14 that this being under is not an alarming trend, especially in a small town where development
 15 ebbs and flows.

16 Ms. Iverson noted that she had a question on item k, the agreement with Onyx
 17 Strategic Partners and asked if there was a timeframe associated with this contract. Mr.
 18 Dahl stated that it is really being taken phase by phase and the City needs Onyx right now
 19 for the next phase of the project and explained that they are really serving more like another
 20 staff member at the moment. He stated that once phase transitions to the construction
 21 phase, that will be another threshold where the City determines what the needs are and
 22 what role may need to be filled, which may be different than right now.

23 Ms. Iverson asked if that meant that it would potentially go into the second quarter
 24 of 2023. Mr. Dahl confirmed that was possible but noted that between now and
 25 construction will probably be when their services are utilized the most, from an owner’s
 26 perspective.

27
 28 Hearing no additional requests, Mayor Mouton asked for a motion to approve the Consent
 29 Agenda as presented. Mr. Buchanan made a motion, seconded by Ms. Iverson, to approve
 30 the consent agenda:

- 31 a. Approval of City Council Workshop Minutes of October 25, 2022 and City Council
- 32 Workshop and Regular Meeting Minutes of November 1, 2022
- 33 b. Approval of Check Register
- 34 c. Receipt of Police Activity Report
- 35 d. Receipt of Building Activity Report
- 36 e. Receipt of Wine and Spirits Assessment by Delaney Consulting
- 37 f. Approval of User Agreement with the City of Maple Grove for Police Department
- 38 use of the North Metro Regional Public Safety Training Facility
- 39 g. Approve of the 2023-2025 Union Contract with AFSCME Local No. 224
- 40 h. Approve of the 2023-2025 Union Contract with LELS Local No. 37
- 41 i. Approval of Second Reading and Adoption of Ordinance 820 Amending City Code
- 42 Provisions Related to MPCA’s MS4 Permit Program
- 43 j. Authorize Purchase of Utility Truck with Hoist
- 44 k. Approval of Professional Services Agreement with Onyx Strategic Partners for
- 45 Panoway Phase 2 Project Management and Owner’s Representative Services

- 1 l. Approval of Addendum to Recording Secretary Service Agreement with TimeSaver
- 2 Off Site Secretarial, Inc. extending the agreement to December 31, 2023
- 3 m. Approval of First Reading of Ordinance 821 Adopting Annual Salary for Mayor
- 4 and Council Members

5
6 The motion carried 4/0.

7
8 **AGENDA ITEM 9. New Business.**

9 **a. Consider Adoption of Resolution 57-2022 Creating Ad-Hoc Marina Advisory**

10 **Committee and Appointments**

11 Deputy City Manager Yager explained that over the last year the City had been working

12 with a representative group from the boat slip holders. She noted that since the City has

13 moved forward in establishing a separate Marina enterprise fund for 2023, staff feels that

14 it is important that the City have a more formal advisory group to better clarify their

15 purpose. She outlined the purpose and structure of the advisory committee and reviewed

16 the proposed appointments of the individuals who have been serving on this informal

17 representative group: Chris Hickman; Dennis Marhula; Christina McCullough; and Brian

18 McCullough with herself and Public Works Director/City Engineer Kelly serving as the

19 staff liaisons.

20 Mr. Buchanan asked if Christina and Brian McCullough had one or two boat slips.

21 Ms. Yager explained that they have just one slip. Mr. Buchanan asked if it would make

22 sense, in the interest of diversity and to ensure a variety of opinions, to have an additional

23 member or only one of the McCullough’s serve. Ms. Yager stated that the City would

24 advertise for an opening on this Committee as part of the overall appointments process.

25 Ms. Iverson stated that it would be nice to see some action items come out of this

26 committee, for example the maintenance issues, to ensure that it is a productive group.

27 Ms. Yager stated that as a formal committee, the meetings will have an agenda and a

28 defined structure and purpose.

29 Ms. Iverson stated that she would also like them to take a look at areas where there

30 may be opportunities and ways to think outside the box for what it ‘could’ be.

31 Ms. MacDonald asked if there was a plan in place to engage with the other boat slip

32 holders to ensure that all the voices of those individuals are being heard. Ms. Yager stated

33 that they have not formally discussed that and noted that it may end up being an action item

34 for the committee.

35 Mayor Mouton stated that she thinks creation of this committee is good but noted

36 she has hesitancy to create a committee just in order to have a committee. She stated that

37 she feels that staff knows what needs to be done and will ensure it gets done. She stated

38 that she thinks it will be good to get the input of the committee, but she wants to ensure

39 that the scope for this is very tight and not just chasing down rabbit holes. She stated that

40 she would like to reassess in a year to see if this committee is necessary and should

41 continue. She asked about the resolution language and if it binds the City to the four

42 individuals suggested by staff. City Attorney Schelzel stated that this committee is formed

43 by Council and serve at the pleasure of the Council, so they will exist for as long or short

44 as Council deems is useful. He noted that as it is written it would apply to the four

45 individuals listed, but at the first meeting of the year, the Council could reaffirm those

46 positions and add a new member, as discussed, or empower it to do something differently.

1 Mr. Buchanan stated that if the City was going to go to the bother of having this
2 committee and ask them to advise the Council on their needs at the marina, he feels that
3 having two of the members that only own one boat slip does not make sense. He reiterated
4 his suggestion that only one of the McCullough's need to serve on the committee and add
5 an additional member representing another slip holder would add diversity of opinion. Mr.
6 Dahl stated that these individuals have kind of been the informal working group and his
7 understanding was that these individuals were chosen following a few larger meetings with
8 the boat slip holders.

9 Mr. Buchanan asked if that meant that no one else was interested.

10 Christina McCullough, 240 Ridgeview Drive, explained that over the last year they
11 have found themselves giving a lot of their time to getting people informed. She stated
12 that there were three large group meetings where they had over 30 people in attendance
13 from the boat slip owner and have also sent out multiple e-mails to the group of boat slip
14 owners. She gave an overview of her and Brian's work schedule and noted that from that
15 perspective, they essentially act as one individual. She stated that in the large group, it was
16 this group of four individuals who had willingness to work with staff and spend additional
17 time on these things. She stated that she is unsure if they will be able to find another
18 individual interested in serving on this committee, but she stated that they can send an e-
19 mail out to the whole group and see if there may be some interest.

20 Mayor Mouton noted that the appointments for other board and commissions
21 happens in December which would give time to send out an e-mail to see if there may be
22 more interest in serving on this committee. Mr. Dahl noted that it would depend on how
23 formal the City wants to get with an Ad Hoc committee and gave the example of the
24 Panoway District Committee.

25 Ms. McCullough stated that with slip renewals that could mean there may be new
26 people coming in, so there may be interest by the second quarter from those individuals.

27 Mayor Mouton noted that for consistency sake, she thinks it makes sense to start
28 with the suggested individuals since this is an Ad Hoc and then figure out an additional
29 individual.

30 Ms. MacDonald asked if they would allow a non-boat slip holder to be part of this
31 committee. Ms. Yager noted that given the scope of the group she thinks it is important
32 that they are a boat slip holder.

33 Mr. Buchanan suggested that the Council move forward naming three individuals
34 with the idea that by the meeting in January, they will find a fourth interested member. He
35 reiterated that he feels having a fourth slip holder would make sense.

36
37 Mr. Schelzel stated that the Council can move forward and adopt the resolution, as
38 written, with the amendment that membership would just include one of the McCulloughs.

39 Brian McCullough volunteered to serve on the committee.

40
41 Mayor Mouton asked for a motion on the draft resolution. Mr. Buchanan made a motion,
42 seconded by Ms. MacDonald, to Adopt Resolution No. 57-2022 Creating Ad-Hoc Marina
43 Advisory Committee and Appointments, of Dennis Hickman, Dennis Marhula, Brian
44 McCollough, and a fourth person to be named at a later date. The motion carried 4/0.

45

1 **b. Consider Approval of an Agreement with Kraus Anderson for Construction**
 2 **Manager as Advisor Services for Panoway Boardwalk Project**

3 Mr. Dahl explained that in order to hit the ground running next year the thought has been
 4 that the City needs to bring on the construction manager as soon as possible. He gave an
 5 overview of the process in selecting Kraus Anderson through the RFP and interview
 6 process, but noted that they were the only response the City received. He noted that Kraus
 7 Anderson is a very reputable and well known construction management company. He
 8 stated that part of the conversation with Kraus Anderson was whether they were willing to
 9 entering into a phased approach for construction management services. He gave an
 10 overview of the basic language in the agreement that will allow the City to go a different
 11 direction if the project evolves in a different way or if the City does not have a great
 12 experience with Kraus Anderson. He noted that the agreement is focused on the pre-
 13 construction phase of the project and explained that the goal is for most of the work to be
 14 completed over the next two months. He noted that Mark Kotten from Kraus Anderson
 15 and Jesse Houlihan from Onyx were at the meeting, if the Council had any questions.

16 Mark Kotten, Kraus Anderson, introduced himself and noted that they are excited
 17 to work with the City on this project.

18 Mayor Mouton asked Mr. Kotten what he felt one of the most important things will
 19 be to the City throughout the construction process. Mr. Kotten stated that there are many
 20 things that are important, but he thinks disruption avoidance and site logistics on both land
 21 and water along with a site safety plan for both are a few of the bigger things that come to
 22 mind. He stated that piles are loud when they are being pounded so communication will
 23 be key to keep residents and business owners informed.

24 Mayor Mouton stated that communication and pro-active communication and
 25 accessibility for the community to be able to get answers along the way will be very
 26 important.

27 Mr. Buchanan explained that he and Council Member Iverson had attended the
 28 interview with Kraus Anderson. He stated that he was very impressed with the amount of
 29 homework that they had done, their preparation and understanding of the project, including
 30 all the things that could go wrong.

31 Ms. Iverson stated that at the beginning of the meeting all of those involved shared
 32 concern that there had just been one response to the RFP, but as the meeting went on, all
 33 the things just mentioned by Council Member Buchanan were discussed and by the end of
 34 the meeting everyone was pleasantly surprised and had the realization that perhaps the City
 35 did not need to have any other RFPs in order for this to be successful. She stated that she
 36 thinks everyone who was involved in the interview is left feeling very positive about Kraus
 37 Anderson.

38
 39 Mayor Mouton asked for a motion on the application. Mr. Buchanan made a motion,
 40 seconded by Ms. Iverson, to Approve the Agreement with Kraus Anderson Construction
 41 Company for Construction Manager as Advisor Services for Panoway Boardwalk Project.
 42 The motion carried 4/0.

43
 44 **AGENDA ITEM 10. City Manager's Report and Discussion Items.**

45 **a. Upcoming Events/Announcements**

- 1 • Noted that a great volunteer appreciation event was held last night and thanked
- 2 all those that were involved.
- 3 • Explained that at the next meeting it is likely that there will be a new contract
- 4 regarding waste hauling services.
- 5 • The deadline for Boards and Commissions has been extended to November 23,
- 6 2022 and encouraged people to consider submitting an application or contact
- 7 staff with any questions.
- 8

9 **b. Council Member Updates/Announcements**

10
11 **AGENDA ITEM 11. Public Forum Continued (if necessary).**

12 There were no comments.

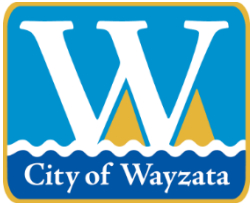
13
14 **AGENDA ITEM 12. Adjournment.**

15 There being no further business, Mayor Mouton asked for a motion to adjourn. Ms. Iverson
16 made a motion, seconded by Ms. MacDonald to adjourn. Mayor Mouton adjourned the
17 meeting at 8:59 p.m.

18
19 Respectfully submitted,

20
21
22
23 Kathy Leervig
24 City Clerk

25
26 Drafted by Kayla Rokosz
27 *TimeSaver Off Site Secretarial, Inc.*



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.b
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks and Electronic Fund Transfers (EFT's) for October and November 2022	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager, Aurora Yager, Deputy City Manager	

ACTION REQUESTED:

Staff recommends the approval of checks and EFT's

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Check & EFT Register

INVOICE DISTRIBUTION REPORT FOR CITY OF WAYZATA

POST DATES 11/09/2022 - 11/30/2022

POSTED
PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 00000 ALL DEPARTMENTS							
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL 11/11/2	11112022	11/14/2022	165,611.96	2187
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL TAXES 1	11/11/2022	11/14/2022	58,543.65	2188
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL HSA DEP	11/11/2022HSA	11/14/2022	10,546.65	2189
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL 11/25/2	11252022	11/28/2022	165,680.33	2206
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL HSA DEP	11252022HSA	11/28/2022	10,649.29	2207
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL TAXES 1	11252022TAX	11/28/2022	58,079.62	2208
101-00000-20300	ITEM RETURNED - WILL GET CREDIT	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	1,150.00	126072
101-00000-20814	SALES TAX - 7.275%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	203.49	2176
101-00000-21704	PERA	PERA	PERA - PAYROLL	11112022	11/14/2022	40,954.77	2190
101-00000-21704	PERA	PERA	PERA - PAYROLL	11252022	11/28/2022	40,900.66	2209
101-00000-21705	NATIONWIDE RETIREMENT	NATIONWIDE RETIREMENT	EMPLOYEE PR DEP	11252022	11/28/2022	2,315.00	2205
101-00000-21705	NATIONWIDE RETIREMENT	NATIONWIDE RETIREMENT	EMPLOYEE PR DEP	11112022	11/14/2022	2,315.00	2186
101-00000-21706	HEALTH INSURANCE	HEALTHPARTNERS	NOV.2022	116065728	11/11/2022	77,279.50	2175
101-00000-21707	PD UNION DUES	LAW ENFORCEMENT LABOR S	PD OFFICER & SE	NOV.2022	11/16/2022	780.00	126004
101-00000-21709	PW UNION DUES	AFSCME COUNCIL	PW DUES	NOV2022	11/17/2022	788.70	2192
101-00000-21711	LONG TERM DISABILITY INSURANCE	SUN LIFE ASSURANCE COMP	LONG TERM DIS.I	NOV2022	11/11/2022	755.39	2181
101-00000-21714	SUPPLEMENTAL LIFE INSURANCE	THE STANDARD	BASIC AND SUPPL	NOV2022	11/11/2022	1,375.15	2182
101-00000-21715	LIFE INS.	MN NCPERS LIFE INSURANC	DEC.2022 LIFE I	830800122022	11/22/2022	32.00	126099
101-00000-21716	BASIC LIFE INSURANCE	THE STANDARD	BASIC AND SUPPL	NOV2022	11/11/2022	148.46	2182
101-00000-21717	DENTAL INS.	DELTA DENTAL OF MINNESO	NOV2022	1086462	11/11/2022	3,305.90	2173
101-00000-21719	ICMA DEFFERED COMP	ICMA	EMPLOYEE ICMA P	11112022	11/14/2022	1,377.50	2183
101-00000-21719	ICMA DEFFERED COMP	ICMA	EMPLOYEE ICMA P	11252022	11/28/2022	1,377.50	2202
101-00000-21720	SHORT TERM DISABILITY INS.	SUN LIFE ASSURANCE COMP	SHORT TERM DIS.	11012022	11/11/2022	721.45	2180
101-00000-21721	FLEX PLAN	GEORGE, MATTHEW	DEP.CARE REIMBU	NOV2022	11/22/2022	2,500.00	126074
101-00000-21721	FLEX PLAN	GROTH, TRAVIS	DEP.CARE REIMBU	11282022	11/30/2022	600.00	126157
101-00000-21722	VISION INS.	FIDELITY SECURITY LIFE	VISION INS. NOV	2928954	11/11/2022	164.11	2174
Total Department 00000 ALL DEPARTMENTS						648,156.08	
Department: 41100 Mayor and Council							
101-41100-00210	OPERATING SUPPLIES (GENERAL)	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	12.00	126058
101-41100-00302	Consultants	TIME SAVER	MTG.MINUTES	M27778	11/22/2022	381.00	126122
101-41100-00331	MILEAGE & EXPENSE ACCOUNT	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	31.15	126058
101-41100-00331	WAYZ.CONSERVANCY FUND RAISER GALA	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	1,334.25	126072
101-41100-00493	VOLUNTEER PROGRAM	UPS STORE	VOLUNTEER DINNE	11/7/2022	11/09/2022	151.59	125957
Total Department 41100 Mayor and Council						1,909.99	
Department: 41500 Administration & Finance							
101-41500-00200	OFFICE SUPPLIES (GENERAL)	AMAZON CAPITAL SERVICES	CREDIT ON ACCOU	A1KE908KJ0ZB1N	11/30/2022	(6.40)	126137
101-41500-00200	SUPPLIES	OFFICE DEPOT	SUPPLIES	270999904001	11/30/2022	68.84	126184
101-41500-00304	LEGAL FEES	MADDEN, GALANTER, HANSE	LABOR RELATIONS	10/31/2022	11/16/2022	420.00	126009
101-41500-00306	OPEN ENROLLMENT MTG	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	108.01	126072
101-41500-00306	WELLNESS LUNCHEON	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	129.32	126072
101-41500-00306	EMPLOYEE DRUG TESTING	VAULT HEALTH	DOT DRUG TESTIN	FL00541892	11/16/2022	59.38	126040
101-41500-00331	MILEAGE & EXPENSE ACCOUNT	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	51.30	126058
101-41500-00331	J DAHL MTG MEALS	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	138.33	126072
101-41500-00350	LEGAL NOTICE - CARD TIF REMODIFIE	ECM PUBLISHERS, INC.	LEGAL NOTICE -	920904	11/30/2022	166.40	126152
101-41500-00404	Repairs/Maint - Machin/Equip	MARCO	COPIER MAINT.	10600546	11/30/2022	791.43	126170
101-41500-00433	DUES, LICENSING & SEMINARS	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	21.50	126058
101-41500-00433	ADOBE SUBSCRIPTION RENEWALS	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	1,640.68	126072
101-41500-00433	AMAZON PRIME REFUND	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	(499.00)	126072

INVOICE DISTRIBUTION REPORT FOR CITY OF WAYZATA

POST DATES 11/09/2022 - 11/30/2022

POSTED
PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 41500 Administration & Finance							
101-41500-00499	COFFEE MTG	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	56.74	126072
101-41500-00499	MISCELLANEOUS - HDMI CABLE	GOPHER ACE TRU VALUE	COMMUNITY ROOM	13616	11/22/2022	25.99	126076
101-41500-00499	MISCELLANEOUS - LUTL	OTTEN BROTHERS	LUTL SUPPLIES	1-1732252	11/30/2022	32.97	126188
Total Department 41500 Administration & Finance						3,205.49	
Department: 41550 Assessing							
101-41550-00210	SUPPLIES	SOUTHWEST ASSESSING	ASSESSING SERVI	11292022	11/30/2022	56.76	126196
101-41550-00302	MONTHLY ASSESSING	SOUTHWEST ASSESSING	ASSESSING SERVI	11292022	11/30/2022	770.00	126196
Total Department 41550 Assessing						826.76	
Department: 41910 Community Development							
101-41910-00491	ENERGY & ENVIRONMENT COMMITTEE MT	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	76.76	126072
Total Department 41910 Community Development						76.76	
Department: 41940 Building Operations & Maint.							
101-41940-00210	OPERATING SUPPLIES (GENERAL)	BATTERIES + BULBS	EMERGENCY LIGHT	P56731424	11/16/2022	35.03	125980
101-41940-00210	OPERATING SUPPLIES (GENERAL)	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	79.50	126058
101-41940-00210	OPERATING SUPPLIES (GENERAL)	CINTAS CORPORATION	CITY HALL SUPPL	8405960261	11/22/2022	78.96	126062
101-41940-00210	BLDG.SUPPLIES	SUPPLY SOLUTIONS LLC	BLDG.SUPPLIES	39254	11/22/2022	36.13	126120
101-41940-00321	TELEPHONE	AT&T - FIRSTNET	PHONES	287298458522X110320	11/16/2022	303.69	125979
101-41940-00321	SERVICE	MEDIACOM	SERVICE	NOV2022	11/22/2022	355.90	126096
101-41940-00321	SERVICE	MEDIACOM	SERVICE	11202022	11/30/2022	289.95	126173
101-41940-00321	SERVICE	MEDIACOM	SERVICE	11192022	11/30/2022	48.51	126174
101-41940-00321	SERVICE	POPP TELECOM	SERVICE	OCT2022	11/22/2022	420.22	126110
101-41940-00401	Repairs/Maint Buildings	CITY VIEW PLUMBING & HE	BEACH HOUSE REP	126361382	11/16/2022	219.56	125992
101-41940-00401	Repairs/Maint Buildings	GRAINGER, INC.	GARAGE DOOR PAR	9512268773	11/22/2022	30.25	126077
101-41940-00401	Repairs/Maint Buildings	INTEGRATED FIRE & SECUR	SERVICE CALL	89889	11/22/2022	2,386.80	126082
101-41940-00401	Repairs/Maint Buildings	METRO ELEVATOR, INC.	DEC.2022 SERVIC	82926	11/30/2022	330.00	126175
101-41940-00401	Repairs/Maint Buildings	PLUNKETT'S PEST CONTROL	PEST CONTROL -	7693992	11/22/2022	377.41	126109
101-41940-00404	Repairs/Maint - Machin/Equip	MN DEPT.OF LABOR & INDU	PW VESSEL - 3 P	ABR0292100X	11/16/2022	30.00	126015
101-41940-00409	MONTHLY CLEANING	CMT JANITORIAL SERVICES	MONTHLY CLEANIN	4338	11/30/2022	2,725.00	126148
101-41940-00499	MISCELLANEOUS	BERRY COFFEE COMPANY	COFFEE SUPPLIES	928149	11/30/2022	200.01	126142
Total Department 41940 Building Operations & Maint.						7,946.92	
Department: 42100 Police							
101-42100-00130	EMPLOYER PAID INS	DELTA DENTAL OF MINNESO	NOV2022	1086462	11/11/2022	99.22	2173
101-42100-00130	EMPLOYER PAID INS	HEALTHPARTNERS	NOV.2022	116065728	11/11/2022	2,413.00	2175
101-42100-00200	Office Supplies (GENERAL)	AMAZON CAPITAL SERVICES	PD SUPPLIES	1HG4-J6PL-KX7K	11/16/2022	19.97	125975
101-42100-00200	Office Supplies (GENERAL)	MN CHIEFS OF POLICE ASS	PD SUPPLIES/HAN	13472	11/16/2022	64.00	126014
101-42100-00210	Operating Supplies (GENERAL)	AMAZON CAPITAL SERVICES	SUPPLIES	1WMN-NVRD-467Q	11/30/2022	48.89	126137
101-42100-00210	PD K-9 SUPPLIES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	270.80	126072
101-42100-00210	PD SUPPLIES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	113.00	126072
101-42100-00217	Uniforms	STREICHER'S	PD SUPPLIES	I1600808	11/30/2022	24.99	126200
101-42100-00240	SMALL TOOLS AND MINOR EQUIP	BUSCH, ROBYN	REPLACEMENT CK	11092022	11/16/2022	49.95	125985
101-42100-00323	Radio Units	VERIZON WIRELESS	PD SERVICE	9920362666	11/30/2022	240.06	126206
101-42100-00331	MILEAGE & EXPENSE ACCOUNT	BUSCH, ROBYN	REPLACEMENT CK	11092022	11/16/2022	96.88	125985
101-42100-00331	MILEAGE & EXPENSE ACCOUNT	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	61.00	126058
101-42100-00331	PD PARKING/CONF. EXP.	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	168.00	126072
101-42100-00331	PD DEPT MTG. MEALS	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	183.38	126072
101-42100-00404	REPAIRS/MAINT - MACHIN/EQUIP	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	59.50	126058
101-42100-00404	Repairs/Maint - Machin/Equip	CHUNK'S AUTOMOTIVE SERV	MOUNT AND BALAN	0019191	11/22/2022	98.00	126061

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Fund: 101 GENERAL FUND							
Department: 42100 Police							
101-42100-00404	Repairs/Maint - Machin/Equip	CHUNK'S AUTOMOTIVE SERV	SQUAD TIRES MOU	0019180	11/16/2022	116.00	125990
101-42100-00404	Repairs/Maint - Machin/Equip	MORRIE'S MINNETONKA FOR	SQUAD MAINT	27093	11/22/2022	89.90	126102
101-42100-00404	Repairs/Maint - Machin/Equip	MORRIE'S MINNETONKA FOR	PARTS	595060	11/22/2022	119.07	126102
101-42100-00404	Repairs/Maint - Machin/Equip	MORRIE'S MINNETONKA FOR	SQUAD MAINT SUP	594976	11/22/2022	64.62	126102
101-42100-00404	Repairs/Maint - Machin/Equip	MORRIE'S MINNETONKA FOR	SQUAD REPAIR PA	595060x1	11/30/2022	11.19	126181
101-42100-00404	Repairs/Maint - Machin/Equip	NAPA AUTO PARTS-LONG LA	SQUAD MAINT.SUP	3270-551797	11/16/2022	26.78	126017
101-42100-00404	Repairs/Maint - Machin/Equip	ONE STOP AUTO SERVICE	BALANCE SQUAD T	11/10/22	11/16/2022	166.06	126019
101-42100-00404	Repairs/Maint - Machin/Equip	SUBURBAN TIRE WHOLESale	SQUAD SNOW TIRE	10190461	11/16/2022	660.96	126032
101-42100-00404	Repairs/Maint - Machin/Equip	WESTSIDE WHOLESale TIRE	SQUAD TIRES MOU	916785	11/16/2022	120.00	126041
101-42100-00404	Repairs/Maint - Machin/Equip	WESTSIDE WHOLESale TIRE	SQUAD TIRES	916636	11/22/2022	776.00	126131
101-42100-00434	Training and schools	MN CHIEFS OF POLICE ASS	PD TRAINING	13473	11/30/2022	775.00	126179
101-42100-00499	MISCELLANEOUS	CARLSON, LAURA	CANDY FOR LONG	10312022	11/16/2022	35.45	125988
101-42100-00499	MISCELLANEOUS	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	8.00	126058
Total Department 42100 Police						6,979.67	
Department: 42120 Crime Control and Investigate							
101-42120-00309	Contractual Services	LEADS ONLINE	PD INVESTIGATIO	402097	11/22/2022	2,177.00	126089
Total Department 42120 Crime Control and Investigate						2,177.00	
Department: 42200 Fire							
101-42200-00210	Operating Supplies (GENERAL)	MN DEPT.OF LABOR & INDU	FD PRESSURE VES	ABR0292098X	11/16/2022	10.00	126015
101-42200-00212	FUEL	BANK OF AMERICA	FD CHARGES	OCT2022	11/22/2022	78.60	126052
101-42200-00240	Small Tools and Minor Equip	PREFERRED COMMUNICATION	FD VEHICLE DOCK	070600	11/16/2022	899.04	126025
101-42200-00306	PERSONNEL EXPENSE	THE STANDARD	BASIC AND SUPPL	NOV2022	11/11/2022	53.76	2182
101-42200-00434	Training and schools	CUSTOMIZED FIRE RESCUE	FD TRAINING	2170	11/16/2022	1,200.00	125993
Total Department 42200 Fire						2,241.40	
Department: 42400 Building Inspection							
101-42400-00309	BLDG.INSPECTION SERVICES	METRO WEST INSPECTION S	INSPECTION SERV	3489	11/30/2022	1,068.75	126176
101-42400-00404	REPAIRS/MAINT - MACHIN/EQUIP	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	16.75	126058
101-42400-00433	BLDG. DEPT DUES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	193.42	126072
101-42400-00433	BLDG.DEPT.DUES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	45.00	126072
Total Department 42400 Building Inspection						1,323.92	
Department: 43100 Streets							
101-43100-00210	STREET DEPT SUPPLIES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	145.13	126072
101-43100-00210	OPERATING SUPPLIES (GENERAL)	MN BATTERY LLC	BATTERIES	28716	11/30/2022	249.90	126178
101-43100-00210	Operating Supplies (GENERAL)	NEW PIG	SUPPLIES	23813138-00	11/22/2022	134.65	126104
101-43100-00210	OPERATING SUPPLIES (GENERAL)	TOLL GAS & WELDING SUPP	WELDING SUPPLIE	10489196	11/30/2022	39.55	126201
101-43100-00229	DIRT, SAND AND GRAVEL	MILLER TRUCKING OF BUFF	WINTER SAND	52484	11/22/2022	330.13	126098
101-43100-00240	SMALL TOOLS	GRAINGER, INC.	SMALL TOOLS	9512268781	11/22/2022	29.76	126077
101-43100-00240	SMALL TOOLS AND MINOR EQUIP	GRAINGER, INC.	TOOLS	9508001337	11/16/2022	13.76	125997
101-43100-00323	PAGER SERVICE	SPOK, INC.	PW PAGER SERVIC	F0318102W	11/16/2022	15.50	126030
101-43100-00331	MILEAGE & EXPENSE ACCOUNT	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	47.25	126058
101-43100-00404	Repairs/Maint - Machin/Equip	CUSHMAN MOTOR COMPANY,	PARTS	206769	11/30/2022	39.84	126150
101-43100-00404	Repairs/Maint - Machin/Equip	CUSHMAN MOTOR COMPANY,	PARTS	206750	11/22/2022	197.12	126068
101-43100-00404	REPAIRS/MAINT - MACHIN/EQUIP	LITTLE FALLS MACHINE, I	PARTS	365623	11/30/2022	389.64	126165
101-43100-00404	REPAIRS/MAINT - MACHIN/EQUIP	MARCO	PW COPIER	INV10577695	11/22/2022	245.80	126093
101-43100-00404	Repairs/Maint - Machin/Equip	TITAN MACHINERY	PARTS - STREETS	17801877 GP	11/22/2022	254.13	126123
Total Department 43100 Streets						2,132.16	

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Fund: 101 GENERAL FUND							
Department: 43300 Engineering							
101-43300-00210	OPERATING SUPPLIES (GENERAL)	HOME DEPOT	SUPPLIES	11282022	11/30/2022	29.91	126160
						<u>29.91</u>	
Total Department 43300 Engineering						29.91	
Department: 45200 Parks							
101-45200-00210	OPERATING SUPPLIES (GENERAL)	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	22.50	126058
101-45200-00221	Equipment Parts	GOPHER ACE TRU VALUE	PARTS	13566	11/22/2022	2.00	126076
101-45200-00221	EQUIPMENT PARTS	NAPA AUTO PARTS-LONG LA	PARTS	3270-554774	11/30/2022	3.96	126182
101-45200-00331	MILEAGE & EXPENSE ACCOUNT	KLAPPRICH, KURT	LUNCH	11-15-2022	11/22/2022	69.45	126087
101-45200-00404	Repairs/Maint - Machin/Equip	LANO EQUIPMENT, INC.	TOOLCAT PARTS	03-956025	11/22/2022	330.77	126088
101-45200-00404	REPAIRS/MAINT - MACHIN/EQUIP	MARCO	PW COPIER	INV10577695	11/22/2022	245.79	126093
101-45200-00409	Maint services & Improv	HIRSHFIELD'S	PAINT	33265065	11/16/2022	403.88	126001
101-45200-00415	OTHER EQUIPMENT RENTALS	JIMMY'S JOHNNYS	SERVICE	MP214519	11/22/2022	210.00	126084
101-45200-00433	T HOFKER TRAINING	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	554.00	126072
						<u>1,842.35</u>	
Total Department 45200 Parks						1,842.35	
Department: 45203 Boulevard Maint. And lighting							
101-45203-00381	SERVICE	XCEL ENERGY	SERVICE	11152022	11/16/2022	5,577.35	126046
101-45203-00406	Street lights and Signal Maint	GOPHER ACE TRU VALUE	XMAS LIGHTING	13574	11/22/2022	56.85	126076
						<u>5,634.20</u>	
Total Department 45203 Boulevard Maint. And lighting						5,634.20	
Department: 49200 Miscellaneous Allocations							
101-49200-00212	Motor Fuels	LUBE TECH	OIL	3070169	11/22/2022	277.93	126091
101-49200-00212	MOTOR FUELS	NAPA AUTO PARTS-LONG LA	ENGINE OIL	3270-553742	11/16/2022	53.88	126017
101-49200-00212	MOTOR FUELS - TESTING	ZAHL-PMC	FUEL TESTING	0275921	11/16/2022	645.00	126047
101-49200-00496	LUTL MEDALLION HUNT	TROPHIES BY LINDA	MEDALLION HUNT	47075	11/16/2022	47.20	126036
101-49200-00496	LIGHT UP THE LAKE POSTERS	UPS STORE	LIGHT UP THE LA	11142022	11/16/2022	244.46	126038
101-49200-00496	LIGHT UP THE LAKE POSTERS	UPS STORE	LIGHT UP THE LA	11072022	11/16/2022	89.25	126038
						<u>1,357.72</u>	
Total Department 49200 Miscellaneous Allocations						1,357.72	
Total Fund 101 GENERAL FUND						685,840.33	
Fund: 233 LAKEFRONT IMPROVE							
Department: 40000 General Department							
233-40000-00303	Engineering Fees	B.N & S.F. RY. CO.	EASEMENT AND PR	11302022	11/30/2022	13,600.00	126140
233-40000-00499	PANOWAY DECALS	AMKA SAFETY	PANOWAY DECALS	1582-2	11/16/2022	225.00	125977
233-40000-00499	PANOWAY LUNCH MTG	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	120.75	126072
						<u>13,945.75</u>	
Total Department 40000 General Department						13,945.75	
Total Fund 233 LAKEFRONT IMPROVE						13,945.75	
Fund: 235 CABLE TV							
Department: 40000 General Department							
235-40000-00302	WCTV	MILLER, FRED	WCTV	0210346	11/30/2022	1,900.00	126177
						<u>1,900.00</u>	
Total Department 40000 General Department						1,900.00	
Total Fund 235 CABLE TV						1,900.00	
Fund: 305 DOWNTOWN TIF DISTRICT 6							
Department: 40000 General Department							
305-40000-00302	CONSULTANTS	EHLERS	TIF MANAGEMENT	92384	11/22/2022	825.00	126071
						<u>825.00</u>	
Total Department 40000 General Department						825.00	

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Fund: 305 DOWNTOWN TIF DISTRICT 6						Total Fund 305 DOWNTOWN TIF DISTRICT 6	825.00
Fund: 401 DOWNTOWN PARKING							
Department: 40000 General Department							
401-40000-00499	BARRY & LAKE PARKING LOT SIGN	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	424.08	126072
						Total Department 40000 General Department	424.08
						Total Fund 401 DOWNTOWN PARKING	424.08
Fund: 404 PARK AND TRAIL CIP							
Department: 40000 General Department							
404-40000-00309	2022 SIDEWALK REPLACEMENT PROJECT	TWIN CITY HYDRO SEEDING	HYDROSEEDS	476	11/16/2022	1,250.00	126037
404-40000-00309	MARINA CAMERA REPLACEMENT	WESTCO SYSTEMS	MARINA CAMERA R	48263	11/30/2022	9,270.00	126208
404-40000-00499	SIDEWALK REPAIRS	GOPHER ACE TRU VALUE	SIDEWALK REPAIR	13639	11/30/2022	11.99	126155
						Total Department 40000 General Department	10,531.99
						Total Fund 404 PARK AND TRAIL CIP	10,531.99
Fund: 408 GENERAL CIP							
Department: 40000 General Department							
408-40000-00302-2022 5	COMM.DEV. WAYZ.BLVD CORRIDOR STUD	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	25.00	126072
408-40000-00302-2022 5	CONSULTANTS	QUARLES, VALERIE	WAYZ.BLVD CORRI	11102022	11/16/2022	19.79	126026
408-40000-00302-2022 5	CONSULTANTS	SRF CONSULTING GROUP, I	WAYZ.BLVD CORRI	15612.00-4	11/30/2022	8,707.52	126197
408-40000-00302-2022 5	WAYZ.BLVD.CORRIDOR STUDY	VAN METER WILLIAMS POLL	WAYZ.BLVD.CORRI	202210	11/30/2022	2,104.27	126205
408-40000-00304-2020-1	LEGAL FEES	ECM PUBLISHERS, INC.	ZONING ORDINANC	919903	11/30/2022	51.20	126152
						Total Department 40000 General Department	10,907.78
						Total Fund 408 GENERAL CIP	10,907.78
Fund: 409 EQUIP REVOLVING							
Department: 40000 General Department							
409-40000-00499	MISCELLANEOUS	OPG-3, INC.	RENTAL LICENSE	6170	11/30/2022	12,025.00	126186
409-40000-00540	EQUIPMENT - SERVER SOFTWARE	LOFFLER COMPANIES, INC.	RENEWAL OF SERV	4203891	11/30/2022	1,985.00	126166
409-40000-00540	PAYROLL PROCESSING FOR NOV 2022	PAYLOCITY	PAYROLL PROCESS	NOV 2022	11/22/2022	2,217.00	2199
						Total Department 40000 General Department	16,227.00
Department: 42100 Police							
409-42100-00550	VEHICLES	DEPUTY REGISTRAR 126	2 NEW SQUAD TIT	11152022	11/16/2022	54.00	125995
409-42100-00550	VEHICLES	DEPUTY REGISTRAR 126	PLATES FOR UNMA	2022FORD9859	11/22/2022	2,469.06	126070
409-42100-00550	VEHICLES	DEPUTY REGISTRAR 126	PLATES FOR UNMA	2022FORD 9902	11/22/2022	2,440.36	126070
409-42100-00550	VEHICLES	SAXON FLEET SERVICES	NEW SQUAD	F220421-2	11/22/2022	37,585.00	126113
						Total Department 42100 Police	42,548.42
						Total Fund 409 EQUIP REVOLVING	58,775.42
Fund: 430 STREET CIP							
Department: 40000 General Department							
430-40000-00499	ASPHALT PATCHING	COMMERCIAL ASPHALT CO.	ASPHALT PATCH	221115	11/22/2022	100.36	126065
						Total Department 40000 General Department	100.36
						Total Fund 430 STREET CIP	100.36
Fund: 437 LIBRARY/COMM.ROOM CIP							
Department: 40000 General Department							
437-40000-00404	REPAIRS/MAINT - MACHIN/EQUIP	AIRTECH	LIBRARY MAINT.	220630	11/16/2022	1,500.00	125973

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Fund: 437 LIBRARY/COMM.ROOM CIP							
Department: 40000 General Department							
Total Department 40000 General Department						1,500.00	
Total Fund 437 LIBRARY/COMM.ROOM CIP						1,500.00	
Fund: 610 WATER FUND							
Department: 00000 ALL DEPARTMENTS							
610-00000-20814	SALES TAX - 7.275%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	1,288.23	2176
610-00000-37110	W/S/STORM SALES	LAKE SOTHEBY'S INTL REA	OVERPAYMENT ON	11142022	11/16/2022	154.89	126003
Total Department 00000 ALL DEPARTMENTS						1,443.12	
Department: 40000 General Department							
610-40000-00210	OPERATING SUPPLIES (GENERAL)	USA BLUE BOOK	MARKING SUPPLIE	155753	11/16/2022	93.80	126039
610-40000-00216	Chemicals and Chem Products	HAWKINS, INC	CHEMICALS	6336968	11/22/2022	30.00	126079
610-40000-00224	REPAIR & MAINT - MOTOR EQUIP	NAPA AUTO PARTS-LONG LA	ANTIFREEZE	3270-553763	11/16/2022	19.98	126017
610-40000-00241	SAFETY EQUIP/TESTINGS	CINTAS CORPORATION	MEDICAL SUPPLIE	5132354376	11/16/2022	61.50	125991
610-40000-00242	WELL & F.P. EQUIPMENT	INTEGRATED PROCESS SOLU	WTP#3 NETWORK R	SI001868	11/22/2022	796.80	126083
610-40000-00242	well & F.P. Equipment	MN DEPT.OF LABOR & INDU	WTP#2 PRESSURE	ABR0293079X	11/16/2022	10.00	126015
610-40000-00242	well & F.P. Equipment	USA BLUE BOOK	PARTS	154625	11/16/2022	619.76	126039
610-40000-00309	WATER TESTING	BLOOMINGTON, CITY OF	WATER TESTING	21511	11/16/2022	66.00	125982
610-40000-00322	POSTAGE	IMPACT MAILING & FULFIL	POSTAGE ON ACCT	NOV2022	11/30/2022	2,500.00	126161
610-40000-00322	POSTAGE - PARTS RETURN	UPS STORE	SHIPPING	11/14/2022	11/16/2022	42.10	126038
610-40000-00323	SERVICE	POPP TELECOM	SERVICE	OCT2022	11/22/2022	120.95	126110
610-40000-00404	REPAIRS/MAINT - MACHIN/EQUIP	MARCO	PW COPIER	INV10577695	11/22/2022	245.80	126093
610-40000-00499	MISCELLANEOUS	USA BLUE BOOK	MARKING SUPPLIE	155753	11/16/2022	93.81	126039
Total Department 40000 General Department						4,700.50	
Total Fund 610 WATER FUND						6,143.62	
Fund: 620 SEWER FUND							
Department: 40000 General Department							
620-40000-00210	OPERATING SUPPLIES (GENERAL)	USA BLUE BOOK	MARKING SUPPLIE	156150	11/16/2022	125.43	126039
620-40000-00240	Small Tools and Minor Equip	FLEXIBLE PIPE TOOL COMP	SUPPLIES	28261	11/22/2022	512.00	126073
620-40000-00241	SAFETY EQUIP/TESTINGS	CINTAS CORPORATION	MEDICAL SUPPLIE	5132354376	11/16/2022	61.50	125991
620-40000-00322	POSTAGE	IMPACT MAILING & FULFIL	POSTAGE ON ACCT	NOV2022	11/30/2022	2,500.00	126161
620-40000-00323	SERVICE	POPP TELECOM	SERVICE	OCT2022	11/22/2022	44.12	126110
620-40000-00381	SERVICE	XCEL ENERGY	SERVICE	11152022	11/16/2022	1,596.30	126046
620-40000-00386	SEWER SERVICE	METROPOLITAN COUNCIL	SEWER SERVICE	0001147843	11/16/2022	40,557.82	126012
620-40000-00404	Repairs/Maint - Machin/Equip	FLEXIBLE PIPE TOOL COMP	PARTS	28278	11/30/2022	229.95	126154
620-40000-00404	REPAIRS/MAINT - MACHIN/EQUIP	MARCO	PW COPIER	INV10577695	11/22/2022	245.80	126093
620-40000-00405	Maint/Replac - System	GRAINGER, INC.	PARTS	9525846573	11/30/2022	102.24	126156
620-40000-00405	Maint/Replac - System	GRAINGER, INC.	PARTS	9525846581	11/30/2022	133.95	126156
Total Department 40000 General Department						46,109.11	
Total Fund 620 SEWER FUND						46,109.11	
Fund: 630 MOTOR VEHICLE							
Department: 00000 ALL DEPARTMENTS							
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11232022	11/28/2022	345,208.38	2211
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11072022	11/11/2022	387,391.54	2177
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11082022	11/11/2022	376,951.95	2178
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11092022	11/11/2022	168,581.27	2179
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11102022	11/14/2022	118,745.68	2191

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Fund: 630 MOTOR VEHICLE							
Department: 00000 ALL DEPARTMENTS							
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11142022	11/17/2022	57,699.47	2193
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11222022	11/28/2022	277,964.67	2210
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11182022	11/22/2022	12,334.14	2200
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11212022	11/22/2022	374,570.00	2201
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11162022	11/17/2022	264,227.17	2195
630-00000-20300	Deposits Payable	STATE OF MINNESOTA	STATE DMV EFT	11172022	11/18/2022	61,326.08	2198
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11152022	11/17/2022	261,496.74	2194
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11182022	11/18/2022	2,365.10	2196
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11172022	11/18/2022	61.00	2197
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11102022	11/14/2022	1,318.30	2184
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11112022	11/14/2022	240.00	2185
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11262022	11/28/2022	1,430.73	2203
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11252022	11/28/2022	42.00	2204
630-00000-37190	OTHER CHARGE/REVENUE	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	380.39	2176
Total Department 00000 ALL DEPARTMENTS						2,712,334.61	
Department: 40000 General Department							
630-40000-00200	MV SUPPLIES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	36.39	126072
630-40000-00210	OPERATING SUPPLIES (GENERAL)	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	13.75	126058
630-40000-00331	MILEAGE & EXPENSE ACCOUNT	CASH - OLD NATIONAL	REPLENISH PETTY	NOV2022	11/22/2022	32.00	126058
630-40000-00331	MV MTG MEALS	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	65.24	126072
630-40000-00331	MILEAGE & EXPENSE ACCOUNT	HATZ, KIM	MILEAGE REIMB.	OCT2022	11/22/2022	33.50	126078
630-40000-00404	Repairs/Maint - Machin/Equip	MARCO TECHNOLOGIES LLC	MV COPIER MAINT	487159691	11/30/2022	274.79	126171
630-40000-00433	MV DUES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	29.95	126072
Total Department 40000 General Department						485.62	
Total Fund 630 MOTOR VEHICLE						2,712,820.23	
Fund: 640 LIQUOR							
Department: 00000 ALL DEPARTMENTS							
640-00000-10150	ATM	CASH - OLD NATIONAL	ATM FILL	11152022	11/16/2022	9,000.00	125989
640-00000-10150	ATM	CASH - OLD NATIONAL	ATM FILL 11/30/	11302022	11/30/2022	9,000.00	126147
640-00000-10200	PETTY CASH	CASH - OLD NATIONAL	PETTY CASH FOR	11222022	11/22/2022	1,000.00	126059
640-00000-20814	SALES TAX - 7.275%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	729.18	2176
640-00000-20815	SALES TAX - 9.775%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	24,638.09	2176
640-00000-20816	SALES TAX BAR - 7.275%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	15,129.20	2176
640-00000-20817	SALES TAX BAR - 9.775%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	11,794.49	2176
Total Department 00000 ALL DEPARTMENTS						71,290.96	
Department: 47000 Off-Sale							
640-47000-00210	OPERATING SUPPLIES (GENERAL)	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0106000900	11/22/2022	178.00	126053
640-47000-00210	OPERATING SUPPLIES (GENERAL)	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0106035400	11/30/2022	206.00	126141
640-47000-00210	OPERATING SUPPLIES (GENERAL)	LOFFLER COMPANIES, INC.	COPIER MAINT.	4198133	11/30/2022	191.50	126166
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097282500	11/22/2022	2,344.25	126053
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097186400	11/16/2022	860.90	125981
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097473900	11/30/2022	975.00	126141
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097453600	11/30/2022	(219.65)	126141
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097479800	11/30/2022	(193.30)	126141
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097357100	11/30/2022	8,517.20	126141
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542792	11/30/2022	639.00	126145
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542843	11/30/2022	136.66	126145

INVOICE DISTRIBUTION REPORT FOR CITY OF WAYZATA

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542842	11/30/2022	1,565.72	126145
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	410305816	11/22/2022	(178.40)	126057
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346441114	11/22/2022	3,594.54	126057
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345005	11/16/2022	197.50	125984
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346636876	11/30/2022	38.78	126145
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346636875	11/30/2022	855.00	126145
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346389596	11/16/2022	4,505.76	125984
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345006	11/16/2022	319.50	125984
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2175558	11/22/2022	392.00	126085
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2177682	11/22/2022	8,018.76	126085
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2173168	11/16/2022	550.27	126002
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2185104	11/30/2022	733.50	126162
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2180217	11/30/2022	375.50	126162
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2182524	11/30/2022	3,011.75	126162
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2170926	11/16/2022	194.88	126002
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2168301	11/09/2022	2,483.50	125917
640-47000-00251	LIQUOR FOR RESALE	MAVERICK WINE CO.	LIQUOR & WINE	869919	11/22/2022	684.00	126095
640-47000-00251	LIQUOR FOR RESALE	MAVERICK WINE CO.	LIQUOR & WINE	871638	11/22/2022	325.98	126095
640-47000-00251	LIQUOR	ORIGIN WINE & SPIRITS	WINE	0019156	11/09/2022	216.00	125936
640-47000-00251	LIQUOR	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6496431	11/30/2022	224.95	126191
640-47000-00251	LIQUOR	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6488966	11/16/2022	188.00	126023
640-47000-00251	LIQUOR	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6492705	11/22/2022	319.75	126108
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2285406	11/30/2022	674.98	126195
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2272350	11/30/2022	122.94	126195
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2274565	11/30/2022	248.56	126195
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	9458150	11/30/2022	(43.75)	126195
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2277606	11/16/2022	476.40	126029
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	5090039	11/16/2022	215.91	126029
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	5090042	11/16/2022	1,800.00	126029
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2277605	11/16/2022	5,318.03	126029
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2280300	11/22/2022	6,571.06	126116
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2275442	11/09/2022	719.88	125948
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2274562	11/09/2022	4,652.77	125948
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	22745565	11/09/2022	246.00	125948
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	9458112	11/30/2022	(280.00)	126195
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2282903	11/30/2022	189.00	126195
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR & WINE	2282899	11/30/2022	366.00	126195
640-47000-00251	LIQUOR FOR RESALE	WINE COMPANY	WINE	220527	11/30/2022	80.00	126209
640-47000-00251	LIQUOR FOR RESALE	WINE COMPANY	WINE	218583	11/09/2022	265.00	125968
640-47000-00251	LIQUOR	WRS IMPORTS LLC	LIQUOR	3517-1	11/16/2022	660.00	126045
640-47000-00252	WINE FOR RESALE	AMPHORA IMPORTS LLC	WINE	13723	11/22/2022	672.00	126050
640-47000-00252	WINE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097282500	11/22/2022	180.00	126053
640-47000-00252	WINE	BOURGET IMPORTS	WINE	192052	11/30/2022	312.00	126143
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542841	11/30/2022	176.00	126145
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542840	11/30/2022	176.00	126145
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542839	11/30/2022	6,619.05	126145
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346413071	11/22/2022	1,000.00	126057
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345008	11/16/2022	88.00	125984
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346462481	11/22/2022	440.00	126057

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346385716	11/22/2022	916.00	126057
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346636877	11/30/2022	1,272.00	126145
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345007	11/16/2022	1,968.00	125984
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2175559	11/22/2022	940.00	126085
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2177683	11/22/2022	667.65	126085
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2180218	11/30/2022	1,656.00	126162
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2183737	11/30/2022	436.68	126162
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2182525	11/30/2022	427.00	126162
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2173169	11/16/2022	221.00	126002
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2170927	11/16/2022	940.00	126002
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2168302	11/09/2022	160.00	125917
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2185105	11/30/2022	4,728.15	126162
640-47000-00252	WINE RESALE	LIBATION PROJECT	WINE	51985	11/30/2022	511.92	126163
640-47000-00252	WINE	MAVERICK WINE CO.	LIQUOR & WINE	874797	11/30/2022	776.04	126172
640-47000-00252	WINE	MAVERICK WINE CO.	LIQUOR & WINE	869919	11/22/2022	472.08	126095
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	194766	11/09/2022	512.00	125931
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	195557	11/22/2022	516.00	126103
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	195459	11/22/2022	152.00	126103
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	196114	11/30/2022	732.00	126183
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	196414	11/30/2022	400.00	126183
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	195923	11/30/2022	1,252.00	126183
640-47000-00252	WINE	ORIGIN WINE & SPIRITS	WINE	0019258	11/16/2022	136.00	126020
640-47000-00252	WINE	ORIGIN WINE & SPIRITS	WINE	0019435	11/30/2022	224.00	126187
640-47000-00252	WINE RESALE	PAUSTIS & SONS	WINE	182085	11/09/2022	1,732.00	125937
640-47000-00252	WINE RESALE	PAUSTIS & SONS	WINE	183396	11/22/2022	128.00	126106
640-47000-00252	WINE RESALE	PAUSTIS & SONS	WINE	183828	11/22/2022	1,359.00	126106
640-47000-00252	WINE RESALE	PAUSTIS & SONS	WINE	182885	11/16/2022	353.00	126021
640-47000-00252	WINE RESALE	PAUSTIS & SONS	WINE	184572	11/30/2022	5,982.50	126189
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6496432	11/30/2022	1,731.00	126191
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6500293	11/30/2022	232.00	126191
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6490834	11/16/2022	288.00	126023
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6492706	11/22/2022	1,040.00	126108
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6485022	11/09/2022	1,244.00	125940
640-47000-00252	WINE RESALE	ROOTSTOCK WINE COMPANY	WINE	R22-60029	11/09/2022	152.04	125944
640-47000-00252	WINE RESALE	ROOTSTOCK WINE COMPANY	WINE	R22-59716	11/30/2022	285.93	126192
640-47000-00252	WINE	SMALL LOT MN	WINE	MN58271	11/22/2022	159.96	126115
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2285392	11/30/2022	384.00	126195
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2277607	11/16/2022	580.00	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2277608	11/16/2022	3,822.48	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2277609	11/16/2022	512.75	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	9448219	11/16/2022	(24.00)	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	5090040	11/16/2022	200.00	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	5090041	11/16/2022	224.00	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2280301	11/22/2022	106.00	126116
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	9433272	11/16/2022	(43.52)	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2261753-1	11/16/2022	80.00	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2261748-1	11/16/2022	482.71	126029
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2274566	11/09/2022	176.00	125948
640-47000-00252	WINE	SOUTHERN GLAZER `S	LIQUOR & WINE	2274564	11/09/2022	985.70	125948

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00252	WINE	SOUTHERN GLAZER`S	LIQUOR & WINE	2282901	11/30/2022	1,162.00	126195
640-47000-00252	WINE	SOUTHERN GLAZER`S	LIQUOR & WINE	2282902	11/30/2022	52.00	126195
640-47000-00252	WINE RESALE	TRADITION WINE & SPIRIT	WINE	34155	11/30/2022	392.00	126202
640-47000-00252	WINE	VINOCOPIA	WINE	0315830	11/09/2022	272.00	125962
640-47000-00252	WINE	VINOCOPIA	WINE	0317524	11/30/2022	272.00	126207
640-47000-00252	WINE	VINOCOPIA	WINE	0318040	11/30/2022	360.00	126207
640-47000-00252	WINE RESALE	WINE COMPANY	WINE	220802	11/30/2022	360.00	126209
640-47000-00252	WINE RESALE	WINE COMPANY	WINE	220527	11/30/2022	2,580.00	126209
640-47000-00252	WINE RESALE	WINE COMPANY	WINE	219182	11/16/2022	1,469.34	126042
640-47000-00252	WINE RESALE	WINE COMPANY	WINE	219888	11/22/2022	1,140.00	126132
640-47000-00252	WINE RESALE	WINE COMPANY	WINE	218583	11/09/2022	2,584.00	125968
640-47000-00252	WINE	WINE MERCHANT	WINE	7402223	11/16/2022	2,848.00	126043
640-47000-00252	WINE	WINE MERCHANT	WINE	7401204	11/09/2022	10,000.00	125969
640-47000-00252	WINE	WINE MERCHANT	WINE	7401205	11/09/2022	10,000.00	125969
640-47000-00252	WINE	WINE MERCHANT	WINE	7401207	11/09/2022	946.00	125969
640-47000-00252	WINE	WINE MERCHANT	WINE	7401206	11/09/2022	7,200.00	125969
640-47000-00252	WINE	WINE MERCHANT	WINE	7401703	11/09/2022	3,080.00	125969
640-47000-00252	WINE	WINE MERCHANT	WINE	7405245	11/30/2022	1,104.00	126210
640-47000-00252	WINE	WINE MERCHANT	WINE	7404228	11/30/2022	16,246.10	126210
640-47000-00252	WINE	WINE MERCHANT	WINE	7404735	11/30/2022	1,296.00	126210
640-47000-00252	WINE RESALE	WINEBOW	WINE	MN00119782	11/30/2022	(94.89)	126211
640-47000-00252	WINE RESALE	WINEBOW	WINE	MN00122082	11/30/2022	490.20	126211
640-47000-00252	WINE RESALE	WINEBOW	WINE	MN00117478	11/30/2022	(23.16)	126211
640-47000-00252	WINE RESALE	WINEBOW	WINE	MN00118303	11/30/2022	(46.32)	126211
640-47000-00252	WINE RESALE	WINEBOW	WINE	MN00121221	11/16/2022	734.68	126044
640-47000-00252	WINE RESALE	WINEBOW	WINE	MN00121691	11/22/2022	662.64	126134
640-47000-00252	WINE RESALE	Z WINES USA LLC	WINE	25891	11/22/2022	284.00	126136
640-47000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	3572655	11/30/2022	1,269.05	126138
640-47000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	3570064	11/16/2022	665.75	125978
640-47000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	3571316	11/22/2022	600.75	126051
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346495977	11/22/2022	5,121.65	126056
640-47000-00253	Beer For Resale	BREAKTHRU BEVERAGE	BEER	346495976	11/22/2022	70.75	126056
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346495978	11/22/2022	136.95	126056
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346394400	11/16/2022	209.35	125983
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346394401	11/16/2022	3,393.70	125983
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346595830	11/30/2022	80.00	126144
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346595764	11/30/2022	304.00	126144
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346595829	11/30/2022	575.40	126144
640-47000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346595828	11/30/2022	6,049.70	126144
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	2760469	11/16/2022	1,498.14	125987
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	2762432	11/30/2022	2,791.65	126146
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	17860507	11/30/2022	(29.05)	126146
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	17860516	11/30/2022	(22.30)	126146
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	2765442	11/30/2022	3,575.80	126146
640-47000-00253	BEER	DAHLHEIMER DISTRIBUTING	BEER	1777125	11/22/2022	1,566.35	126069
640-47000-00253	BEER	DAHLHEIMER DISTRIBUTING	BEER	1772326	11/16/2022	859.55	125994
640-47000-00253	BEER	DAHLHEIMER DISTRIBUTING	BEER	1781868	11/30/2022	1,996.05	126151
640-47000-00253	BEER RESALE	HOHENSTEINS INC.	BEER	556679	11/22/2022	660.90	126080
640-47000-00253	BEER RESALE	HOHENSTEINS INC.	BEER	560519	11/30/2022	422.40	126159

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00253	BEER	INBOUND BREWCO	BEER	14951	11/22/2022	159.00	126081
640-47000-00253	BEER FOR RESALE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2175558	11/22/2022	1,237.50	126085
640-47000-00253	BEER	LUCE LINE BREWING CO.	BEER	1072	11/16/2022	312.75	126007
640-47000-00253	BEER	LUCE LINE BREWING CO.	BEER	1099	11/30/2022	130.00	126167
640-47000-00253	BEER	LUPULIN BREWING	BEER	CN 10716	11/30/2022	(18.46)	126168
640-47000-00253	Beer For Resale	LUPULIN BREWING	BEER	CN 10717	11/30/2022	(217.08)	126168
640-47000-00253	BEER	LUPULIN BREWING	BEER	49199	11/30/2022	327.00	126168
640-47000-00253	BEER	MODIST BREWING CO. LLC	BEER	36525	11/30/2022	116.00	126180
640-47000-00253	BEER	MODIST BREWING CO. LLC	BEER	35850	11/09/2022	304.00	125928
640-47000-00253	BEER	MODIST BREWING CO. LLC	BEER	36286	11/22/2022	123.00	126100
640-47000-00253	BEER	PRYES BREWING COMPANY L	BEER	w-46119	11/22/2022	258.00	126111
640-47000-00253	BEER	STEEL TOE BREWING	BEER	47752	11/16/2022	241.00	126031
640-47000-00253	BEER	STEEL TOE BREWING	BEER	48011	11/30/2022	175.00	126199
640-47000-00253	BEER FOR RESALE	URSA MINOR BREWING	BEER	3169	11/22/2022	189.00	126126
640-47000-00253	BEER	WOODEN HILL BREWING COM	BEER	3898	11/30/2022	209.40	126212
640-47000-00254	MISC.BEV	AM CRAFT SPIRITS INC	MISC.MDSE	15687	11/16/2022	124.20	125974
640-47000-00254	MISC.MIX	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0106000900	11/22/2022	276.95	126053
640-47000-00254	MISC.MIX	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0106035400	11/30/2022	84.45	126141
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346441113	11/22/2022	131.95	126057
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	CAPITOL BEVERAGE SALES	BEER	2762432	11/30/2022	348.46	126146
640-47000-00254	MISC MIX	COCA-COLA	MIX	3609218911	11/22/2022	617.62	126064
640-47000-00254	Soft Drinks/Mix For Resale	FLAHERTY'S HAPPY TYME C	MIX	37884	11/30/2022	156.00	126153
640-47000-00254	MISC.MDSE.RESALE	GIFTNETWORKS LLC-1	MISC.MDSE. RESA	9402	11/22/2022	291.60	126075
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2177683	11/22/2022	265.00	126085
640-47000-00254	MISC.BEV	PEPSI COLA	MISC BEV	08741713	11/09/2022	221.30	125938
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6485022	11/09/2022	100.00	125940
640-47000-00254	ICE	SHAMROCK GROUP	ICE	2833009	11/30/2022	56.90	126193
640-47000-00254	ICE	SHAMROCK GROUP	ICE	2831182	11/22/2022	81.70	126114
640-47000-00254	ICE	SHAMROCK GROUP	ICE	2829401	11/16/2022	149.55	126027
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	SIDESHOW BLOODY MARY MI	MIX	2047	11/30/2022	121.68	126194
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	SOUTHERN GLAZER`S	LIQUOR & WINE	2274563	11/09/2022	207.00	125948
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	SOUTHERN GLAZER`S	LIQUOR & WINE	2282900	11/30/2022	220.00	126195
640-47000-00254	MISC.BEV	SUMMER LAKES BEVERAGE L	MIX	4757	11/09/2022	976.50	125950
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	WINE MERCHANT	WINE	7402223	11/16/2022	100.00	126043
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	WINE MERCHANT	WINE	7401207	11/09/2022	115.50	125969
640-47000-00256	CIGARETTES	M.AMUNDSON LLP	CIGARETTES & CI	352237	11/30/2022	1,892.46	126169
640-47000-00256	CIGARETTES	M.AMUNDSON LLP	CIGARETTES & CI	351498	11/16/2022	1,225.20	126008
640-47000-00259	FREIGHT	AM CRAFT SPIRITS INC	MISC.MDSE	15687	11/16/2022	5.00	125974
640-47000-00259	FREIGHT	AMPHORA IMPORTS LLC	WINE	13723	11/22/2022	6.75	126050
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097282500	11/22/2022	18.15	126053
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0106000900	11/22/2022	8.12	126053
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097186400	11/16/2022	13.50	125981
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0106035400	11/30/2022	7.36	126141
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0097357100	11/30/2022	80.85	126141
640-47000-00259	FREIGHT	BOURGET IMPORTS	WINE	192052	11/30/2022	6.00	126143
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542792	11/30/2022	4.35	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542843	11/30/2022	0.96	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542842	11/30/2022	8.70	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542841	11/30/2022	2.90	126145

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Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542840	11/30/2022	1.45	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346542839	11/30/2022	52.32	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346413071	11/22/2022	1.45	126057
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346441114	11/22/2022	21.75	126057
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346441113	11/22/2022	7.25	126057
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345005	11/16/2022	2.90	125984
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345008	11/16/2022	1.45	125984
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346462481	11/22/2022	1.45	126057
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346385716	11/22/2022	5.80	126057
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346636876	11/30/2022	0.24	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346636875	11/30/2022	1.45	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346636877	11/30/2022	8.70	126145
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346389596	11/16/2022	36.25	125984
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345006	11/16/2022	2.90	125984
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346345007	11/16/2022	14.50	125984
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2175559	11/22/2022	18.22	126085
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2175558	11/22/2022	39.20	126085
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2177683	11/22/2022	8.81	126085
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2177682	11/22/2022	56.88	126085
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2173168	11/16/2022	5.60	126002
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2185104	11/30/2022	5.60	126162
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2180218	11/30/2022	22.41	126162
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2180217	11/30/2022	4.20	126162
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2183737	11/30/2022	4.20	126162
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2182524	11/30/2022	21.60	126162
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2182525	11/30/2022	4.20	126162
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2173169	11/16/2022	2.40	126002
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2170926	11/16/2022	1.64	126002
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2170927	11/16/2022	15.40	126002
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2168301	11/09/2022	18.19	125917
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2168302	11/09/2022	1.40	125917
640-47000-00259	FREIGHT	JOHNSON BROS.-ST. PAUL	LIQUOR & WINE	2185105	11/30/2022	51.80	126162
640-47000-00259	FREIGHT	LIBATION PROJECT	WINE	51985	11/30/2022	8.00	126163
640-47000-00259	FREIGHT	MAVERICK WINE CO.	LIQUOR & WINE	874797	11/30/2022	6.00	126172
640-47000-00259	FREIGHT	MAVERICK WINE CO.	LIQUOR & WINE	869919	11/22/2022	7.50	126095
640-47000-00259	FREIGHT	MAVERICK WINE CO.	LIQUOR & WINE	871638	11/22/2022	1.50	126095
640-47000-00259	FREIGHT	NEW FRANCE WINE COMPANY	WINE	195557	11/22/2022	7.50	126103
640-47000-00259	FREIGHT	NEW FRANCE WINE COMPANY	WINE	195459	11/22/2022	2.50	126103
640-47000-00259	FREIGHT	NEW FRANCE WINE COMPANY	WINE	196114	11/30/2022	7.50	126183
640-47000-00259	FREIGHT	NEW FRANCE WINE COMPANY	WINE	196414	11/30/2022	5.00	126183
640-47000-00259	FREIGHT	NEW FRANCE WINE COMPANY	WINE	195923	11/30/2022	17.50	126183
640-47000-00259	FREIGHT	ORIGIN WINE & SPIRITS	WINE	0019156	11/09/2022	1.40	125936
640-47000-00259	FREIGHT	ORIGIN WINE & SPIRITS	WINE	0019258	11/16/2022	1.40	126020
640-47000-00259	FREIGHT	ORIGIN WINE & SPIRITS	WINE	0019435	11/30/2022	1.40	126187
640-47000-00259	FREIGHT	PAUSTIS & SONS	WINE	182085	11/09/2022	12.00	125937
640-47000-00259	FREIGHT	PAUSTIS & SONS	WINE	183396	11/22/2022	4.00	126106
640-47000-00259	FREIGHT	PAUSTIS & SONS	WINE	183828	11/22/2022	13.50	126106
640-47000-00259	FREIGHT	PAUSTIS & SONS	WINE	182885	11/16/2022	7.50	126021
640-47000-00259	FREIGHT	PAUSTIS & SONS	WINE	184572	11/30/2022	72.00	126189

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Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6496432	11/30/2022	18.27	126191
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6496431	11/30/2022	4.20	126191
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6500293	11/30/2022	2.80	126191
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6490834	11/16/2022	2.80	126023
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6488966	11/16/2022	2.80	126023
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6492706	11/22/2022	5.60	126108
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6492705	11/22/2022	2.80	126108
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & WINE	6485022	11/09/2022	13.98	125940
640-47000-00259	FREIGHT	ROOTSTOCK WINE COMPANY	WINE	R22-60029	11/09/2022	4.00	125944
640-47000-00259	FREIGHT	ROOTSTOCK WINE COMPANY	WINE	R22-59716	11/30/2022	1.50	126192
640-47000-00259	FREIGHT	SMALL LOT MN	WINE	MN58271	11/22/2022	5.00	126115
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2285392	11/30/2022	1.28	126195
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2285406	11/30/2022	2.56	126195
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2277606	11/16/2022	3.20	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2277607	11/16/2022	5.12	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2277608	11/16/2022	30.72	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2277609	11/16/2022	11.52	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	5090039	11/16/2022	2.24	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	5090040	11/16/2022	3.84	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	5090041	11/16/2022	1.39	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	5090042	11/16/2022	17.92	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2277605	11/16/2022	44.80	126029
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2280302	11/22/2022	2.56	126116
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2280301	11/22/2022	2.56	126116
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2280300	11/22/2022	28.16	126116
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2275442	11/09/2022	3.84	125948
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2274562	11/09/2022	19.20	125948
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2274563	11/09/2022	11.52	125948
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2274566	11/09/2022	5.12	125948
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2274565	11/09/2022	2.56	125948
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2274564	11/09/2022	6.19	125948
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2282901	11/30/2022	10.24	126195
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2282902	11/30/2022	1.28	126195
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2282900	11/30/2022	12.80	126195
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2282903	11/30/2022	1.28	126195
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR & WINE	2282899	11/30/2022	2.98	126195
640-47000-00259	FREIGHT	TRADITION WINE & SPIRIT	WINE	34155	11/30/2022	8.00	126202
640-47000-00259	FREIGHT	VINOCOPIA	WINE	0315830	11/09/2022	5.00	125962
640-47000-00259	FREIGHT	VINOCOPIA	WINE	0317524	11/30/2022	5.00	126207
640-47000-00259	FREIGHT	VINOCOPIA	WINE	0318040	11/30/2022	7.50	126207
640-47000-00259	FREIGHT	WINE COMPANY	WINE	220802	11/30/2022	10.00	126209
640-47000-00259	FREIGHT	WINE COMPANY	WINE	220527	11/30/2022	44.70	126209
640-47000-00259	FREIGHT	WINE COMPANY	WINE	219182	11/16/2022	17.40	126042
640-47000-00259	FREIGHT	WINE COMPANY	WINE	219888	11/22/2022	14.00	126132
640-47000-00259	FREIGHT	WINE COMPANY	WINE	218583	11/09/2022	16.00	125968
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7402223	11/16/2022	19.61	126043
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7401204	11/09/2022	70.00	125969
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7401205	11/09/2022	70.00	125969
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7401207	11/09/2022	5.61	125969

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7401206	11/09/2022	50.40	125969
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7401703	11/09/2022	8.40	125969
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7405245	11/30/2022	12.60	126210
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7404228	11/30/2022	144.20	126210
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7404735	11/30/2022	2.80	126210
640-47000-00259	FREIGHT	WINEBOW	WINE	MN00122082	11/30/2022	9.00	126211
640-47000-00259	FREIGHT	WINEBOW	WINE	MN00121221	11/16/2022	11.25	126044
640-47000-00259	FREIGHT	WINEBOW	WINE	MN00121691	11/22/2022	11.25	126134
640-47000-00259	FREIGHT	WRS IMPORTS LLC	LIQUOR	3517-1	11/16/2022	7.50	126045
640-47000-00259	FREIGHT	Z WINES USA LLC	WINE	25891	11/22/2022	5.00	126136
640-47000-00321	SERVICE	POPP TELECOM	SERVICE	OCT2022	11/22/2022	100.00	126110
640-47000-00340	ADVERTISING	SAVEON	STORE COUPONS -	2022-462577	11/22/2022	85.90	126112
640-47000-00340	ADVERTISING	SAVEON	STORE MAILERS	2022-407867	11/22/2022	4,520.83	126112
640-47000-00401	REPAIRS/MAINT BUILDINGS	O&L DOOR SYSTEMS	MUNI BLDG. FRON	116109	11/16/2022	102.50	126018
640-47000-00409	MAINT SERVICES & IMPROV	ASSOCIATED MECHANICAL	MUNI MAINT	31264	11/30/2022	573.99	126139
640-47000-00433	STORE SUBSCRIPTION	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	249.00	126072
640-47000-00433	OVERHEAD MUSIC	MOOD MEDIA	OVERHEAD MUSIC	57222343	11/22/2022	72.15	126101
640-47000-00497	STORE CREDIT CARD FEES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	151.59	126072
Total Department 47000 off-sale						232,356.22	
Department: 48000 On-Sale							
640-48000-00200	OFFICE SUPPLIES (GENERAL)	OFFICE DEPOT	SUPPLIES	270999904001	11/30/2022	117.90	126184
640-48000-00210	OPERATING SUPPLIES (GENERAL)	LOFFLER COMPANIES, INC.	COPIER MAINT.	4198133	11/30/2022	191.50	126166
640-48000-00210	BAR SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	377311	11/16/2022	49.85	126022
640-48000-00210	BAR SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	388904	11/22/2022	71.03	126107
640-48000-00210	BAR SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	391565	11/30/2022	167.63	126190
640-48000-00210	SUPPLIES	TOLL GAS & WELDING SUPP	BAR SUPPLIES	10487196	11/16/2022	128.72	126033
640-48000-00210	BAR SUPPLIES	TRIMARK	SUPPLIES	2943279	11/30/2022	76.25	126203
640-48000-00210	BAR SUPPLIES	TRIMARK	SUPPLIES	2937894	11/09/2022	208.52	125954
640-48000-00210	BAR SUPPLIES	TRIMARK	SUPPLIES	2940659	11/22/2022	225.96	126124
640-48000-00210	BAR SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	800172	11/09/2022	202.75	125955
640-48000-00210	BAR SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	802281	11/22/2022	75.14	126125
640-48000-00210	BAR SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	803291	11/22/2022	174.87	126125
640-48000-00210	BAR SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	801770	11/16/2022	317.87	126035
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	380877	11/16/2022	115.91	126022
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	377311	11/16/2022	290.25	126022
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	366881	11/16/2022	50.35	126022
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	383356	11/22/2022	81.38	126107
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	385137	11/22/2022	63.76	126107
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	369588	11/09/2022	65.94	125939
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	375285	11/09/2022	109.71	125939
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	369584	11/09/2022	219.97	125939
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	391565	11/30/2022	68.71	126190
640-48000-00251	LIQUOR	TRIO SUPPLY COMPANY	KITCHEN & BAR S	801770	11/16/2022	112.10	126035
640-48000-00251	LIQUOR	US FOODS	FOOD	5606889	11/22/2022	37.35	126127
640-48000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346441064	11/16/2022	262.15	125984
640-48000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	346562845	11/22/2022	124.35	126057
640-48000-00252	WINE	WINE MERCHANT	WINE	7402646	11/16/2022	709.00	126043
640-48000-00252	WINE	WINE MERCHANT	WINE	7404694	11/22/2022	1,022.80	126133
640-48000-00253	BEER	56 BREWING LLC	BEER	5620726	11/16/2022	155.00	125972

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Fund: 640 LIQUOR							
Department: 48000 On-Sale							
640-48000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	3571261	11/16/2022	215.00	125978
640-48000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	3567361	11/16/2022	186.00	125978
640-48000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	346786	11/16/2022	(90.00)	125978
640-48000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346594906	11/22/2022	1,000.00	126056
640-48000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346495890	11/16/2022	1,009.00	125983
640-48000-00253	BEER	BREAKTHRU BEVERAGE	BEER	346495891	11/16/2022	295.50	125983
640-48000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	2762664	11/16/2022	859.00	125987
640-48000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	2759781	11/16/2022	392.00	125987
640-48000-00253	BEER	DAHLHEIMER DISTRIBUTING	BEER	1780118	11/22/2022	609.00	126069
640-48000-00253	BEER	DAHLHEIMER DISTRIBUTING	BEER	1775497	11/16/2022	557.00	125994
640-48000-00253	BEER	MODIST BREWING CO. LLC	BEER	36299	11/16/2022	145.00	126016
640-48000-00253	BEER	STEEL TOE BREWING	BEER	47789	11/16/2022	210.00	126031
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	380877	11/16/2022	348.53	126022
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	366881	11/16/2022	53.10	126022
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	383356	11/22/2022	154.42	126107
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	385137	11/22/2022	101.37	126107
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	388904	11/22/2022	101.37	126107
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	375285	11/09/2022	355.20	125939
640-48000-00254	MISC.BEV.	PERFORMANCE FOOD GROUP,	FOOD	369584	11/09/2022	101.32	125939
640-48000-00321	SERVICE	POPP TELECOM	SERVICE	OCT2022	11/22/2022	100.00	126110
640-48000-00401	REPAIRS/MAINT BUILDINGS	CITY VIEW PLUMBING & HE	MUNI REPAIRS	125675842	11/22/2022	405.27	126063
640-48000-00401	REPAIRS/MAINT BUILDINGS	O&L DOOR SYSTEMS	MUNI BLDG. FRON	116109	11/16/2022	102.50	126018
640-48000-00401	REPAIRS/MAINT BUILDINGS	SEATING CONSULTANTS, IN	BOOTHES REUPHOLS	4454	11/09/2022	1,429.99	125947
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	HARNELL REFRIGERATION	BAR DOOR HINGE	3508	11/16/2022	627.32	125998
640-48000-00404	Repairs/Maint - Machin/Equip	HARNELL REFRIGERATION	COIL & FILTER R	3414	11/16/2022	346.88	125998
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	HARNELL REFRIGERATION	COIL & FILTER M	3490	11/16/2022	422.25	125998
640-48000-00409	MAINT SERVICES & IMPROV	ASSOCIATED MECHANICAL	MUNI MAINT	31264	11/30/2022	573.99	126139
640-48000-00409	SERVICE	PLUNKETT'S PEST CONTROL	MUNI SERVICE	7792263	11/16/2022	131.13	126024
640-48000-00409	BEER LINE SERVICE	T.D. ANDERSON INC.	BEER LINES CLEA	015997	11/22/2022	135.00	126121
640-48000-00409	BEER LINE SERVICE	T.D. ANDERSON INC.	BEER LINES CLEA	015986	11/09/2022	135.00	125952
640-48000-00433	OVERHEAD MUSIC	MOOD MEDIA	OVERHEAD MUSIC	57222343	11/22/2022	72.14	126101
640-48000-00497	BAR CC FEES	ELAN-CARDMEMBER SERVICE	CITY CC CHARGES	OCT 2022	11/22/2022	186.08	126072
640-48000-00499	MISCELLANEOUS - TAX BALANCE OWED	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	4.62	2176
Total Department 48000 On-Sale						16,771.70	
Department: 48500 Kitchen							
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIE	4136535970	11/16/2022	246.39	125991
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIE	4137226069	11/22/2022	246.39	126062
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIE	5133254905	11/22/2022	186.11	126062
640-48500-00210	OPERATING SUPPLIES (GENERAL)	KATOM RESTAURANT SUPPLY	KITCHEN SUPPLIE	14231111	11/09/2022	487.32	125919
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	377311	11/16/2022	78.42	126022
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	383356	11/22/2022	126.30	126107
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	385137	11/22/2022	13.28	126107
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	369588	11/09/2022	58.91	125939
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	375285	11/09/2022	57.80	125939
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	391565	11/30/2022	156.84	126190
640-48500-00210	KITCHEN SUPPLIES	SUNBURST CHEMICALS, INC	SUPPLIES	0516373	11/09/2022	1,486.10	125951
640-48500-00210	KITCHEN SUPPLIES	TRIMARK	SUPPLIES	2943279	11/30/2022	154.59	126203
640-48500-00210	KITCHEN SUPPLIES	TRIMARK	SUPPLIES	2937894	11/09/2022	164.21	125954
640-48500-00210	KITCHEN SUPPLIES	TRIMARK	SUPPLIES	2940659	11/22/2022	136.32	126124

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Fund: 640 LIQUOR							
Department: 48500 Kitchen							
640-48500-00210	KITCHEN SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	800172	11/09/2022	657.05	125955
640-48500-00210	KITCHEN SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	803291	11/22/2022	467.48	126125
640-48500-00210	KITCHEN SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR S	801770	11/16/2022	1,308.13	126035
640-48500-00217	KITCHEN UNIFORMS	CINTAS CORPORATION	KITCHEN SUPPLIE	4136535970	11/16/2022	41.44	125991
640-48500-00217	KITCHEN UNIFORMS	CINTAS CORPORATION	KITCHEN SUPPLIE	4137226069	11/22/2022	41.44	126062
640-48500-00255	FOOD	AMERICAN FISH & SEAFOOD	FOOD	191861	11/22/2022	605.10	126049
640-48500-00255	FOOD	AMERICAN FISH & SEAFOOD	FOOD	191309	11/16/2022	699.25	125976
640-48500-00255	FOODINGREDIENTS FOR RESALE	JOHNSON BROS.-ST.PAUL	LIQUOR & WINE	2173029	11/16/2022	61.50	126002
640-48500-00255	FOOD	KARLSBURGER FOODS, INC.	FOOD	009011681	11/22/2022	246.45	126086
640-48500-00255	FOOD RESALE	MAIN STREET BAKERY	FOOD	440525	11/09/2022	197.97	125924
640-48500-00255	FOOD RESALE	MAIN STREET BAKERY	FOOD	440666	11/16/2022	197.97	126010
640-48500-00255	FOOD RESALE	MAIN STREET BAKERY	FOOD	440952	11/16/2022	177.08	126010
640-48500-00255	FOOD RESALE	MAIN STREET BAKERY	FOOD	441095	11/22/2022	260.62	126092
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	380877	11/16/2022	4,248.64	126022
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	377311	11/16/2022	4,299.87	126022
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	366881	11/16/2022	3,520.95	126022
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	383356	11/22/2022	3,929.69	126107
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	385137	11/22/2022	4,088.64	126107
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	388904	11/22/2022	2,960.83	126107
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	389961	11/30/2022	72.70	126190
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	369588	11/09/2022	4,089.13	125939
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	374694	11/09/2022	173.34	125939
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	375285	11/09/2022	5,319.91	125939
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	375744	11/09/2022	67.60	125939
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	369584	11/09/2022	4,211.58	125939
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP, FOOD	FOOD	391565	11/30/2022	4,177.29	126190
640-48500-00255	FOOD	US FOODS	FOOD	5606889	11/22/2022	1,035.39	126127
640-48500-00255	FOOD	US FOODS	FOOD	5611261	11/22/2022	175.18	126127
640-48500-00255	FOOD	US FOODS	FOOD	5433390	11/09/2022	1,318.93	125959
640-48500-00255	FOOD	US FOODS	FOOD	5779391	11/30/2022	877.21	126204
640-48500-00415	KNIFE EXCHANGE	COZZINI BROS., INC.	KNIFE EXCHANGE	C12091943	11/30/2022	144.08	126149
640-48500-00415	DISHWASHER LEASE	SUNBURST CHEMICALS, INC	SUPPLIES	0019751	11/22/2022	106.46	126119
Total Department 48500 Kitchen						53,377.88	
Total Fund 640 LIQUOR						373,796.76	
Fund: 650 SOLID WASTE							
Department: 00000 ALL DEPARTMENTS							
650-00000-20818	GARBAGE TAX - CNTY 15.5%	MN DEPT. OF REVENUE	SALES TAX	OCT2022	11/11/2022	1,844.31	2176
Total Department 00000 ALL DEPARTMENTS						1,844.31	
Total Fund 650 SOLID WASTE						1,844.31	
Fund: 802 ESCROW PROJECTS							
Department: 00000 ALL DEPARTMENTS							
802-00000-20331	AT&T UPGRAD	SHORT ELLIOTT HENDRICKS	AT&T REVIEW	436913	11/16/2022	1,029.32	126028
802-00000-20358	201 LAKE WETLAND DELINEATION	STANTEC CONSULTING SERV	WETLAND REVIEW	2002279	11/22/2022	261.00	126118
802-00000-20379	201 LAKE ST - ZITZLOFF	SRF CONSULTING GROUP, I	201 LAKE ST - T	16141.00-1	11/30/2022	1,750.00	126197
802-00000-20379	201 LAKE ST - ZITZLOFF	STANTEC CONSULTING SERV	W&S EVALUATION	2002280	11/30/2022	2,943.00	126198
802-00000-20876	200 LAKE - TCF LAKE WEST DEV.	STANTEC CONSULTING SERV	W&S EVALUATION	2002280	11/30/2022	2,904.75	126198
802-00000-20881	176 CIRCLE A DRIVE PARTIAL TREE E	LILLESTOL, DANIEL	TREE REPLACEMEN	11282022	11/30/2022	2,560.00	126164

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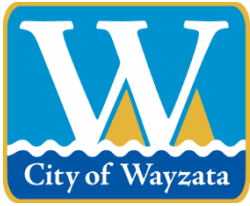
GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 802 ESCROW PROJECTS							
Department: 00000 ALL DEPARTMENTS							
802-00000-20899	DISH WIRELESS - CELL TOWER	SHORT ELLIOTT HENDRICKS	DISH INSTALL	436912	11/16/2022	1,175.35	126028
802-00000-20912	565 FERNDAL RD W - DRAYCOTT	STANTEC CONSULTING SERV	W&S EVALUATION	2002281	11/22/2022	1,883.50	126118
Total Department 00000 ALL DEPARTMENTS						14,506.92	
Total Fund 802 ESCROW PROJECTS						14,506.92	

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--- TOTALS BY FUND ---								
		101	GENERAL FUND			685,840.33		
		233	LAKEFRONT IMPROVE			13,945.75		
		235	CABLE TV			1,900.00		
		305	DOWNTOWN TIF DISTRICT 6			825.00		
		401	DOWNTOWN PARKING			424.08		
		404	PARK AND TRAIL CIP			10,531.99		
		408	GENERAL CIP			10,907.78		
		409	EQUIP REVOLVING			58,775.42		
		430	STREET CIP			100.36		
		437	LIBRARY/COMM.ROOM CIP			1,500.00		
		610	WATER FUND			6,143.62		
		620	SEWER FUND			46,109.11		
		630	MOTOR VEHICLE			2,712,820.23		
		640	LIQUOR			373,796.76		
		650	SOLID WASTE			1,844.31		
		802	ESCROW PROJECTS			14,506.92		
		Total For All Funds:					<u>3,939,971.66</u>	



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.c
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To Approve the Municipal Licenses as Attached	
PREPARED BY: Lori Krismer, Administrative Assistant	
REVIEWED BY: Jeffrey Dahl, City Manager, Kathy Leervig, City Clerk	

ACTION REQUESTED:

Staff recommends approval of Municipal Licenses.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

12/06/2022

LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

Recommended for approval, pending staff review for completeness of application materials

2023 Residential Kennel License

Natalie Stob	Wayzata, MN
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2023 Massage Business License

Juut Salon Spa	Wayzata, MN
Läka Spa	Wayzata, MN
Margaret Metz LLC	Wayzata, MN
Wayzata Medical Spa	Wayzata, MN
Selah Massage & Bodywork - Amy Ritter	Wayzata, MN

2023 Massage Provider License

Kim Janz - Juut Salon Spa	Wayzata, MN
Stephanie E. Hansen - Juut Salon Spa	Wayzata, MN
Margaret Metz	Wayzata, MN
Kelsey Norgren - Juut Salon Spa	Wayzata, MN
Anne Marie Olson - Wayzata Medical Spa	Wayzata, MN
Heidi Denise Knight - Laka Spa	Wayzata, MN
Nicole West - Juut Salon	Wayzata, MN
Amy Ritter - Vaida Wellness	Wayzata, MN
Kerrissa Keymer - Juut Salon	Wayzata, MN
Samantha Greenfield - Laka Spa	Wayzata, MN

2023 Tobacco Sales License

Holiday Stationstores, LLC dba Holiday Stationstore #129	Wayzata, MN
On Duty LLC	Wayzata, MN
Walgreens #15679	Wayzata, MN
Wayzata BP Amoco Inc.	Wayzata, MN
Wayzata Wine & Spirits	Wayzata, MN

WERE APPROVED ADMINISTRATIVELY

2023 Gas Fitter's License

Horwitz, LLC	New Hope, MN
Twin City Fireplace & Stone Co.	Edina, MN

2023 Tree Removal & Treatment License

Shorewood Tree Service, LLC	Watertown, MN
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2023 Car Wash License

Gerring's Car Wash	Wayzata, MN
Wayzata Bay Car Wash	Wayzata, MN
Wayzata BP Amoco Inc.	Wayzata, MN

2023 Food License

6Smith Restaurant	Wayzata, MN
Wayzata American Legion - Post 118	Wayzata, MN
Baja Haus	Wayzata, MN
Benedict's	Wayzata, MN
Ben & Jerry's	Wayzata, MN
Blake School-Highcroft Campus	Wayzata, MN
Bruegger's Bagels	Wayzata, MN

Caribou Coffee Company, Inc. #103	Wayzata, MN
Caribou Coffee Company, Inc. #145	Wayzata, MN
Chipotle Mexican Grill #0884	Wayzata, MN
CōV Wayzata	Wayzata, MN
Crisp & Green	Wayzata, MN
Gianni's Steakhouse	Wayzata, MN
Jade Fountain Chinese Restaurant	Wayzata, MN
Jimmy John's	Wayzata, MN
Josefina	Wayzata, MN
Macanda	Wayzata, MN
Maggie's Restaurant	Wayzata, MN
McCormick's	Wayzata, MN
McDonald's	Wayzata, MN
My Burger	Wayzata, MN
ninetwentyfive	Wayzata, MN
Hand In Hand Christian Montessori	Wayzata, MN
Noodles & Company	Wayzata, MN
Penny's Coffee	Wayzata, MN
Redeemer Christian Academy	Wayzata, MN
Redeemer Lutheran Church	Wayzata, MN
Punch Neapolitan Pizza	Wayzata, MN
St. Bartholomew Catholic Church	Wayzata, MN
St. Bartholomew Catholic School	Wayzata, MN
St. Barts (Lake Area Discovery Center)	Wayzata, MN
Sakana Sushi	Wayzata, MN
Stalk and Spade	Wayzata, MN
Starbucks Coffee #53981	Wayzata, MN
Sushi Fix	Wayzata, MN
The Grocer's Table	Wayzata, MN
The McIver Center	Wayzata, MN
The Retreat	Wayzata, MN
Tri's Wok	Wayzata, MN
Wayzata Bar & Grill	Wayzata, MN
Wayzata Community Church	Wayzata, MN
Wayzata Masonic Lodge #205	Wayzata, MN
Wayzata School District #284 - Wayzata West Middle School	Wayzata, MN
Woodhill Country Club	Wayzata, MN
McCormick's Beachside	Wayzata, MN
Wayzata Yacht Club	Wayzata, MN

2023 Gasoline Filling Station License

Holiday Stationstore #129	Wayzata, MN
Boatworks Marina	Wayzata, MN
Wayzata Bay Car Wash	Wayzata, MN
Wayzata BP Amoco Inc.	Wayzata, MN

2023 Lodging Establishment License

The Hotel Landing	Wayzata, MN
The McIver Center	Wayzata, MN
The Retreat	Wayzata, MN

2023 Public Swimming Pool License

Folkestone Presbyterian Homes	Wayzata, MN
Hollybrook Townhomes	Wayzata, MN
Locust Hills Development	Wayzata, MN
Wayzata Villa Condominiums	Wayzata, MN
Wayzata West Middle School	Wayzata, MN
Wayzata Woods Apartments	Wayzata, MN
Woodhill Country Club	Wayzata, MN



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.d
TITLE: Approval of Independent Contractor Agreement for Audio and Video Production Services	
PROPOSED MOTION: To Approve the Independent Contractor Agreement with Fred Miller for Audio and Video Production Services	
PREPARED BY: Aurora Yager, Deputy City Manager	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached agreement.

FINANCIAL OR BUDGET CONSIDERATION:

The new contract will increase the base contract price for cable production by \$600 a year starting in 2023. However, because the City was previously being billed separately for some services that are now incorporated into the scope of the new contract, the 2023 contract will yield about \$500-\$1,000 in savings. These updated costs have already been incorporated into the 2023 Cable Budget.

BACKGROUND:

Rather than hiring its own staff or participating in a consortium of other cities, the City consults with Fred Miller for audio/visual production services related to online streaming, cable production of City meetings and events, and production of "Mayor Minutes", formerly "Ask the Mayor". Since the last agreement was approved in 2019, the "Ask the Mayor" production has changed to the "Mayor Minutes Podcast", which occurs six times a year instead of monthly. Therefore, updates to the contract were needed to better capture the current work being performed.

The proposed contract includes an updated statement of work along with a \$50 increase to the monthly fee authorized annually, which equates to about a 2.5% annual increase per year.

ATTACHMENTS:

1. 2022 Independent Contractor Agreement for Audio and Video Production Services

INDEPENDENT CONTRACTOR AGREEMENT

This contract (the " Agreement") is made and entered into as of the _____ day of December, 2022 (the " Effective Date"), by and between the City of Wayzata, Minnesota (the " City"), and Fred Miller, (the " Contractor"), (collectively, the " Parties")

WHEREAS, the City and Contractor wish to confirm and memorialize certain terms related to the services and associated deliverables Contractor will be providing to the City in connection with the City' s audio and video production, photography, and cable TV services (WCTV) for City meetings and events;

NOW THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

SERVICES AND DELIVERABLES

Contractor will provide the production services and deliverables related to WCTV and City meetings that are described in the Statement of Work attached hereto as Attachment A (the "Services"). Contractor shall serve under the direction of the Communications Coordinator.

RIGHTS IN DELIVERABLES

All deliverables associated with the Services, and all data, information, ideas, designs, plans and creative works associated therewith, including all recordings, photography and broadcasts produced in connection with the Services, shall be the exclusive property of the City, including all intellectual property rights therein. City and Contractor agree that such are works made for hire for the City, and to the extent they do not qualify as such, Contractor hereby assigns all rights therein to the City.

COMPENSATION

The City shall pay the Contractor for Services provided an all- inclusive, flat fee of \$1950 per month effective January 1, 2023 with an annual increase of \$50 starting January 1, 2024. The Contractor shall be responsible for all his expenses, and the City shall not withhold monies for the payment of any federal or state income taxes, social security benefits, or other taxes. Any compensation for extra services that are outside the scope of the Services described in Attachment A shall be as negotiated and agreed to in advance by and between the City Manager and the Contractor.

BILLING

Contractor will invoice the City monthly for the compensation for Services described above, and include with such invoices detailed descriptions of the Services provided by the Contractor to the City. City shall pay Contractor for all undisputed invoices within 30 days of receipt of such invoices.

CHANGE OF SCOPE OF SERVICES

City may request, and Contractor may suggest, changes or additions to the Services. In such event, City and Contractor will work together on the details of such changes (including any adjustments to Contractor's compensation and the specifications, timeline and deliverables associated with the Services), and if agreed upon in writing by both City and Contractor, such changes shall be an amendment to this Agreement.

TERMINATION

This Agreement shall continue until terminated by either party upon such party giving the other no less than 90 days prior written notice of termination. Termination of this Agreement for any reason shall not affect any provision of this Agreement that by its nature is intended to survive termination.

INDEPENDENT CONTRACTOR RELATIONSHIP

It is expressly understood that the Contractor is an "independent contractor" and not an employee of the City. The Contractor shall have control over the manner in which the services are performed under this Agreement. Contractor shall utilize City cable TV broadcast equipment and cameras available at City Hall. Before a Contractor's employee, agent, and/or subcontractor of the Contractor can perform any services, they shall first be required to submit and pass the City's Authorization and Release for Background Investigation. The Contractor shall be solely and entirely responsible for his acts and for the acts of his employees, agents, and subcontractors in connection with the Services. The Contractor shall be responsible for the compensation and benefits of Contractor's employees and for payment of all federal, state and local taxes payable with respect to any amounts paid to Contractor under this Agreement. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to Contractor including but not limited to, FICA, FUTA, federal and state personal income tax, state disability insurance tax and state unemployment tax. The Contractor shall not be entitled to any benefits from the City, including, without limitation, Contractor shall not be entitled to, nor will Contractor receive, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits from the City.

OTHER TERMS

Entire Agreement; Amendments. This Agreement, including Attachment A, represents the entire integrated agreement between Contractor and the City and supersedes all prior negotiations, representations, or agreements, either written or oral. No amendment or modification of the terms of this Agreement, except as may be expressly authorized herein, may be made and will not be effective unless agreed upon in writing by the City and Contractor. To the extent there is any conflict between the body of this Agreement and Attachment A, the body of this Agreement shall control.

Assignability. The rights and obligations of Contractor under this Agreement shall not be assignable or transferable without the prior written approval of the City Manager.

Compliance of all Laws; Ability to Perform; Representations. Contractor, and all Contractor's employees, agents, and/or subcontractors, shall comply with all applicable federal, state, and local laws, rules, regulations, codes, ordinances and orders. Contractor represents and warrants that he has in effect and will maintain in effect all permits, licenses, and other authorizations necessary for the performance of the Services. Contractor is not aware of fact or circumstance which would prevent Contractor from performance in accordance with this Agreement. Contractor represents and warrants that Contractor, and all Contractor's employees, agents, and/or subcontractors, have the capability, experience, and means necessary to perform the Services contemplated by this Agreement, and that the Services will be performed using personnel, equipment, and material qualified and suitable to perform the Services requested. Contractor shall be solely responsible for his negligent acts, errors and omissions while performing Services under this Agreement, and for those of his employees, agents, and/or subcontractors. Contractor, and all Contractor's employees, agents, and/or subcontractors, will perform the Services in a diligent and professional manner in accordance with accepted professional practices.

Indemnification. Contractor, and all Contractor's employees, agents, and/or subcontractors, shall hold harmless, defend indemnify City, its employees, officials, and agents, against all claims, demands and actions, and all related costs and expenses (including reasonable attorneys' fees) for injury, death, disability or illness of any person, or damage to property, arising out of the negligent acts, errors and omissions or any breach of this Agreement by Contractor or any of Contractor's employees, agents, and/or subcontractors.

Default. If Contractor violates any term, condition or covenant of this Agreement then Contractor shall be in default. If such default is not cured by Contractor within thirty (30) days after mailing of written notice of the conditions of default, the City may cancel and terminate this Agreement. City's failure to give immediate notice of default or agreement to allow more than the respective cure period to cure a default, shall in no way constitute a waiver of any remedy available to City upon default by Contractor.

Contractor's Obligations Upon Termination. Upon the expiration or termination of this Agreement, Contractor shall furnish the City with all deliverables and work in progress associated with Services as of the effective date of termination. The City shall have the unfettered right and freedom to use all such deliverables and work in progress as it sees fit,

and to hire third parties to complete all services and deliverables associated with the Project.

Headings. The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.

Notices. All notices or communications relating to this Agreement shall be in writing and shall be deemed given upon hand delivery or deposit in the United States mail, return receipt requested, and addressed as follows:

To the City:
Wayzata City Hall
600 East Rice Street East
Wayzata, MN 55391
Attention: City Manager

To Contractor:
Frederick T. Miller
314 Archibald Lane
Dundas, MN 55019

Payment of Others. Contractor shall pay all of Contractor's employees, agents, and/or subcontractors furnishing services, labor, equipment, or materials incidental to the performance of Contractor's obligations under this Agreement.

Governing Law; Jurisdiction. This Agreement shall be construed in accordance with governed by the laws of the State of Minnesota. The parties agree to submit to the jurisdiction of the courts of the State of Minnesota, and that any litigation regarding this Agreement will be brought in the state or federal courts that lie in Hennepin County, Minnesota.

Insurance Requirements.

Liability. The Contractor agrees to have and maintain commercial general liability ("CGL") insurance, with a limit of not less than \$1,000,000 per occurrence. If the CGL insurance contains a general aggregate limit, the general aggregate limit shall be not less than \$2,000,000. The CGL insurance shall be issued by an insurance company acceptable to the City, and shall cover liability arising from the Contractor's Services for the City, and all Contractor's employees, agents, and/or subcontractors, including liability arising from premises, operations, products-completed operations, personal injury, advertising injury and contractually assumed liability.

The City shall be named as an additional insured under the Contractor's CGL policy, which coverage shall be primary coverage for the City. The Contractor acknowledges and agrees that coverage under the July, 2004 addition of ISO Additional Insured Endorsement CG2010 is not acceptable, and if additional insured coverage is provided under ISO Additional Insured Endorsement CG2010, it will be provided under a pre-2004 addition of that endorsement.

Automobile Liability. If the Contractor, or Contractor's employees, agents, and/or subcontractors, operate a motor vehicle in performing the services under this Agreement, the Contractor shall maintain automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of \$300,000, combined single limit. The City shall be named as an additional insured.

Workers' Compensation. The Contractor agrees to comply with all applicable workers' compensation laws in Minnesota.

Certificate of Insurance and Policy. The Contractor shall, prior to commencing services, deliver to the City a Certificate of Insurance as evidence that the above coverages are in full force and effect. In addition, the Contractor shall provide a copy of the additional insured provisions and/ or additional insured endorsements for the policies in a form acceptable to the City. The Certificate and required policies shall contain a provision that the coverage afforded under this Agreement will not be cancelled or allowed to expire until at least 30 days prior written notice has been given to the City.

Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

Savings Clause. If any court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. Facsimile and scanned copies shall be deemed originals for all purposes.

Accepted and Agreed To:

City of Wayzata, MN

Fred Miller - Contractor

By _____
Jeffery Dahl, City Manager

By _____
Johanna Mouton , Mayor

**Attachment A
STATEMENT OF WORK**

Services and/or Deliverable	Timeframe (dates subject to change)	Details
Schedule quality playback of WCTV programming	Weekly	
Troubleshooting on the weekends & weeknights if WCTV is down.	As needed	<p>When the contractor’s specific knowledge of the system is needed, contractor will be available to help troubleshoot WCTV on weekends and weeknights.</p> <p>Notification of any system or playback issues noticed by the contractor should be sent to support immediately upon discovery.</p> <p>Standard protocol will be for the contractor to email the support email with a description of the problem and copy the communications coordinator.</p>

<p>Direct, engineer and produce live and video recorded City Council Meetings (all year - 24), Planning Commission Meetings (one or two per month depending on agenda), public hearing meetings (Annual Board of Appeal and Equalization), and a City Council Candidate Forum held on City of Wayzata municipal election years.</p> <p>*This includes creating and updating graphics for the programming on a regular basis. If needed, a full refresh of graphics can be requested annually</p>	<p>(Totals – 24 CC, 24 PC, 2 XTA)</p> <p>January – 2 City Council (CC), 2 Planning Commission (PC) February – 2 CC, 2 PC, March – 2 CC, 2 PC April – 2 CC, 2 PC, Annual Board of Appeal and Equalization May – 2 CC, 2 PC June – 2 CC, 2 PC July – 2 CC, 2 PC August – 2 CC, 2 PC September – 2 CC, 2 PC October – 2 CC, 2 PC, City Council Candidate Forum November – 2 CC, 2 PC December – 2 CC, 2 PC</p>	
<p>Direct, engineer, and produce 6 additional City programs per year (shoot, edit & air program)</p>	<p>This will be filming and editing 6 Mayor Minutes Podcast episodes.</p>	<p>Included is this is the extraction of the audio to be uploaded by the Communications Coordinator to Anchor to be an audio podcast.</p> <p>This will include graphic updates, lights and sound troubleshooting, audio editing, and a final product of one audio file and one video file.</p> <p>Included in this process is one round of edits after the initial clip is sent over. This is defined as a bulleted list, sent via email, of changes to the audio/video.</p>

<p>Create archives of all recordings of meetings Weekly and programming on appropriate formats, such as digital files. All hard-drives must be labeled and stored in the AV room in a spot the Communications Coordinator designates. These backup files must be labeled and saved directly following each meeting.</p>	<p>Weekly</p>	
<p>Ensure digital files and electronic website recording for on Demand is available next day after City Council and Planning Commission meetings.</p>	<p>Weekly</p>	<p>If contractor is unable to upload a program within this time frame for any reason, the Communications Coordinator and City Clerk must be notified of the delay and cause right away (the night of or next morning).</p>
<p>Alert Communications Coordinator to any issues with maintenance of WCTV equipment.</p>	<p>Weekly</p>	
<p>Provide budget and costs for video production upon request from community organizations or other City entities (WCTV</p>	<p>Complete – as needed</p>	

<p>Provide photographs on limited basis in connection with any of the foregoing activities.</p> <p>For larger photography assignments and offsite location recordings, the following shall apply: With prior approval from the City Manager, Contractor shall be paid at a rate of \$50 per hour with a minimum of \$250 per shoot for shooting with one camera; editing and distribution rates are \$50 per hour with no minimum; and authoring of deliverables of \$25 per DVD or USB drive.</p>	<p>Complete – as requested</p>	
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City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.e
TITLE: Adoption of Resolution 59-2022 Amending Municipal Fees for 2023	
PROPOSED MOTION: To Adopt Resolution 59-2022 Amending Municipal Fees for 2023	
PREPARED BY: Aurora Yager, Deputy City Manager	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends adoption of Resolution 59-2022 as attached.

FINANCIAL OR BUDGET CONSIDERATION:

Proposed changes to the fees are incorporated into the 2023 General and Enterprise Funds Budget.

BACKGROUND:

Since the 2023 Fee Schedule was adopted in September, there have been a few changes necessitating amendments to the fee schedule including:

1. The City has approved an official waste hauling contract from Republic Services on which to base solid waste charges off of. Instead of 5% for all solid waste charges, all fees are proposed to return to 2022 amounts with the exception of recycling and organics.
2. The City amended the Tree Management and Preservation Ordinance which established a tree removal permit that needs a modest permit fee intended to cover the cost of staff time to review and process the permits.
3. The fees related to water and sewer permitting and inspection were held flat along with all other water and sewer charges. However, given that these types of permits and inspections are directly related to use of staff time and not related to usage, staff recommend increasing these charges by 5%.
4. A few charges for police services that are set by state statute were erroneously increased and must return to the limit set by statute.

ATTACHMENTS:

1. Resolution 59-2022 Amending Municipal Fees for 2023

RESOLUTION NO. 59-2022

RESOLUTION AMENDING MUNICIPAL FEES FOR 2023

WHEREAS, the City Council of Wayzata, Minnesota has adopted a Code of Ordinances, and

WHEREAS, the Code of Ordinance provides that fees are adopted by reference and are as established by City Council Resolution; and

WHEREAS, it is the desire of the City Council of Wayzata, Minnesota to amend a municipal fee for 2023 to be the following:

Item	Fee
GARBAGE MONTHLY RATES, RESIDENTIAL	
1 can (35 gal) weekly	\$ 8.02
2 can (65 gal) weekly	\$ 13.44
3 can (95 gal) weekly	\$ 18.62
4 can (2-65 gal) weekly	\$ 28.32
5 can (65 & 95 gal) weekly	\$ 33.28
6 can (2-95 gal) weekly	\$ 38.01
7 can weekly	\$ 47.94
8 can weekly	\$ 58.08
9 can weekly	\$ 67.55
10 can weekly	\$ 77.25
12 can weekly	\$ 96.41
Drive up service weekly	\$ 12.00
Water connection fee/WAC	\$2,721.60
Water connection fee/tap outside City/WAC	\$2,925.30
Water meter inspection	\$ 68.25
Water connection/disconnection inspection	\$ 134.41
Sewer connection/disconnection inspection	\$ 134.41
Temporary water disconnect	\$ 68.25
Permanent water disconnect	\$ 134.41
Lawn sprinkler system inspection	\$ 68.25
Fingerprinting services per card	\$ 20.00
CD of photos or audio recording	\$ 10.00
CD or DVD or flash drive of video	\$ 10.00

WHEREAS, it is the desire of the City Council of Wayzata, Minnesota to add a municipal fee for 2023 to be the following:

Item	Fee
Tree Removal Permit	
Residential	\$ 50.00
Commercial, Multi-family, and institutional	\$100.00
Dead, Diseased, Dying or Hazardous Trees	\$ 0.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota that the amended fees above for 2023 are approved.

Adopted by the City Council of the City of Wayzata this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

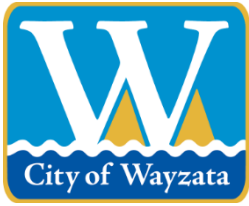
Absent:

Resolution:

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.f
TITLE: Adoption of Resolution 65-2022 Designating a Precinct and Polling Place for 2023	
PROPOSED MOTION: To Adopt Resolution 65-2022 Designating a Precinct and Polling Place for 2023	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends adoption of Resolution 65-2022 Designating a Precinct and Polling Place for 2023.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Minnesota State Statute 204B.16 requires the City Council to designate, by ordinance or resolution, polling places for each election precinct by December 31 for the upcoming year. A resolution is required to be passed even if there are no polling place changes and even if the jurisdiction does not have a scheduled election.

The City plans to continue with one precinct, "Precinct #1" and continue using Wayzata City Hall as its polling place. By approving the attached resolution, the Council would be reestablishing the same precinct and polling place that we previously had in place.

ATTACHMENTS:

1. Resolution 65-2022

CITY OF WAYZATA

RESOLUTION NO. 65-2022

**RESOLUTION DESIGNATING A PRECINCT AND POLLING PLACE
FOR THE 2023 ELECTIONS**

WHEREAS, Minnesota Statute Section 204B.16, subd. 1 requires that municipalities must designate polling places for each precinct by December 31 of each year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wayzata hereby designates the boundaries of the voting precinct and polling place for 2023 as follows:

Precinct 1 - Wayzata City Hall, 600 Rice Street E., Wayzata, MN 55391

The entire contiguous boundaries of the City

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

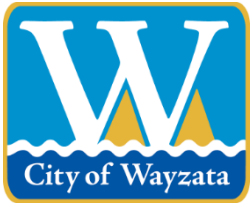
Absent:

Resolution:

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.g
TITLE: Receipt of Quarterly Financial Report	
PROPOSED MOTION: N/A	
PREPARED BY: ABDO Financial Services	
REVIEWED BY: Jeffrey Dahl, City Manager, Aurora Yager, Deputy City Manager	

ACTION REQUESTED:

The attached financial report from 3rd quarter 2022 is for informational purposes.

FINANCIAL OR BUDGET CONSIDERATION:

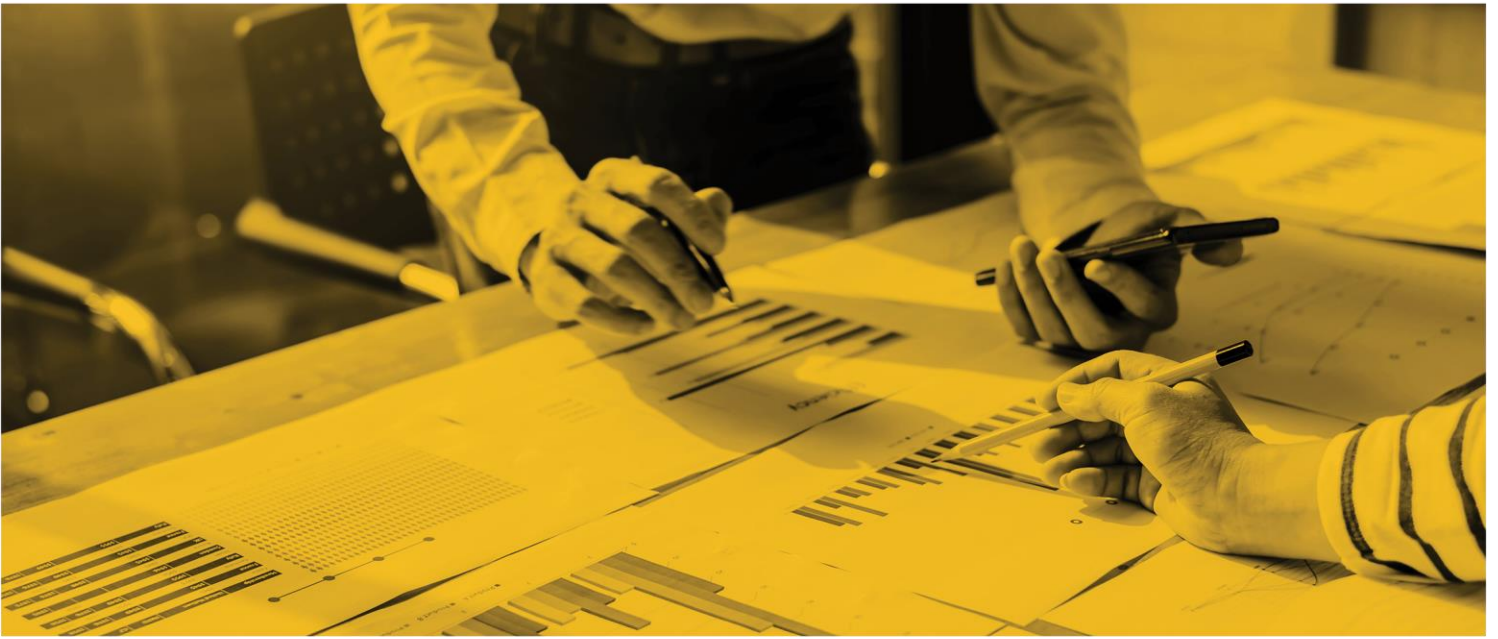
N/A

BACKGROUND:

Quarterly reports will now be received by the Council on an on-going basis.

ATTACHMENTS:

1. City of Wayzata - 2022 3rd Quarter Financial Report



3rd Quarter Report

City of Wayzata
Wayzata, Minnesota

September 30, 2022



5201 Eden Avenue, Ste 250
Edina, MN 55436
P 952.835.9090
F 952.835.3261

November 14, 2022

ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council
City of Wayzata
Wayzata, Minnesota

We have compiled the accompanying statement of revenues and expenditures for the General Fund and statements of revenues and expenses for the enterprise funds of the City of Wayzata as of September 30, 2022 for the quarter then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements. Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

Abdo Financial Solutions

November 14, 2022

Honorable Mayor and City Council
 City of Wayzata
 Wayzata, Minnesota

Dear Honorable Mayor and City Council:

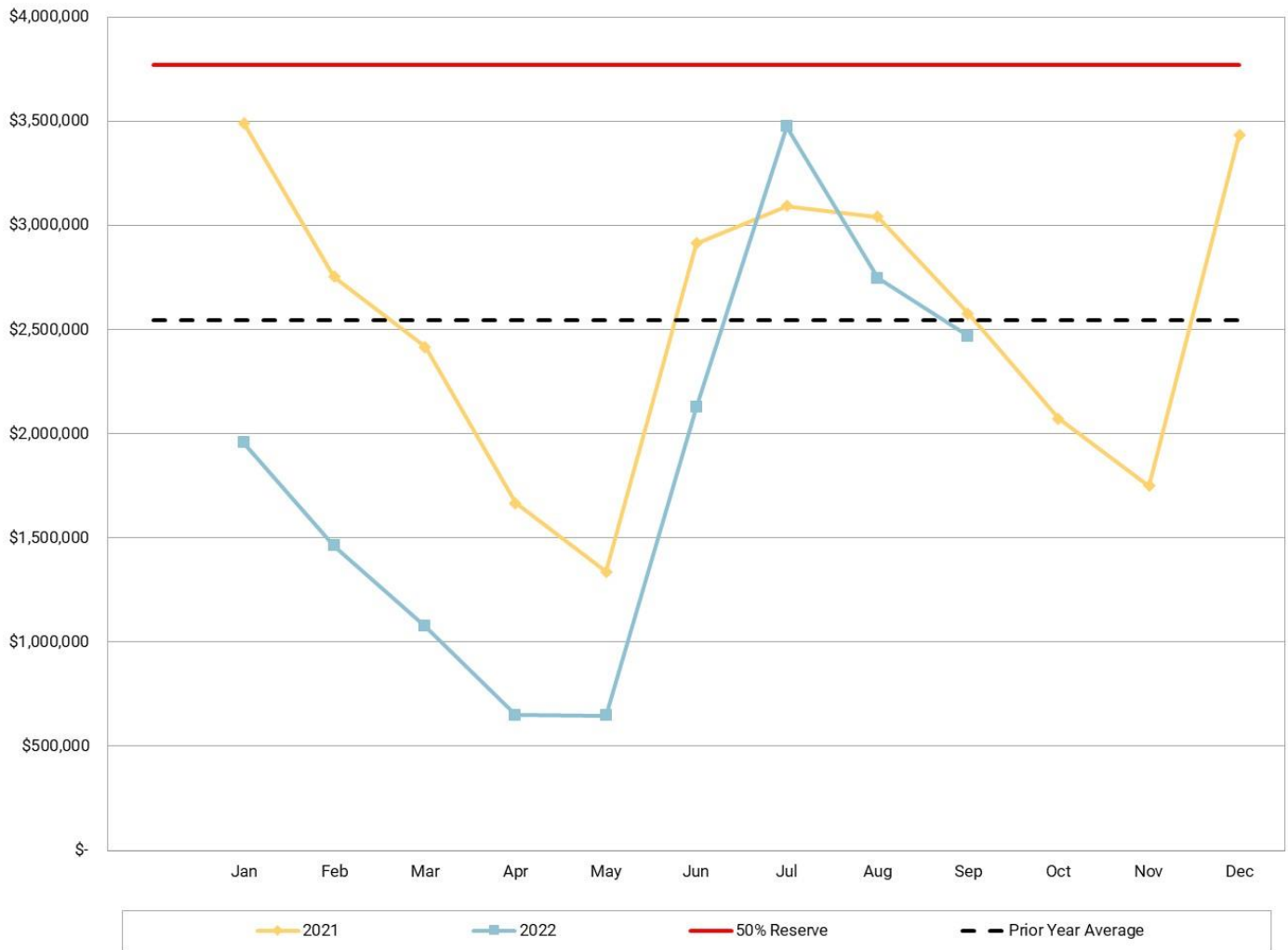
We have reconciled all bank accounts through September 30, 2022 and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

Cash and Investments

The City’s cash and investment balances are as follows:

	<u>12/31/2021</u>	<u>09/30/2022</u>	<u>Increase/ (Decrease)</u>
Checking	\$ 6,184,316	\$ 3,537,626	\$ (2,646,690)
Investments (at Market Value)	14,342,657	14,307,031	(35,626)
 Total Cash and Investments	 <u>\$ 20,526,973</u>	 <u>\$ 17,844,657</u>	 <u>\$ (2,682,316)</u>
 Investment Type	 <u>12/31/2021</u>	 <u>09/30/2022</u>	 <u>Increase/ (Decrease)</u>
Brokered CD	\$ 3,706,108	\$ 4,590,483	\$ 884,375
Checking	6,164,933	3,524,053	(2,640,880)
Money Market	58,679	86,216	27,537
Municipal Securities	10,577,870	9,630,332	(947,538)
Petty Cash/ATM	19,383	13,573	(5,810)
 Total Investments	 <u>\$ 20,526,973</u>	 <u>\$ 17,844,657</u>	 <u>\$ (2,682,316)</u>

General Fund Cash Balances



Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

Treasury Yields

Date	Treasury Yields							
	1 mo	6 mo	1 yr	2 yr	3 yr	5 yr	7 yr	10 yr
06/30/2017	0.84	1.14	1.24	1.38	1.55	1.89	2.14	2.31
09/30/2017	0.96	1.20	1.31	1.47	1.62	1.92	2.16	2.33
12/31/2017	1.28	1.53	1.76	1.89	1.98	2.20	2.33	2.40
03/31/2018	1.63	1.93	2.09	2.27	2.39	2.56	2.68	2.74
06/30/2018	1.77	2.11	2.33	2.52	2.63	2.73	2.81	2.85
09/28/2018	2.12	2.19	2.36	2.59	2.81	2.88	2.94	3.01
12/31/2018	2.44	2.56	2.63	2.48	2.46	2.51	2.59	3.02
03/29/2019	2.43	2.44	2.40	2.27	2.21	2.23	2.31	2.41
06/28/2019	2.18	2.09	1.92	1.75	1.71	1.76	1.87	2.00
09/30/2019	1.91	1.83	1.75	1.63	1.56	1.55	1.62	1.68
12/31/2019	1.48	1.60	1.59	1.58	1.62	1.69	1.83	1.92
03/31/2020	0.05	0.15	0.17	0.23	0.29	0.37	0.55	0.70
06/30/2020	0.13	0.18	0.16	0.16	0.18	0.29	0.49	0.66
09/30/2020	0.08	0.11	0.12	0.13	0.16	0.28	0.47	0.69
12/31/2020	0.08	0.09	0.10	0.13	0.17	0.36	0.65	0.93
03/31/2021	0.01	0.05	0.07	0.16	0.35	0.92	1.40	1.74
06/30/2021	0.05	0.06	0.07	0.25	0.46	0.87	1.21	1.45
09/30/2021	0.07	0.05	0.09	0.28	0.53	0.98	1.32	1.52
12/31/2021	0.06	0.19	0.39	0.73	0.97	1.26	1.44	1.52
03/31/2022	0.17	1.06	1.63	2.28	2.45	2.42	2.40	2.32
06/30/2022	1.28	2.51	2.80	2.92	2.99	3.01	3.04	2.98
09/30/2022	2.79	3.92	4.05	4.22	4.25	4.06	3.97	3.83

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

Abdo Financial Solutions



City of Wayzata, Minnesota
Statement of Revenue and Expenditures -
Budget and Actual - General Fund (Unaudited)
For the Nine Months Ended September 30, 2022

ATTACHMENT A

	2022 Budget	Budget Thru September 75%	Actual Thru September	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget thru September
Revenues					
Taxes	\$ 4,941,501	\$ 3,706,126	3,127,826	\$ (578,300) *	84.4 %
Licenses & Permits	630,195	472,646	471,612	(1,034)	99.8
Intergovernmental	467,000	350,250	503,030	152,780 *	143.6
Charges for services	942,395	706,796	755,750	48,954	106.9
Fines and forfeitures	92,000	69,000	37,197	(31,803) (1)	53.9
Interest	10,000	7,500	(76,548)	(84,048) (2)	-1020.6
Miscellaneous	5,000	3,750	8,050	4,300	214.7
Total Revenues	7,088,091	5,316,068	4,826,916	(489,153)	90.8
Expenditures					
Mayor and City Council	47,536	35,652	29,825	5,827	83.7
Administrative & Finance	1,012,392	759,294	666,202	93,092	87.7
Assessing	76,500	57,375	34,691	22,684 (3)	60.5
Planning & Zoning	366,860	275,145	249,844	25,301	90.8
General Government Buildings	264,829	198,622	221,278	(22,656)	111.4
Police Protection	2,317,049	1,737,787	1,695,483	42,304	97.6
Fire Protection	367,975	275,981	132,652	143,330 (4)	48.1
Building Inspections	232,736	174,552	180,740	(6,188)	103.5
Emergency Management	3,000	2,250	3,922	(1,672)	174.3
Health Inspections	39,000	29,250	13,000	16,250	44.4
Streets	641,262	480,947	451,795	29,151	93.9
Street Lighting	89,000	66,750	56,196	10,554	84.2
Engineering	177,694	133,271	98,049	35,222 (5)	73.6
Parks, Rec & Forestry	905,758	679,319	649,506	29,813	95.6
Unallocated	327,000	245,250	267,726	(22,476)	109.2
Capital Outlay	5,500	4,125	-	4,125	0.0
Total Expenditures	6,874,091	5,155,568	4,750,908	404,660	92.2
Excess Revenues (Expenditures)	214,000	160,500	76,008	(84,492)	
Other Financing Sources (Uses)					
Transfers in	448,000	336,000	131,316	(204,684) (6)	39.1
Transfers out	(662,000)	(496,500)	-	496,500 (7)	N/A
Total Other Financing Sources (Uses)	(214,000)	(160,500)	131,316	291,816	-81.8 %
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses					
	\$ -	\$ -	207,324	\$ 207,324	

*Typically property taxes are received in July and December (with 70% advance in June). Local government aid is received in July and December.

Item Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$20,000.

- (1) Fines and forfeitures are under budget due to decreased utilization of the traffic car.
- (2) Interest earnings reflect market trends in the current year and the fluctuation in the market value of securities held. As the City typically holds securities to maturity, it is unlikely that a loss on the disposal of an investment will be realized.
- (3) Assessor fees are billed annually and this variance will dissipate in a subsequent quarter.
- (4) The payment to the Fire Relief hasn't been received or paid yet (will be done in October).
- (5) Personnel costs are lower then expected.
- (6) Transfer of American Rescue Plan Act funds upon completion of the 2021 audit.
- (7) Transfers to the Equipment Revolving Fund (\$395,000), General Building CIP (\$243,000) and Street CIP (\$24,000), the entry for the transfer has not taken place yet.

City of Wayzata, Minnesota
 Unaudited Cash Balances by Fund
 For the Nine Months Ended September 30, 2022

ATTACHMENT A

	PY Quarter Balance	PY Ending Balance	Actual Thru PY Ending	YTD Change	YTD % Change
General					
101 - General	\$ 2,876,627	\$ 2,469,555	\$ 2,515,177	\$ 45,622	2%
Special Revenue					
232 - Cemetery	23,501	22,658	21,344	(1,314)	-6%
235 - Cable	23,089	19,286	20,940	1,654	9%
236 - Drug/DWI Forfeiture	18,165	5,672	5,335	(337)	-6%
237 - Fire Relief/Pull Tabs	334,939	319,608	378,432	58,824 (1)	18%
238 - Self Insurance	-	282,178	258,917	(23,261)	-8%
239 - Comp Plan - Land Use	63,036	65,438	70,060	4,622	7%
240 - DWI Forfeitures	-	12,399	11,662	(737)	-6%
Total	462,730	727,239	766,690	39,451	8%
Debt Service					
305 - Downtown TIF District 6	(1,061,601)	150,325	264,975	114,650 (2)	76%
307 - Wayzata Blvd	276,238	397,986	154,398	(243,588) (3)	-61%
310 - Superior/Lake Realignment	538,946	469,185	425,472	(43,713)	-9%
311 - Street Reconstruction (2009A)	18,329	21,628	19,367	(2,261)	-10%
315 - Big Woods	352,239	243,880	222,962	(20,918)	-9%
317 - Downtown Parking Ramp (2016A)	(497,173)	(825)	(388,124)	(387,299) (4)	46945%
318 - Panoway	63,067	(440)	(440)	0	0%
Total	(309,955)	1,281,739	698,609	(583,130)	46932%
Capital Projects					
					#DIV/0!
233 - Lakefront Improvements	710,748	719,641	582,651	(136,990) (5)	-19%
401 - Permanent Improvement	498,993	523,659	545,977	22,318	4%
404 - Park and Trail CIP	1,800,961	1,533,644	1,374,352	(159,292) (6)	-10%
407 - Cell Tower	-	1,424	(110)	(1,534)	-108%
408 - General Fund CIP	1,210,544	1,341,227	1,468,672	127,445 (7)	10%
409 - Equipment Revolving	1,653,436	2,121,522	1,677,574	(443,948) (8)	-21%
430 - Street CIP	1,635,950	1,454,225	1,256,813	(197,412) (9)	-14%
437 - Library/Community Room CIP	380,777	407,142	260,837	(146,305) (10)	-36%
802 - Escrows	512,844	553,470	448,300	(105,170) (11)	-19%
Total	8,404,253	8,655,954	7,615,065	(1,040,889)	-213%
Enterprise					
610 - Water	2,355,403	2,209,345	2,430,920	221,575 (12)	10%
620 - Sewer	1,338,295	1,341,943	1,221,732	(120,212) (13)	-9%
630 - Motor Vehicle	166,506	96,786	124,504	27,718	29%
640 - Liquor	1,374,626	1,376,135	885,384	(490,751) (14)	-36%
650 - Solid Waste	266,359	263,597	278,081	14,484	5%
670 - Stormwater	495,096	437,397	438,745	1,347	0%
Total	5,996,285	5,725,203	5,379,365	(345,839)	0%
HRA					
314 - Widsten Tax Increment	383,963	1,086	286,457	285,371 (15)	26277%
316 - Baycenter	395,395	1,653,269	978,249	(675,020) (16)	-41%
440 - Housing	1	12,934	9,973	(2,962)	-23%
Total	779,359	1,667,289	1,274,679	(392,610)	26214%
Investments	(5)	(7)	-	7	-100%
Grand Total	18,209,292	20,526,973	18,249,586	(2,277,387)	72843%

Item Explanation of Changes Greater than \$50,000

- (1) Received \$101,000 in donations so far in 2022.
- (2) Bond principal and interest paid in January
- (3) Bond principal and interest were paid in January in the amount of \$207,150
- (4) Bond principal and interest were paid in January in the amount of \$386,824
- (5) Decrease due to consultant fees for the Section Foreman House rehabilitation.
- (6) Decrease due to contractual services, including \$126,055 for the beach playground.
- (7) Increase due to a transfer in of \$301,711.
- (8) Purchased a new squad car, asphalt roller and truck for \$49,929 and additional equipment for \$74,150. Remaining decrease is due to market value loss on investments.
- (9) Decrease due to contractual services, including the seal coat project for \$195,804.
- (10) Decrease due to contractual services for the roof and other repairs.
- (11) Variance due to a letter of credit reduction payment made to Melvins 235 LLC for \$231,644 offset by escrow receipts received throughout the year.
- (12) Increase due to not many capital purchases in 2022 so far.
- (13) Decrease due to contractual services, including the sewer lining project of \$364,315.
- (14) Decrease due to a transfer out of \$427,730 made to the General Fund CIP and General Fund.
- (15) Increase due to taxes received in July.
- (16) Payment made for Pay-as-you-go TIF in the amount of \$948,265 to Wayzata Bay Senior Housing, Inc.

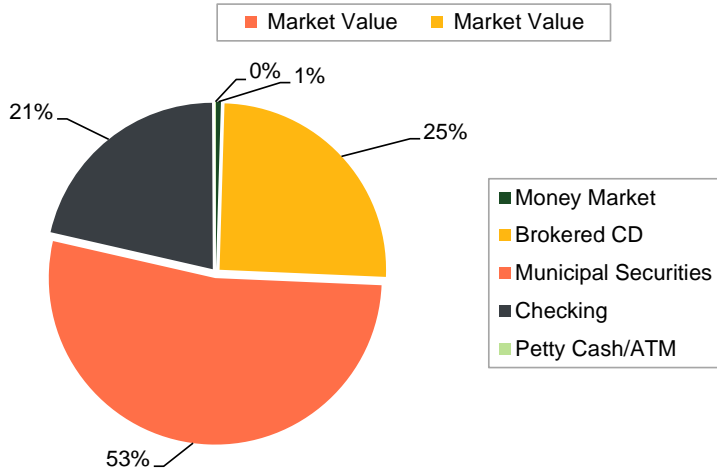
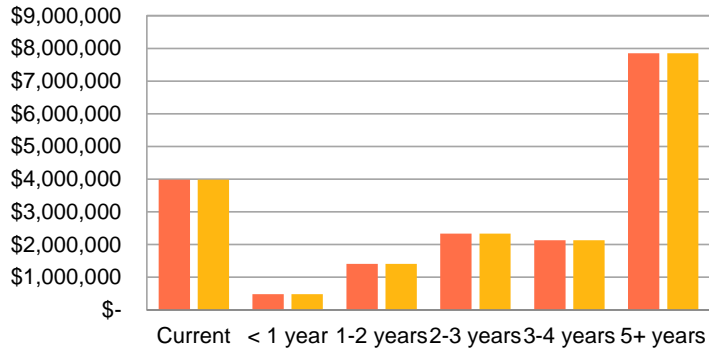
City of Wayzata, Minnesota
Schedule of Investments
For the Month Ending
September 30, 2022

FDIC #	Identification (CUSIP or Acct)	Institution	Description	Type	Rate	Market Value 12/31/2021	Deposits - Purchases	Expenditures - Sales	Transfers	Interest	Unadjusted	Market Value	Unrealized	
											Market Value 9/30/2022	9/30/2022	Gain / Loss	
		UBS	JBS Select Prime Institutional Fun	Money market	1.56%	\$ 2,151.33	\$ 656,010.99	\$ (628,954.99)	\$ 72,857.14	\$ (246.22)	\$ 101,818.25	\$ 80,317.57	\$ (21,500.68)	
		UBS	UBS Bank USA Dep Acct	Money market	0.00%	936.37	3,009,954.99	(3,161,210.10)	149,769.64	1,128.99	579.89	863.55	283.66	
	17312QP86	UBS	CitiBank, NA - Sioux Falls SD	Brokered CD	3.15%	250,036.86	-	(246,000.00)	(7,770.23)	7,770.23	4,036.86	-	(4,036.86)	
	66612ACC0	UBS	Northfield Bk NY	Brokered CD	2.40%	250,343.45	-	-	(5,880.04)	5,880.04	250,343.45	244,073.90	(6,269.55)	
	61760AT25	UBS	Morgan Stanley PRV NY US	Brokered CD	2.17%	253,387.42	-	-	(5,310.50)	5,310.50	253,387.42	243,054.93	(10,292.49)	
	465076SR9	UBS	Israel Discount BK NY	Brokered CD	0.52%	244,524.70	-	-	(607.47)	607.47	244,524.70	235,418.05	(9,106.65)	
	06740KMU8	UBS	Barclays Bank DE	Brokered CD	3.43%	257,813.50	-	-	(4,191.51)	4,191.51	257,813.50	243,115.95	(14,697.55)	
	20033AU95	UBS	Commerce Bank - UT	Brokered CD	2.77%	256,431.70	-	-	(5,057.74)	5,057.74	256,431.70	239,428.70	(17,003.00)	
	649447VM8	UBS	New York Community BK NY US	Brokered CD	0.69%	243,870.55	-	-	(1,592.50)	1,592.50	243,870.55	228,501.70	(15,368.85)	
	856285RS2	UBS	State Bank India NY US	Brokered CD	2.11%	253,234.45	-	-	(2,490.61)	2,490.61	253,234.45	233,693.25	(19,541.20)	
	88241TJ04	UBS	Texas Exchange Bk TX US	Brokered CD	0.54%	242,197.20	-	-	(919.57)	919.57	242,197.20	225,297.10	(16,900.10)	
	06647JAT1	UBS	BankNewport Rhode RI US	Brokered CD	3.30%	-	245,000.00	-	-	-	245,000.00	239,487.50	(5,512.50)	
	121331AN2	UBS	Burke & Herbert B&VA US	Brokered CD	3.45%	-	245,000.00	-	(717.88)	717.88	245,000.00	240,276.40	(4,723.60)	
	37149CAS6	UBS	Generations BK AR US	Brokered CD	2.99%	-	245,000.00	-	(2,435.56)	2,435.56	245,000.00	236,716.55	(8,283.45)	
	02007GRY1	UBS	Ally Bank UT US	Brokered CD	3.08%	-	245,000.00	-	-	-	245,000.00	237,140.40	(7,859.60)	
	12527CFK3	UBS	CFG Community Bank MD US	Brokered CD	3.75%	-	245,000.00	-	-	-	245,000.00	240,665.95	(4,334.05)	
	981993FX1	UBS	Comenity Bank DE US	Brokered CD	2.14%	-	200,000.00	-	(1,852.07)	1,852.07	200,000.00	182,440.00	(17,560.00)	
	63368GC3	UBS	National Bank WI US	Brokered CD	3.13%	-	245,000.00	-	-	-	1,914.35	245,000.00	234,646.30	(10,353.70)
	795450A7	UBS	Sallie Mae Bank UT US	Brokered CD	1.10%	242,513.25	-	-	(2,450.00)	2,450.00	242,513.25	216,572.65	(25,940.60)	
	48128UD48	UBS	JPMorgan Chase Bank OH US	Brokered CD	1.12%	240,852.15	-	-	(2,450.00)	2,450.00	240,852.15	211,819.65	(29,032.50)	
	538036PA6	UBS	Live Oak BKC CO NC US	Brokered CD	1.12%	240,786.00	-	-	(1,839.17)	1,839.17	240,786.00	211,408.05	(29,377.95)	
	61773TKD4	UBS	Morgan Stanley BK UT US	Brokered CD	4.00%	-	245,000.00	-	-	-	245,000.00	240,367.05	(4,632.95)	
	15118RWG8	UBS	Celtic Bank UT US	Brokered CD	1.58%	242,486.30	-	-	(2,574.88)	2,574.88	242,486.30	206,319.40	(36,166.90)	
	169548FK6	UBS	Chino CA PUB FING AUT	Municipal Securities	1.13%	496,370.00	-	-	(5,365.00)	5,365.00	496,370.00	466,850.00	(29,520.00)	
	220228BK5	UBS	Corpus Christi Texas REGL	Municipal Securities	2.26%	437,649.70	-	-	(4,736.45)	4,736.45	437,649.70	409,742.70	(27,907.00)	
	428061ED3	UBS	Hesperia CA UNI	Municipal Securities	1.56%	300,414.00	-	-	(4,422.00)	4,422.00	300,414.00	277,494.00	(22,920.00)	
	576051VY9	UBS	Massachusetts St WTR RES	Municipal Securities	2.17%	257,030.00	-	-	(5,207.50)	5,207.50	257,030.00	234,620.00	(22,410.00)	
	262588LLH7	UBS	DJ Pate & Cook CNTYS IL	Municipal Securities	1.07%	-	99,831.72	-	-	-	99,831.72	98,557.80	(1,273.92)	
	56042RJ52	UBS	Maine Health & Higher ED	Municipal Securities	1.45%	198,930.00	-	-	(2,912.27)	2,912.27	198,930.00	172,974.00	(25,956.00)	
	357155AZ3	UBS	Fremont CA UNI SCH	Municipal Securities	0.92%	219,080.25	-	-	(1,872.00)	1,872.00	219,080.25	194,735.25	(24,345.00)	
	672325N29	UBS	Oakland CA USD	Municipal Securities	1.77%	400,048.00	-	-	(4,767.42)	4,767.42	400,048.00	352,596.00	(47,452.00)	
	100216FZ8	UBS	Bossier City LA UTILS	Municipal Securities	1.37%	496,600.00	-	-	(3,125.00)	3,125.00	496,600.00	440,345.00	(56,255.00)	
	523372CX6	UBS	Lee & Ogle CNTYS	Municipal Securities	1.34%	122,882.50	-	-	(752.50)	752.50	122,882.50	108,862.50	(14,020.00)	
	54602QBB6	UBS	Loudoun CNTY VA	Municipal Securities	1.11%	342,751.50	-	-	(1,750.00)	1,750.00	342,751.50	298,224.50	(44,527.00)	
	56042RJ60	UBS	Maine Health & Higher ED	Municipal Securities	1.87%	100,451.00	-	-	(1,852.55)	1,852.55	100,451.00	84,534.00	(15,917.00)	
	152339RP4	UBS	Centinela Valley Calif	Municipal Securities	1.75%	-	138,381.66	-	(1,134.63)	1,134.63	138,381.66	125,026.25	(13,355.41)	
	010268CP3	UBS	Alabama Fed Aid Wvy Fin	Municipal Securities	1.70%	298,977.00	-	-	(4,086.66)	4,086.66	298,977.00	257,901.00	(41,076.00)	
	91428LKN5	UBS	Univ HI Brd Reg	Municipal Securities	3.39%	822,882.40	-	-	(12,464.00)	12,464.00	822,882.40	707,202.80	(115,679.60)	
	64990FD76	UBS	New York St Dorm Auth	Municipal Securities	1.97%	399,020.00	-	-	(8,584.62)	8,584.62	399,020.00	340,460.00	(58,560.00)	
	959878RK7	UBS	Western WA Univ Wash	Municipal Securities	2.15%	498,930.00	-	-	(4,942.50)	4,942.50	498,930.00	430,625.00	(68,305.00)	
	72178JAG8	UBS	Pima County AZ	Municipal Securities	1.80%	-	255,278.15	-	-	-	255,278.15	250,304.55	(4,973.60)	
	088006KC4	UBS	Beverly Hills Cal	Municipal Securities	1.71%	493,275.00	-	-	(3,785.00)	3,785.00	493,275.00	424,730.00	(68,545.00)	
	71884AH44	UBS	Phoenix AZ CIVIC	Municipal Securities	1.67%	490,900.00	-	-	(7,275.00)	7,275.00	490,900.00	411,495.00	(79,405.00)	
	64966QSE1	UBS	New York NY GO BDS	Municipal Securities	1.86%	246,365.00	-	-	(4,057.50)	4,057.50	246,365.00	207,432.50	(38,932.50)	
	928346PZ2	UBS	VISTA CA	Municipal Securities	1.75%	488,675.00	-	-	(7,605.00)	7,605.00	488,675.00	418,640.00	(70,035.00)	
	669674DP5	UBS	Norwood OH CITY SCH	Municipal Securities	0.00%	110,195.00	-	-	-	-	110,195.00	92,967.50	(17,227.50)	
	64971XJF6	UBS	New York NY City Transi	Municipal Securities	3.23%	-	96,991.24	-	-	-	96,991.24	90,407.00	(6,584.24)	
	03743TAH5	UBS	Apache CNTY AZ	Municipal Securities	2.45%	202,702.00	-	-	(4,288.00)	4,288.00	202,702.00	167,036.00	(35,666.00)	
	64971XS22	UBS	New York City Transit - NY	Municipal Securities	1.92%	885,266.20	-	-	(7,507.50)	7,507.50	885,266.20	740,585.30	(144,680.90)	
	353174JE6	UBS	Franklin CO OH CONV	Municipal Securities	2.20%	194,149.80	-	-	(1,873.95)	1,873.95	194,149.80	161,300.10	(32,849.70)	
	87971LAM7	UBS	Tempe AZ STFS Partner	Municipal Securities	2.16%	200,975.85	-	-	(3,583.75)	3,583.75	200,975.85	166,052.05	(34,923.80)	
	169548FR0	UBS	Chino CA PUB FING AUT	Municipal Securities	2.92%	502,445.00	-	-	(13,055.00)	13,055.00	502,445.00	417,370.00	(85,075.00)	
	512249NF2	UBS	Lakeview MI CMNTY	Municipal Securities	2.08%	142,458.15	-	-	(1,305.00)	1,305.00	142,458.15	113,007.20	(29,450.95)	
	284035AK8	UBS	El Segundo CA PENSION	Municipal Securities	2.76%	500,330.00	-	-	(12,027.69)	12,027.69	500,330.00	396,155.00	(105,175.00)	
	900764SV4	UBS	Tuscola CNTY MI	Municipal Securities	2.36%	223,251.60	-	-	(5,098.81)	5,098.81	223,251.60	174,064.00	(49,187.60)	
	84908AA53	UBS	Spokane WA PUB FACS	Municipal Securities	2.47%	504,865.00	-	-	(5,315.00)	5,315.00	504,865.00	399,035.00	(105,830.00)	
						14,287,065.43	6,171,448.75	(4,521,165.09)	22,406.52	201,103.03	16,160,858.64	14,301,996.60	(1,858,862.04)	
	4 M		4M General Account	Money market	0.01%	1,573.26	-	-	-	9.51	1,582.77	1,582.77	-	
	4 M		4MP General Account	Money market	0.03%	3,430.37	-	-	-	21.10	3,451.47	3,451.47	-	
						5,003.63	-	-	-	30.61	5,034.24	5,034.24	-	
		Anchor/Old National Bank	General	Checking	0.03%	4,713,546.47	18,414,803.81	(20,350,894.20)	-	14,092.35	2,791,548.43	2,791,548.43	-	
	6520	Anchor/Old National Bank	Motor Vehicle	Checking	0.03%	479,783.47	32,061,711.02	(31,953,247.83)	-	2,802.43	591,049.09	591,049.09	0.00	
	88416753	Anchor/Old National Bank	City Hall Credit Card	Checking	0.03%	69,964.92	424,336.76	(462,087.82)	-	468.71	32,682.57	32,682.57	-	
	8876	Anchor/Old National Bank	Wine and Spirits	Checking	0.03%	521,948.72	2,389,081.26	(2,821,610.33)	-	2,555.97	91,975.62	91,975.62	0.00	
	8868/6764	Anchor/Old National Bank	Bar and Grill	Checking	0.03%	428,316.26	3,044,053.94	(3,312,030.91)	-	2,885.06	163,224.35	163,224.35	-	
	2355	Anchor/Old National Bank	Sweep	Money market	0.00%	50,587.64	-	(50,593.70)	-	6.06	0.00	0.00	(0.00)	
	5128	Old National Bank	ATM	Checking	0.03%	91,509.75	505,023.83	(380,000.00)	-	714.80	217,248.38	217,248.38	-	
	640-10150	Petty Cash/ATM	Liquor ATM	Petty Cash/ATM	0.00%	12,359.69	-	(5,860.00)	-	-	6,499.69	6,499.69	-	
	xxx-10200	Petty Cash/ATM	Petty Cash	Petty Cash/ATM	0.00%	7,073.66	-	-	-	-	7,073.66	7,073.66	-	
						6,375,090.58	56,839,010.62	(59,336,324.79)	-	23,525.38	3,901,301.79	3,901,301.79	0.00	
		Total Cash and Investments				\$ 20,667,159.64	\$ 63,010,459.37	\$ (63,857,489.88)	\$ 22,406.52	\$ 224,659.02	\$ 20,067,194.67	\$ 18,208,332.63	\$ (1,858,862.04)	
						\$ 20,667,109.64								

O/S Deposits 523,818.81
O/S Checks (887,494.35)
Cash Balance \$ 17,844,657.09

City of Wayzata, Minnesota
Investments
For the Month Ending September 30, 2022

Maturities



Maturity	Unadjusted Market Value 9/30/2022	Market Value 9/30/2022	Variance 9/30/2022
Current	\$ 4,015,401.28	\$ 3,987,517.15	\$ (27,884.13)
< 1 year	503,730.87	487,168.83	(16,562.04)
1-2 years	1,499,010.45	1,413,314.40	(85,696.05)
2-3 years	2,470,525.35	2,334,467.90	(136,057.45)
3-4 years	2,347,003.22	2,133,532.95	(213,470.27)
5+ years	9,231,523.50	7,852,331.40	(1,379,192.10)
	<u>\$ 20,067,194.67</u>	<u>\$ 18,208,332.63</u>	<u>\$ (1,858,862.04)</u>
Weighted Average Rate of Return	1.64%	9/30/2022	
Average Maturity (years)	3.92	9/30/2022	

Investment Type	Market Value 9/30/2022
Money Market	\$ 86,215.36
Brokered CD	4,590,483.48
Savings	-
Government Securities	-
Municipal Securities	9,630,332.00
Checking	3,887,728.44
Petty Cash/ATM	13,573.35
	<u>\$ 18,208,332.63</u>

Operating Account	
O/S Deposits	\$ 523,818.81
O/S Checks	(887,494.35)
	<u>Reconciled Balance</u>
	<u>\$ 17,844,657.09</u>

SUMMARY OF OPERATIONS - WBG SCORECARD

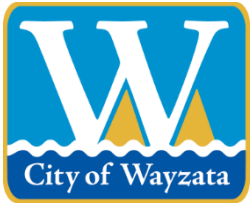
2022

City of Wayzata - WBG Scorecard

Measurable	Year	Budget Goal	January	February	March	April	May	June	July	August	September	October	November	December	Total Thru 9/30/2022
Sales	2022	\$ 3,527,357	✔ \$ 237,348	✔ \$ 259,696	✔ \$ 296,042	✔ \$ 292,259	⚠ \$ 323,231	✘ \$ 328,680	✘ \$ 331,695	⚠ \$ 320,607	⚠ \$ 309,882				✔ \$ 2,699,439
Sales	2021	\$ 2,965,051	\$ 133,993	\$ 169,626	\$ 217,577	\$ 215,981	\$ 277,639	\$ 294,910	\$ 308,715	\$ 281,809	\$ 272,899	\$ 277,546	\$ 251,998	\$ 263,289	\$ 2,173,149
Gross profit	2022	\$ 2,489,295	\$ 170,442	\$ 184,975	\$ 203,484	\$ 211,392	\$ 220,196	\$ 229,376	\$ 248,340	\$ 207,158	\$ 216,091				\$ 1,891,454
Gross profit	2021	\$ 2,098,123	\$ 106,114	\$ 118,354	\$ 155,602	\$ 157,082	\$ 199,758	\$ 208,957	\$ 211,256	\$ 202,593	\$ 190,546	\$ 192,967	\$ 173,569	\$ 182,256	\$ 1,550,262
Gross profit %	2022	70.57%	✔ 71.81%	✔ 71.23%	⚠ 68.73%	✔ 72.33%	⚠ 68.12%	✔ 69.79%	✔ 74.87%	✘ 64.61%	✔ 69.74%				✔ 70.07%
Gross profit %	2021	70.76%	79.19%	69.77%	71.52%	72.73%	71.95%	70.86%	68.43%	71.89%	69.82%	69.53%	68.88%	69.22%	71.34%
Personnel costs	2022	\$ 1,712,131	\$ 58,143	\$ 115,603	\$ 181,111	\$ 114,396	\$ 120,465	\$ 128,062	\$ 123,224	\$ 131,777	\$ 189,963				\$ 1,162,745
Personnel costs	2021	\$ 1,459,047	\$ 72,849	\$ 89,428	\$ 94,918	\$ 136,995	\$ 102,927	\$ 113,771	\$ 119,660	\$ 167,003	\$ 173,191	\$ 111,184	\$ 114,843	\$ 162,278	\$ 1,070,742
Personnel as % of sales	2022	48.54%	✔ 24.50%	✔ 44.51%	✘ 61.18%	✔ 39.14%	✔ 37.27%	✔ 38.96%	✔ 37.15%	✔ 41.10%	✘ 61.30%				✔ 43.07%
Personnel as % of sales	2021	49.21%	54.37%	52.72%	43.63%	63.43%	37.07%	38.58%	38.76%	59.26%	63.46%	40.06%	45.57%	61.63%	49.27%
Operating exp	2022	\$ 531,849	\$ 45,022	\$ 46,345	\$ 54,477	\$ 49,053	\$ 50,544	\$ 52,705	\$ 49,349	\$ 55,153	\$ 54,330				\$ 456,979
Operating exp	2021	\$ 471,476	\$ 28,449	\$ 35,389	\$ 42,483	\$ 33,989	\$ 35,107	\$ 41,791	\$ 41,528	\$ 40,316	\$ 47,486	\$ 41,471	\$ 41,458	\$ 38,930	\$ 346,539
Operating as % of sales	2022	15.08%	✘ 18.97%	✘ 17.85%	✘ 18.40%	✘ 16.78%	⚠ 15.64%	⚠ 16.04%	✔ 14.88%	✘ 17.20%	✘ 17.53%				✘ 16.93%
Operating as % of sales	2021	15.90%	21.23%	20.86%	19.53%	15.74%	12.64%	14.17%	13.45%	14.31%	17.40%	14.94%	16.45%	14.79%	15.95%
Net income before transfers	2022	\$ 342,608	\$ 71,309	\$ 30,778	\$ (24,117)	\$ 56,020	\$ 56,343	\$ 57,642	\$ 82,923	\$ 28,300	\$ (19,975)				\$ 339,223
Net income before transfers	2021	\$ 258,560	\$ 11,274	\$ 837	\$ 25,756	\$ (6,280)	\$ 69,491	\$ 60,830	\$ 57,003	\$ 2,209	\$ (23,197)	\$ 51,027	\$ 25,637	\$ (12,017)	\$ 197,922
Net income after transfers	2022	\$ 242,609	\$ 62,976	\$ 22,445	\$ (32,450)	\$ 47,686	\$ 48,009	\$ 49,309	\$ 74,590	\$ 19,967	\$ (28,308)				\$ 264,223
Net income after transfers	2021	\$ 158,560	\$ 2,940	\$ (7,497)	\$ 17,423	\$ (14,614)	\$ 61,158	\$ 52,497	\$ 48,670	\$ (6,124)	\$ (31,530)	\$ 42,693	\$ 17,303	\$ (20,351)	\$ 122,922
Net income %	2022	6.88%	✔ 26.53%	✔ 8.64%	✘ -10.96%	✔ 16.32%	✔ 14.85%	✔ 15.00%	✔ 22.49%	✘ 6.23%	✘ -9.14%				✔ 9.79%
Net income %	2021	5.35%	2.19%	-4.42%	8.01%	-6.77%	22.03%	17.80%	15.77%	-2.17%	-11.55%	15.38%	6.87%	-7.73%	5.66%
Online sales	2022		7,632	7,804	7,617	8,213	9,154	7,875	7,301	8,550	6,876				71,023
Online sales	2021		0	5,502	9,601	8,387	11,638	6,751	7,234	6,305	5,928	7,686	1,310	6,248	61,347
% of total sales online	2022		3.22%	3.00%	2.57%	2.81%	2.83%	2.40%	2.20%	2.67%	2.22%				2.63%
% of total sales online	2021		-	3.24%	4.41%	3.88%	4.19%	2.29%	2.35%	2.24%	2.17%	2.77%	0.52%	2.37%	2.82%

2022

City of Wayzata - WWS Scorecard																
Measurable	Year	Budget Goal	January	February	March	April	May	June	July	August	September	October	November	December	9/30/2022	
Sales	2022	\$ 3,519,070	✗ \$ 203,735	✗ \$ 209,338	✗ \$ 212,696	✗ \$ 228,824	✓ \$ 297,786	✗ \$ 316,416	✓ \$ 347,650	✓ \$ 305,054	✓ \$ 280,083				✗ \$ 2,401,583	
Sales	2021	\$ 3,359,754	\$ 224,780	\$ 216,087	\$ 231,225	\$ 241,836	\$ 288,238	\$ 318,258	\$ 358,772	\$ 303,610	\$ 265,065	\$ 267,228	\$ 266,884	\$ 377,772	\$ 2,447,870	
Gross profit	2022	\$ 1,050,549	\$ 57,761	\$ 60,428	\$ 59,383	\$ 58,639	\$ 81,898	\$ 73,913	\$ 93,920	\$ 85,688	\$ 83,900				\$ 655,531	
Gross profit	2021	\$ 911,874	\$ 62,581	\$ 55,060	\$ 62,240	\$ 64,549	\$ 79,776	\$ 87,973	\$ 102,711	\$ 81,019	\$ 75,897	\$ 70,677	\$ 63,331	\$ 106,061	\$ 671,805	
Gross profit %	2022	29.9%	✓ 28.4%	✓ 28.9%	✓ 27.9%	⚠ 25.6%	✓ 27.5%	✗ 23.4%	✓ 27.0%	✓ 28.1%	✓ 30.0%				✓ 27.3%	
Gross profit %	2021	27.1%	27.8%	25.5%	26.9%	26.7%	27.7%	27.6%	28.6%	26.7%	28.6%	26.4%	23.7%	28.1%	27.4%	
Personnel costs	2022	\$ 478,464	\$ 16,643	\$ 33,686	\$ 51,390	\$ 34,111	\$ 37,353	\$ 38,182	\$ 38,362	\$ 38,379	\$ 53,699				\$ 341,804	
Personnel costs	2021	\$ 448,283	\$ 31,495	\$ 33,885	\$ 34,349	\$ 48,598	\$ 33,992	\$ 34,711	\$ 34,706	\$ 34,860	\$ 49,768	\$ 30,175	\$ 32,534	\$ 49,211	\$ 336,364	
Personnel as % of sales	2022	13.6%	✓ 8.17%	✗ 16.1%	✗ 24.2%	⚠ 14.9%	✓ 12.5%	✓ 12.1%	✓ 11.0%	✓ 12.6%	✗ 19.2%				⚠ 14.2%	
Personnel as % of sales	2021	13.3%	14.0%	15.7%	14.9%	20.1%	11.8%	10.9%	9.7%	11.5%	18.8%	11.3%	12.2%	13.0%	13.7%	
Operating exp as % of sales	2022	6.1%	✗ 12.2%	✗ 11.0%	✗ 12.6%	✗ 9.8%	✗ 9.0%	✗ 8.1%	✗ 7.2%	✗ 8.7%	✗ 10.8%				✓ 2.0%	
Operating exp as % of sales	2021	9.1%	11.4%	10.2%	13.1%	9.8%	7.9%	7.5%	6.9%	8.7%	10.0%	10.7%	9.0%	7.2%	1.9%	
Liquor turnover	2022		3.81	3.84	3.79	3.25	3.41	3.51	3.64	3.57	3.63				3.61	
Wine turnover	2022		3.65	3.54	3.43	2.45	2.68	2.84	2.95	3.07	3.10				3.08	
Beer turnover	2022		11.54	11.63	11.38	8.81	10.19	11.94	13.26	13.41	13.96				11.79	
Misc	2022		5.80	6.18	6.52	7.50	8.42	9.48	10.09	10.01	10.02				8.22	
Total Inventory Turn	2022	5.2	✗ 4.5	✗ 4.4	✗ 4.3	✗ 3.3	✗ 3.6	✗ 3.9	✗ 4.1	✗ 4.1	✗ 4.2				✗ 4.0	
Total Inventory Turn	2021	5.2	4.5	4.4	4.5	3.8	4.1	4.4	4.6	4.6	4.5	4.7	4.7	4.8	4.4	
Net income before transfers	2021		\$ 21,428	\$ 8,944	\$ (13,599)	\$ 7,314	\$ 22,929	\$ 15,293	\$ 35,715	\$ 25,832	\$ 5,280	\$ (575,649)	\$ (5,552)	\$ (5,552)	\$ 129,138	
Net income before transfers	2020		\$ 10,745	\$ 4,315	\$ 2,853	\$ (2,551)	\$ 28,291	\$ 34,640	\$ 48,629	\$ 24,819	\$ 4,712	\$ 17,007	\$ 12,008	\$ 34,799	\$ 156,454	
Net income after transfers	2022	\$ 345,180	\$ 15,178	\$ 2,694	\$ (19,849)	\$ 1,064	\$ 16,679	\$ 9,043	\$ 29,465	\$ 19,582	\$ (970)	\$ (581,899)	\$ (11,802)	\$ (11,802)	\$ 72,887	
Net income after transfers	2021	\$ 240,236	\$ 4,495	\$ (1,935)	\$ (3,397)	\$ (8,801)	\$ 22,041	\$ 28,390	\$ 42,379	\$ 18,569	\$ (1,538)	\$ 10,757	\$ 5,758	\$ 28,549	\$ 100,204	
Net income %	2022	9.81%	✗ 7.45%	✗ 1.29%	✗ -9.33%	✗ 0.47%	✗ 5.60%	✗ 2.86%	✗ 8.48%	✗ 6.42%	✗ -0.35%				✗ 3.03%	
Net income %	2021	7.15%	2.00%	-0.90%	-1.47%	-3.64%	7.65%	8.92%	11.81%	6.12%	-0.58%	4.03%	2.16%	7.56%	4.09%	
Average ticket amount	2022		✓ \$ 38.83	✓ \$ 39.63	✓ \$ 38.09	✓ \$ 39.25	✓ \$ 43.58	✓ \$ 41.44	✓ \$ 43.85	✓ \$ 43.26	✓ \$ 41.85				✓ \$ 41.09	
Average ticket amount	2021		\$ 38.05	\$ 39.16	\$ 37.50	\$ 38.87	\$ 39.60	\$ 39.69	\$ 41.86	\$ 39.69	\$ 38.30	\$ 41.30	\$ 44.40	\$ 51.72	\$ 30.53	
Customer counts	2022		✗ 5,375	⚠ 5,442	✗ 5,792	✗ 5,986	✗ 6,984	⚠ 7,792	✗ 7,929	✗ 7,378	⚠ 6,860				✗ 59,538	
Customer counts	2021		5,997	5,633	6,315	6,363	7,415	8,173	8,707	7,804	7,070	6,639	6,155	7,417	63,477	



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.h
TITLE: Adoption of Resolution 61-2022 Approving Donation from the Minneapolis Foundation on behalf of the Miles Family Fund	
PROPOSED MOTION: To Adopt Resolution 61-2022 Approving the Donation from the Minneapolis Foundation	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager, Aurora Yager, Deputy City Manager	

ACTION REQUESTED:

Staff recommends adoption of the resolution approving the donation from the Minneapolis Foundation.

FINANCIAL OR BUDGET CONSIDERATION:

The donation will be directed to the Parks Capital Improvement Fund.

BACKGROUND:

The Minneapolis Foundation on behalf of the Miles Family Fund donated \$5,000 for the City's park system. The City will send notice to the Miles Family for their incredible generosity and continued support specifically enhance the City's wildlife preservation areas.

ATTACHMENTS:

1. RES 61-2022 to Accept Donation from Minneapolis Foundation (Miles Family Fund)

CITY OF WAYZATA

RESOLUTION NO. 61-2022

**RESOLUTION ACCEPTING A DONATION FROM THE MINNEAPOLIS FOUNDATION
(MILES FAMILY FUND)**

WHEREAS, Minnesota Statute §465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution; and

WHEREAS, said donations must be accepted by a resolution adopted by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wayzata to accept the following donation:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Minneapolis Foundation	Parks	\$5,000.00

BE IT FURTHER RESOLVED that the Wayzata City Council sincerely thanks the above-named for their generous donation and commitment to the community.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Johanna Mouton, Mayor

Attest: _____
Jeffrey Dahl, City Manager

ACTION ON THIS RESOLUTION:

- Motion for adoption:
- Seconded by:
- Voted in favor of:
- Voted against:
- Abstained:
- Absent:
- Resolution Adopted:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 61-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.i
TITLE: Adoption of Resolution 63-2022 Supporting Application Submittal for the 2022 MnDOT Active Transportation Grant Program	
PROPOSED MOTION: To Adopt Resolution 63-2022 Supporting Application Submittal for the 2022 MnDOT Active Transportation Grant Program	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends adoption of Resolution 63-2022 Supporting Application Submittal for the 2022 MnDOT Active Transportation Grant Program.

FINANCIAL OR BUDGET CONSIDERATION:

The City would like to apply for \$331,000 in grant funding which equals the estimated construction cost of the Ferndale Sidewalk Project. Any funds received would have a net positive impact on the City's Capital Improvement Plan.

BACKGROUND:

The Minnesota Active Transportation (AT) Infrastructure Program provides grant funding for the construction of pedestrian and bicycle infrastructure projects. The program was established by the Minnesota Legislature in 2017 and is defined in Minnesota Statute 174.38. Currently, the legislature has appropriated a total of \$3.5 million for infrastructure projects across the state. Projects must meet the following eligibility requirements:

1. The applicant must have a full resolution (not just a letter of support) from their council or governing board supporting the project and application for AT grant funds, including a commitment to provide matching funds if required.
2. Applicants must have a full resolution from the sponsoring agency's council supporting the project and agreeing to act as the project sponsor.
3. All improvements constructed with AT funding must have a minimum useful life of 10 years.
4. The project must be able to enter construction in either the 2023 or 2024 calendar years.
5. Only construction costs are eligible for the program. Development of engineering and construction plans are not eligible nor are right of way acquisition costs. All awarded projects must follow the State Aid process, which includes developing a construction plan set signed by a licensed engineer. The applicant must have the ability to develop this plan set or the funds to pay a consultant to develop this plan set. Exhibits from engineering studies do not qualify as a construction plan set.
6. AT funds cannot be used to pay public works staff to construct or install any improvements. All awarded projects must be put out to bid and awarded to a contractor. The applicant understands this program requirement and plans to bid the project out to a contractor.

The City's Ferndale Sidewalk project has been deemed eligible. Staff and WSB are also working to secure a resolution of support from Hennepin County. It is anticipated that project selection will be finalized and award letters distributed to selected projects on March 24, 2023.

ATTACHMENTS:

1. RES 63-2022 Supporting Grant Application Submittal to MnDOT for Active Transportation Infrastructure Program

CITY OF WAYZATA

RESOLUTION NO. 63-2022

**RESOLUTION SUPPORTING APPLICATION SUBMITTAL FOR THE 2022 MNDOT
ACTIVE TRANSPORTATION GRANT PROGRAM**

WHEREAS, MnDOT is requesting applications for the Active Transportation (AT) Infrastructure Program solicitation. The Minnesota AT Infrastructure Program provides grant funding for the construction of pedestrian and bicycle infrastructure projects. The program was established by the Minnesota Legislature in 2017 and is defined in Minnesota Statute 174.38; and

WHEREAS, \$3.5 million in AT funding is available, with a minimum of \$50,000 and a cap of \$500,000 for each project; and

WHEREAS, AT Program funds can be used to reimburse construction costs on AT eligible items; and

WHEREAS, the proposed sidewalk project is located in the City of Wayzata along the east side of Ferndale Rd from Wayzata Blvd to Lake St; and

WHEREAS, the project will address safety hazards, connect key destinations and improve health within Wayzata by providing a safe facility for walking along the corridor; and

WHEREAS, the project is anticipated to be constructed in 2023 with a cost estimate of \$331,716 for the construction of the project; and

WHEREAS, the City of Wayzata and its representatives have been coordinating with Hennepin County staff and providing details on the proposed project.

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

- A. The Wayzata City Council supports the construction of the project and agrees to maintain such improvements
- B. The Wayzata City Council supports submittal of the AT application
- C. The City of Wayzata will pay all costs associated with the project beyond the AT program grant award
- D. The Wayzata City Council seeks the support by resolution of Hennepin County to act as project sponsor for the project should the City of Wayzata be awarded AT program funds, and that such sponsorship shall include the following responsibilities:
 - Be the fiscal agent on behalf of the community and have funds flow from MnDOT to the state aid city or county to the contractor
 - Request SAP/SP number for the project
 - Ensure the project meets milestones and dates

- Assist local agency in execution of a grant agreement
- Develop, review and/or approve the plan
- Submit plan, engineers estimate, and proposal to the District State Aid Engineer (DSAE)
- Advertise, let, and award the project
- Submit pay requests to State Aid
- Communicate progress and updates with the DSAEs and State Aid State Programs Engineer or Active Transportation Engineer
- Ensure that the project receives adequate supervision and inspection
- Assist with project close out

Adopted by the Wayzata City Council this 6th day of December, 2022.

 Johanna Mouton, Mayor

Attest: _____
 Jeffrey Dahl, City Manager

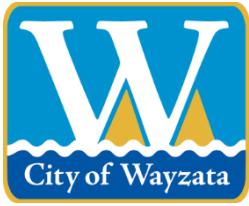
ACTION ON THIS RESOLUTION:

- Motion for adoption:
- Seconded by:
- Voted in favor of:
- Voted against:
- Abstained:
- Absent:
- Resolution Adopted:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 63-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

 Kathy Leervig, City Clerk

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.j
TITLE: Adoption of Resolution 64-2022 Approving Grant Agreement to State Transportation Local Road Improvement Program	
PROPOSED MOTION: To Adopt Resolution 64-2002 Approving Grant Agreement to State Transportation Local Road Improvement Program	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends adoption of Resolution 64-2002 Approving Grant Agreement to State Transportation Local Road Improvement Program.

FINANCIAL OR BUDGET CONSIDERATION:

The railroad pedestrian safety improvement project was legislatively selected, with \$400,000 appropriated in Minnesota Session Laws – 2018, Regular Session, Chapter 214, Article 1, Section 16, Subdivision 19. This long-planned improvement is a part of a larger Panoway-related project that includes the Broadway Dock pedestrian crossing which in total is expected to cost approximately \$600,000. The remaining \$200,000 balance is planned to be covered through Tax Increment Financing pooling dollars.

The grant agreement requires matching funds from the City and that is illustrated in the Sources and Uses exhibit A. Some of the previous and related concrete and excavation work that was completed as a Phase I (\$4,775.667.54) meets that requirement.

BACKGROUND:

In 2018, City's railroad pedestrian safety improvement project was legislatively selected to receive funding, which includes pedestrian improvements at Barry Avenue. Since then, staff has been working with BNSF to finalize construction plans for said project. On November 1, 2022, the City Council approved the Construction and Maintenance Agreement with BNSF. Adoption of the attached Resolution 64-2022 approving the grant agreement with MnDOT is the final step toward encumbering the funds for this project. BNSF is anticipating to construct this project in 2023.

ATTACHMENTS:

1. Resolution 64-2022 Approving Grant Agreement with MnDOT
2. MnDOT Grant Agreement No. 1052406

CITY OF WAYZATA

RESOLUTION NO. 64-2022

**RESOLUTION APPROVING GRANT AGREEMENT TO STATE
TRANSPORTATION FUND LOCAL ROAD IMPROVEMENT PROGRAM
GRANT TERMS AND CONDITIONS
SAP 027-594-002**

WHEREAS, the City of Wayzata has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement (LRIP); and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$400,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota that the City of Wayzata does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project, but not required; and

BE IT FURTHER RESOLVED that the Mayor and City Manager are authorized to execute such grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Johanna Mouton, Mayor

Attest: _____
Jeffrey Dahl, City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution Adopted:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 64-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL

**LOCAL ROAD IMPROVEMENT PROGRAM (LRIP)
 GRANT AGREEMENT**

This Agreement between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.52 and pursuant to Minn. Laws 2018, Chapter 214- H.F. 4425. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

- Public Entity (Grantee) name, address and contact person:

City of Wayzata
 Attn: Director of Public Works
 600 Rice Street East
 Wayzata, MN 55391

- Project(s):

Name of Project & Project Number (See Exhibit C for location)	Amount of LRIP Funds	Amount of Required Matching Funds	Completion Date
SAP 027-594-002	\$ 400,000.00	\$ 4,746,667.54	12/31/2024

- Total Amount of LRIP Grant for all projects under this Agreement: \$ 400,000.00
- The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

- Exhibit A Completed Sources and Uses of Funds Schedule
- Exhibit B Project Schedule
- Exhibit C Bond Financed Property Certification
- Exhibit D Grant Application
- Exhibit E Grantee Resolution Approving Grant Agreement
- Exhibit F General Terms and Conditions

5. Additional requirements, if any:

6. Any modification of this Agreement must be in writing and signed by both parties.

(The remaining portion of this page was intentionally left blank.)

PUBLIC ENTITY (GRANTEE)

DEPARTMENT OF TRANSPORTATION
Approval and Certifying Encumbrance

By: _____

Title: Mayor

Date: December 6, 2022

By: _____
State Aid Programs Manager

Date: _____

Office of Financial Management, Grant Unit

By: _____

Title: City Manager

Date: December 6, 2022

By: _____
Agency Grant Supervisor

Date: _____

Office of Contract Management

By: _____
Contract Administrator

Date: _____

EXHIBIT A

SOURCES AND USES OF FUNDS SCHEDULE

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LRIP	
LRIP Grant (Acct 326)	\$ <u>400,000.00</u>	Grant Funds:	
Other:		Rail Construction	\$ <u>302,868.00</u>
	\$ _____	Rail Construction contingency	\$ <u>43,576.69</u>
		Roadway Construction	\$ <u>53,555.31</u>
Subtotal	\$ <u>400,000.00</u>	Subtotal	\$ <u>400,000.00</u>
Public Entity Funds:		Items paid for with Non-	
Local Match	\$ <u>4,746,667.54</u>	LRIP Grant Funds:	
Other:		Roadway Construction	\$ <u>4,746,667.54</u>
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
Subtotal	\$ <u>4,746,667.54</u>	Subtotal	\$ <u>4,746,667.54</u>
TOTAL FUNDS	\$ <u>5,146,667.54</u>	TOTAL PROJECT COSTS	\$ <u>5,146,667.54</u>

EXHIBIT B

PROJECT SCHEDULE

(Provide for enough time in the schedule to final the project through the MnDOT state aid pay request process.)

Award Date: April 1, 2023 (Estimated)

Construction Start Date: May 1, 2023

Construction Substantial Complete Date: October 31, 2023

Contract Final Completion Date: December 31, 2024

EXHIBIT C

BOND FINANCED PROPERTY CERTIFICATION

State of Minnesota
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County of Hennepin, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the “Restricted Property”) and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Road Improvement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated _____, 2022; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: _____, 2022

City of Wayzata, a political subdivision of the State of Minnesota

By: _____
Name: Johanna Mouton
Title: Mayor

By: _____
Name: Jeffrey Dahl
Title: City Manager

Attachment 1 to Exhibit C

GENERAL DESCRIPTION OF RESTRICTED PROPERTY

(Insert a narrative or graphic description of the Restricted Property for the project. It need not be a legal description if a legal description is unavailable.)

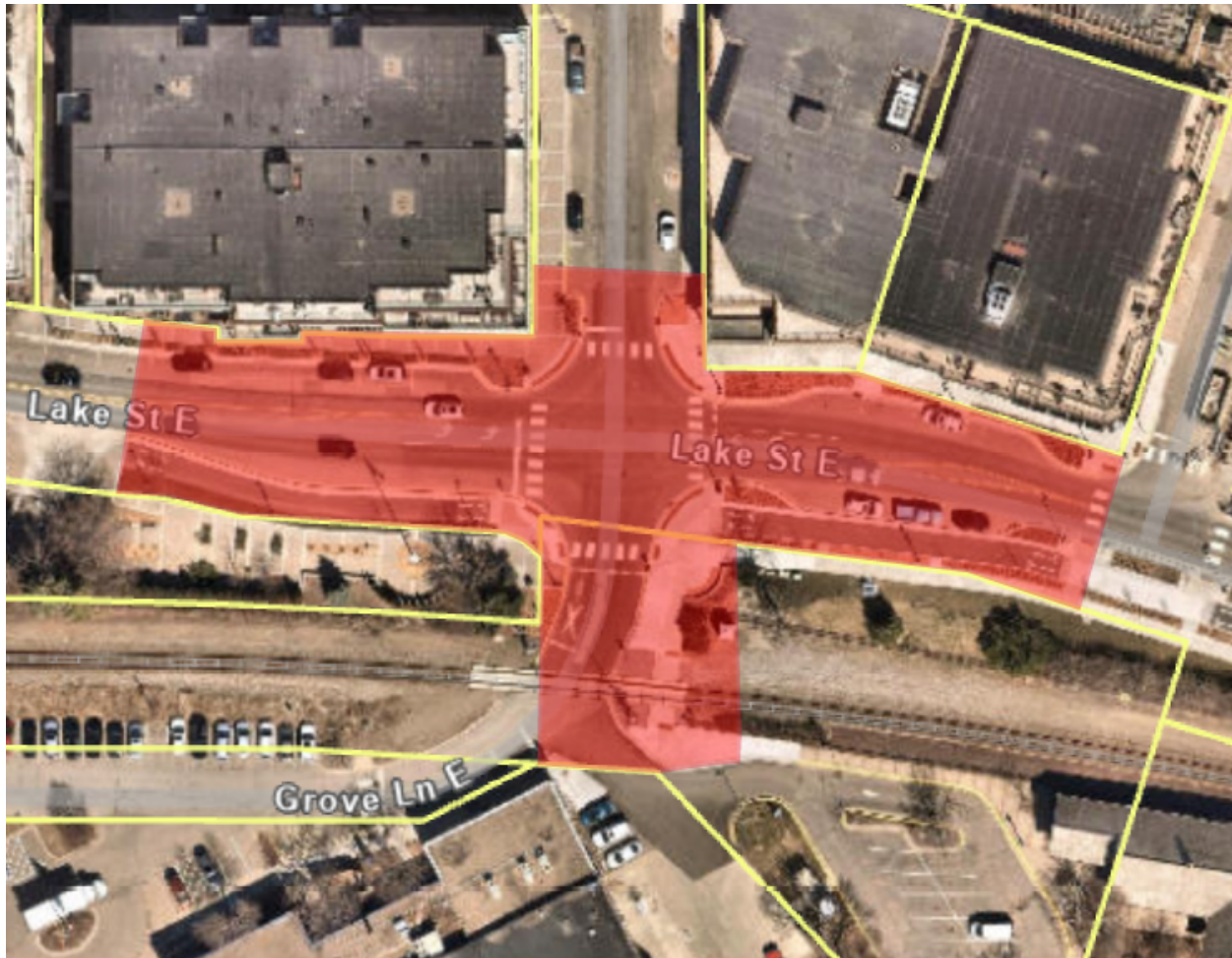


EXHIBIT D

GRANT APPLICATION

This project was legislatively selected, with \$400,000.00 appropriated in Minnesota Session Laws – 2018, Regular Session, Chapter 214, Article 1, Section 16, Subdivision 19.

Subd.19. \$1,200,000

Hennepin County - Railroad Crossing Safety

For one or more grants to Hennepin County or the affected city in the county to construct railroad crossing safety improvements in Hennepin County. Of this amount, \$350,000 is for crossings at Townline Road and marked County Road 19 in the city of Loretto; \$450,000 is for crossings at marked Road 116/County Road 115 and Arrowhead Drive in the city of Medina; and \$400,000 is for crossings at East Lake Street and Barry Avenue in the city of Wayzata.

EXHIBIT E

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

CITY OF WAYZATA

RESOLUTION NO. 64-2022

**RESOLUTION APPROVING GRANT AGREEMENT TO STATE
TRANSPORTATION FUND LOCAL ROAD IMPROVEMENT PROGRAM
GRANT TERMS AND CONDITIONS
SAP 027-594-002**

WHEREAS, the City of Wayzata has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement (LRIP); and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$400,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota that the City of Wayzata does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project, but not required; and

BE IT FURTHER RESOLVED that the Mayor and City Manager are authorized to execute such grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Johanna Mouton, Mayor

Attest: _____
Jeffrey Dahl, City Manager

EXHIBIT F

GENERAL TERMS AND CONDITIONS FOR LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANTS

Article I DEFINITIONS

Section 1.01 **Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Road Improvement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LRIP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LRIP Grant” - means a grant from MnDOT to the Public Entity under the LRIP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LRIP” - means the Local Road Improvement Program pursuant to Minn. Stat. Sec. 174.52 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LRIP Grant” - means the portion of the LRIP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LRIP grant.

“Public Entity” - means the grantee of the LRIP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

Article II GRANT

Section 2.01 **Grant of Monies.** MnDOT shall make the LRIP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

Section 2.02 **Public Ownership,** The Public Entity acknowledges and agrees that the LRIP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

Section 2.03 **Use of Grant Proceeds.** The Public Entity shall use the LRIP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one of the following applicable activities: (i) preliminary, final construction and engineering and administration (ii) constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance that have not been fully funded through other state, federal, or local funding sources; or (iii) capital improvement projects on county state-aid highways that are intended primarily to reduce traffic crashes, deaths, injuries, and property damage. The Public Entity shall not use the LRIP Grant for any other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement.

Section 2.04 Operation of the Real Property. The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

Section 2.05 Sale or Lease of Real Property. The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

Section 2.06 Public Entity's Representations and Warranties. The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LRIP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LRIP Grant or the disbursement of the LRIP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.
- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.

- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.
- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LRIP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

Section 2.07 Event(s) of Default. The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LRIP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.

- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.
- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LRIP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LRIP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

Section 2.08 **Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LRIP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third-party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LRIP Grant be returned to it.
- C. Either MnDOT or the Commissioner, as a third-party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor

of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.

Section 2.09 Notification of Event of Default. The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

Section 2.10 Effect of Event of Default. The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LRIP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

Section 2.11 Termination of Agreement and Modification of LRIP Grant.

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LRIP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LRIP Grant shall terminate. In such event, (i) if none of the LRIP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LRIP Grant and the Agreement will terminate, and (ii) if some but not all of the LRIP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LRIP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LRIP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

Section 2.12 Excess Funds. If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

Article III

**COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695
AND THE COMMISSIONER'S ORDER**

Section 3.01 State Bond Financed Property. The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, "state bond financed property", as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner's Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LRIP Grant will only pay for a portion of the Project.

Section 3.02 Preservation of Tax Exempt Status. In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

A. It will not use the Real Property or use or invest the LRIP Grant or any other sums treated as "bond proceeds" under Section 148 of the Code (including "investment proceeds," "invested sinking funds" and "replacement proceeds") in such a manner as to cause the G.O. Bonds to be classified as "arbitrage bonds" under Code Section 148.

- B. It will deposit and hold the LRIP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.
- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a “qualified bond” within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an “unrelated trade or business” or for any “private business use” within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LRIP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

Section 3.03 **Changes to G.O. Compliance Legislation or the Commissioner’s Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner’s Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity’s interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity’s interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

Article IV DISBURSEMENT OF GRANT PROCEEDS

Section 4.01 **The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LRIP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LRIP Grant. If the amount of LRIP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LRIP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LRIP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT’s obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LRIP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LRIP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate

of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section 5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is expressed by way of the following two formulas:

Formula #1:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of matching funds, if any, required under Section 5.13 that have been disbursed})$$

Formula #2:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of Project completed})$$

Section 4.02 **Draw Requisitions.** Whenever the Public Entity desires a disbursement of a portion of the LRIP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

Section 4.03 **Additional Funds.** If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LRIP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

Section 4.04 **Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LRIP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

Section 4.05 **Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

Section 4.06 **Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

Article V MISCELLANEOUS

Section 5.01 **Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

Section 5.02 Condemnation. If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order as if the Public Entity's interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

Section 5.03 Use, Maintenance, Repair and Alterations. The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

Section 5.04 Recordkeeping and Reporting. The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

Section 5.05 Inspections by MnDOT. The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

Section 5.06 Liability. The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a “municipality” as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

Section 5.07 Relationship of the Parties. Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers’ Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

Section 5.08 Notices. In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation
Office of State Aid
395 John Ireland Blvd., MS 500
Saint Paul, MN 55155
Attention: Marc Briese, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget
400 Centennial Office Bldg.
658 Cedar St.
St. Paul, MN 55155
Attention: Commissioner

Section 5.09 Assignment or Modification. Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

Section 5.10 Waiver. Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any

breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

Section 5.11 Choice of Law and Venue. All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

Section 5.12 Severability. If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

Section 5.13 Matching Funds. Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

Section 5.14 Sources and Uses of Funds. The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

Section 5.15 Project Completion Schedule. The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

Section 5.16 Third-Party Beneficiary. The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

Section 5.17 Public Entity Tasks. Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

Section 5.18 Data Practices. The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

Section 5.19 Non-Discrimination. The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in

Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

Section 5.20 Worker's Compensation. The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

Section 5.21 Antitrust Claims. The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

Section 5.22 Prevailing Wages. The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

Section 5.23 Entire Agreement. The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

Section 5.24 E-Verification. The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

Section 5.25 Telecommunications Certification. If federal funds are included in Exhibit A, by signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.

Section 5.26 Title VI/Non-discrimination Assurances. Public Entity agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in Exhibit A, Public Entity will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. MnDOT may conduct a review of the Public Entity's compliance with this provision. The Public Entity must cooperate with MnDOT throughout the review process by supplying all requested information and documentation to MnDOT, making Public Entity staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by MnDOT.

Section 5.27 Electronic Records and Signatures. The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

Section 5.28 Certification. By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 7.k
TITLE: Adoption of Resolution 68-2022 Appointing Bennett Myhran as City Forester	
PROPOSED MOTION: To Adopt Resolution 68-2022 Appointing Bennett Myhran as City Forester	
PREPARED BY: Jeffrey Dahl, City Manager	
REVIEWED BY: N/A	

ACTION REQUESTED:

Staff recommends adoption of the draft ordinance.

FINANCIAL OR BUDGET CONSIDERATION:

The only direct budget impact as a result of this action is that City Forester will be added to the employee's responsibilities and there will likely be a corresponding salary increase aligned with the City's pay scale. This impact is reflected in the recently approved Public Works Union Contract and the 2023 Preliminary Budget.

BACKGROUND:

Earlier this fall, City Council approved significant amendments to the Tree Preservation Ordinance. As a result of the ordinance, there will be more staff administration required to process tree removal permits. The goal of the amendments are to further protect Wayzata's tree canopy through more proactive enforcement of the existing regulations as well as requirement of a permit for nearly all removals.

In the past, the City has consulted with an arborist to assist in processing tree-related issues. Now, given additional focus on tree preservation, an on-staff resource is needed in order to administer the new ordinance most efficiently. As previously discussed, Parks Employee Bennett Myhran has completed the necessary education to become a certified arborist and is thus qualified to officially become the City Forester. Mr. Myhran will lead all of the City's Tree Preservation efforts.

The City Code allows the City Manager to make this appointment. However, given the nature of the appointment and the needed public awareness, staff has drafted the attached resolution for Council consideration and will also plan on incorporating into as a part of the annual appointment process each January.

ATTACHMENTS:

1. RES 68-2022 Appointment of Bennett Myhran as City Forester

CITY OF WAYZATA

RESOLUTION NO. 68-2022

RESOLUTION APPOINTING BENNETT MYHRAN AS CITY FORESTER

WHEREAS, on October 27, 2022 the recently updated Tree Preservation Ordinance became effective, with the goal to better preserve and enhance Wayzata's tree canopy; and

WHEREAS, per City Code section 710.02.B, the qualifications of the City Forester shall be, at a minimum, those qualifications prescribed for certified arborists by the International Society of Arboriculture, or such other appropriate qualifications as determined by the City Manager; and

WHEREAS, Current Parks Employee, Bennett Myhran, is a Certified Arborist and has proven experience with trees and the natural environment both within and outside of the City of Wayzata;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, based on the recommendation of the City Manager, hereby appoints Bennett Myhran as its first in-house City Forester.

BE IT FURTHER RESOVLED, that this appointment will be annually considered by the Council at the beginning of each calendar year.

Adopted by the Wayzata City Council this 6th day of December 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeff Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution Adopted:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 68-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL

Attachment A
Staff Memo



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 8.a
TITLE: Consider Adoption of Resolution 62-2022 Approving Modification to the Redevelopment Plan for the Central Area Redevelopment District (CARD) and the Proposed Modifications of Tax Increment Financing (TIF) District Nos. 3, 5, and 6 and Approving the Plans	
PROPOSED MOTION: To Adopt Resolution 62-2022 Approving Modification to the Redevelopment Plan for CARD and the Proposed Modifications of TIF District Nos. 3, 5, and 6 and Approving the Plans	
PREPARED BY: Jeffrey Dahl, City Manager	
REVIEWED BY: N/A	

ACTION REQUESTED:

Staff recommends adoption of the draft resolution.

FINANCIAL OR BUDGET CONSIDERATION:

Consultant costs associated with this action item will be funded out of TIF Administration. This action will help to decrease the tax burden on Wayzata property owners by using restricted TIF funds to pay for several planned capital projects, such as the Ferndale Sidewalk Project, rather than the general fund.

BACKGROUND:

In the few years since TIF District 6 was created and as TIF District 5 has matured, staff has worked with consultants on maximizing the excess increment generated within these districts to help fund future capital projects. As a result, a TIF Cash Flow analysis was reviewed by the HRA in June and City Council in September which planned out the funding of future projects. To move forward with that plan, several housekeeping related actions are needed. Please see the attached summary member from Ehlers and Associates as well as the draft resolution and associated documents.

ATTACHMENTS:

1. Resolution 62-2022
2. CC memo regarding modification
3. TIF Modifications.Wayzata CARD mod
4. Redevelopment Plan.Wayzata CARD 2022

CITY OF WAYZATA
HENNEPIN COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 62-2022

**RESOLUTION ADOPTING MODIFICATIONS TO THE TAX INCREMENT FINANCING PLANS
FOR TAX INCREMENT FINANCING DISTRICTS NOS. 3, 5, AND 6 WITHIN THE CENTRAL
AREA REDEVELOPMENT DISTRICT**

BE IT RESOLVED by the City Council (the "Council") of the City of Wayzata, Minnesota (the "City"), as follows:

Section 1. Recitals.

- 1.01. The Board of Commissioners (the "Board") of the Wayzata Housing and Redevelopment Authority (the "HRA") has heretofore established the Central Area Redevelopment District (the "Project Area") and the Redevelopment Plan therefor. Within the Project Area, the City has heretofore established Tax Increment Financing Districts Nos. 3, 5, and 6 (the "TIF Districts") and adopted the respective Tax Increment Financing Plans (the "TIF Plans") therefor.
- 1.02. The Board has since adopted a Modification to the Redevelopment Plan for the Project Area (the "Redevelopment Plan Modification") to enlarge the Project Area to be coterminous with the corporate boundaries of the City and to update the overall Redevelopment Plan.
- 1.03. It has been proposed that the City adopt modifications to the TIF Plans (the "TIF Modifications") for the TIF Districts, all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.001 to 469.047, and Sections 469.174 to 469.1794, inclusive as amended (the "Act"), all as reflected in the Modifications, and presented for the Council's consideration.
- 1.04. The Council has investigated the facts related to the TIF Modifications and has caused the TIF Modifications to be prepared.
- 1.05. The City has performed all actions required by law to be performed prior to the adoption and approval of the proposed TIF Modifications, including, but not limited to, notification of Hennepin County and the Independent School District having taxing jurisdiction over the property included in the TIF Districts, submitting the TIF Modifications to the City Planning Commission, and the holding of a public hearing upon published notice as required by law.
- 1.06. The Board modified the boundaries of the Project Area to enlarge the Project Area to be coterminous with the corporate boundaries of the City.
- 1.05. The City is modifying the boundaries of the TIF Districts to incorporate the revised Project Area Boundaries in the TIF Plans of the TIF Districts.

Section 2. Findings for the TIF Plan Modifications

2.01. The Council hereby reaffirms the original findings for the TIF Districts, namely that the when the Districts were established, each was established as a “redevelopment district” under Minnesota Statutes, Section 469.174, Subd. 10(a)(1).

In addition, the City makes the following findings:

- I. The TIF Modifications conform to the general plan for development or redevelopment of the City as a whole. The reason for supporting this finding is that the TIF Modifications reaffirm the original findings that the TIF Districts will generally complement and serve to implement policies adopted in the City’s comprehensive plan.
- II. The TIF Modifications will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of the Project Area by private enterprise. The reason for supporting this finding is that the development activities are necessary so that redevelopment by private enterprise can occur within the Project Area.
- III. The development and redevelopment efforts, in the opinion of the City, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future and therefor the use of tax increment financing is deemed necessary.

Section 3. Public Purpose

3.01. The adoption of the TIF Modifications conform in all respects to the requirements of the Act and will help fulfill a need to develop an area of the State which is already built up and thereby serves a public purpose.

Section 4. Approval and Adoption of the TIF Modifications; Filing.

- 4.01. The TIF Modifications are hereby approved, and shall be placed on file in the office of the City Manager. Approval of the TIF Modifications do not constitute approval of any project or a development agreement with any developer.
- 4.02. The staff of the City are authorized to file the TIF Modifications with the Commissioner of Revenue, the Office of the State Auditor and the Hennepin County Resident and Real Estate Services Director.
- 4.03. The staff of the City, the City’s advisors and legal counsel are authorized and directed to proceed with the implementation of the TIF Modifications and for this purpose to negotiate, draft, prepare and present to this Council for its consideration all further modifications, resolutions, documents and contracts necessary for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota that the resolution adopting modifications to the Tax Increment Financing Plans for Tax Increment Financing Districts Nos. 3, 5, and 6 within the Central Area Redevelopment District.

Adopted by the City Council of the City of Wayzata this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution:

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL

MEMORANDUM

TO: Jeffrey Dahl – City Manager
Emily Goellner – Community Development Director

FROM: Stacie Kvilvang - Ehlers

DATE: November 29, 2022

SUBJECT: Project Area Modification – Central Area Redevelopment District (CARD)

The CARD District is a redevelopment project area established pursuant to the HRA Act. It defines the public purpose for promoting development and redevelopment within the City and establishes the boundaries in which you can provide programs, establish TIF districts and expend dollars.

CARD was established in 1977 and modified since that time to include creation of several TIF districts. In 1995, the boundaries of CARD were expanded to include the area for TIF District #5. Staff is recommending expanding the boundaries of CARD to be coterminous with the corporate boundaries of the City. This allows the City and HRA to undertake redevelopment and housing initiatives city-wide, establish programs city-wide and to utilize any unspent TIF dollars from existing districts for pooling for public improvements or other qualified costs. In addition, the CARD plan has been modified/updated to include all recent requirements of project area plans since the original plan could not be found in any City or consultant files.

Because the City is modifying the boundaries of CARD, the Planning Commission is required to find that the expansion is in conformity with the Comprehensive Plan (i.e. there is a need for redevelopment within the City) and the City Council is required to hold a public hearing. It should be noted that the HRA approved the modification as required on November 22, 2022.

Please contact me at 651-697-8506 with any questions.

Public Hearing: December 6, 2022

City of Wayzata

Hennepin County, Minnesota

MODIFICATION TO THE Tax Increment Financing (TIF) Plans Tax Increment Financing District Nos. 3, 5 and 6



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, Minnesota 55113

BUILDING COMMUNITIES. IT'S WHAT WE DO.

Modification to the Tax Increment Financing Plans for Tax Increment Financing District Nos. 3, 5 and 6

INTRODUCTION

The boundaries of the Redevelopment Plan for Central Area Redevelopment District (the “Project Area”) are expanded to be coterminous with the corporate boundaries of the City of Wayzata (the “City”). The purpose of this modification is to incorporate the revised Project Area Boundaries in the TIF Plans of TIF Districts 3, 5, and 6.

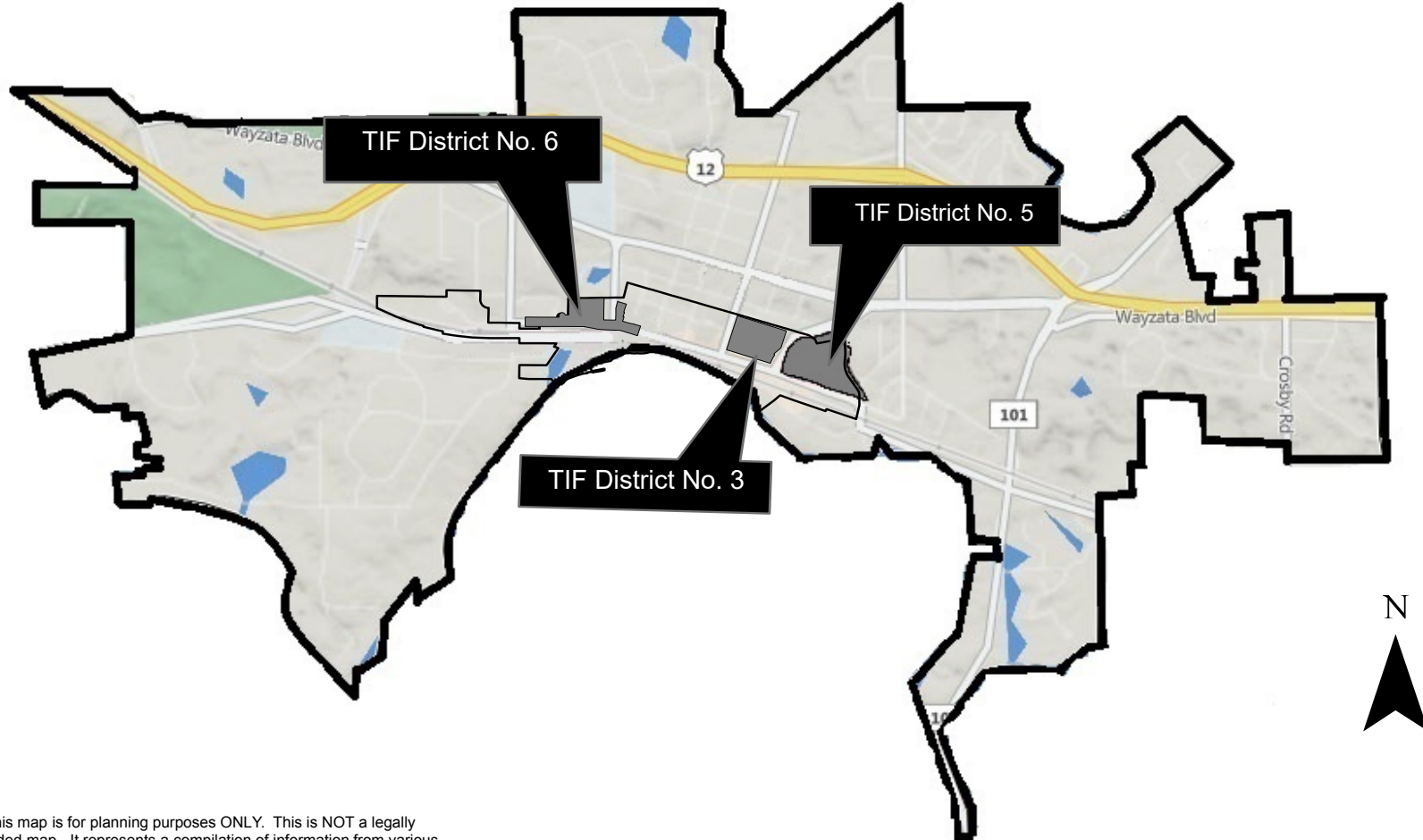
MODIFICATION

The City of Wayzata Housing and Redevelopment Authority (the “HRA”) and the City are hereby modifying the following Tax Increment Financing Plans to reflect the expansion of the boundaries of the Central Area Redevelopment District:

- TIF District 3
- TIF District 5
- TIF District 6



Appendix A: Map of the Central Area Redevelopment District and the TIF Districts

Central Area Redevelopment District (CARD) Project Area



This map is for planning purposes ONLY. This is NOT a legally recorded map. It represents a compilation of information from various sources.

Legend

-  New CARD Project Area (coterminous with City Limits)
-  Previous CARD Project Area



Adoption Date: December 27, 1977

Modification #1: July, 1979

Modification #2: June, 1986

Modification #3: February 25, 1995

Modification #4: Public Hearing: December 6, 2022

Housing and Redevelopment Authority

City of Wayzata, Hennepin County,
Minnesota

MODIFICATION TO THE REDEVELOPMENT PLAN

Central Area Redevelopment District



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BUILDING COMMUNITIES. IT'S WHAT WE DO.

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MUNICIPAL ACTION TAKEN

Based upon the statutory authority described in the Redevelopment Plan attached hereto, the public purpose findings by the City Council and for the purpose of fulfilling the City of Wayzata's (the "City") development objectives as set forth in the Redevelopment Plan, the Wayzata Housing and Redevelopment Authority (the "HRA") has created, established and designated Central Area Redevelopment District ("CARD") pursuant to and in accordance with the requirements of Minnesota Statutes, Section 469.001 to 469.047 (the "HRA Act") and the TIF Act as defined in the definitions of this document.

The following municipal action was taken in connection with Central Area Redevelopment District:

Central Area Redevelopment District

1. Original Redevelopment Plan. The City and HRA adopted the original redevelopment plan and the first tax increment financing plan on December 27, 1977. Those plans created a redevelopment project pursuant to Minnesota Statutes, Chapter 462 (the Project Area) and a tax increment financing district (the TIF District).
2. 1979 Amendment to Redevelopment Plan. The Redevelopment Plan was amended in July 1979 to enlarge the Project Area and authorize additional redevelopment activities.
3. 1986 Amendment to Redevelopment Plan. The Redevelopment Plan was amended in June 1986 to enlarge the Project Area and authorize additional redevelopment activities to include TIF District #2.
4. 1995 Amendment to Redevelopment Plan. The Redevelopment Plan was amended on February 21, 1995 to enlarge the Project Area and include TIF District #3.
5. 2022 Amendment to Redevelopment Plan. The Redevelopment Plan was amended on December 6, 2022 to enlarge the Project Area to be coterminous with the corporate boundaries of the City and update the overall Redevelopment Plan.

REDEVELOPMENT PLAN FOR CENTRAL AREA REDEVELOPMENT DISTRICT

DEFINITIONS

The terms defined below shall, for purposes of this Redevelopment Plan, have the meanings herein specified, unless the context otherwise specifically requires.

"City" means the City of Wayzata.

"City Council" means the City Council of the City of Wayzata.

"Comprehensive Plan" means the documents which contain the objectives, policies, standards and programs to guide public and private land use, development, redevelopment and preservation for all lands and water within the City.

"County" means the County of Hennepin, Minnesota.

"HRA" means the Wayzata Housing and Redevelopment Authority.

"HRA Act" means Minnesota Statutes, Section 469.001 through 469.047.

"Land Use Regulations" means all federal, state and local laws, rules, regulations, ordinances, and plans relating to or governing the use of development of land in the City, including but not limited to environmental, zoning and building code laws and regulations.

"Project Area" means the real property within the City.

"Public Costs" means the costs set forth in the Tax Increment Financing Plan, and any other costs eligible to be financed by Tax Increments under the TIF Act, HRA Act, or EDA Act.

"Public Improvements" means the public improvements described in the Redevelopment Plan and Tax Increment Financing Plan.

"Redevelopment Plan" means this Redevelopment Plan for Central Area Redevelopment District, as initially proposed, and as it shall be modified.

"State" means the State of Minnesota.

"Tax Increment Bonds" means any tax increment bonds or notes issued by the City to finance the Public Costs as stated in the Redevelopment Plan for Central Area Redevelopment District and in the Tax Increment Financing Plans, and any obligations issued to refund such bonds.

"TIF Act" means Minnesota Statutes, Sections 479.174 through 479.179, inclusive, as amended.

"Tax Increment Financing District" means any tax increment financing district presently established or to be established in the future in Central Area Redevelopment District.

"Tax Increment Financing Plan" or "Plan" means the Plans adopted by the HRA or City for any Tax Increment Financing District.

STATUTORY AUTHORITY

The City and HRA have determined that it is necessary, desirable, and in the public interest to modify the Redevelopment Plan for the Project Area, pursuant to the provisions of the HRA Act. The City and HRA have also determined that the funding of the necessary activities and improvements in the Project Area shall be accomplished in part or in whole through tax increment financing in accordance with the TIF Act

The Tax Increment Financing Act authorizes the City and HRA, upon certain findings, establish and designate tax increment financing districts within the Redevelopment Project and to adopt and implement a tax increment financing plan to accomplish the Redevelopment Plan established for the Project Area.

STATEMENT OF AND FINDING OF PUBLIC PURPOSE

The City and HRA finds that there is a need for development and redevelopment within the City and the Project Area to remedy blight and blighting conditions, prevent the emergence of blight, promote the health, safety and welfare of City residents, encourage related development and redevelopment in order to provide employment opportunities, and protect and improve the tax base and general economic vitality of the City and State. The City and HRA has further determined that there is a need for the HRA to take certain actions designed to encourage, ensure and facilitate development and redevelopment by the private sector of underutilized and unused land located within the corporate limits of the City

The City and HRA have found that there is a need for development and redevelopment within the City based upon the following conditions:

1. The City contains numerous parcels containing buildings or improvements which, by reason of dilapidation, obsolescence, overcrowding, faulty arrangement or design, lack of ventilation, light and sanitary facilities, excessive land coverage, deleterious land use or obsolete layout, and a combination of these and other factors is detrimental to the safety, health, morals or welfare of the community.
2. The City's infrastructure including streets and utilities require reconstruction and the City lacks parking facilities and site improvements essential to preparing and making sites available for meaningful development.
3. The City requires active promotion, attraction, encouragement and development of economically sound commerce through government action for the purpose of preventing mergence and continuation of blight and the occurrence of conditions requiring redevelopment
4. The City contains vacant, unused, underused and inappropriately used land.

Therefore, the City and HRA have determined there is a need for the HRA to take certain actions and develop and administer a program for improving the Project Area, to provide an impetus for private development and redevelopment, to provide decent housing to residents, to maintain and increase employment, to provide infrastructure to serve citizens and employees of the City, to utilize existing land for potential development and redevelopment and to provide other facilities as are outlined in the Redevelopment Plan.

The HRA finds that:

- (a) the land within the Redevelopment Project would not be available for development or redevelopment without the financial aid to be sought under this Redevelopment Plan;
- (b) the Redevelopment Plan will afford maximum opportunity, consistent with the needs of the City as a whole, for the development of the Project Area by private enterprise; and
- (c) that the Redevelopment Plan conforms to the general plan for the development of the City as a whole.

STATEMENT OF OBJECTIVES

The modification of the Project Area in the City pursuant to the HRA Act is necessary and in the best interests of the City and its residents and is necessary to give the HRA the ability to meet certain public purpose objectives that would not be obtainable in the foreseeable future without intervention by the City in the normal development process.

The HRA intends, to the extent permitted by law, to accomplish the following objectives through the implementation of the Redevelopment Plan:

1. Promote and secure the prompt development of property in the Project Area in a manner consistent with the City's Comprehensive Plan and with minimal adverse impact on the environment, which property is less productive because of substandard conditions or blighting factors, lack of proper utilization and lack of investment, thereby promoting and securing the development of other land in the City;
2. Provide and secure the development of increased opportunities for families to reside in quality housing, for senior citizens to choose from housing options which offer a wide array of services without regard to income, and for residents looking for a wide range of multi-family units.
3. Prevent the emergence of, and promote redevelopment of, blighted or marginal property.
4. Promote and secure additional employment opportunities within the Project Area and the City for residents of the City and the surrounding area, thereby improving living standards and preventing unemployment and the loss of skilled and unskilled labor and other human resources in the City.
5. Encourage the expansion and improvement of local business, economic activity and development, whenever possible.
6. Promote the development of adequate public facilities necessary to serve the area within the Project Area.
7. Construct, acquire or finance any public facilities, including sanitary sewer, water, storm drainage, roads, interchanges, parking lots and ramps, transit facilities and recreational facilities, deemed necessary and desirable for the development or redevelopment of the Project Area.

8. Assist in development or redevelopment through provision of public services, environmental remediation, demolition and relocation, soil and terrain corrections or site improvements, or land acquisition, all in cases deemed appropriate by the HRA.
9. Create a desirable and unique character within the Project Area through quality land use alternatives and design quality in new buildings.
10. Secure the increase in value of property subject to taxation by the City, School Districts, County and any other taxing jurisdictions in order to better enable such entities to pay for public improvements and governmental services and programs required to be provided by them;
11. Employ any powers of the HRA under the HRA Act for the benefit of the Project Area in such cases and upon such terms as the HRA may deem appropriate.

STATEMENT OF PUBLIC FACILITIES AND COSTS TO BE FINANCED

The HRA will perform or cause to be performed, to the extent permitted by law, all project activities pursuant to the HRA Act, the Tax Increment Financing Act and other applicable State laws, and in doing so anticipates that the following may, but are not required, to be undertaken by the HRA:

- (a) The making of studies, planning, and other formal and informal activities relating to the Redevelopment Plan.
- (b) The implementation and administration of the Redevelopment Plan.
- (c) Requesting the re-zoning of land within the City.
- (d) The acquisition of property, or interests in property, by purchase or condemnation, which acquisition is consistent with the objectives of the Redevelopment Plan.
- (e) The preparation of property for use and development in accordance with applicable Land Use Regulations and any development agreements, including demolition of structures, clearance of sites, placement of fill and grading.
- (f) The resale of property to private parties.

- (g) The construction or reconstruction of facilities to own and lease as described in the Tax Increment Financing Plans.
- (h) The issuance of Tax Increment Bonds to finance the Public Costs of the Redevelopment Plan, and the use of Tax Increments or other funds available to the City to pay or finance the Public Costs of the Redevelopment Plan incurred or to be incurred by it pursuant to the Development Agreement.
- (i) The use of Tax Increments to pay debt service on the Tax Increment Bonds or otherwise pay or reimburse with interest the Public Costs of the Redevelopment Plan

FUNDING OF DEVELOPMENTS AND REDEVELOPMENTS

The City and HRA may establish one or more TIF Districts in the Project Area to finance Public Improvements. The HRA may also use any other revenues available to the HRA to pay such costs, including without limitation grant funds, property tax abatements through the City under Minnesota Statutes, Sections 469.1812 to 469.1815, and proceeds of a special tax, if any, levied under Section 469.033 of the HRA Act.

ENVIRONMENTAL CONTROLS

All municipal actions, public improvements and private development shall be carried out in a manner consistent with existing environmental controls and all applicable Land Use regulations.

PROPOSED REUSE OF PROPERTY

The Redevelopment Plan contemplates that the HRA or City may acquire property and reconvey the same to another entity. It is the intent of the HRA and City to negotiate the acquisition of property whenever possible that is in the best interest of the City. Appropriate restrictions regarding the reuse and redevelopment of property shall be incorporated into any development agreement to which the City or HRA is a party.

OPEN SPACE TO BE CREATED

Any open space within the Project Area will be created in accordance with the zoning and ordinances of the City.

ADMINISTRATION AND MAINTENANCE OF CENTRAL AREA REDEVELOPMENT DISTRICT

Maintenance and operation of the Redevelopment Plan will be the responsibility of the City Manager (the “Administrator”). Each year, the Administrator of the Redevelopment Plan will submit to the City Council the maintenance and operation budget for the following year.

The Administrator of the Redevelopment Plan will administer the Redevelopment Plan pursuant to the provision of the HRA Act; provided, however, that such powers may only be exercised at the direction of the HRA. No action taken by the Administrator of the Redevelopment Plan pursuant to the above-mentioned powers shall be effective without authorization by the HRA.

REHABILITATION

Owners of properties within the Redevelopment Area may be encouraged to rehabilitate their properties to conform with the applicable state and local codes and ordinances, as well as any design standards. Persons who purchase property within the Redevelopment Area from the City may be required to rehabilitate their properties as a condition of sale of land. The City may provide such rehabilitation assistance as may be available from federal, state or local sources.

RELOCATION

Any person or business that is displaced as a result of the Redevelopment Plan will be relocated in accordance with Minnesota Statutes, Section 117.50 to 117.56. The HRA accepts its responsibility for providing for relocation assistance pursuant to the Enabling Act.

PROPERTY ACQUISITION

The HRA or City intends to acquire such property, or appropriate interest therein, within the Project Area as the HRA or City may deem to be necessary or desirable to assist in the implementation of the Redevelopment Plan.

**MODIFICATION OF THE REDEVELOPMENT PLAN AND/OR
CENTRAL AREA REDEVELOPMENT DISTRICT**

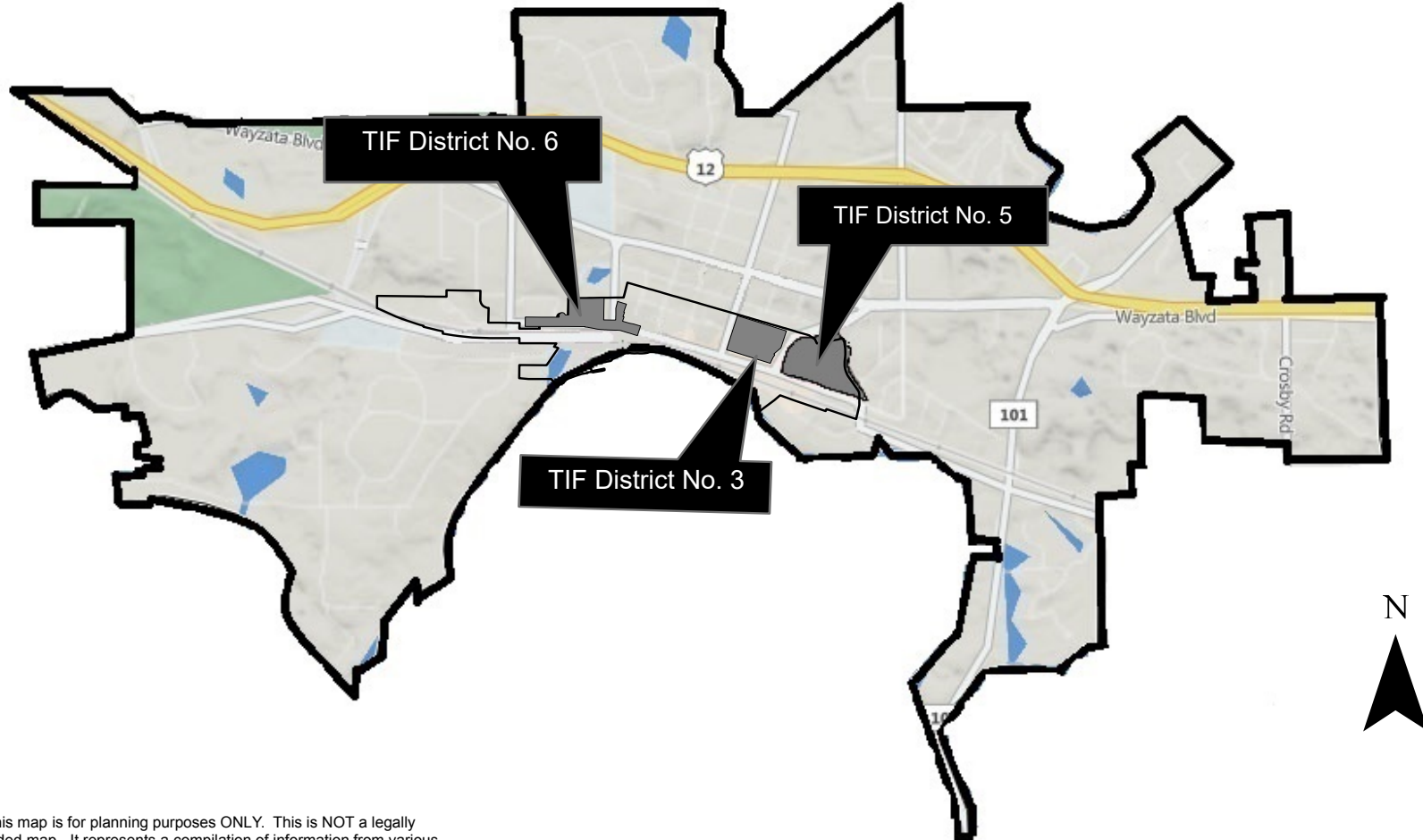
The City and HRA reserves the right to alter and amend the Redevelopment Plan and the Tax Increment Financing Plans, subject to the provisions of state law regulating such action. The HRA specifically reserves the right to enlarge or reduce the size of the Project Area and the Tax Increment Financing District, the Redevelopment Plan, the Public Costs and the amount of Tax Increment Bonds to be issued to finance such cost by following the procedures specified in Minnesota Statutes, Section 469.175, subdivision 4.

**DESCRIPTION OF BOUNDARIES OF CENTRAL AREA
REDEVELOPMENT DISTRICT**

The boundaries of the Project Area shall be coterminous with the corporate boundaries of the City of Wayzata.



Appendix A: Map of Central Area Redevelopment District

Central Area Redevelopment District (CARD) Project Area

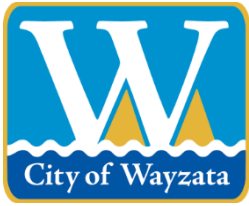


This map is for planning purposes ONLY. This is NOT a legally recorded map. It represents a compilation of information from various sources.

Legend

-  New CARD Project Area (coterminous with City Limits)
-  Previous CARD Project Area





City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 8.b
TITLE: Consider Adoption of Resolution 76-2022 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2023 and Adoption of Resolution 77-2022 Approving the Final 2023 Budgets	
PROPOSED MOTION: To Adopt Resolution 76-2022 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2023 and Adoption of Resolution 77-2022 Approving the Final 2023 Budgets	
PREPARED BY: Aurora Yager, Deputy City Manager, Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

After holding a public hearing and receiving additional feedback, staff recommended adoption of Resolution 76-2022 and Resolution 77-2022.

FINANCIAL OR BUDGET CONSIDERATION:

At the September 6th meeting, the City Council approved a Preliminary Budget and General Fund Tax Levy increase of 10.59%. The Final 2023 General Fund Budget is \$7,858,517, reducing the tax levy increase to 8.57%.

BACKGROUND:

Enclosed is the proposed 2023 Final General Fund and Enterprise Fund Budgets. More details on changes from the prior year's budget are included in the memo below. This meeting serves as the City's Truth and Taxation Hearing. Preliminary Property Tax Statements were mailed out recently by Hennepin County which included information about the proposed budget, property tax levy, and notice of the Truth in Taxation Hearing. The final budget and tax levy must be approved and certified to the County by December 28, 2022.

2023 Budget Goals

- Increase investment in public safety
- Maintain the level of city services
- Respond to changes in market conditions

General Fund Budget

The General Fund Budget, as presented, assumes a 4.28% increase in operational expenses. Once factoring in other revenue sources, debt, and capital needs, the overall levy increase is 8.57%.

Some of the main factors driving the levy increase include:

- Loss of revenues
- Inflationary increases in utilities
- Employee wage increases
- Additional staffing

Other Budgets

In addition to the General Fund, the City of Wayzata maintains several enterprise and other funds for many city services including Water, Sewer, Stormwater, Solid Waste, Motor Vehicle, Cable TV, Cemetery, Marina, and Liquor operations.

While the General Fund derives its revenue largely from property taxes, these other funds are supported by

user fees. The General Fund along with these funds comprise the City's total annual budget to fund our city services, pay for city staff, and pay for capital projects or make transfers to capital project funds.

Total 2023 Budget

General Fund	\$7,858,517
Water	\$1,485,347
Sewer	\$1,632,954
Stormwater	\$420,511
Solid Waste	\$427,187
Motor Vehicle	\$644,547
Cable TV	\$75,346
Cemetery	\$9,429
Liquor	\$8,257,699
Marina	\$57,305
Total	\$20,868,842

Next Steps

Next steps in the 2023 budget process are to approve the Capital Improvement Plan at the December 20, 2022 City Council Meeting.

ATTACHMENTS:

1. 2023 Final Budget Memo and Line Item Budgets
2. Resolution 76-2022 Certifying the Final Property Tax Levy Payable for 2023
3. Resolution 77-2022 Adopting the Final 2023 Budget

2023 General Fund Budget

General Fund Budget Summary

Summary of Changes Since Approval of the Preliminary Budget

A high-level summary of several changes to the general fund budget that have occurred since the preliminary budget was approved in September is included below. Additional narrative on key changes from the prior year's budget are identified in the General Fund summary later in the memo.

Revenues	Prelim. Budget	Current	Change
Taxes	\$ 5,510,324	\$ 5,400,851	\$(109,473)
Interfund Operating Transfers	\$ 403,000	\$ 423,000	\$ 20,000

Expenditures	Prelim. Budget	Current	Change
Administration and Finance	\$ 1,100,570	\$ 1,069,428	\$(31,142)
Police Department	\$ 2,622,189	\$ 2,622,189	\$ 13,913
Fire Department	\$ 434,112	\$ 379,589	\$(54,523)
Parks	\$ 932,433	\$ 909,044	\$ (23,389)

Tax Levy Summary

Overall, the tax levy includes levies for general operations, City infrastructure, and debt service. The 2022 budgeted and 2023 proposed tax levies are listed below. According to the Department of Revenue, the statewide average preliminary levy for all cities is 9.1% and the average for all cities in Hennepin County is 10.1%. Wayzata's final levy of 8.57% is slightly below the average for both the State and County.

	2022	2023 Final	Increase (Decrease)	%Change
General	\$4,941,501	\$5,400,851	\$459,350	11.51%
City Infrastructure	\$ 222,789	\$ 229,473	\$ 6,684	3.00%
Bonds				
G.O. Street Reconstruction Bonds, (2009B Ferndale)	\$ 33,886	\$ 32,721	\$ (1,165)	-3.44%
2022 Refunding (2004A Big Woods)	\$ 217,193	\$ 216,300	\$ (893)	-0.41%
Total City Tax Levy	\$5,415,369	\$5,988,818	\$463,976	8.57%

Summary of the City's Tax Capacity

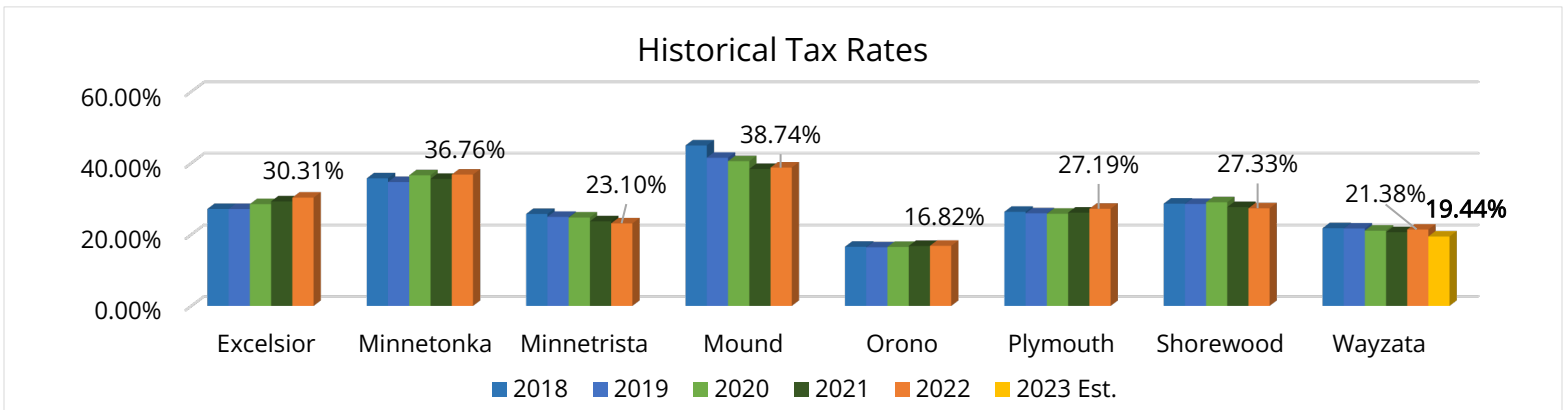
The past two years compared to the average percentage change for Hennepin County is listed below.

	2021 Pay 2022	2022 Pay 2023	% Change (Wayzata)	% Change (Suburban Hennepin County)
Commercial/Industrial	\$ 7,734,737	\$ 8,222,102	6.30%	7.30%
Apartment	\$ 2,521,105	\$ 2,878,343	14.17%	14.46%
Residential	\$ 18,507,030	\$ 22,045,419	19.12%	20.48%
Other	\$ 2,447,045	\$ 2,919,237	19.30%	17.31%
Total	\$ 31,209,917	\$ 36,065,101	15.56%	16.08%

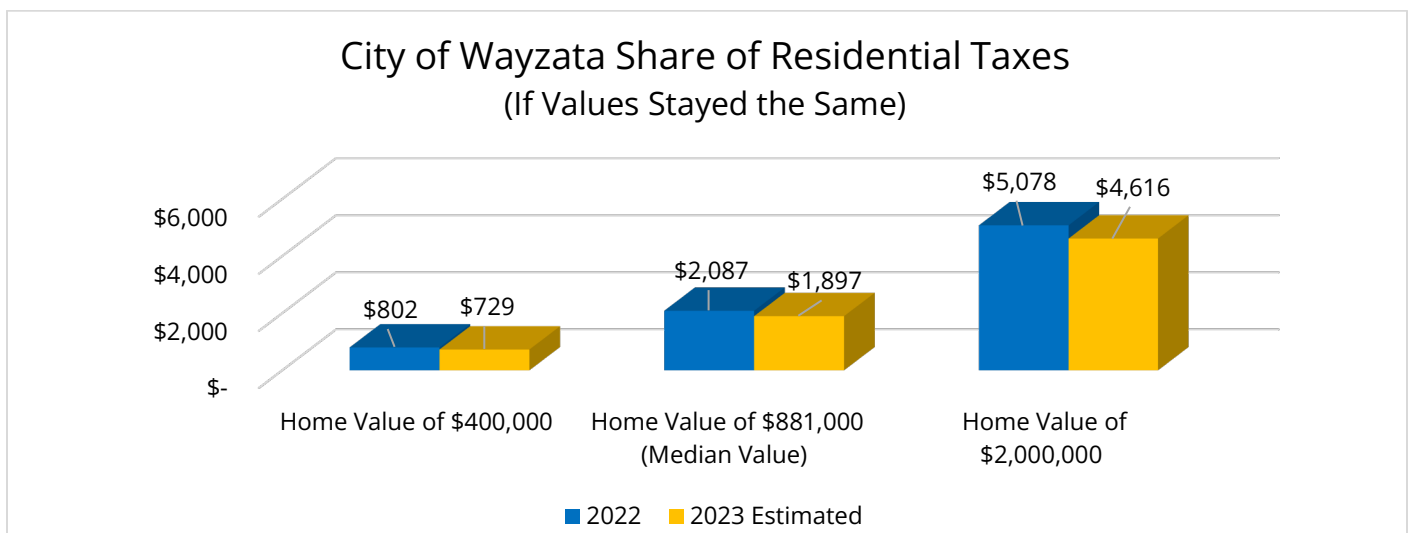
The estimated tax capacity by type (class) and historical tax rates are summarized below for Wayzata and six Lake Minnetonka Cities and Plymouth. Compared to other smaller cities in the area, Wayzata has a large commercial tax base.

	Minnetonka	Minnetrista	Mound	Orono	Plymouth	Shorewood	Wayzata
Commercial/Industrial	\$ 41,638,857	\$ 232,236	\$ 1,028,483	\$ 1,428,247	\$ 56,296,070	\$ 1,178,160	\$ 8,222,102
Apartment	\$ 16,858,273	\$ -	\$ 566,531	\$ 335,201	\$ 16,687,378	\$ 327,238	\$ 2,878,343
Residential	\$ 93,243,946	\$27,733,199	\$20,177,047	\$47,695,525	\$126,935,041	\$27,032,527	\$22,045,419
Other	\$ 328,521	\$ 1,560,793	\$ 468,510	\$ 2,895,373	\$ 85,752	\$ 529,868	\$ 2,919,237
Total	\$152,069,597	\$29,526,228	\$22,240,571	\$52,354,346	\$200,004,241	\$29,067,793	\$36,065,101

Below is a summary of Wayzata's tax rate history compared to these communities.



The 2022 tax rate was 21.38% and due to growth that is outpacing tax increases, the tax rate is estimated to decrease to 19.44% in 2023. Below is a summary of Wayzata's tax rate share of residential properties at price points of \$400,000, \$881,000 (median value), and \$2,000,000.



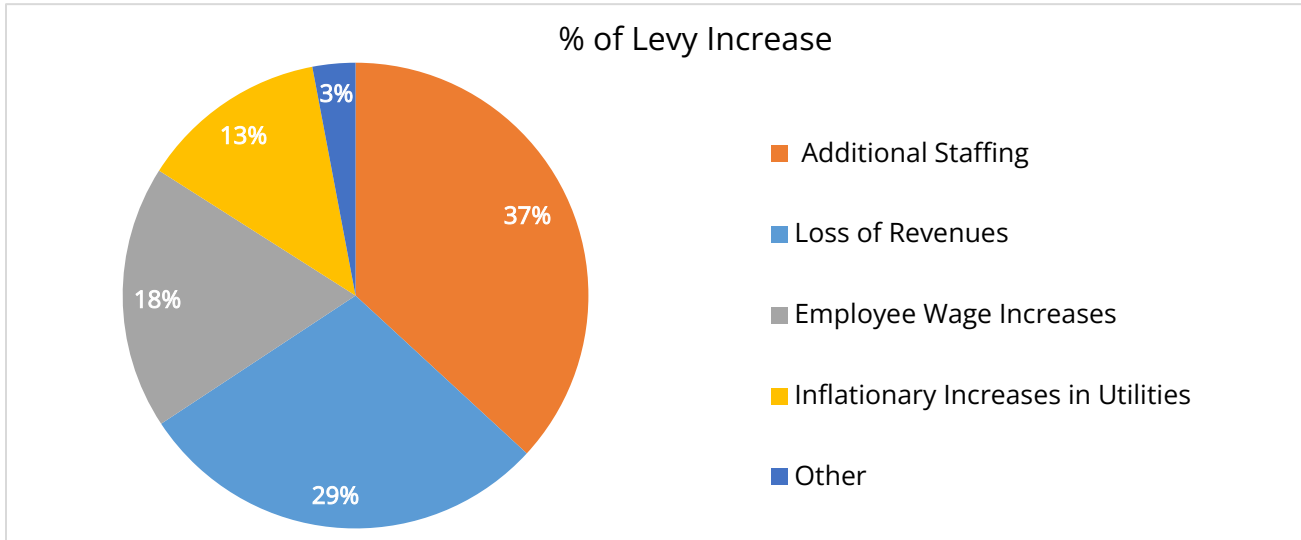
Impact to Residents

Calculating the impact of changes in property taxes to homeowners in Minnesota requires a complicated mix of data and information that changes each year. Updated estimates indicate that if values remained constant, the median valued home of \$881,000 would see a decrease of \$190, or -9.09%, in the City's portion of their annual tax bill based upon the overall proposed levy increase of 8.57%.

General Fund Levy Drivers

Several factors are contributing to the 2023 budget and specifically are driving the increase in the general fund levy and are listed below. They are also represented in the chart below as the percentage of the total general fund levy increase of \$459,350 they are contributing to.

- **Loss of revenues:** SRO contract, Federal grants, interest, transfers in, court fines
- **Inflationary increases in utilities:** electricity, natural gas, and motor fuels
- **Employee wage increases:** 3% cost of living and market adjustments
- **Additional staffing:** 2 Police Officers (one hired in January and one hired mid-year)



General Fund Budget Details

Below is a summary of the General fund's revenues and expenditures. Actual amounts are presented for two prior years and the current year to date as well as projected budget amounts for next year.

	Actual		Budget		+/- (-) from PY	Percent Change
	2020	2021	2022	2023		
Revenues						
Taxes	\$4,483,073	\$4,708,417	\$4,941,501	\$5,400,851	\$459,350	9.30%
Franchise Fees	\$86,086	\$86,290	\$85,000	\$88,000	\$3,000	3.53%
Licenses and Permits	\$724,557	\$651,413	\$630,195	\$679,745	\$49,550	7.86%
Intergovernmental	\$584,065	\$261,272	\$467,000	\$240,000	\$(227,000)	-48.61%
Charges for Services	\$939,654	\$857,171	\$857,395	\$912,421	\$55,026	6.42%
Fines and Forfeitures	\$56,402	\$71,557	\$92,000	\$72,000	\$(20,000)	-21.74%
Interest	\$52,233	\$(6,588)	\$10,000	\$-	\$(10,000)	-100.00%
Miscellaneous	\$16,553	\$8,076	\$5,000	\$12,500	\$7,500	150.00%
Transfers In	\$353,983	\$548,668	\$448,000	\$453,000	\$5,000	1.12%
Total Revenues	\$7,296,605	\$7,186,276	\$7,536,091	\$7,858,517	\$322,426	4.28%
Expenditures						
Mayor and Council	\$42,140	\$45,136	\$47,536	\$56,298	\$8,762	18.43%
Administration and Finance	\$929,342	\$893,009	\$1,015,392	\$1,069,428	\$54,036	5.32%
Assessing	\$73,852	\$76,303	\$76,500	\$98,000	\$21,500	28.10%
Community Development	\$281,436	\$312,477	\$366,860	\$388,265	\$21,405	5.83%
Building Operations & Maint.	\$247,696	\$283,142	\$264,829	\$293,576	\$28,747	10.85%
Police	\$2,001,068	\$2,206,869	\$2,267,549	\$2,588,102	\$320,553	14.14%
Crime Control & Investigation	\$40,046	\$45,129	\$52,000	\$48,000	\$(4,000)	-7.69%
Fire	\$330,659	\$332,349	\$367,975	\$379,589	\$11,614	3.16%
Building Inspections	\$191,376	\$225,178	\$232,736	\$239,075	\$6,339	2.72%
Emergency Management	\$1,979	\$2,503	\$3,000	\$4,500	\$1,500	50.00%
COVID-19	\$135,909	\$3,521	\$-	\$-	\$-	
Streets	\$515,249	\$586,500	\$641,262	\$674,741	\$33,479	5.22%
Health Inspections	\$30,927	\$34,656	\$39,000	\$41,000	\$2,000	5.13%
Engineering	\$135,156	\$126,426	\$177,694	\$217,823	\$40,129	22.58%
Parks	\$579,740	\$730,937	\$905,758	\$909,044	\$3,286	0.36%
Boulevard Maint. & Lighting	\$72,143	\$74,971	\$89,000	\$116,500	\$27,500	30.90%
Miscellaneous Allocations	\$1,454,466	\$1,509,604	\$989,000	\$734,576	\$(254,424)	-25.73%
Total Expenditures	\$7,063,184	\$7,488,711	\$7,536,091	\$7,858,517	\$322,426	4.28%
Revenues Less Expenditures	\$233,421	\$(302,435)	\$-	\$-		

Note: 2021 deficit is due to approved transfers out of the general fund reserves per fund balance policy.

General Fund Summary of Key Increases and Decreases

\$2,000 and above

Revenues:

Line Item	Increase (Decrease)	Reason
Property Taxes	\$459,350	To balance the budget
Alcoholic Beverages	\$5,775	Fee increase
Rental Licenses	\$7,000	Fee increase
Misc. Licenses	\$2,500	Fee increase
Building Permits	\$22,700	To actual and fee increase
Heating Permits	\$4,200	To actual and fee increase
Plumbing Permits	\$6,000	To actual and fee increase
Misc. Permits	\$3,000	Fee increase
Federal Grants	\$(244,000)	ARPA distributions ended in 2022
Plan Check Fee	\$6,600	Fee increase
Project Inspections	\$20,000	More engineering time spent on capital projects
Planning Charges	\$3,000	Fee increase
Charges for Services/Gen Govt	\$5,000	Fee increase
Interest Earnings	(\$10,000)	Low interest rates
Blvd. Lights & Maint	\$3,000	To actual
Interfund Operating Transfers	\$20,000	Increase in transfers in from Bar and Grill
Transfers from TIF	(\$15,000)	Reduction of TIF administration transfer due to Widsten TIF District decertifying at the end of 2022
Misc. Revenues	\$7,500	To actual and fee increase
Police Training Reimbursement	\$2,000	To actual
Insurance Premium Tax-Police	\$8,000	To actual
Police Services – SRO	(\$25,000)	School District decreased SRO contract
Police Charges for Services	\$5,000	Anticipated increase in contracted event staffing
Police Services - Long Lake	\$26,600	Increased per contract
Court Fines	(\$20,000)	To actual
Insurance Premium Tax – Fire	\$7,000	To actual
Fire Department Service Contract (Woodland)	\$10,875	Per contract with Woodland

Expenditures:

Mayor and Council

Line Item	Increase (Decrease)	Reason
Consultants	\$2,500	To get to actual for minute taker fees
Mileage	\$2,812	Allow for half of Council to attend a conference

Admin/Finance

Line Item	Increase (Decrease)	Reason
Full-Time Employees Regular	\$(11,903)	Reallocation of Communications Coordinator, City Clerk, Administrative Assistant, and City Manager wages across general and enterprise funds
PT- Employees	(\$9,400)	Open Administrative Assistant position anticipated to be filled Q2 instead of Q1.
Office Supplies	\$2,400	To actual
Auditing/Accounting Services	(\$12,100)	Per updated proposals with new allocations across enterprise funds
Consultants	\$18,000	One city-wide training, compensation study, and sales tax communication assistance
Legal	\$24,000	To actual
Personnel Expense	\$6,550	To actual
Data Processing	(\$15,000)	To actual with current Loffler contract
Dues, Licensing, and Seminars	\$42,395	Reallocated annual technology/software costs from Equipment Fund including accounting software, payroll software, and other miscellaneous IT software. General Fund transfers out to the Equipment Fund were reduced to offset this change.
Training	\$(3,825)	To actual

Assessing

Line Item	Increase (Decrease)	Reason
Consultants	\$22,000	Estimated cost of new assessing contract

Community Development

Line Item	Increase (Decrease)	Reason
Full-time Wages	\$22,623	To actual
Employer Paid Insurance	(\$6,646)	To actual

Building Operations and Maintenance

Line Item	Increase (Decrease)	Reason
Full-time Wages	\$2,935	To actual
Operating Supplies	\$5,000	Lighting replacements with LEDs
Telephone	\$3,000	To actual
Electric Utilities	\$10,000	Significant increases in utility costs
Fuel, Oil, and Natural Gas	\$7,000	Significant increases in utility costs
Repairs/Maint. Buildings	(\$10,000)	To actual
Maint. Services & Improv	\$10,000	To actual

Police Department

Line Item	Increase (Decrease)	Reason
Full-time Wages	\$203,892	Addition of two Police Officers - one in January and one mid-year (included in staffing needs workshop) and market increases for union contracts
Overtime Wages	\$22,000	To actual and new K9 overtime
Employer Paid Ins	\$8,210	Additional cost of two Police Officers insurance
Motor Fuels	\$12,000	Significant increases in fuel costs
Uniforms	\$2,500	For two additional Police Officer positions
Radio Units	\$7,000	For two additional Police Officer positions
Repairs/Maint. - Machine/Equip	\$7,000	To actual
Dues, Licensing and Seminars	\$3,000	For two additional Police Officer positions
Training	\$3,000	For two additional Police Officer positions

Crime Control and Investigations

Line Item	Increase (Decrease)	Reason
Legal Fees	(\$2,000)	To actual
Prisoner Care	(\$2,000)	To actual

Fire Department

Line Item	Increase (Decrease)	Reason
Part-time Wages	(\$9,100)	Reduction to align with 5-year actual average along
Motor Fuels	\$2,900	Significant increases in fuel costs
Electric Utilities	\$4,000	Significant increases in utility costs
Fuel, Oil, and Natural Gas	\$7,000	Significant increases in utility costs
Payment to Fire Relief	\$5,000	To match state reimbursement

Building Inspections

Line Item	Increase (Decrease)	Reason
Full-time Wages	\$14,186	To actual
Part-Time Employees	\$5,561	To actual
Contractual Services	(\$15,000)	Reduction in Metro West services to match actual use

Streets

Line Item	Increase (Decrease)	Reason
Full-time Wages	\$17,973	To actual
Overtime	(\$2,000)	To actual
Employer Paid Insurance	\$3,113	To actual
Motor Fuels	\$5,000	Significant increases in fuel costs
Chemicals and Chem Products	\$2,000	To actual
Repair/Maint Supply	\$2,000	To actual
Maint Services & Improv	\$2,500	To actual

Health Inspections

Line Item	Increase (Decrease)	Reason
Contractual Services	\$2,000	Increase per contract with City of Minnetonka

Engineering

Line Item	Increase (Decrease)	Reason
Full-time Wages & Benefits	\$33,427	Engineering Technician position for a full year

Parks

Line Item	Increase (Decrease)	Reason
Full-time Wages	\$(2,374)	To actual
Overtime	\$5,000	To actual
Employer Paid Insurance	\$(4,886)	To actual
Motor Fuels	\$6,000	Significant increases in fuel costs
Payments to Organizations	\$(6,429)	Reduction in LMCD levy

Boulevard Maintenance and Lighting

Line Item	Increase (Decrease)	Reason
Repair/Maint Supply	\$7,500	Enhanced holiday lighting (previously paid for out of Contingency budget)
Electric Utilities	\$20,000	Significant increases in utility costs

Misc. Allocations (renamed from Other Unallocated)

Line Item	Increase (Decrease)	Reason
Postage	\$3,000	Increased postage rates
Workers Comp Ins	\$(10,000)	Anticipated decrease based on average of last 5 years
Transfers Out	(\$247,424)	Eliminates \$24,000 Streets CIP allocation since it has a direct levy to support it. Eliminates \$163,000 Facility Fund CIP allocation due to excess in expiring bond funds in 2023 which staff propose to allocate the Facilities Fund to offset. Increase of \$19,576 in Equipment Fund transfer based on anticipated purchases and fund balance.

BUDGET REPORT FOR THE CITY OF WAYZATA
2023 GENERAL FUND BUDGET SUMMARY

GL Number	2021	2022	2022 YTD	2023	2023	2023
	Activity	Budget	Activity	Budget	Budget	Budget
					Amt Change	% Change
Account Category: Revenues						
00000 - All Departments	6,455,871	6,777,496	4,793,657.63	7,085,296	307,800	4.54
42100 - Police	612,984	639,800	579,868.35	636,551	(3,249)	(0.51)
42200 - Fire	117,421	118,795	130,425.86	136,670	17,875	15.05
Revenues	7,186,276	7,536,091	5,503,951.84	7,858,517	322,426	4.28
Account Category: Expenditures						
41100 - Mayor and Council	45,136	47,536	40,237.54	56,298	8,762	18.43
41500 - Administration & Finance	893,009	1,015,392	832,406.32	1,069,428	54,036	5.32
41550 - Assessing	76,303	76,500	34,690.75	98,000	21,500	28.10
41910 - Community Development	312,477	366,860	291,106.61	388,265	21,405	5.83
41940 - Building Operations & Maint.	283,142	264,829	262,907.05	293,576	28,747	10.85
42100 - Police	2,206,869	2,267,549	2,000,835.47	2,588,102	320,553	14.14
42120 - Crime Control and Investigate	45,129	52,000	41,487.33	48,000	(4,000)	(7.69)
42200 - Fire	332,349	367,975	306,185.97	379,589	11,614	3.16
42400 - Building Inspection	225,178	232,736	192,952.54	239,075	6,339	2.72
42500 - Emergency Management	2,503	3,000	3,922.46	4,500	1,500	50.00
42550 - COVID-19	3,521	0.00	0.00	0.00	0.00	0.00
43100 - Streets	586,500	641,262	537,807.84	674,741	33,479	5.22
43200 - Health Inspections	34,656	39,000	13,000.00	41,000	2,000	5.13
43300 - Engineering	126,426	177,694	118,538.56	217,823	40,129	22.58
45200 - Parks	730,937	905,758	764,550.86	909,044	3,286	0.36
45203 - Boulevard Maint. And lighting	74,971	89,000	70,717.90	116,500	27,500	30.90
49200 - Miscellaneous Allocations	1,509,604	989,000	982,241.36	734,576	(254,424)	(25.73)
Expenditures	7,488,711	7,536,091	6,493,588.56	7,858,517	322,426	4.28
TOTAL REVENUES	7,186,276	7,536,091	5,503,951.84	7,858,517	322,426	4.28
TOTAL EXPENDITURES	7,488,711	7,536,091	6,493,588.56	7,858,517	322,426	4.28
NET OF REVENUES & APPROPRIATIONS:	(302,435)	0.00	(989,636.72)	0.00	0.00	

BUDGET REPORT FOR CITY OF WAYZATA
2023 REVENUE BUDGET

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	Budget	Budget	Budget
						Amt Change	% Change
Fund: 101 GENERAL FUND							
101-00000-31010	Property Taxes	4,708,417.19	4,941,501.00	3,127,825.68	5,400,851.00	459,350.00	9.30
101-00000-32110	Alcoholic Beverages	111,958.00	149,625.00	148,000.01	155,400.00	5,775.00	3.86
101-00000-32120	Health	53,809.50	65,625.00	21,533.00	64,000.00	(1,625.00)	(2.48)
101-00000-32140	Cigarette License	914.00	620.00	0.00	620.00	0.00	0.00
101-00000-32160	Trade License	6,685.00	6,825.00	5,716.00	6,825.00	0.00	0.00
101-00000-32180	Rental License	35,347.00	30,000.00	36,755.00	37,000.00	7,000.00	23.33
101-00000-32190	Misc License	12,859.00	5,000.00	4,258.00	7,500.00	2,500.00	50.00
101-00000-32210	Building Permits	254,778.00	265,000.00	192,451.75	287,700.00	22,700.00	8.57
101-00000-32222	Heating Permits	96,308.48	50,000.00	53,476.21	54,200.00	4,200.00	8.40
101-00000-32230	Plumbing Permits	44,823.02	30,000.00	27,480.30	36,000.00	6,000.00	20.00
101-00000-32290	Misc Permits	33,406.00	25,000.00	25,215.50	28,000.00	3,000.00	12.00
101-00000-33160	Other Federal Grants	23,871.70	244,000.00	254,463.68	0.00	(244,000.00)	(100.00)
101-00000-33422	Misc State Aid Grants	0.00	5,000.00	0.00	5,000.00	0.00	0.00
101-00000-34104	Plan Check Fee	161,363.90	131,500.00	104,917.30	138,100.00	6,600.00	5.02
101-00000-34106	Project Inspection	162,749.49	170,000.00	170,925.21	190,000.00	20,000.00	11.76
101-00000-34110	Planning Charges	46,200.00	45,000.00	39,571.00	48,000.00	3,000.00	6.67
101-00000-34190	Charges for Services/Gen Gov t	23,290.76	20,000.00	23,500.30	25,000.00	5,000.00	25.00
101-00000-34942	Grave Openings	17,295.00	9,000.00	9,132.00	10,000.00	1,000.00	11.11
101-00000-36210	Interest Earnings	(9,214.37)	10,000.00	(158,006.07)	0.00	(10,000.00)	(100.00)
101-00000-36211	Blvd. Lights & Maint.	86,290.30	85,000.00	65,722.75	88,000.00	3,000.00	3.53
101-00000-36212	Interest revenue from loans	2,626.32	0.00	0.00	0.00	0.00	0.00
101-00000-36221	Library Rent	24,050.79	25,300.00	23,136.27	25,600.00	300.00	1.19
101-00000-36222	Depot Rent	1,298.00	10,500.00	8,130.25	12,000.00	1,500.00	14.29
101-00000-39101	Sales of General Fixed Assets	0.00	0.00	15,805.00	0.00	0.00	0.00
101-00000-39200	Interfund Operating Transfers	503,668.00	403,000.00	534,316.00	423,000.00	20,000.00	4.96
101-00000-39201	Transfers from TIF	45,000.00	45,000.00	45,000.00	30,000.00	(15,000.00)	(33.33)
101-00000-39400	Misc.Revenues	8,075.60	5,000.00	14,332.49	12,500.00	7,500.00	150.00
101-42100-32240	Animal Licenses	525.00	2,500.00	2,005.00	2,500.00	0.00	0.00
101-42100-33416	Police Training Reimbursement	17,339.10	13,000.00	22,299.55	15,000.00	2,000.00	15.38
101-42100-33421	Insurance Premium Tax-Police	124,099.69	120,000.00	136,056.54	128,000.00	8,000.00	6.67
101-42100-33422	Misc State Aid Grants	9,821.52	3,000.00	0.00	3,000.00	0.00	0.00
101-42100-34108	Police Services - SRO	80,896.00	86,000.00	64,939.00	61,000.00	(25,000.00)	(29.07)
101-42100-34109	Police Charges for Services	14,382.25	25,000.00	19,568.59	30,000.00	5,000.00	20.00
101-42100-34211	Accidents Reports	0.00	0.00	125.00	151.00	151.00	0.00
101-42100-34212	Fingerprinting	490.00	1,500.00	880.00	1,500.00	0.00	0.00
101-42100-34213	Impound Fees	402.00	0.00	0.00	0.00	0.00	0.00
101-42100-34214	Alarm Charges	0.00	1,000.00	314.00	1,000.00	0.00	0.00
101-42100-34998	Police Services - Long Lake	293,472.00	295,800.00	283,272.00	322,400.00	26,600.00	8.99
101-42100-35101	Court Fines	68,399.67	90,000.00	49,908.67	70,000.00	(20,000.00)	(22.22)
101-42100-35106	Misc Fines	3,157.07	2,000.00	500.00	2,000.00	0.00	0.00
101-42200-33420	Insurance Premium Tax-Fire	80,110.39	75,000.00	86,951.86	82,000.00	7,000.00	9.33
101-42200-33422	Misc State Aid Grants	6,030.00	7,000.00	6,680.00	7,000.00	0.00	0.00
101-42200-34201	Fire Contracts	31,276.00	36,795.00	36,794.00	47,670.00	10,875.00	29.56
101-42200-34203	Fire Misc.	5.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		7,186,276.37	7,536,091.00	5,503,951.84	7,858,517.00	322,426.00	4.28

**BUDGET REPORT FOR CITY OF WAYZATA
2023 EXPENDITURE BUDGET**

GL Number	Description	2021 Activity	2022 Budget	2022 YTD Activity	2023 Budget	2023 Budget Amt Change	2023 Budget % Change
Fund: 101 GENERAL FUND							
Department: 41100 Mayor and Council							
101-41100-00103	Part-Time Employees	24,000.00	24,000.00	18,000.00	24,000.00	0.00	0.00
101-41100-00122	FICA	1,836.00	1,836.00	1,376.97	1,836.00	0.00	0.00
101-41100-00210	Operating Supplies (GENERAL)	964.28	500.00	47.00	500.00	0.00	0.00
101-41100-00302	Consultants	12,288.65	10,500.00	13,631.28	13,000.00	2,500.00	23.81
101-41100-00331	Mileage & Expense Account	537.04	1,000.00	4,617.07	3,812.00	2,812.00	281.20
101-41100-00433	Dues, Licensing & Seminars	405.00	1,200.00	1,394.49	3,150.00	1,950.00	162.50
101-41100-00493	Volunteer program	2,639.08	8,000.00	211.33	8,000.00	0.00	0.00
101-41100-00499	Miscellaneous	2,465.89	500.00	959.40	2,000.00	1,500.00	300.00
Total Department 41100:		45,135.94	47,536.00	40,237.54	56,298.00	8,762.00	18.43
Department: 41500 Administration & Finance							
101-41500-00101	Full-Time Employees Regular	369,206.53	442,348.00	373,767.49	441,148.00	(1,200.00)	(0.27)
101-41500-00102	Overtime	91.91	0.00	173.28	0.00	0.00	0.00
101-41500-00103	Part-Time Employees	0.00	28,900.00	4,260.00	19,500.00	(9,400.00)	(32.53)
101-41500-00121	PERA	34,901.62	32,479.00	27,949.57	33,964.00	1,485.00	4.57
101-41500-00122	FICA	28,958.97	35,270.00	28,022.27	35,240.00	(30.00)	(0.09)
101-41500-00130	Employer Paid Ins	72,366.75	73,165.00	59,117.28	72,226.00	(939.00)	(1.28)
101-41500-00140	Unemployment Comp (GENERAL)	0.00	0.00	759.08	0.00	0.00	0.00
101-41500-00200	Office Supplies (GENERAL)	11,951.05	8,500.00	7,016.91	10,900.00	2,400.00	28.24
101-41500-00301	Auditing and Acct g Services	66,599.68	70,000.00	48,121.22	57,900.00	(12,100.00)	(17.29)
101-41500-00302	Consultants	16,940.00	25,000.00	7,036.08	43,000.00	18,000.00	72.00
101-41500-00304	Legal Fees	133,348.98	100,000.00	116,030.85	124,000.00	24,000.00	24.00
101-41500-00306	Personnel Expense	19,310.55	12,000.00	9,705.87	18,550.00	6,550.00	54.58
101-41500-00311	Data Processing	58,871.55	85,000.00	54,523.84	70,000.00	(15,000.00)	(17.65)
101-41500-00324	Internet/Web Page	5,961.31	5,900.00	6,110.34	6,500.00	600.00	10.17
101-41500-00331	Mileage & Expense Account	5,711.51	8,000.00	5,128.84	8,000.00	0.00	0.00
101-41500-00350	Printing & Publishing	8,981.02	12,000.00	9,555.09	13,300.00	1,300.00	10.83
101-41500-00404	Repairs/Maint - Machin/Equip	7,703.50	8,500.00	8,059.90	9,300.00	800.00	9.41
101-41500-00433	Dues, Licensing & Seminars	31,593.59	32,205.00	47,467.55	74,600.00	42,395.00	131.64
101-41500-00434	Training and schools	30.00	16,125.00	5,016.25	12,300.00	(3,825.00)	(23.72)
101-41500-00497	Credit Card Fees	16,421.12	15,000.00	13,487.48	15,000.00	0.00	0.00
101-41500-00499	Miscellaneous	2,118.28	2,000.00	432.57	2,000.00	0.00	0.00
101-41500-00540	Equipment	1,941.01	3,000.00	664.56	2,000.00	(1,000.00)	(33.33)
Total Department 41500:		893,008.93	1,015,392.00	832,406.32	1,069,428.00	54,036.00	5.32
Department: 41550 Assessing							
101-41550-00210	Operating Supplies (GENERAL)	2,953.13	3,500.00	1,640.75	3,000.00	(500.00)	(14.29)
101-41550-00302	Consultants	73,350.00	73,000.00	33,050.00	95,000.00	22,000.00	30.14
Total Department 41550:		76,303.13	76,500.00	34,690.75	98,000.00	21,500.00	28.10
Department: 41910 Community Development							
101-41910-00101	Full-Time Employees Regular	226,422.03	254,000.00	208,864.52	276,623.00	22,623.00	8.91
101-41910-00102	Overtime	135.85	0.00	12.03	0.00	0.00	0.00
101-41910-00121	PERA	17,694.21	18,915.00	18,466.04	20,612.00	1,697.00	8.97
101-41910-00122	FICA	17,029.79	19,431.00	18,152.20	21,162.00	1,731.00	8.91
101-41910-00130	Employer Paid Ins	39,075.23	53,514.00	32,390.07	46,868.00	(6,646.00)	(12.42)
101-41910-00210	Operating Supplies (GENERAL)	282.85	0.00	40.43	0.00	0.00	0.00
101-41910-00302	Consultants	6,625.50	5,000.00	2,279.00	5,000.00	0.00	0.00
101-41910-00331	Mileage & Expense Account	167.83	500.00	1,858.43	1,000.00	500.00	100.00
101-41910-00350	Printing & Publishing	0.00	0.00	67.65	0.00	0.00	0.00
101-41910-00433	Dues, Licensing & Seminars	4,479.01	7,000.00	7,875.09	8,500.00	1,500.00	21.43
101-41910-00491	Energy & Environment Committee	0.00	5,000.00	569.89	5,000.00	0.00	0.00
101-41910-00492	HPB	564.48	3,500.00	531.26	3,500.00	0.00	0.00
Total Department Community Development:		312,476.78	366,860.00	291,106.61	388,265.00	21,405.00	5.83

**BUDGET REPORT FOR CITY OF WAYZATA
2023 EXPENDITURE BUDGET**

GL Number	Description	2021 Activity	2022 Budget	2022 YTD Activity	2023 Budget	2023 Budget Amt Change	2023 Budget % Change
Department: 41940 Building Operations & Maint.							
101-41940-00101	Full-Time Employees Regular	35,613.47	35,907.00	33,369.25	38,842.00	2,935.00	8.17
101-41940-00102	Overtime	1,197.41	0.00	326.34	0.00	0.00	0.00
101-41940-00121	PERA	2,804.25	2,693.00	2,832.19	2,913.00	220.00	8.17
101-41940-00122	FICA	2,844.88	2,747.00	2,572.15	2,971.00	224.00	8.15
101-41940-00130	Employer Paid Ins	6,755.95	6,482.00	5,759.67	6,850.00	368.00	5.68
101-41940-00210	Operating Supplies (GENERAL)	6,077.60	7,500.00	7,407.68	12,500.00	5,000.00	66.67
101-41940-00309	Contractual Services	651.00	0.00	0.00	0.00	0.00	0.00
101-41940-00321	Telephone	27,113.89	25,000.00	23,657.49	28,000.00	3,000.00	12.00
101-41940-00381	Electric Utilities	67,027.22	55,000.00	69,228.30	65,000.00	10,000.00	18.18
101-41940-00383	Fuel, oil and natural gas	17,841.31	28,000.00	26,284.59	35,000.00	7,000.00	25.00
101-41940-00386	Other Utilities	9,323.04	6,000.00	7,891.93	6,000.00	0.00	0.00
101-41940-00401	Repairs/Maint Buildings	35,419.70	40,000.00	26,770.20	30,000.00	(10,000.00)	(25.00)
101-41940-00404	Repairs/Maint - Machin/Equip	18,325.17	20,000.00	9,252.15	20,000.00	0.00	0.00
101-41940-00409	Maint services & Improv	45,036.06	30,000.00	40,802.09	40,000.00	10,000.00	33.33
101-41940-00499	Miscellaneous	7,111.31	5,500.00	6,753.02	5,500.00	0.00	0.00
Total Department 41940:		283,142.26	264,829.00	262,907.05	293,576.00	28,747.00	10.85
Department: 42100 Police							
101-42100-00101	Full-Time Employees Regular	1,353,546.24	1,433,283.00	1,217,053.54	1,636,797.00	203,514.00	14.20
101-42100-00102	Overtime	80,602.49	45,000.00	71,011.97	67,000.00	22,000.00	48.89
101-42100-00103	Part-Time Employees	23,882.68	35,380.00	20,537.12	35,830.00	450.00	1.27
101-42100-00105	Temporary Employees Overtime	1,242.54	0.00	3,563.88	0.00	0.00	0.00
101-42100-00107	Military Leave	4,656.91	0.00	5,189.52	0.00	0.00	0.00
101-42100-00121	PERA	245,244.87	245,339.00	211,617.75	293,232.00	47,893.00	19.52
101-42100-00122	FICA	27,249.17	33,616.00	24,494.25	36,402.00	2,786.00	8.29
101-42100-00130	Employer Paid Ins	296,615.59	327,431.00	243,824.53	335,641.00	8,210.00	2.51
101-42100-00200	Office Supplies (GENERAL)	2,222.82	2,000.00	1,926.18	2,500.00	500.00	25.00
101-42100-00210	Operating Supplies (GENERAL)	6,703.15	4,500.00	13,171.51	4,500.00	0.00	0.00
101-42100-00212	Motor Fuels	28,341.13	24,000.00	30,968.91	36,000.00	12,000.00	50.00
101-42100-00217	Uniforms	20,548.58	13,500.00	22,615.98	16,000.00	2,500.00	18.52
101-42100-00240	Small Tools and Minor Equip	1,857.62	1,500.00	2,134.22	1,800.00	300.00	20.00
101-42100-00306	Personnel Expense	13,122.23	6,000.00	6,415.96	6,000.00	0.00	0.00
101-42100-00309	Contractual Services	23,884.84	28,900.00	29,941.28	28,900.00	0.00	0.00
101-42100-00323	Radio Units	30,380.74	30,000.00	29,632.21	37,000.00	7,000.00	23.33
101-42100-00331	Mileage & Expense Account	1,705.73	2,100.00	3,566.98	2,200.00	100.00	4.76
101-42100-00350	Printing & Publishing	775.79	1,800.00	993.52	2,000.00	200.00	11.11
101-42100-00404	Repairs/Maint - Machin/Equip	18,967.35	10,000.00	20,061.05	17,000.00	7,000.00	70.00
101-42100-00409	Maint services & Improv	0.00	700.00	300.00	700.00	0.00	0.00
101-42100-00433	Dues, Licensing & Seminars	3,295.00	2,500.00	6,886.53	5,500.00	3,000.00	120.00
101-42100-00434	Training and schools	15,355.39	15,000.00	24,032.66	18,000.00	3,000.00	20.00
101-42100-00499	Miscellaneous	2,968.82	2,500.00	915.04	2,500.00	0.00	0.00
101-42100-00540	Equipment	3,699.22	2,500.00	9,980.88	2,600.00	100.00	4.00
Total Department 42100:		2,206,868.90	2,267,549.00	2,000,835.47	2,588,102.00	320,553.00	14.14
Department: 42120 Crime Control and Investigate							
101-42120-00304	Legal Fees	41,764.00	44,000.00	36,527.25	42,000.00	(2,000.00)	(4.55)
101-42120-00308	Prisoner Care	3,315.15	7,000.00	2,783.08	5,000.00	(2,000.00)	(28.57)
101-42120-00309	Contractual Services	50.00	1,000.00	2,177.00	1,000.00	0.00	0.00
Total Department 42120:		45,129.15	52,000.00	41,487.33	48,000.00	(4,000.00)	(7.69)

**BUDGET REPORT FOR CITY OF WAYZATA
2023 EXPENDITURE BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	Budget	Budget	% Change
Department: 42200 Fire							
101-42200-00103	Part-Time Employees	74,252.40	106,000.00	66,688.52	96,900.00	(9,100.00)	(8.58)
101-42200-00122	FICA	8,930.97	7,975.00	4,921.64	7,413.00	(562.00)	(7.05)
101-42200-00130	Employer Paid Ins	207.90	0.00	436.05	876.00	876.00	0.00
101-42200-00200	Office Supplies (GENERAL)	180.62	200.00	203.64	200.00	0.00	0.00
101-42200-00210	Operating Supplies (GENERAL)	6,508.80	7,500.00	6,858.00	7,500.00	0.00	0.00
101-42200-00212	Motor Fuels	5,066.71	3,300.00	5,638.37	6,200.00	2,900.00	87.88
101-42200-00217	Uniforms	16,757.46	14,500.00	3,379.55	14,500.00	0.00	0.00
101-42200-00240	Small Tools and Minor Equip	9,706.95	9,000.00	6,319.77	9,000.00	0.00	0.00
101-42200-00241	Safety equip/testings	10,159.11	9,500.00	5,284.66	10,500.00	1,000.00	10.53
101-42200-00301	Auditing and Acct g Services	0.00	6,000.00	6,200.00	6,500.00	500.00	8.33
101-42200-00306	Personnel Expense	4,760.92	8,500.00	971.21	8,500.00	0.00	0.00
101-42200-00323	Radio Units	28,037.14	27,000.00	21,639.15	27,000.00	0.00	0.00
101-42200-00331	Mileage & Expense Account	253.91	1,000.00	350.00	1,000.00	0.00	0.00
101-42200-00381	Electric Utilities	9,212.91	5,000.00	10,758.33	9,000.00	4,000.00	80.00
101-42200-00383	Fuel, oil and natural gas	5,893.47	8,000.00	8,277.46	15,000.00	7,000.00	87.50
101-42200-00404	Repairs/Maint - Machin/Equip	11,366.42	15,000.00	11,864.25	15,000.00	0.00	0.00
101-42200-00409	Maint services & Improv	0.00	0.00	0.00	0.00	0.00	0.00
101-42200-00433	Dues, Licensing & Seminars	785.00	2,000.00	1,112.00	2,000.00	0.00	0.00
101-42200-00434	Training and schools	10,704.00	12,500.00	9,460.00	12,500.00	0.00	0.00
101-42200-00437	Payments to Organizations	47,000.00	47,000.00	47,000.00	47,000.00	0.00	0.00
101-42200-00438	Payment to Fire Relief 2% Aid	80,110.39	75,000.00	86,951.86	80,000.00	5,000.00	6.67
101-42200-00499	Miscellaneous	2,454.12	3,000.00	1,871.51	3,000.00	0.00	0.00
Total Department 42200:		332,349.20	367,975.00	306,185.97	379,589.00	11,614.00	3.16
Department: 42400 Building Inspection							
101-42400-00101	Full-Time Employees Regular	120,807.73	119,052.00	113,236.12	133,238.00	14,186.00	11.92
101-42400-00103	Part-Time Employees	11,318.48	12,355.00	8,155.67	17,916.00	5,561.00	45.01
101-42400-00121	PERA	10,178.19	9,856.00	10,610.03	11,337.00	1,481.00	15.03
101-42400-00122	FICA	10,158.08	10,053.00	8,807.49	11,564.00	1,511.00	15.03
101-42400-00130	Employer Paid Ins	29,082.89	28,220.00	23,780.15	26,320.00	(1,900.00)	(6.73)
101-42400-00200	Office Supplies (GENERAL)	829.41	300.00	801.12	700.00	400.00	133.33
101-42400-00212	Motor Fuels	391.37	400.00	401.10	500.00	100.00	25.00
101-42400-00304	Legal Fees	0.00	0.00	220.00	0.00	0.00	0.00
101-42400-00309	Contractual Services	36,155.22	40,000.00	19,441.75	25,000.00	(15,000.00)	(37.50)
101-42400-00331	Mileage & Expense Account	0.00	500.00	70.00	500.00	0.00	0.00
101-42400-00404	Repairs/Maint - Machin/Equip	0.00	1,000.00	16.75	1,000.00	0.00	0.00
101-42400-00433	Dues, Licensing & Seminars	5,142.17	9,000.00	7,412.36	9,000.00	0.00	0.00
101-42400-00499	Miscellaneous	1,114.74	2,000.00	0.00	2,000.00	0.00	0.00
Total Department 42400:		225,178.28	232,736.00	192,952.54	239,075.00	6,339.00	2.72
Department: 42500 Emergency Management							
101-42500-00409	Maint services & Improv	1,653.00	1,000.00	2,261.51	1,500.00	500.00	50.00
101-42500-00433	Dues, Licensing & Seminars	850.00	2,000.00	1,600.00	2,500.00	500.00	25.00
101-42500-00499	Miscellaneous	0.00	0.00	60.95	500.00	500.00	0.00
Total Department 42500:		2,503.00	3,000.00	3,922.46	4,500.00	1,500.00	50.00
Department: 42550 COVID-19							
101-42550-00210	Operating Supplies (GENERAL)	3,521.48	0.00	0.00	0.00	0.00	0.00
Total Department 42550:		3,521.48	0.00	0.00	0.00	0.00	0.00

**BUDGET REPORT FOR CITY OF WAYZATA
2023 EXPENDITURE BUDGET**

GL Number	Description	2021 Activity	2022 Budget	2022 YTD Activity	2023 Budget	2023 Budget Amt Change	2023 Budget % Change
Department: 43100 Streets							
101-43100-00101	Full-Time Employees Regular	329,291.77	353,923.00	317,536.67	371,896.00	17,973.00	5.08
101-43100-00102	Overtime	15,745.08	25,000.00	7,974.54	23,000.00	(2,000.00)	(8.00)
101-43100-00103	Part-Time Employees	0.00	6,600.00	6,270.72	6,600.00	0.00	0.00
101-43100-00121	PERA	26,937.69	29,173.00	23,889.00	29,618.00	445.00	1.53
101-43100-00122	FICA	23,356.11	30,116.00	21,860.66	30,714.00	598.00	1.99
101-43100-00130	Employer Paid Ins	89,947.01	87,200.00	74,938.32	90,313.00	3,113.00	3.57
101-43100-00200	Office Supplies (GENERAL)	136.49	700.00	233.56	700.00	0.00	0.00
101-43100-00210	Operating Supplies (GENERAL)	4,123.47	5,000.00	3,322.62	5,200.00	200.00	4.00
101-43100-00212	Motor Fuels	12,265.87	13,000.00	11,423.72	18,000.00	5,000.00	38.46
101-43100-00216	Chemicals and Chem Products	11,307.60	10,000.00	581.01	12,000.00	2,000.00	20.00
101-43100-00217	Uniforms	1,446.78	2,000.00	1,073.80	2,000.00	0.00	0.00
101-43100-00220	Repair/Maint Supply (GENERAL)	15,888.13	20,000.00	22,373.98	22,000.00	2,000.00	10.00
101-43100-00226	Sign Repair Materials	15,528.45	13,500.00	13,417.71	15,000.00	1,500.00	11.11
101-43100-00229	Dirt, Sand and gravel	5,600.58	10,000.00	3,011.78	10,000.00	0.00	0.00
101-43100-00240	Small Tools and Minor Equip	2,190.80	2,500.00	1,574.71	2,500.00	0.00	0.00
101-43100-00241	Safety equip/testings	1,599.97	2,000.00	1,608.81	2,000.00	0.00	0.00
101-43100-00323	Radio Units	3,300.91	3,750.00	3,149.36	4,000.00	250.00	6.67
101-43100-00331	Mileage & Expense Account	52.97	1,300.00	501.20	1,200.00	(100.00)	(7.69)
101-43100-00404	Repairs/Maint - Machin/Equip	7,949.89	7,000.00	2,502.88	7,500.00	500.00	7.14
101-43100-00409	Maint services & Improv	7,119.62	7,500.00	9,365.55	10,000.00	2,500.00	33.33
101-43100-00415	Other Equipment Rentals	10,962.77	8,000.00	9,756.65	8,000.00	0.00	0.00
101-43100-00433	Dues, Licensing & Seminars	1,448.24	2,500.00	1,124.50	2,500.00	0.00	0.00
101-43100-00499	Miscellaneous	299.94	500.00	316.09	0.00	(500.00)	(100.00)
Total Department 43100:		586,500.14	641,262.00	537,807.84	674,741.00	33,479.00	5.22
Department: 43200 Health Inspections							
101-43200-00309	Contractual Services	34,656.30	39,000.00	13,000.00	41,000.00	2,000.00	5.13
Total Department 43200:		34,656.30	39,000.00	13,000.00	41,000.00	2,000.00	5.13
Department: 43300 Engineering							
101-43300-00101	Full-Time Employees Regular	90,511.32	131,389.00	89,402.00	164,816.00	33,427.00	25.44
101-43300-00121	PERA	7,395.88	9,404.00	6,646.29	11,912.00	2,508.00	26.67
101-43300-00122	FICA	7,439.30	10,051.00	6,697.15	12,609.00	2,558.00	25.45
101-43300-00130	Employer Paid Ins	14,871.75	19,350.00	12,326.33	20,386.00	1,036.00	5.35
101-43300-00210	Operating Supplies (GENERAL)	19.59	500.00	269.82	600.00	100.00	20.00
101-43300-00212	Motor Fuels	698.15	400.00	196.21	400.00	0.00	0.00
101-43300-00331	Mileage & Expense Account	651.84	1,000.00	944.47	1,100.00	100.00	10.00
101-43300-00404	Repairs/Maint - Machin/Equip	0.00	500.00	303.92	500.00	0.00	0.00
101-43300-00433	Dues, Licensing & Seminars	4,338.50	4,600.00	1,574.35	5,000.00	400.00	8.70
101-43300-00499	Miscellaneous	500.08	500.00	178.02	500.00	0.00	0.00
Total Department 43300:		126,426.41	177,694.00	118,538.56	217,823.00	40,129.00	22.58

**BUDGET REPORT FOR CITY OF WAYZATA
2023 EXPENDITURE BUDGET**

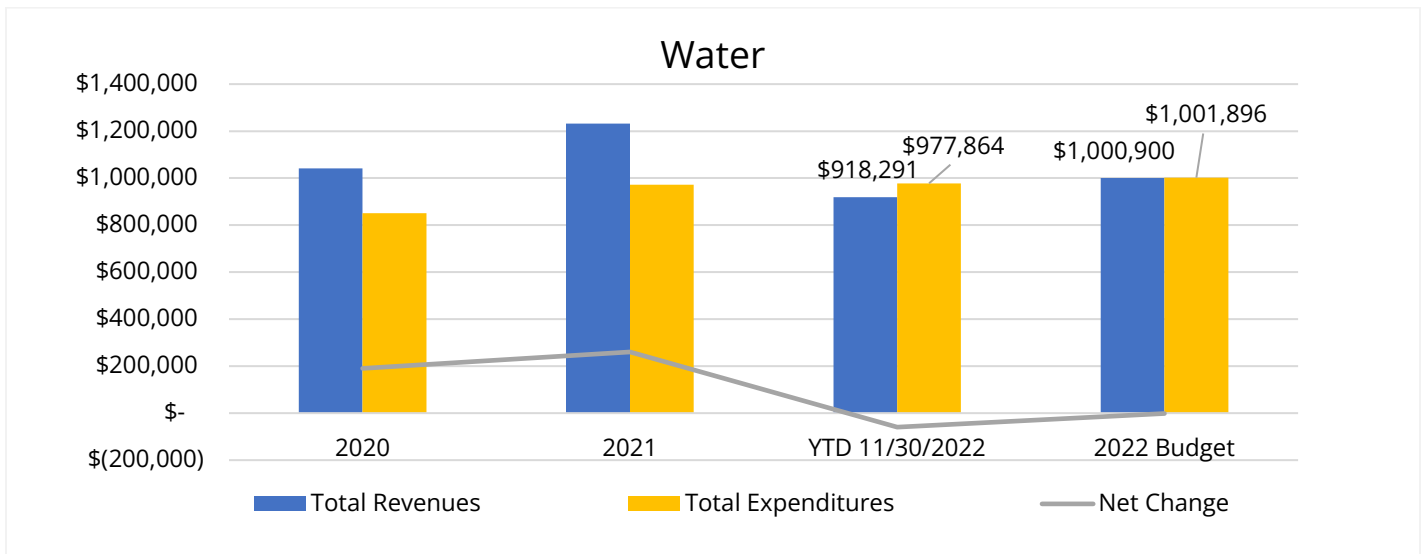
GL Number	Description	2021 Activity	2022 Budget	2022 YTD Activity	2023 Budget	2023 Budget Amt Change	2023 Budget % Change
Department: 45200 Parks							
101-45200-00101	Full-Time Employees Regular	388,958.04	457,745.00	432,417.43	455,371.00	(2,374.00)	(0.52)
101-45200-00102	Overtime	24,383.90	20,000.00	23,963.34	25,000.00	5,000.00	25.00
101-45200-00103	Part-Time Employees	39,349.50	50,000.00	40,649.73	50,000.00	0.00	0.00
101-45200-00121	PERA	32,453.41	36,585.00	30,518.55	36,028.00	(557.00)	(1.52)
101-45200-00122	FICA	34,828.64	41,142.00	33,511.86	40,574.00	(568.00)	(1.38)
101-45200-00130	Employer Paid Ins	99,656.76	110,836.00	84,704.70	105,950.00	(4,886.00)	(4.41)
101-45200-00200	Office Supplies (GENERAL)	137.23	500.00	80.20	600.00	100.00	20.00
101-45200-00210	Operating Supplies (GENERAL)	6,768.31	6,300.00	6,142.86	8,000.00	1,700.00	26.98
101-45200-00212	Motor Fuels	12,332.13	10,000.00	12,570.83	16,000.00	6,000.00	60.00
101-45200-00216	Chemicals and Chem Products	2,993.57	3,800.00	898.74	4,000.00	200.00	5.26
101-45200-00217	Uniforms	2,864.79	3,000.00	2,335.77	3,000.00	0.00	0.00
101-45200-00221	Equipment Parts	111.85	700.00	342.73	800.00	100.00	14.29
101-45200-00222	Repair & Maint - Equip	5,848.37	8,100.00	7,652.80	8,100.00	0.00	0.00
101-45200-00226	Sign Repair Materials	1,035.17	1,500.00	1,110.13	1,500.00	0.00	0.00
101-45200-00227	Plantings	10,889.35	11,000.00	11,270.68	12,000.00	1,000.00	9.09
101-45200-00229	Dirt, Sand and gravel	3,802.50	5,000.00	2,639.39	5,000.00	0.00	0.00
101-45200-00240	Small Tools and Minor Equip	4,840.92	5,000.00	1,053.32	6,000.00	1,000.00	20.00
101-45200-00241	Safety equip/testings	1,671.80	2,000.00	1,977.27	2,300.00	300.00	15.00
101-45200-00309	Contractual Services	0.00	15,000.00	13,041.84	15,500.00	500.00	3.33
101-45200-00312	Rec Program Fee/Sr. Serv	31,781.33	43,000.00	675.00	43,000.00	0.00	0.00
101-45200-00316	Weed Control	7,528.26	8,500.00	7,423.78	8,500.00	0.00	0.00
101-45200-00323	Radio Units	3,240.60	3,600.00	2,960.20	3,900.00	300.00	8.33
101-45200-00331	Mileage & Expense Account	103.48	1,400.00	741.19	1,400.00	0.00	0.00
101-45200-00350	Printing & Publishing	86.48	500.00	0.00	500.00	0.00	0.00
101-45200-00404	Repairs/Maint - Machin/Equip	3,320.26	4,500.00	4,313.24	6,000.00	1,500.00	33.33
101-45200-00409	Maint services & Improv	3,393.04	6,500.00	2,193.88	6,500.00	0.00	0.00
101-45200-00415	Other Equipment Rentals	4,438.40	4,500.00	3,511.44	4,500.00	0.00	0.00
101-45200-00433	Dues, Licensing & Seminars	3,536.60	7,100.00	6,882.98	7,100.00	0.00	0.00
101-45200-00437	Payments to Organizations	0.00	37,350.00	28,035.00	30,921.00	(6,429.00)	(17.21)
101-45200-00499	Miscellaneous	582.09	600.00	931.98	1,000.00	400.00	66.67
Total Department 45200:		730,936.78	905,758.00	764,550.86	909,044.00	3,286.00	0.36
Department: 45203 Boulevard Maint. And lighting							
101-45203-00220	Repair/Maint Supply (GENERAL)	13,739.46	24,000.00	3,108.00	31,500.00	7,500.00	31.25
101-45203-00381	Electric Utilities	58,486.28	60,000.00	63,031.47	80,000.00	20,000.00	33.33
101-45203-00406	Street lights and Signal Maint	2,745.41	5,000.00	4,578.43	5,000.00	0.00	0.00
Total Department 45203:		74,971.15	89,000.00	70,717.90	116,500.00	27,500.00	30.90
Department: 49200 Miscellaneous Allocations							
101-49200-00212	Motor Fuels	0.00	0.00	16,002.31	0.00	0.00	0.00
101-49200-00322	Postage	7,697.09	12,000.00	10,546.59	15,000.00	3,000.00	25.00
101-49200-00361	General Liability Ins	138,360.00	165,000.00	150,759.42	165,000.00	0.00	0.00
101-49200-00365	Workers Comp Ins	131,856.00	135,000.00	138,163.00	125,000.00	(10,000.00)	(7.41)
101-49200-00496	Contigencies	84,702.53	15,000.00	4,770.04	15,000.00	0.00	0.00
101-49200-00720	Operating Transfers - Equip.	539,893.00	395,000.00	395,000.00	414,576.00	19,576.00	4.96
101-49200-00721	OPERATING TRANSFER - FACILITIES & MAINT.	355,779.00	0.00	243,000.00	0.00	0.00	0.00
101-49200-00722	Operating Transfers - Streets	0.00	24,000.00	24,000.00	0.00	(24,000.00)	(100.00)
101-49200-00723	Operating Transfers - Parks	120,000.00	0.00	0.00	0.00	0.00	0.00
101-49200-00728	OPERATING TRANSFERS - GF OPERATING	0.00	243,000.00	0.00	0.00	(243,000.00)	(100.00)
101-49200-00729	Operating Transfers - Lakefron	131,316.00	0.00	0.00	0.00	0.00	0.00
Total Department Miscellaneous Allocations:		1,509,603.62	989,000.00	982,241.36	734,576.00	(254,424.00)	(25.73)
Total Expenditures		7,488,711.45	7,536,091.00	6,493,588.56	7,858,517.00	322,426.00	4.28

Other 2023 Budgets

Water Fund Budget Summary

The 2023 budget reflects a 0% rate increase as recommended in the 2022 Utility Rate Study. Service levels are proposed to remain the same. The overall budget show increases on the expenditure side due to newly including a budget for the projected capital outlay as outlined in the Capital Improvement Plan (CIP). Other significant changes are noted below.

Water Fund	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Total Revenues	\$1,041,902	\$1,231,889	\$918,291	\$1,000,900	\$1,148,800	14.78%
Total Expenditures	\$851,253	\$971,581	\$977,864	\$1,001,896	\$1,485,347	48.25%
Net Change	\$ 190,648	\$ 260,308	\$(59,573)	\$(996)	\$(336,547)	



Summary of Key Increases and Decreases - \$2,000 and above

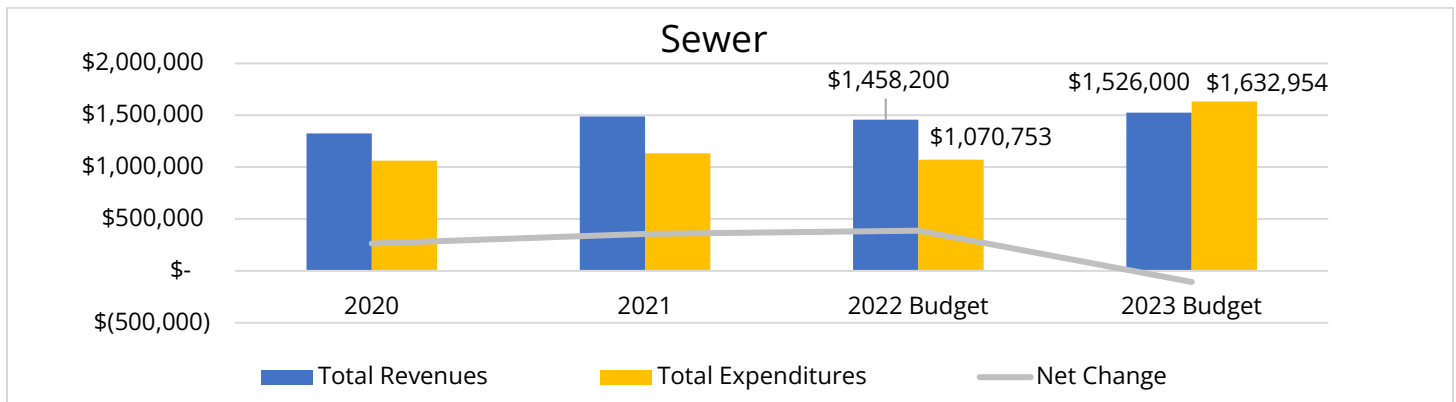
Revenue Line Item	Increase (Decrease)	Reason
Spec Assess Principal	(\$5,500)	To actual
Interest Earnings	(\$5,000)	Low interest rates
Water to Customers	\$38,500	0% rate increase, but increase in actual usage
Sprinkling	\$65,200	To actual
Service to Others	\$17,700	To actual
Meter Sales	\$5,000	To actual
City W/S Access Charge	\$28,000	To actual
Other Charge/Revenue	\$2,000	To actual

Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	\$6,422	To actual with COLA increases
Meter Supplies	\$6,000	To actual
Chemicals and Chem Products	\$2,000	To actual
Repair & Maint – System	\$20,000	Reallocated Valve & Hydrant Replacement costs from Water CIP to operating budget since it is an annual and ongoing cost
Auditing and Acctg Services	\$6,024	Per updated proposals with new allocations across enterprise funds
Maint/Replace- System	\$20,000	Reallocated monthly Mediacom fee from CIP to operating budget since it is an ongoing operational cost
Operating Transfers – Equipment	\$22,000	Based on formula in Equipment CIP for actual annual allocations to future utility related equipment
Maint/Replac - System	392,400	New practice of budgeting for 2023 CIP projects
Debt Service Principal	\$10,000	Per debt payment schedule
Bond Interest	(\$7,237)	Per debt payment schedule

Sewer Fund Summary

The 2023 budget reflects a 0% rate increase as recommended in the 2022 Utility Rate Study. Service levels are proposed to remain the same. The overall budget show increases on the expenditure side due to newly including a budget for the projected capital outlay as outlined in the Capital Improvement Plan (CIP). Other significant changes are noted below.

Sewer Fund	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Total Revenues	\$ 1,325,966	\$ 1,489,090	\$ 1,320,763	\$ 1,458,200	\$ 1,526,000	4.65%
Total Expenditures	\$ 1,063,413	\$ 1,133,295	\$ 1,476,137	\$ 1,070,753	\$ 1,632,954	52.51%
Net Change	\$ 262,553	\$ 355,795	\$(155,374)	\$387,447	\$(106,954)	



Summary of Key Increases and Decreases - \$2,000 and above

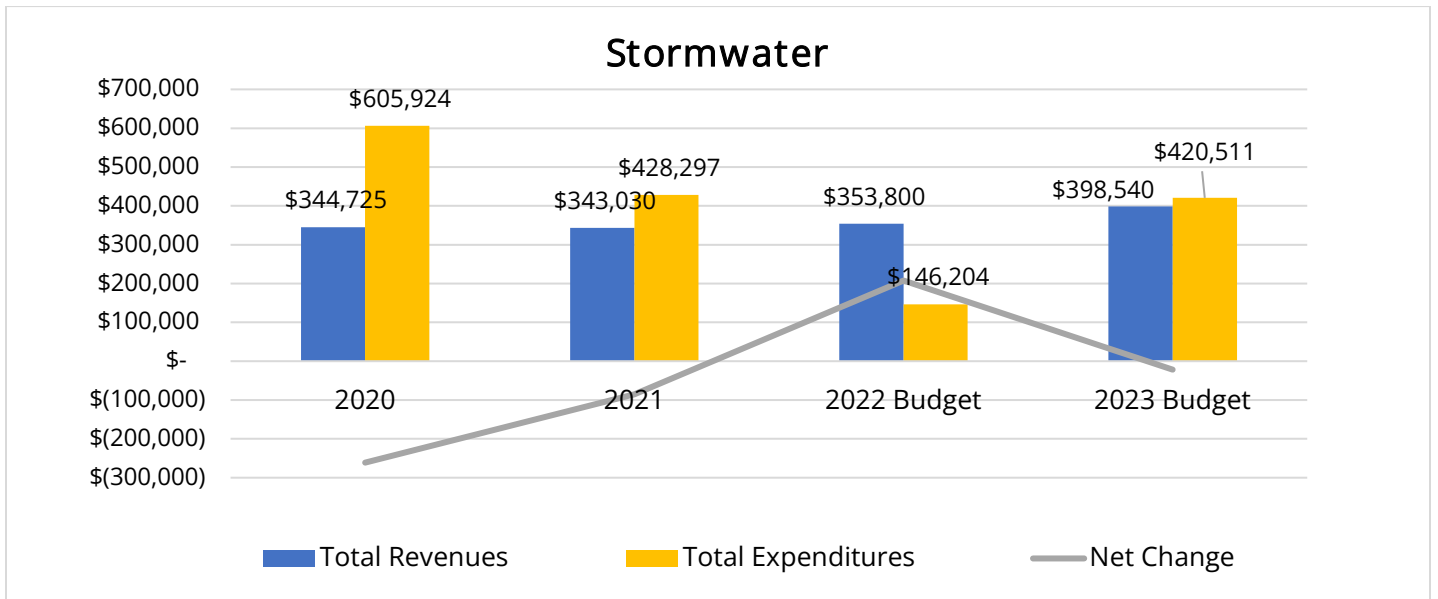
Revenue Line Item	Increase (Decrease)	Reason
Spec Assess Principal	\$(19,700)	To actual
Sewer to Customers	\$40,260	To actual
Service to Others	\$6,800	To actual

Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	\$6,415	To actual with COLA increases
Meter Supplies	\$12,900	To actual
Auditing and Acctg Services	\$2,824	Per updated proposals with new allocations across enterprise funds
Electric Utilities	\$1,500	Significant increases in utility costs
Other Utilities	\$49,700	Increase in Met Council fees
Maint & Replac - System	\$18,000	Reallocated repairs to sewer lines from CIP to operating budget since it is an annual and ongoing cost
Operating Transfers - Equipment	\$33,000	Based on formula in Equipment CIP for actual annual allocations to future utility related equipment
Maint/Replac - System	\$402,500	New practice of budgeting for 2023 CIP projects
Equipment	\$31,500	New practice of budgeting for 2023 CIP projects

Stormwater Fund Summary

The 2023 budget reflects a 15% rate increase as recommended in the 2022 Utility Rate Study. Service levels are proposed to remain the same. The overall budget show increases on the expenditure side due to newly including a budget for the projected capital outlay as outlined in the Capital Improvement Plan (CIP). Other significant changes are noted below.

Stormwater Fund	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Total Revenues	\$ 344,725	\$ 343,030	\$287,965	\$353,800	\$398,540	12.65%
Total Expenditures	\$ 605,924	\$ 428,297	\$389,139	\$146,204	\$420,511	187.62%
Net Change	\$ (261,200)	\$ (85,267)	\$(101,175)	\$207,596	\$(21,971)	



Summary of Key Increases and Decreases - \$2,000 and above

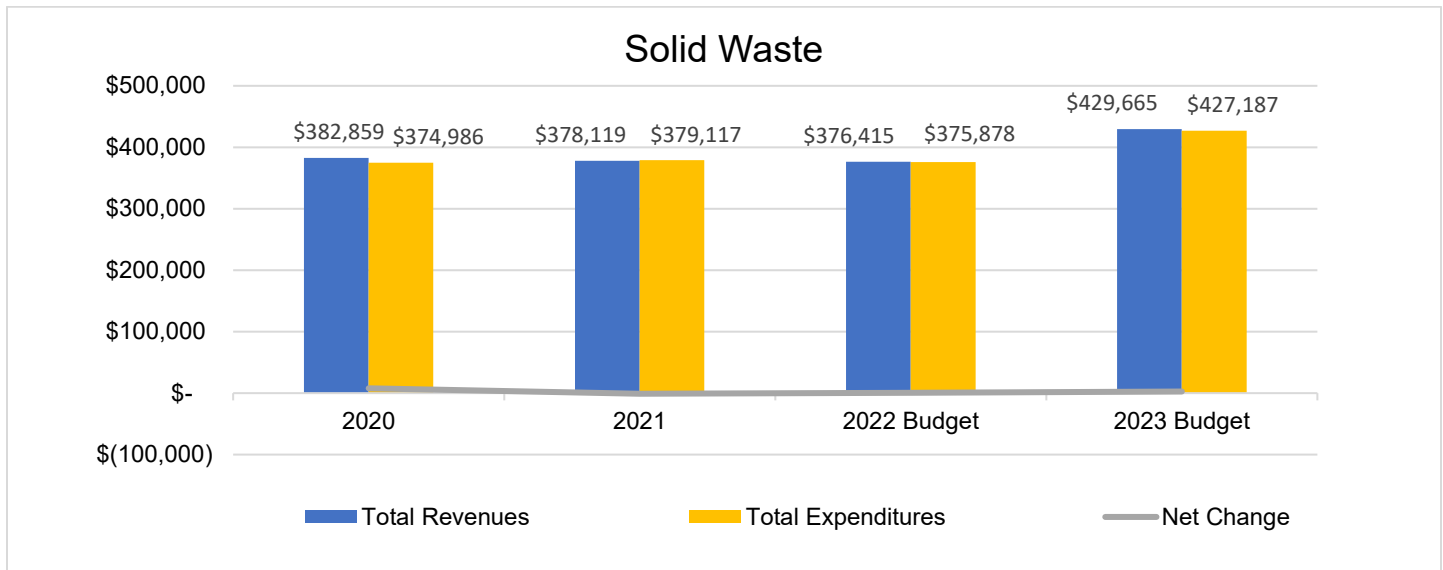
Revenue Line Item	Increase (Decrease)	Reason
Stormwater Sales	\$45,740	15% rate increase

Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	\$5,107	To actual with COLA increases
Consultants	(\$9,000)	To actual
Project Coordinator	\$40,000	To actual reflecting engineering time spent on stormwater projects
Consultants	\$8,900	New practice of budgeting for 2023 CIP projects
Contractual Services	\$230,800	New practice of budgeting for 2023 CIP projects

Solid Waste Fund Summary

The 2023 budget reflects a fee increases for recycling and organics collection with all other categories remaining flat based on the solid waste contract for 2023.

Solid Waste Fund	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Total Revenues	\$ 382,859	\$ 378,119	\$327,048	\$376,415	\$429,665	14.15%
Total Expenditures	\$ 374,986	\$ 379,117	\$304,282	\$375,878	\$427,187	13.65%
Net Change	\$ 7,873	\$ (999)	\$22,767	\$537	\$2,478	



Summary of Key Increases and Decreases - \$2,000 and above

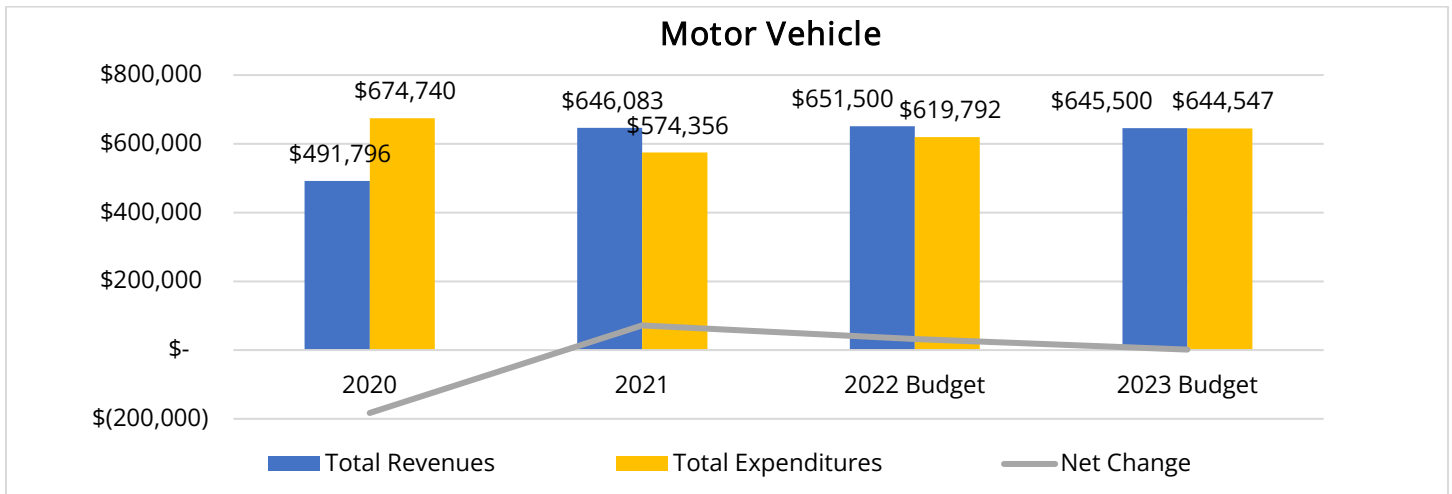
Revenue Line Item	Increase (Decrease)	Reason
HC Recycling Reimb	\$5,000	To actual
Recycling	\$49,250	Fee increase

Expense Line Item	Increase (Decrease)	Reason
Refuse/Garbage	\$2,000	To actual
Other Utilities	\$12,000	To actual
Contractual Services (Recycling)	\$12,000	Estimated increase in solid waste contract
Contractual Services (Gatehouse)	\$5,300	To actual for Plymouth Yard Waste site
Refuse/Garbage (Organics)	\$19,000	Estimated increase in solid waste contract

Motor Vehicle Fund Summary

The 2023 budget reflects a flat increase in projected revenues due to the trend in increased online state transactions and lack of a fee increase permitted by the State. A modest increase in expenditures is proposed to reflect increased personnel costs and a decreased transfer to the general fund given reductions in projected profit.

Motor Vehicle Fund	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Total Revenues	\$ 491,796	\$ 646,083	\$523,869	\$651,500	\$645,500	-0.92%
Total Expenditures	\$ 674,740	\$ 574,356	\$546,588	\$619,792	\$644,547	3.99%
Net Change	\$ (182,944)	\$ 71,726	\$(22,719)	\$31,708	\$953	



Summary of Key Increases and Decreases - \$2,000 and above

Revenue Line Item	Increase (Decrease)	Reason
Motor Vehicle Commissions	(\$37,975)	To actual based on decrease in dealer work
Other Charges/Revenue	\$32,475	To actual and assuming increased passport appointments and advertising revenue

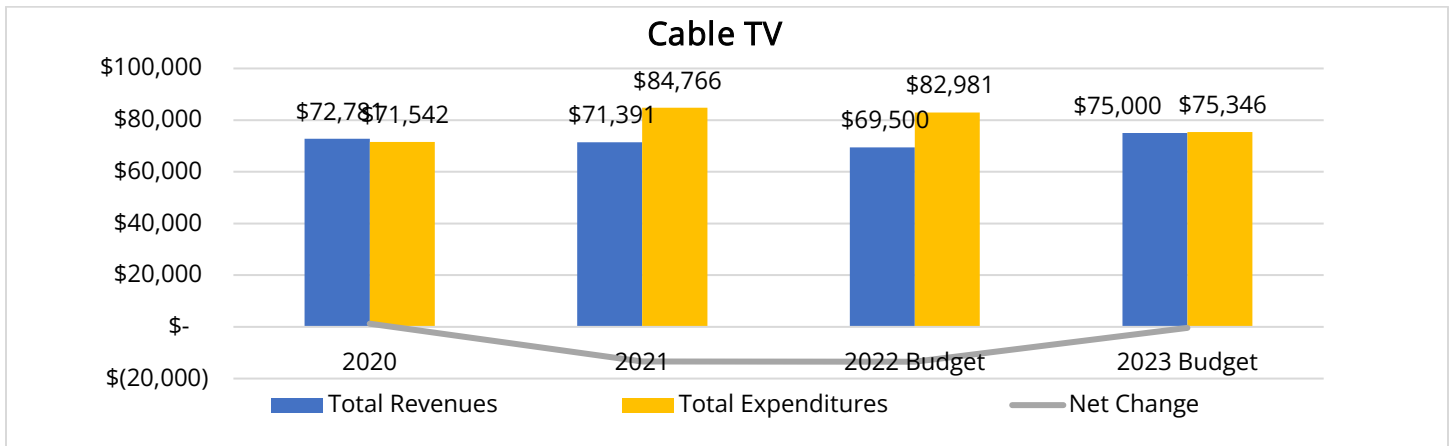
Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	\$14,695	To actual with COLA increases
Office Supplies	\$9,700	To actual with postage costs
Dues, licensing and Seminars	\$2,210	Includes allocation of a portion of the City's overall cost for payroll and accounting software.

Cable TV Fund Summary

The 2023 budget reflects an increase in revenues of just below 8% based on current trends. Given projected declining profit and a shrinking fund balance a larger portion of the Communications Coordinator’s salary was allocated to the General Fund for 2023.

The projected budget deficit can be absorbed with the available fund balance which was \$35,161 on December 31, 2021. Continued reallocations of the Communications Coordinator’s salary to the General Fund or other funds will be necessary in future budgets.

Cable TV Fund	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Total Revenues	\$ 72,781	\$ 71,391	\$118,796	\$69,500	\$75,000	7.91%
Total Expenditures	\$ 71,542	\$ 84,766	\$120,728	\$82,981	\$75,346	-9.20%
Net Change	\$ 1,239	\$ (13,375)	\$(1,931)	\$(13,481)	\$(346)	



Summary of Key Increases and Decreases - \$2,000 and above

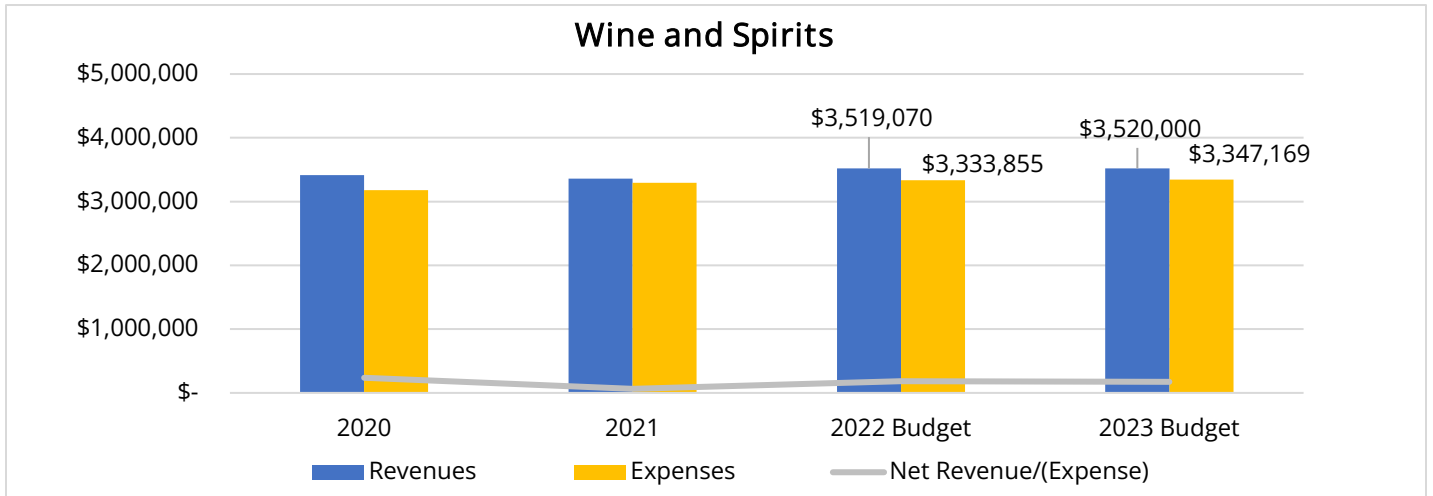
Revenue Line Item	Increase (Decrease)	Reason
Franchise Fees	\$6,000	To actual with increased franchise fees received in first three quarters of 2022

Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	(\$8,515)	Reallocation of a portion of Communications Coordinator’s salary to General Fund budget.

Municipal Liquor Fund – Wine and Spirits Budget Summary

2022 year-to-date (YTD) activity is trending approximately 3% below 2021 actuals. While the 2023 budget appears to be nearly flat compared to the 2022 budget, based on where 2022 actual sales are trending reaching the 2023 budget for revenue would be about an 8% increase in sales. The 2023 budget projects about a small increase in gross profit to 31% (industry standards for gross profit is around 21-24%). Other significant changes to the budget are noted below.

Liquor - Wine and Spirits	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Revenue	\$ 3,416,194	\$ 3,359,754	\$2,932,403	\$3,519,070	\$3,520,000	0.03%
Cost of Goods Sold	\$(2,511,854)	\$(2,448,073)	\$(2,314,239)	\$(2,467,687)	\$(2,445,000)	-0.92%
Operating Expenses	\$ (646,505)	\$ (773,054)	\$(710,899)	\$(791,168)	\$(827,169)	4.55%
Transfer to General Fund	\$ (20,500)	\$ (75,000)	\$(75,000)	\$(75,000)	\$(75,000)	0.00%
Net Revenue/(Expense)	\$ 237,335	\$ 63,627	\$(167,735)	\$185,216	\$172,831	
Cost of Goods Sold	74%	73%	79%	70%	69%	
Gross Profit	26%	27%	21%	30%	31%	
Operating Expenses	19%	23%	24%	22%	23%	
Net Income Before Transfers	8%	4%	-3%	7%	7%	



Summary of Key Increases and Decreases - \$2,000 and above

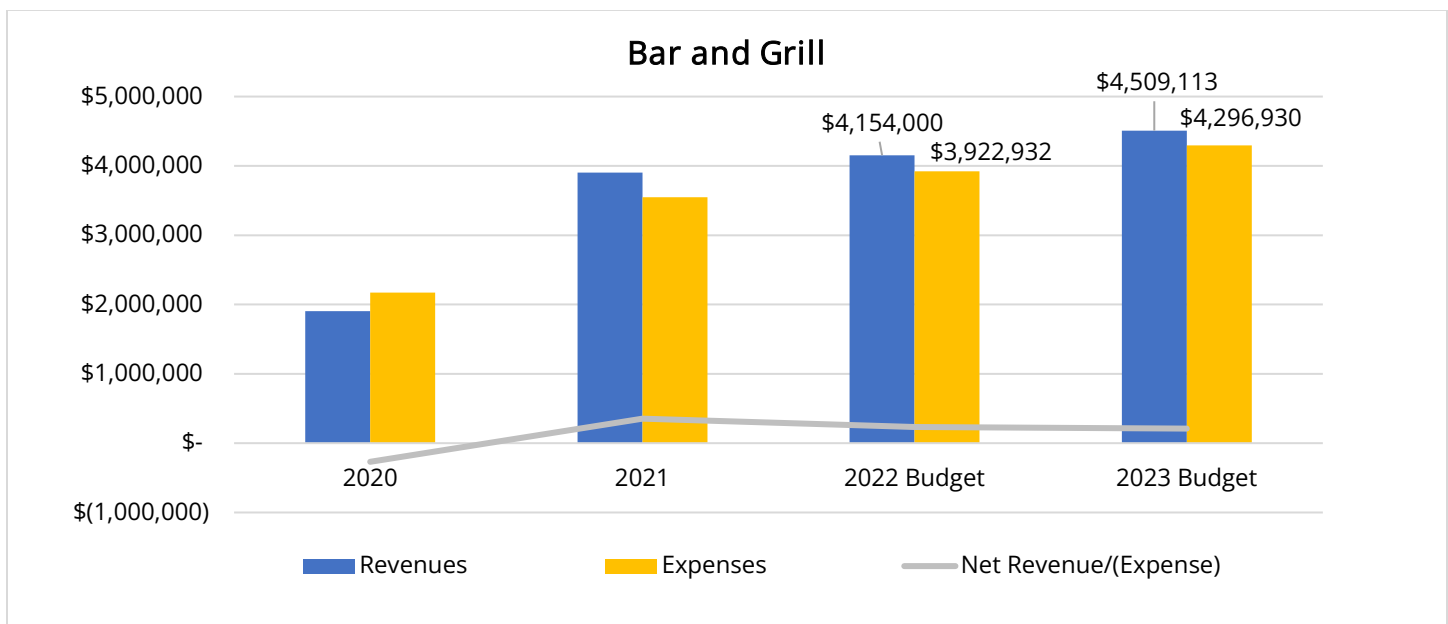
Expense Line Item	Increase (Decrease)	Reason
Full-time Wages	\$(62,570)	Reallocated portion of General Fund employees' salaries to a new line item to clarify future reporting.
Part-time Wages	\$7,000	To actual with COLA increases
Allocated GF Wages (new line item)	\$83,881	Reallocates the portion of General Fund employees' salaries previously in Full Time Wages to this new line item. Also includes new 3% allocation of the City Managers salary.
Costs of Goods Sold (Liquor, Wine, Beer, etc.)	(\$22,687)	To match actual sales and obtain a 31% gross profit

Expense Line Item	Increase (Decrease)	Reason
Auditing and Acctg Services	(\$4,635)	Per updated proposals with new allocations across enterprise funds
Advertising	\$5,000	Increase to allow for implementation of 2022 marketing study
Electric Utilities	\$2,000	Significant increases in utility costs
Fuel, Oil, and Natural Gas	\$2,500	Significant increases in utility costs
Dues, Licensing, and Seminars	\$2,900	Includes allocation of a portion of the City's overall cost for payroll and accounting software.
Debt Serv Bond Principal	\$2,500	Per debt payment schedule
Interfund Loan Transfers	(\$5,240)	Interfund loan repayment completed in 2022

Municipal Liquor Fund – Bar and Grill Budget Summary

The 2023 budget projects that sales generally will decrease with a few exceptions in liquor and food sales which have had sales trending higher than budget. The 2023 budget projects a 74% gross profit (industry standards are around 70%) along with a 20% increase in profit transfer to the general fund. Other significant changes to the budget are noted below.

Liquor - Bar and Grill	Actual		YTD 11/30/2022	Budget		Percent Change
	2020	2021		2022	2023	
Revenue	\$ 1,902,997	\$ 3,514,971	\$3,902,344	\$4,154,000	\$4,509,113	8.55%
Cost of Goods Sold	\$ (572,288)	\$ (867,076)	\$(900,832)	\$(1,037,800)	\$(1,161,660)	11.93%
Operating Expenses	\$(1,578,879)	\$(2,295,358)	\$(2,547,837)	\$(2,785,132)	\$(3,015,270)	8.26%
Transfer to General Fund	\$ (20,500)	\$ (100,000)	\$(100,000)	\$(100,000)	\$(120,000)	20.00%
Net Revenue/(Expense)	\$ (268,669)	\$ 252,537	\$353,674	\$231,069	\$212,183	
Cost of Goods Sold	30%	25%	23%	25%	26%	
Gross Profit	70%	75%	77%	75%	74%	
Operating Expenses	83%	65%	65%	67%	67%	
Net Income Before Transfers	-13%	10%	12%	8%	7%	



Summary of Key Increases and Decreases - \$2,000 and above

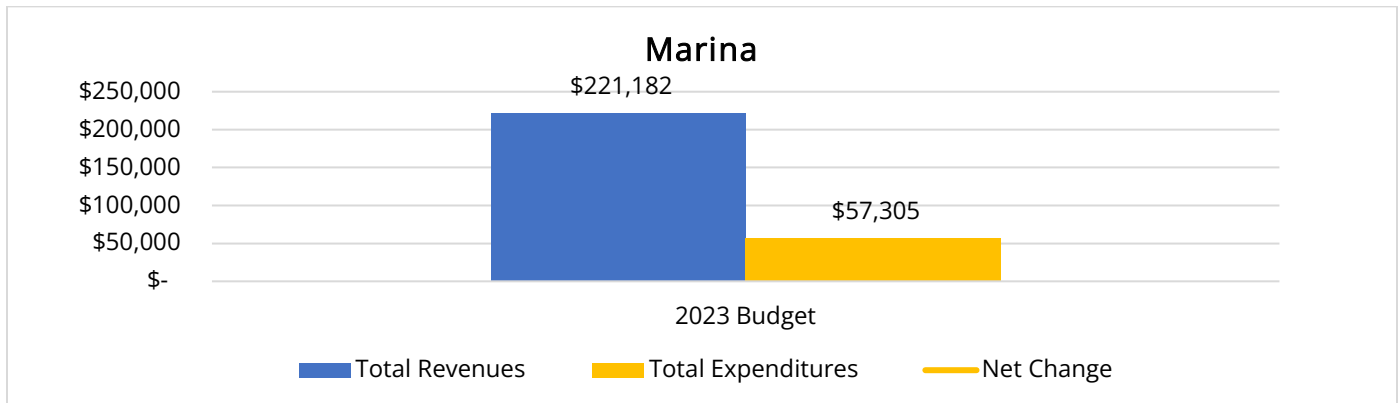
Revenue Line Item	Increase (Decrease)	Reason
Sales	\$355,113	Increases in liquor sales and food sales to match actual trends in 2022. Projected decreases in other categories due to estimated economic impact limiting consumer purchasing.
Rent Income	\$2,000	Increase in rental charge to Lions due to expanded space and returning rent to pre-recession levels.
Misc. Revenues	\$63,941	Receipt of tips paid via credit cards which are then paid out in the PT wages expenses below.

Expense Line Item	Increase (Decrease)	Reason
Full-time Wages & Benefits (On-Sale)	(\$62,627)	Reallocated portion of General Fund employees' salaries to a new line item to clarify future reporting.
Overtime Wages (On-Sale)	(\$3,787)	To actual
Part-time Wages (On-Sale)	\$80,214	Increase in minimum wage. Includes increase in credit card tips paid to employees, the Misc. Revenues line item offsets this expense.
Allocated GF Wages (new line item)	\$83,881	Reallocates the portion of General Fund employees' salaries previously in Full Time Wages to a new line item. Also includes new 3% allocation of the City Managers salary.
Operating Supplies	(\$5,152)	To actual
Costs of Goods Sold (Liquor, Wine, Beer, Food etc.)	\$123,860	To match projected sales and obtain an overall gross profit of 74%.
Auditing and Acctg Services	(\$4,635)	Per updated proposals with new allocations across enterprise funds
Personnel Expense	(\$4,500)	To actual
Advertising	\$3,500	To actual
General and Food Promotions	(\$19,000)	To actual
Electric Utilities	\$8,232	Significant increases in utility costs
Fuel, Oil, and Natural Gas	\$9,158	Significant increases in utility costs
Refuse/Garbage	\$2,586	To actual
Repairs and Maint - Buildings, Machin/Equip	\$4,212	To actual
Dues, Licensing, & Seminars	\$9,454	Includes allocation of a portion of the City's overall cost for payroll and accounting software.
Credit Card Fees	\$41,720	To actual
Debt Serv Bond Principal	\$2,500	Per debt payment schedule
Interfund Loan Transfers	(\$5,240)	Interfund loan repayment completed in 2022
Operating Transfers - General Fund Operating	\$20,000	Increase profit transfer to general fund based on historical profit and to lower tax levy
Overtime (Kitchen)	(\$13,111)	To actual
Part-time Wages (Kitchen)	(\$6,616)	To actual
Operating Supplies (Kitchen)	\$57,463	To actual
Food Ingredients for Resale	\$116,988	To actual
Repairs/Maint (Kitchen)	(\$2,846)	To actual

Marina Fund Summary

The 2023 budget will be the first budget for the Marina Fund. All of the information below was previously included in the proposed cash flows statement during previous Council Workshops.

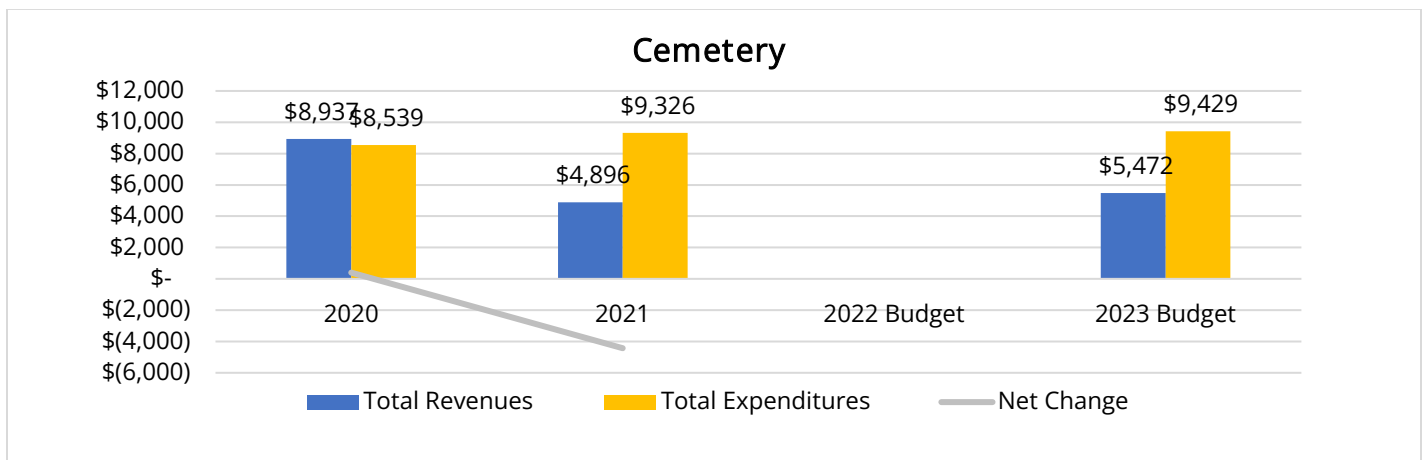
Marina Fund	2023 Budget
Total Revenues	\$ 221,182
Total Expenditures	\$ 57,305
Net Change	\$ 163,877



Cemetery Fund Summary

The 2023 budget will be the first budget for the Cemetery Fund. While capital expenditures have been planned for, an official budget for this fund was not previously established and included in the annual budget approvals.

Cemetery Fund	Actual			Budget	
	2020	2021	YTD 11/30/2022	2022	2023
Total Revenues	\$8,937	\$4,896	\$6,265	\$5,472	\$5,472
Total Expenditures	\$8,539	\$9,326	\$7,999	\$9,429	\$9,429
Net Change	\$398	\$(4,430)	\$(1,734)	\$(3,957)	\$(3,957)



**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 WATER FUND BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
Fund: 610 WATER FUND							
Account Category: Revenues							
610-00000-33439	PERA Pension other revenue	263	0	0.00	0.00	0.00	0.00
610-00000-36101	Spec Assess Principal	59,859.80	35,000.00	(2,781.64)	29,500.00	(5,500.00)	(15.71)
610-00000-36210	Interest Earnings	-15,872.77	5,000.00	(217,875.83)	0.00	(5,000.00)	(100.00)
610-00000-36212	Interest revenue from loans	783.3	0	0.00	0.00	0.00	0.00
610-00000-37110	W/S/Storm Sales	692,845.16	678,000.00	693,048.37	716,500.00	38,500.00	5.68
610-00000-37111	Sprinkling	278,966.56	157,500.00	301,375.22	222,700.00	65,200.00	41.40
610-00000-37120	Water Usage Permits-Other	388.8	0	60.00	0.00	0.00	0.00
610-00000-37130	Service to Other Cities	94,409.62	64,200.00	79,046.67	81,900.00	17,700.00	27.57
610-00000-37140	Meter Sales	25,255.87	10,000.00	22,483.24	15,000.00	5,000.00	50.00
610-00000-37150	WS Connect/Reconnect Fee	7,650.00	4,000.00	4,786.00	5,000.00	1,000.00	25.00
610-00000-37155	City s W/S Access Charge	81,949.00	45,000.00	15,552.00	73,000.00	28,000.00	62.22
610-00000-37160	W/S Penalty	2,396.52	1,200.00	2,199.10	2,200.00	1,000.00	83.33
610-00000-37190	Other Charge/Revenue	2,993.64	1,000.00	2,921.42	3,000.00	2,000.00	200.00
610-46127-36101	Spec Assess Principal	0.00	0.00	17,476.92	0.00	0.00	0.00
Total Revenues		1,231,888.50	1,000,900.00	918,291.47	1,148,800.00	147,900.00	14.78

		2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
Account Category: Expenditures							
Department: 40000 General Department							
610-40000-00101	Full-Time Employees Regular	208,573.57	234,688.00	207,427.65	237,885.00	3,197.00	1.36
610-40000-00102	Overtime	3,571.38	7,500.00	4,469.62	7,000.00	(500.00)	(6.67)
610-40000-00103	Part-Time Employees	3,027.91	3,300.00	3,047.04	3,300.00	0.00	0.00
610-40000-00121	PERA	16,185.88	18,918.00	15,040.78	18,367.00	(551.00)	(2.91)
610-40000-00122	FICA	16,035.73	19,542.00	15,313.98	18,987.00	(555.00)	(2.84)
610-40000-00129	Pension Expense	-37,111.00	0	0.00	0.00	0.00	0.00
610-40000-00130	Employer Paid Ins	41,856.65	43,198.00	37,918.62	48,029.00	4,831.00	11.18
610-40000-00139	OPEB	474	0	0.00	0.00	0.00	0.00
610-40000-00200	Office Supplies (GENERAL)	181.63	500	491.83	600.00	100.00	20.00
610-40000-00210	Operating Supplies (GENERAL)	3,300.24	2,500.00	2,542.04	2,500.00	0.00	0.00
610-40000-00211	Meter supplies	13,087.70	8,000.00	13,826.55	14,000.00	6,000.00	75.00
610-40000-00212	Motor Fuels	4,120.76	4,000.00	4,292.59	5,000.00	1,000.00	25.00
610-40000-00216	Chemicals and Chem Products	29,773.42	18,000.00	23,164.47	20,000.00	2,000.00	11.11
610-40000-00217	Uniforms	983.07	1,300.00	698.16	1,300.00	0.00	0.00
610-40000-00224	Repair & Maint - Motor Equip	1,526.69	1,800.00	490.01	2,000.00	200.00	11.11
610-40000-00225	Repair & Maint - System	10,552.38	11,000.00	10,300.49	31,000.00	20,000.00	181.82
610-40000-00240	Small Tools and Minor Equip	1,466.92	1,800.00	157.19	3,300.00	1,500.00	83.33
610-40000-00241	Safety equip/testings	728.6	1,000.00	503.11	1,000.00	0.00	0.00
610-40000-00242	Well & F.P. Equipment	477.96	15,000.00	10,622.28	15,000.00	0.00	0.00
610-40000-00301	Auditing and Acct g Services	5,275.00	5,300.00	4,380.00	11,324.00	6,024.00	113.66
610-40000-00303	Engineering Fees	0	1,000.00	0.00	0.00	(1,000.00)	(100.00)
610-40000-00309	Contractual Services	18,288.92	16,800.00	11,388.00	16,800.00	0.00	0.00
610-40000-00310	Plan Review	3,745.07	6,400.00	5,153.34	7,500.00	1,100.00	17.19
610-40000-00313	Permit Fees/Gopher State	2,368.12	1,400.00	1,858.57	1,500.00	100.00	7.14
610-40000-00322	Postage	2,939.77	6,000.00	1,805.17	6,000.00	0.00	0.00
610-40000-00323	Radio Units	2,576.76	1,100.00	2,327.42	2,400.00	1,300.00	118.18
610-40000-00331	Mileage & Expense Account	228.77	800	323.31	800.00	0.00	0.00
610-40000-00350	Printing & Publishing	627.000	0.000	0.00	0.00	0.00	0.00

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 WATER FUND BUDGET**

Department: 40000 General Department		2021	2022	2022 YTD	2023	2023	2023
GL Number	Description	Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
610-40000-00350	Printing & Publishing	627.00	0.00	0.00	0.00	0.00	0.00
610-40000-00361	General Liability Ins	8,500.00	8,500.00	8,500.00	8,500.00	0.00	0.00
610-40000-00365	Workers Comp Ins	12,000.00	12,000.00	12,000.00	12,000.00	0.00	0.00
610-40000-00381	Electric Utilities	76,166.83	70,000.00	79,939.48	70,000.00	0.00	0.00
610-40000-00383	Fuel, oil and natural gas	1422.21	2500	1,783.61	2,500.00	0.00	0.00
610-40000-00401	Repairs/Maint Buildings	76.51	600.00	0.00	600.00	0.00	0.00
610-40000-00404	Repairs/Maint - Machin/Equip	1,578.25	2,300.00	983.02	2,300.00	0.00	0.00
610-40000-00405	Maint/Replac - System	40795.04	47000	22,482.55	67,000.00	20,000.00	42.55
610-40000-00409	Maint services & Improv	0	0	300.00	0.00	0.00	0.00
610-40000-00415	Other Equipment Rentals	0.00	900	0.00	900.00	0.00	0.00
610-40000-00420	Depreciation	249,360.64	0.00	0.00	0.00	0.00	0.00
610-40000-00433	Dues, Licensing & Seminars	3726.77	3100	1,739.68	4,642.00	1,542.00	49.74
610-40000-00499	Miscellaneous	358.68	500.00	558.93	500.00	0.00	0.00
610-40000-00601	Debt Srv Bond Principal	0.00	0.00	260,000.00	0.00	0.00	0.00
610-40000-00611	Bond Interest	0.00	0.00	46,100.00	0.00	0.00	0.00
610-40000-00621	Fiscal Agent s Fees	0.00	0.00	475.00	0.00	0.00	0.00
610-40000-00720	Operating Transfers - Equip.	38,568.00	40,000.00	40,000.00	62,000.00	22,000.00	55.00
610-40000-00728	OPERATING TRANSFERS - GF OPERATING	31,000.00	31,000.00	31,000.00	31,000.00	0.00	0.00
Total Department General Department:		818,415.83	649,246.00	883,404.49	737,534.00	88,288.00	13.60
Department: 49100 Capital							
610-49100-00302	Consultants	12,292.50	0.00	6,500.00	0.00	0.00	0.00
610-49100-00303	Engineering Fees	6,600.00	0.00	0.00	0.00	0.00	0.00
610-49100-00307	Project Coordinator	24,832.50	0.00	23,490.00	0.00	0.00	0.00
610-49100-00405	Maint/Replac - System	0.00	0.00	0.00	392,400.00	392,400.00	0.00
610-49100-00499	Miscellaneous	17,820.00	0.00	17,820.00	0.00	0.00	0.00
610-49100-00601	Debt Srv Bond Principal	0.00	260,000.00	0.00	270,000.00	10,000.00	3.85
610-49100-00611	Bond Interest	90644.75	92200.00	46,100.00	84,963.00	(7,237.00)	(7.85)
610-49100-00621	Fiscal Agent s Fees	975.00	450.00	550.00	450.00	0.00	0.00
Total Department Capital:		153,164.75	352,650.00	94,460.00	747,813.00	395,163.00	112.06
Total Expenditures		971,580.58	1,001,896.00	977,864.49	1,485,347.00	483,451.00	48.25
TOTAL REVENUES		1,231,888.50	1,000,900.00	918,291.47	1,148,800.00	147,900.00	14.78
TOTAL EXPENDITURES		971,580.58	1,001,896.00	977,864.49	1,485,347.00	483,451.00	48.25
NET OF REVENUES & APPROPRIATIONS:		260,307.92	(996.00)	(59,573.02)	(336,547.00)	(335,551.00)	(336.90)

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 SEWER FUND BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	% Change
Fund: 620 SEWER FUND							
Account Category: Revenues							
620-00000-33439	PERA Pension other revenue	263.00	0.00	0.00	0.00	0.00	0.00
620-00000-36101	Spec Assess Principal	11,588.87	40,000.00	0.00	20,300.00	(19,700.00)	(49.25)
620-00000-36210	Interest Earnings	(8,557.57)	1,000.00	(139,904.39)	0.00	(1,000.00)	(100.00)
620-00000-37110	W/S/Storm Sales	1,364,944.34	1,342,000.00	1,370,743.58	1,416,700.00	74,700.00	5.57
620-00000-37130	Service to Other Cities	79,078.60	48,200.00	77,107.50	62,000.00	13,800.00	28.63
620-00000-37150	WS Connect/Reconnect Fee	5,145.00	4,000.00	2,924.00	3,000.00	(1,000.00)	(25.00)
620-00000-37155	City s W/S Access Charge	32,000.00	20,000.00	6,000.00	20,000.00	0.00	0.00
620-00000-37160	W/S Penalty	4,627.82	3,000.00	3,817.73	4,000.00	1,000.00	33.33
620-00000-39400	Misc.Revenues	0.00	0.00	75.00	0.00	0.00	0.00
Total Revenues		1,489,090.06	1,458,200.00	1,320,763.42	1,526,000.00	67,800.00	4.65
Account Category: Expenditures							
Department: 40000 General Department							
620-40000-00101	Full-Time Employees Regular	208,811.57	234,688.00	206,538.99	237,885.00	3,197.00	1.36
620-40000-00102	Overtime	3,388.34	7,500.00	4,472.62	7,000.00	(500.00)	(6.67)
620-40000-00103	Part-Time Employees	0.00	3,300.00	3,047.04	3,300.00	0.00	0.00
620-40000-00121	PERA	16,186.51	18,918.00	15,322.79	18,367.00	(551.00)	(2.91)
620-40000-00122	FICA	15,790.51	19,549.00	15,705.94	18,987.00	(562.00)	(2.87)
620-40000-00129	Pension Expense	(37,501.00)	0.00	0.00	0.00	0.00	0.00
620-40000-00130	Employer Paid Ins	41,856.62	43,198.00	37,920.05	48,029.00	4,831.00	11.18
620-40000-00139	OPEB	474.00	0.00	0.00	0.00	0.00	0.00
620-40000-00200	Office Supplies (GENERAL)	89.41	500.00	430.17	600.00	100.00	20.00
620-40000-00210	Operating Supplies (GENERAL)	3,183.83	2,500.00	2,515.64	2,500.00	0.00	0.00
620-40000-00211	Meter supplies	10,320.70	3,100.00	12,706.39	16,000.00	12,900.00	416.13
620-40000-00212	Motor Fuels	4,120.77	4,000.00	4,292.59	5,000.00	1,000.00	25.00
620-40000-00216	Chemicals and Chem Products	26.05	0.00	0.00	0.00	0.00	0.00
620-40000-00217	Uniforms	1,087.75	1,300.00	698.13	1,300.00	0.00	0.00
620-40000-00224	Repair & Maint - Motor Equip	1,706.09	2,000.00	1,329.41	2,200.00	200.00	10.00
620-40000-00225	Repair & Maint - System	2,253.67	10,000.00	11,102.20	11,000.00	1,000.00	10.00
620-40000-00240	Small Tools and Minor Equip	671.37	1,700.00	576.28	3,200.00	1,500.00	88.24
620-40000-00241	Safety equip/testings	527.17	1,000.00	972.54	1,000.00	0.00	0.00
620-40000-00301	Auditing and Acct g Services	5,275.00	5,300.00	4,380.00	8,124.00	2,824.00	53.28
620-40000-00303	Engineering Fees	0.00	1,000.00	0.00	0.00	(1,000.00)	(100.00)
620-40000-00313	Permit Fees/Gopher State	1,088.13	1,400.00	908.58	1,500.00	100.00	7.14
620-40000-00322	Postage	10,025.00	8,500.00	9,025.00	8,500.00	0.00	0.00
620-40000-00323	Radio Units	1,887.08	1,100.00	1,846.69	1,700.00	600.00	54.55
620-40000-00331	Mileage & Expense Account	327.49	800.00	298.70	800.00	0.00	0.00
620-40000-00361	General Liability Ins	8,500.00	9,200.00	9,200.00	9,200.00	0.00	0.00
620-40000-00365	Workers Comp Ins	12,000.00	12,000.00	12,000.00	12,000.00	0.00	0.00
620-40000-00369	Small Backup Claims	0.00	0.00	1,750.00	0.00	0.00	0.00
620-40000-00381	Electric Utilities	15,131.82	17,000.00	17,930.99	18,500.00	1,500.00	8.82
620-40000-00386	Other Utilities	524,435.28	486,700.00	446,136.02	536,400.00	49,700.00	10.21
620-40000-00404	Repairs/Maint - Machin/Equip	2,520.53	3,200.00	1,671.03	3,200.00	0.00	0.00
620-40000-00405	Maint/Replac - System	19,497.17	16,000.00	15,718.46	34,000.00	18,000.00	112.50
620-40000-00409	Maint services & Improv	5,878.20	12,500.00	8,716.70	12,500.00	0.00	0.00
620-40000-00415	Other Equipment Rentals	0.00	400.00	0.00	400.00	0.00	0.00
620-40000-00420	Depreciation	123,392.99	0.00	0.00	0.00	0.00	0.00
620-40000-00433	Dues, Licensing & Seminars	2,397.47	2,800.00	1,909.67	4,362.00	1,562.00	55.79
620-40000-00499	Miscellaneous	573.40	500.00	465.12	500.00	0.00	0.00
620-40000-00611	Bond Interest	4,425.00	0.00	0.00	0.00	0.00	0.00
620-40000-00720	Operating Transfers - Equip.	58,433.00	60,000.00	60,000.00	93,000.00	33,000.00	55.00
620-40000-00728	OPERATING TRANSFERS - GF OPERATING	31,000.00	31,000.00	31,000.00	31,000.00	0.00	0.00
Total Department General Department:		1,099,780.92	1,022,653.00	940,587.74	1,152,054.00	129,401.00	12.65

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 SEWER FUND BUDGET**

GL Number	Description	2021 Activity	2022 Budget	2022 YTD Activity	2023 BUDGET	2023	2023
						BUDGET	Amt Change
Department: 49100 Capital							
620-49100-00302	Consultants	0.00	0.00	6,500.00	0.00	0.00	0.00
620-49100-00307	Project Coordinator	15,555.16	0.00	33,920.00	0.00	0.00	0.00
620-49100-00309	Contractual Services	14,045.99	0.00	444,901.04	0.00	0.00	0.00
620-49100-00405	Maint/Replac - System	0.00	0.00	1,458.38	402,500.00	402,500.00	0.00
620-49100-00499	Miscellaneous	0.00	0.00	569.80	0.00	0.00	0.00
620-49100-00540	Equipment	0.00	0.00	0.00	31,500.00	31,500.00	0.00
620-49100-00601	Debt Srv Bond Principal	0.00	40,000.00	40,000.00	40,000.00	0.00	0.00
620-49100-00611	Bond Interest	3,413.00	7,650.00	7,650.00	6,450.00	(1,200.00)	(15.69)
620-49100-00621	Fiscal Agent s Fees	500.00	450.00	550.00	450.00	0.00	0.00
Total Department Capital:		33,514.15	48,100.00	535,549.22	480,900.00	432,800.00	899.79
Total Expenditures		1,133,295.07	1,070,753.00	1,476,136.96	1,632,954.00	562,201.00	52.51
TOTAL REVENUES		1,489,090.06	1,458,200.00	1,320,763.42	1,526,000.00	67,800.00	4.65
TOTAL EXPENDITURES		1,133,295.07	1,070,753.00	1,476,136.96	1,632,954.00	562,201.00	52.51
NET OF REVENUES & APPROPRIATIONS:		355,794.99	387,447.00	(155,373.54)	(106,954.00)	(494,401.00)	(1.28)

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 STORMWATER ENTERPRISE FUND BUDGET**

GL Number	Description	2021 Activity	2022 Budget	2022 YTD Activity	2023 BUDGET	2023 BUDGET Amt Change	2023 BUDGET % Change
Fund: 670 STORMWATER							
Account Category: Revenues							
670-00000-33439	PERA Pension other revenue	60	0	0.00	0.00	0.00	0.00
670-00000-36210	Interest Earnings	-3,587.22	1,000.00	(39,600.77)	0.00	(1,000.00)	(100.00)
670-00000-37110	W/S/Storm Sales	346,557.34	352,800.00	327,565.40	398,540.00	45,740.00	12.96
Total Revenues		343,030.12	353,800.00	287,964.63	398,540.00	44,740.00	12.65
Account Category: Expenditures							
Department: 40000 General Department							
670-40000-00101	Full-Time Employees Regular	51,050.05	49,502.00	44,428.29	53,289.00	3,787.00	7.65
670-40000-00102	Overtime	601.00	0.00	970.22	0.00	0.00	0.00
670-40000-00121	PERA	3,746.26	3,713.00	3,345.83	3,997.00	284.00	7.65
670-40000-00122	FICA	3,791.87	3,787.00	3,403.08	4,077.00	290.00	7.66
670-40000-00129	Pension Expense	(8,322.00)	0.00	0.00	0.00	0.00	0.00
670-40000-00130	Employer Paid Ins	8,539.75	8,202.00	7,113.26	8,948.00	746.00	9.10
670-40000-00139	OPEB	40.00	0.00	0.00	0.00	0.00	0.00
670-40000-00210	Operating Supplies (GENERAL)	355.68	0.00	0.00	0.00	0.00	0.00
670-40000-00302	Consultants	710.00	10,000.00	87.00	1,000.00	(9,000.00)	(90.00)
670-40000-00304	Legal Fees	0.00	0.00	660.00	0.00	0.00	0.00
670-40000-00307	Project Coordinator	19,792.50	0.00	41,340.00	40,000.00	40,000.00	0.00
670-40000-00409	Maint services & Improv	1,182.24	5,000.00	0.00	4,000.00	(1,000.00)	(20.00)
670-40000-00420	Depreciation	127,032.88	0.00	0.00	0.00	0.00	0.00
670-40000-00499	Miscellaneous	1,236.29	1,000.00	1,104.24	500.00	(500.00)	(50.00)
670-40000-00722	Operating Transfers - Streets	55,000.00	55,000.00	55,000.00	55,000.00	0.00	0.00
670-40000-00728	OPERATING TRANSFERS - GF OPERATING	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00
Total Department 40000:		274,756.52	146,204.00	167,451.92	180,811.00	34,607.00	23.67
Department: 49100 Capital							
670-49100-00302	Consultants	41,076.25	0.00	4,301.50	8,900.00	8,900.00	0.00
670-49100-00307	Project Coordinator	25,788.54	0.00	0.00	0.00	0.00	0.00
670-49100-00309	Contractual Services	86,675.92	0.00	212,053.50	230,800.00	230,800.00	0.00
670-49100-00499	Miscellaneous	0.00	0.00	5,332.53	0.00	0.00	0.00
Total Department 49100:		153,540.71	0.00	221,687.53	239,700.00	239,700.00	0.00
Total Expenditures		428,297.23	146,204.00	389,139.45	420,511.00	274,307.00	187.62
TOTAL REVENUES		343,030.12	353,800.00	287,964.63	398,540.00	44,740.00	12.65
TOTAL EXPENDITURES		428,297.23	146,204.00	389,139.45	420,511.00	274,307.00	187.62
NET OF REVENUES & APPROPRIATIONS:		(85,267.11)	207,596.00	(101,174.82)	(21,971.00)	(229,567.00)	(1.11)

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 SOLID WASTE BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
Fund: 650 SOLID WASTE							
Account Category: Revenues							
650-00000-33439	PERA Pension other revenue	20.00	0.00	0.00	0.00	0.00	0.00
650-00000-33700	HC Recycling Reimb	16,313.95	10,000.00	18,399.47	15,000.00	5,000.00	50.00
650-00000-36210	Interest Earnings	(1,771.63)	1,000.00	(31,607.01)	0.00	(1,000.00)	(100.00)
650-00000-37160	W/S Penalty	1,050.38	1,000.00	922.51	1,000.00	0.00	0.00
650-00000-37510	GARB (TAXABLE)	215,691.15	217,415.00	204,201.24	217,415.00	0.00	0.00
650-00000-37520	RECYC (NONTAX)	145,021.98	145,000.00	133,826.60	194,250.00	49,250.00	33.97
650-00000-37530	Additional Can	1,793.08	2,000.00	1,305.51	2,000.00	0.00	0.00
Total Revenues		378,118.91	376,415.00	327,048.32	429,665.00	53,250.00	14.15
Account Category: Expenditures							
650-47500-00384	Refuse/Garbage	145,791.98	143,000.00	114,944.82	145,000.00	2,000.00	1.40
650-47500-00386	Other Utilities	57,311.73	53,000.00	49,744.37	65,000.00	12,000.00	22.64
650-47500-00499	Miscellaneous	12,193.22	18,500.00	6,258.60	18,500.00	0.00	0.00
650-47600-00101	Full-Time Employees Regular	17,534.56	19,069.00	16,763.41	19,821.00	752.00	3.94
650-47600-00121	PERA	1,272.45	1,430.00	1,076.14	1,487.00	57.00	3.99
650-47600-00122	FICA	1,269.25	1,459.00	1,275.61	1,517.00	58.00	3.98
650-47600-00129	Pension Expense	(2,595.00)	0.00	0.00	0.00	0.00	0.00
650-47600-00130	Employer Paid Ins	3,457.45	4,120.00	3,013.84	4,002.00	(118.00)	(2.86)
650-47600-00139	OPEB	329.00	0.00	0.00	0.00	0.00	0.00
650-47600-00309	Contractual Services	48,907.32	49,000.00	42,161.21	61,000.00	12,000.00	24.49
650-47600-00350	Printing & Publishing	1,785.11	600.00	0.00	500.00	(100.00)	(16.67)
650-47600-00433	Dues, Licensing & Seminars	0.00	0.00	0.00	160.00	160.00	0.00
650-47700-00309	Contractual Services	9,122.00	3,700.00	0.00	9,000.00	5,300.00	143.24
650-47800-00384	Refuse/Garbage	81,563.79	81,000.00	68,183.26	100,000.00	19,000.00	23.46
650-47800-00386	Other Utilities	1,174.57	1,000.00	860.53	1,200.00	200.00	20.00
Total Expenditures		379,117.43	375,878.00	304,281.79	427,187.00	51,309.00	13.65
TOTAL REVENUES		378,118.91	376,415.00	327,048.32	429,665.00	53,250.00	14.15
TOTAL EXPENDITURES		379,117.43	375,878.00	304,281.79	427,187.00	51,309.00	13.65
NET OF REVENUES & APPROPRIATIONS:		(998.52)	537.00	22,766.53	2,478.00	1,941.00	3.61

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 MOTOR VEHICLE LICENSING BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	% Change
Fund: 630 MOTOR VEHICLE							
Account Category: Revenues							
630-00000-33439	PERA Pension other revenue	468.00	0.00	0.00	0.00	0.00	0.00
630-00000-34111	Motor Vehicle Commissions	518,378.18	530,475.00	416,557.12	492,500.00	(37,975.00)	(7.16)
630-00000-34190	Charges for Services/Gen Gov t	5.49	0.00	0.00	0.00	0.00	0.00
630-00000-36210	Interest Earnings	(858.95)	500.00	(21,934.03)	0.00	(500.00)	(100.00)
630-00000-37190	Other Charge/Revenue	128,090.06	120,525.00	129,245.44	153,000.00	32,475.00	26.94
Total Revenues		646,082.78	651,500.00	523,868.53	645,500.00	(6,000.00)	(0.92)
Account Category: Expenditures							
630-40000-00101	Full-Time Employees Regular	312,760.70	329,524.00	291,638.73	337,029.00	7,505.00	2.28
630-40000-00102	Overtime	324.57	500.00	102.83	500.00	0.00	0.00
630-40000-00103	Part-Time Employees	56,130.19	50,196.00	31,569.22	56,946.00	6,750.00	13.45
630-40000-00121	PERA	28,933.95	28,043.00	24,086.82	29,368.00	1,325.00	4.72
630-40000-00122	FICA	27,207.69	28,604.00	23,556.57	29,986.00	1,382.00	4.83
630-40000-00129	Pension Expense	(46,848.00)	0.00	0.00	0.00	0.00	0.00
630-40000-00130	Employer Paid Ins	86,703.28	83,675.00	64,973.23	81,408.00	(2,267.00)	(2.71)
630-40000-00139	OPEB	1,284.00	0.00	0.00	0.00	0.00	0.00
630-40000-00200	Office Supplies (GENERAL)	10,210.06	1,500.00	7,389.08	11,200.00	9,700.00	646.67
630-40000-00210	Operating Supplies (GENERAL)	3,800.62	3,500.00	3,097.86	3,500.00	0.00	0.00
630-40000-00301	Auditing and Acct g Services	1,000.00	1,000.00	1,000.00	400.00	(600.00)	(60.00)
630-40000-00331	Mileage & Expense Account	1,129.51	1,000.00	1,230.19	1,250.00	250.00	25.00
630-40000-00361	General Liability Ins	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00
630-40000-00365	Workers Comp Ins	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00
630-40000-00404	Repairs/Maint - Machin/Equip	2,682.20	2,750.00	3,178.69	2,750.00	0.00	0.00
630-40000-00431	Cash Over/Short	(68.44)	250.00	737.92	250.00	0.00	0.00
630-40000-00433	Dues, Licensing & Seminars	2,843.48	1,750.00	4,895.19	3,960.00	2,210.00	126.29
630-40000-00498	Payment on Bad Cks	516.00	500.00	(463.50)	500.00	0.00	0.00
630-40000-00499	Miscellaneous	1,804.55	2,500.00	181.29	1,000.00	(1,500.00)	(60.00)
630-40000-00540	Equipment	942.06	1,500.00	1,116.42	1,500.00	0.00	0.00
630-40000-00721	OPERATING TRANSFER - FACILITIES & MAINT.	25,000.00	25,000.00	30,297.00	25,000.00	0.00	0.00
630-40000-00728	OPERATING TRANSFERS - GF OPERATING	56,000.00	56,000.00	56,000.00	56,000.00	0.00	0.00
Total Expenditures		574,356.42	619,792.00	546,587.54	644,547.00	24,755.00	3.99
TOTAL REVENUES		646,082.78	651,500.00	523,868.53	645,500.00	(6,000.00)	(0.92)
TOTAL EXPENDITURES		574,356.42	619,792.00	546,587.54	644,547.00	24,755.00	3.99
NET OF REVENUES & APPROPRIATIONS:		71,726.36	31,708.00	(22,719.01)	953.00	(30,755.00)	(0.97)

BUDGET REPORT FOR THE CITY OF WAYZATA
2023 CABLE TV BUDGET

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
Fund: 235 CABLE TV							
Account Category: Revenues							
235-00000-36210	Interest Earnings	1.43	500.00	(2,139.64)	0.00	(500.00)	(100.00)
235-00000-38050	franchise Fees	71,389.44	69,000.00	61,535.33	75,000.00	6,000.00	8.70
235-00000-39400	Misc.Revenues	0.00	0.00	59,400.42	0.00	0.00	0.00
Total Revenues		71,390.87	69,500.00	118,796.11	75,000.00	5,500.00	7.91
Account Category: Expenditures							
235-40000-00101	Full-Time Employees Regular	34,925.29	29,531.00	27,115.77	24,620.00	(4,911.00)	(16.63)
235-40000-00121	PERA	2,619.60	1,959.00	1,933.87	1,847.00	(112.00)	(5.72)
235-40000-00122	FICA	2,646.04	1,998.00	1,956.96	1,884.00	(114.00)	(5.71)
235-40000-00130	Employer Paid Ins	8,290.09	8,173.00	5,048.38	4,795.00	(3,378.00)	(41.33)
235-40000-00200	Office Supplies (GENERAL)	57.00	200.00	0.00	200.00	0.00	0.00
235-40000-00210	Operating Supplies (GENERAL)	0.00	300.00	0.00	300.00	0.00	0.00
235-40000-00302	Consultants	24,650.00	24,500.00	20,667.00	24,400.00	(100.00)	(0.41)
235-40000-00304	Legal Fees	633.75	0.00	50,208.42	0.00	0.00	0.00
235-40000-00309	Contractual Services	0.00	1,000.00	600.00	1,000.00	0.00	0.00
235-40000-00331	Mileage & Expense Account	0.00	1,000.00	511.86	1,000.00	0.00	0.00
235-40000-00350	Printing & Publishing	588.00	0.00	0.00	0.00	0.00	0.00
235-40000-00404	Repairs/Maint - Machin/Equip	527.77	2,000.00	718.00	2,000.00	0.00	0.00
235-40000-00433	Dues, Licensing & Seminars	1,176.70	4,450.00	4,326.05	4,800.00	350.00	7.87
235-40000-00434	Training and schools	0.00	870.00	1,905.32	1,500.00	630.00	72.41
235-40000-00540	Equipment	3,651.64	2,000.00	735.92	2,000.00	0.00	0.00
235-40000-00720	Operating Transfers - Equip.	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00
Total Expenditures		84,765.88	82,981.00	120,727.55	75,346.00	(7,635.00)	(9.20)
TOTAL REVENUES		71,390.87	69,500.00	118,796.11	75,000.00	5,500.00	7.91
TOTAL EXPENDITURES		84,765.88	82,981.00	120,727.55	75,346.00	(7,635.00)	(9.20)
NET OF REVENUES & APPROPRIATIONS:		(13,375.01)	(13,481.00)	(1,931.44)	(346.00)	13,135.00	(0.97)

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 LIQUOR STORE BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
Fund: 640 LIQUOR							
Account Category: Revenues							
640-00000-37301	Store Liquor Sales	885,116.09	905,000.00	797,377.37	905,000.00	0.00	0.00
640-00000-37302	Store Wine Sales	1,585,515.76	1,715,200.00	1,364,198.20	1,716,000.00	800.00	0.05
640-00000-37303	Store Beer Sales	728,986.51	764,900.00	632,737.74	765,000.00	100.00	0.01
640-00000-37304	Store Misc. Sales	160,135.71	133,970.00	138,089.71	134,000.00	30.00	0.02
Total Revenues		3,359,754.07	3,519,070.00	2,932,403.02	3,520,000.00	930.00	0.03

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
Account Category: Expenditures							
Department: 47000 Off-Sale							
640-47000-00101	Full-Time Employees Regular	215,909.65	268,726.00	230,557.95	206,156.00	(62,570.00)	(23.28)
640-47000-00102	Overtime	1,280.31	500.00	1,268.90	1,000.00	500.00	100.00
640-47000-00103	Part-Time Employees	116,799.95	88,000.00	85,940.83	95,000.00	7,000.00	7.95
640-47000-00108	Allocated GF Wages	0.00	0.00	0.00	83,881.00	83,881.00	0.00
640-47000-00121	PERA	25,626.58	25,298.00	23,812.93	28,953.00	3,655.00	14.45
640-47000-00122	FICA	25,149.34	25,804.00	23,274.49	29,532.00	3,728.00	14.45
640-47000-00129	Pension Expense	112,437.00	0.00	0.00	0.00	0.00	0.00
640-47000-00130	Employer Paid Ins	52,806.15	70,122.00	51,916.88	66,654.00	(3,468.00)	(4.95)
640-47000-00139	OPEB	(4,227.00)	0.00	0.00	0.00	0.00	0.00
640-47000-00200	Office Supplies (GENERAL)	534.03	1,000.00	982.01	1,000.00	0.00	0.00
640-47000-00210	Operating Supplies (GENERAL)	6,085.50	5,000.00	5,943.59	5,000.00	0.00	0.00
640-47000-00212	Motor Fuels	133.37	200.00	57.15	200.00	0.00	0.00
640-47000-00251	Liquor For Resale	706,645.27	678,750.00	668,362.72	690,000.00	11,250.00	1.66
640-47000-00252	Wine For Resale	1,072,571.13	1,114,880.00	1,041,191.94	1,100,000.00	(14,880.00)	(1.33)
640-47000-00253	Beer For Resale	534,895.33	573,675.00	485,753.36	540,000.00	(33,675.00)	(5.87)
640-47000-00254	Soft Drinks/Mix For Resale	68,073.46	40,382.00	59,146.21	50,000.00	9,618.00	23.82
640-47000-00256	MISC.MDSE.RESALE	47,388.24	40,000.00	40,957.25	45,000.00	5,000.00	12.50
640-47000-00259	Freight	18,499.27	20,000.00	18,827.90	20,000.00	0.00	0.00
640-47000-00301	Auditing and Acct g Services	8,100.00	12,000.00	8,391.67	7,365.00	(4,635.00)	(38.63)
640-47000-00302	Consultants	0.00	0.00	137.50	0.00	0.00	0.00
640-47000-00306	Personnel Expense	(28.62)	1,500.00	0.00	500.00	(1,000.00)	(66.67)
640-47000-00321	Telephone	1,251.60	1,200.00	1,100.00	1,200.00	0.00	0.00
640-47000-00331	Mileage & Expense Account	92.90	500.00	38.87	200.00	(300.00)	(60.00)
640-47000-00340	Advertising	11,883.85	15,000.00	17,360.55	20,000.00	5,000.00	33.33
640-47000-00341	General Promotions	45,818.33	44,000.00	42,200.56	44,000.00	0.00	0.00
640-47000-00361	General Liability Ins	8,969.00	10,000.00	10,000.00	10,000.00	0.00	0.00
640-47000-00365	Workers Comp Ins	12,000.00	12,000.00	12,000.00	12,000.00	0.00	0.00
640-47000-00381	Electric Utilities	17,757.01	17,000.00	19,445.66	19,000.00	2,000.00	11.76
640-47000-00383	Fuel, oil and natural gas	2,630.19	3,000.00	3,986.45	5,500.00	2,500.00	83.33
640-47000-00384	Refuse/Garbage	1,800.00	1,800.00	1,500.00	1,800.00	0.00	0.00
640-47000-00401	Repairs/Maint Buildings	3,500.12	3,500.00	3,715.15	3,500.00	0.00	0.00
640-47000-00404	Repairs/Maint - Machin/Equip	4,916.69	5,000.00	1,940.52	5,000.00	0.00	0.00
640-47000-00409	Maint services & Improv	4,465.91	3,500.00	1,842.39	4,500.00	1,000.00	28.57
640-47000-00431	Cash Over/Short	(56.38)	100.00	7.21	100.00	0.00	0.00
640-47000-00433	Dues, Licensing & Seminars	4,677.94	4,000.00	4,903.68	6,900.00	2,900.00	72.50
640-47000-00497	Credit Card Fees	75,167.92	73,600.00	64,515.79	73,600.00	0.00	0.00
640-47000-00499	Miscellaneous	344.28	500.00	824.17	500.00	0.00	0.00
640-47000-00540	Equipment	0.00	0.00	606.50	0.00	0.00	0.00
640-47000-00601	Debt Srv Bond Principal	0.00	72,500.00	72,500.00	75,000.00	2,500.00	3.45
640-47000-00611	Bond Interest	17,228.83	20,127.50	20,127.50	18,678.00	(1,449.50)	(7.20)
640-47000-00621	Fiscal Agent s Fees	0.00	450.00	0.00	450.00	0.00	0.00
640-47000-00710	Interfund Loan Transfers	0.00	5,240.00	0.00	0.00	(5,240.00)	(100.00)
640-47000-00728	OPERATING TRANSFERS - GF OPERATING	75,000.00	75,000.00	75,000.00	75,000.00	0.00	0.00
Total Expenditures		3,296,127.15	3,333,854.50	3,100,138.28	3,347,169.00	13,314.50	0.40
TOTAL ESTIMATED REVENUES		3,359,754.07	3,519,070.00	2,932,403.02	3,520,000.00	930.00	0.03
TOTAL APPROPRIATIONS		3,296,127.15	3,333,854.50	3,100,138.28	3,347,169.00	13,314.50	0.40
NET OF REVENUES & APPROPRIATIONS:		63,626.92	185,215.50	(167,735.26)	172,831.00	(12,384.50)	

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 BAR AND GRILL BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	Amt Change % Change
Fund: 640 LIQUOR							
Account Category: Revenues							
640-00000-38301	Bar Liquor Sales	429,886.13	450,000.00	459,347.75	545,983.00	95,983.00	21.33
640-00000-38302	Bar Wine Sales	144,141.74	215,000.00	173,008.06	196,973.00	(18,027.00)	(8.38)
640-00000-38303	Bar Beer Sales	576,684.44	760,000.00	587,629.92	710,433.00	(49,567.00)	(6.52)
640-00000-38304	Bar Beverages	72,782.89	100,000.00	81,874.53	87,075.00	(12,925.00)	(12.93)
640-00000-38305	Bar Food Sales	1,742,187.26	2,000,000.00	1,980,276.25	2,277,108.00	277,108.00	13.86
640-00000-38306	Bar Merchandise Sales	299.47	1,500.00	129.58	1,000.00	(500.00)	(33.33)
640-00000-38310	2FOR1 Food Coupons	(62.23)	0.00	(82.77)	0.00	0.00	0.00
640-00000-38320	Rent Income	6,000.00	6,000.00	5,500.00	8,000.00	2,000.00	33.33
640-00000-38362	ATM Fees	7,741.28	9,000.00	8,317.08	7,100.00	(1,900.00)	(21.11)
640-00000-38370	Vendor Rebates - BAR	0.00	2,500.00	0.00	1,500.00	(1,000.00)	(40.00)
640-00000-39400	Misc.Revenues	535,310.06	610,000.00	606,343.14	673,941.00	63,941.00	10.48
Total Revenues		3,514,971.04	4,154,000.00	3,902,343.54	4,509,113.00	355,113.00	8.55
Account Category: Expenditures							
Department: 48000 On-Sale							
640-48000-00101	Full-Time Employees Regular	305,641.18	309,359.00	277,807.94	246,732.00	(62,627.00)	(20.24)
640-48000-00102	Overtime	1,446.75	5,000.00	2,050.70	1,213.00	(3,787.00)	(75.74)
640-48000-00103	Part-Time Employees	788,262.01	975,730.00	858,887.42	1,055,944.00	80,214.00	8.22
640-48000-00108	Allocated GF Wages	0.00	0.00	0.00	83,881.00	83,881.00	0.00
640-48000-00121	PERA	78,238.22	95,263.00	76,163.08	104,083.00	8,820.00	9.26
640-48000-00122	FICA	82,811.03	97,168.00	85,311.33	106,165.00	8,997.00	9.26
640-48000-00130	Employer Paid Ins	66,297.80	83,075.00	67,083.09	89,882.00	6,807.00	8.19
640-48000-00140	Unemployment Comp (GENERAL)	0.00	0.00	1,488.66	0.00	0.00	0.00
640-48000-00200	Office Supplies (GENERAL)	262.13	1,500.00	679.94	1,162.00	(338.00)	(22.53)
640-48000-00210	Operating Supplies (GENERAL)	19,828.43	37,000.00	27,625.36	31,848.00	(5,152.00)	(13.92)
640-48000-00251	Liquor For Resale	83,699.30	103,500.00	91,051.32	125,577.00	22,077.00	21.33
640-48000-00252	Wine For Resale	33,896.44	49,500.00	45,114.50	55,153.00	5,653.00	11.42
640-48000-00253	Beer For Resale	115,697.21	174,800.00	108,433.02	163,400.00	(11,400.00)	(6.52)
640-48000-00254	Soft Drinks/Mix For Resale	19,225.08	30,000.00	18,194.23	20,542.00	(9,458.00)	(31.53)
640-48000-00301	Auditing and Acct g Services	8,175.00	12,000.00	80,891.66	7,365.00	(4,635.00)	(38.63)
640-48000-00302	Consultants	0.00	0.00	137.50	0.00	0.00	0.00
640-48000-00306	Personnel Expense	2,407.59	4,500.00	0.00	0.00	(4,500.00)	(100.00)
640-48000-00321	Telephone	1,200.00	1,200.00	1,100.00	1,200.00	0.00	0.00
640-48000-00331	Mileage & Expense Account	50.00	0.00	0.00	0.00	0.00	0.00
640-48000-00340	Advertising	0.00	6,500.00	2,036.29	10,000.00	3,500.00	53.85
640-48000-00341	General Promotions	871.46	10,000.00	4,727.62	1,000.00	(9,000.00)	(90.00)
640-48000-00342	Promotions - Food/Drinks	2,705.05	10,000.00	0.00	0.00	(10,000.00)	(100.00)
640-48000-00361	General Liability Ins	19,000.00	19,000.00	19,311.83	19,311.00	311.00	1.64
640-48000-00365	Workers Comp Ins	35,436.00	36,000.00	36,000.00	36,000.00	0.00	0.00
640-48000-00381	Electric Utilities	41,433.01	37,000.00	45,373.16	45,232.00	8,232.00	22.25
640-48000-00383	Fuel, oil and natural gas	10,520.79	12,500.00	15,945.74	21,658.00	9,158.00	73.26
640-48000-00384	Refuse/Garbage	11,265.79	8,500.00	11,024.21	11,086.00	2,586.00	30.42
640-48000-00401	Repairs/Maint Buildings	5,487.91	10,000.00	15,402.91	13,010.00	3,010.00	30.10
640-48000-00404	Repairs/Maint - Machin/Equip	8,996.93	10,000.00	9,061.21	11,202.00	1,202.00	12.02
640-48000-00409	Maint services & Improv	14,998.01	12,000.00	8,500.76	11,823.00	(177.00)	(1.48)
640-48000-00415	Other Equipment Rentals	3,923.61	3,500.00	3,259.60	4,304.00	804.00	22.97
640-48000-00431	Cash Over/Short	93.28	0.00	(0.09)	0.00	0.00	0.00
640-48000-00433	Dues, Licensing & Seminars	2,232.86	4,000.00	3,044.83	13,454.00	9,454.00	236.35
640-48000-00497	Credit Card Fees	75,863.03	55,000.00	87,119.58	96,720.00	41,720.00	75.85
640-48000-00499	Miscellaneous	204.47	0.00	839.89	81.00	81.00	0.00
640-48000-00540	Equipment	446.96	0.00	0.00	0.00	0.00	0.00
640-48000-00601	Debt Srv Bond Principal	0.00	72,500.00	0.00	75,000.00	2,500.00	3.45
640-48000-00611	Bond Interest	19,349.12	20,127.50	20,127.50	18,678.00	(1,449.50)	(7.20)
640-48000-00621	Fiscal Agent s Fees	0.00	0.00	0.00	450.00	450.00	0.00
640-48000-00710	Interfund Loan Transfers	0.00	5,240.00	0.00	0.00	(5,240.00)	(100.00)
640-48000-00728	OPERATING TRANSFERS - GF OPERATING	100,000.00	100,000.00	100,000.00	120,000.00	20,000.00	20.00
Total Department On-Sale:		1,959,966.45	2,411,462.50	2,123,794.79	2,603,156.00	191,693.50	7.95

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 BAR AND GRILL BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
Department: 48500 Kitchen							
640-48500-00101	Full-Time Employees Regular	31,198.19	71,642.00	60,977.48	73,265.00	1,623.00	2.27
640-48500-00102	Overtime	29,885.04	40,000.00	22,193.93	26,889.00	(13,111.00)	(32.78)
640-48500-00103	Part-Time Employees	424,634.50	511,000.00	441,970.27	504,384.00	(6,616.00)	(1.29)
640-48500-00121	PERA	37,119.18	38,325.00	38,865.91	45,341.00	7,016.00	18.31
640-48500-00122	FICA	37,861.40	39,092.00	40,154.37	46,247.00	7,155.00	18.30
640-48500-00130	Employer Paid Ins	18,330.82	56,410.00	22,171.38	70,809.00	14,399.00	25.53
640-48500-00210	Operating Supplies (GENERAL)	91,121.62	65,000.00	99,537.25	122,463.00	57,463.00	88.40
640-48500-00217	Uniforms	1,696.58	3,000.00	1,719.00	2,170.00	(830.00)	(27.67)
640-48500-00255	FOODIngredients For Resale	614,557.55	680,000.00	693,175.67	796,988.00	116,988.00	17.20
640-48500-00404	Repairs/Maint - Machin/Equip	8,389.35	5,000.00	538.39	2,154.00	(2,846.00)	(56.92)
640-48500-00415	Other Equipment Rentals	7,592.48	2,000.00	3,542.52	3,064.00	1,064.00	53.20
640-48500-00540	Equipment	80.65	0.00	28.58	0.00	0.00	0.00
Total Department 48500:		1,302,467.36	1,511,469.00	1,424,874.75	1,693,774.00	182,305.00	12.06
Total Expenditures		3,262,433.81	3,922,931.50	3,548,669.54	4,296,930.00	373,998.50	9.53
TOTAL REVENUES		3,514,971.04	4,154,000.00	3,902,343.54	4,509,113.00	355,113.00	8.55
TOTAL EXPENDITURES		3,262,433.81	3,922,931.50	3,548,669.54	4,296,930.00	373,998.50	9.53
NET OF REVENUES & APPROPRIATIONS:		252,537.23	231,068.50	353,674.00	212,183.00	(18,885.50)	(0.08)

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 LIQUOR FUND CAPITAL BUDGET**

GL Number	Description	2021 Activity	2021 Budget	2022 Budget	2022 YTD Activity	2023 BUDGET	2023 BUDGET Amt Change	2023 BUDGET % Change
Fund: 640 LIQUOR								
Account Category: Capital Expenditures								
640-49100-00401	Repairs/Maint Buildings	1,549.52	0.00	0.00	0.00	0.00	0.00	0.00
640-49100-00420	Depreciation	114,587.03	0.00	0.00	0.00	0.00	0.00	0.00
640-49100-00499	Miscellaneous	0.00	0.00	0.00	14,000.00	75,200.00	75,200.00	0.00
640-49100-00520	Buildings and Structures	22,200.00	0.00	0.00	0.00	210,000.00	210,000.00	0.00
640-49100-00540	Equipment	2,319.18	0.00	0.00	13,426.47	274,000.00	274,000.00	0.00
640-49100-00560	Furniture and Fixtures	16,152.84	0.00	0.00	0.00	54,400.00	54,400.00	0.00
640-49100-00611	Bond Interest	345.00	0.00	0.00	0.00	0.00	0.00	0.00
640-49100-00721	OPERATING TRANSFER - FACILITIES & MAINT.	0.00	0.00	0.00	427,730.00	0.00	0.00	0.00
Total Capital Expenditures:		157,153.57	0.00	0.00	455,156.47	613,600.00	613,600.00	0.00

BUDGET REPORT FOR THE CITY OF WAYZATA
2023 MARINA FUND BUDGET

GL Number	Description	2023 BUDGET	2023 BUDGET Amt Change	2023 BUDGET % Change
Fund: 660 MARINA				
Account Category: Revenues				
660-46000-32255	Boat slip rentals	221,182.00	221,182.00	0.00
660-46000-36210	Interest earnings	0.00	0.00	0.00
Total Revenues		221,182.00	221,182.00	0.00
 Account Category: Expenditures				
660-46000-00101	Full-Time Employees Regular	28,913.00	28,913.00	0.00
660-46000-00121	PERA	2,169.00	2,169.00	0.00
660-46000-00122	FICA	2,212.00	2,212.00	0.00
660-46000-00130	Employer Paid Ins	7,038.00	7,038.00	0.00
660-46000-00324	Internet/Web Page	3,546.00	3,546.00	0.00
660-46000-00361	General Liability Ins	2,128.00	2,128.00	0.00
660-46000-00381	Electric Utilities	5,000.00	5,000.00	0.00
660-46000-00404	Repairs/Maint - Machin/Equip	2,964.00	2,964.00	0.00
660-46000-00499	Miscellaneous	3,335.00	3,335.00	0.00
Total Expenditures		57,305.00	57,305.00	0.00
TOTAL REVENUES		221,182.00	221,182.00	0.00
TOTAL EXPENDITURES		57,305.00	57,305.00	0.00
NET OF REVENUES & APPROPRIATIONS:		163,877.00	163,877.00	

**BUDGET REPORT FOR THE CITY OF WAYZATA
2023 CEMETERY FUND BUDGET**

GL Number	Description	2021	2022	2022 YTD	2023	2023	2023
		Activity	Budget	Activity	BUDGET	BUDGET	BUDGET
						Amt Change	% Change
Fund: 232 CEMETARY							
Account Category: Estimated Revenues							
232-00000-34941	Cemetary Lot Sales	5,060.00	0.00	8,770.00	5,472.00	5,472.00	0.00
232-00000-36210	Interest Earnings	(163.67)	0.00	(2,505.37)	0.00	0.00	0.00
Total Revenues		4,896.33	0.00	6,264.63	5,472.00	5,472.00	0.00
Account Category: Expenditures							
232-40000-00101	Full-Time Employees Regular	7,320.10	6,703.00	6,250.97	7,342.00	639.00	9.53
232-40000-00121	PERA	505.92	503.00	448.59	551.00	48.00	9.54
232-40000-00122	FICA	507.71	513.00	454.03	562.00	49.00	9.55
232-40000-00130	Employer Paid Ins	991.91	941.00	844.87	974.00	33.00	3.51
Total Expenditures		9,325.64	8,660.00	7,998.46	9,429.00	769.00	8.88
TOTAL REVENUES		4,896.33	0.00	6,264.63	5,472.00	5,472.00	0.00
TOTAL EXPENDITURES		9,325.64	8,660.00	7,998.46	9,429.00	769.00	8.88
NET OF REVENUES & APPROPRIATIONS:		(4,429.31)	(8,660.00)	(1,733.83)	(3,957.00)	4,703.00	(0.54)

**RESOLUTION NO. 76-2021
RESOLUTION CERTIFYING TO THE COUNTY AUDITOR
THE FINAL PROPERTY TAX LEVY PAYABLE FOR 2023**

WHEREAS, State Statutes require that the final tax levy requirements to meet the annual budget be certified to the County Auditor by December 28, 2022;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, that the following preliminary tax levy requirements be and they hereby are adopted for the year payable 2023.

BE IT FURTHER RESOLVED that the Auditor of Hennepin County is hereby authorized to cancel all other levies previously scheduled to be collected in 2023 due to an accumulation of sufficient reserves in each fund:

Description		2022	2023
General Fund Levy		\$ 4,941,501	\$ 5,400,851
	City Infrastructure	222,789	\$ 229,473
Total Levy		\$ 5,164,290	\$ 5,630,324
Debt Levy	Levy for Street bonding (Ferndale)	\$ 33,886	\$ 32,721
MV Levy	Big Woods bonding debt service	\$ 217,193	\$ 216,300

BE IT FURTHER RESOLVED that the City Manager is hereby directed to forward a certified copy of this Resolution to the Auditor of Hennepin County.

Adopted by the Wayzata City Council this 6th day of December, 2022.

ATTEST:

Mayor Johanna Mouton

City Manager Jeffrey Dahl

CERTIFICATION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution Adopted:

I, hereby certify that the attached and foregoing Resolution is a true and correct copy of the Resolution duly adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL

RESOLUTION NO. 77-2022

RESOLUTION ADOPTING THE FINAL 2023 BUDGETS

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, that the following preliminary budgets be adopted for 2023:

	2023 Budget
General Fund	\$7,858,517
Water Fund	\$1,485,347
Sewer Fund	\$1,632,954
Stormwater Fund	\$ 420,511
Solid Waste Fund	\$ 427,187
Motor Vehicle Fund	\$ 644,547
Cable TV Fund	\$ 75,346
Cemetery Fund	\$ 9,429
Liquor Fund	\$8,257,699
Marina Fund	\$ 57,305
Total	\$20,868,842

Adopted by the Wayzata City Council this 6th day of December, 2022.

ATTEST:

Mayor Johanna Mouton

City Manager Jeffrey Dahl

CERTIFICATION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution Adopted.

I, hereby certify that the attached and foregoing Resolution is a true and correct copy of the Resolution duly adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.a
TITLE: Consider Approval of an Agreement for Collection of Garbage, Recycling, and Organics Services with Randy's Sanitation LLC dba Republics Services	
PROPOSED MOTION: To Approve an Agreement for Collection of Garbage, Recycling, and Organics Services with Randy's Sanitation LLC dba Republics Services	
PREPARED BY: Jeffrey Dahl, City Manager	
REVIEWED BY: N/A	

ACTION REQUESTED:

Staff recommends approval of the agreement.

FINANCIAL OR BUDGET CONSIDERATION:

The draft agreement includes net waste hauling services increases of approximately 4% per year over the next 5 years. Based on research of other communities and current levels of inflation, staff believes that these increases are either below or at market. These increases will be passed along to customers through the City's fee schedule.

BACKGROUND:

The City's 10-year waste hauling contract with Republic Services, formerly Randy's Sanitation, expires at the end of this year. The City utilizes a single hauler approach and manages administration of the garbage utility for its residents in order ensure equality in waste services for all residents and to minimize wear and tear/nuisances on City streets.

At a workshop in August, the Council discussed two options in determining the next steps with the single hauler system:

- Negotiate a long term contract extension with Republic Services (5-10 years); or
- Negotiate a short term extension (1 year) with Republic Services and initiate a Request for Proposal (RFP) process this fall.

Direction was given at the meeting to pursue an extension with Republic Services for 5 years but still leaving the option open for an RFP if the proposed extension's terms did not meet the needs of the City. Staff worked with Republic Services on a draft proposal and discussed its contents with the Council at a subsequent workshop in October. The proposal addressed the following discussion points of the Council:

- Increase of recycling pick-up frequency/capacity
- Retaining Monday pick-up
- Reasonable fee increase
- Increased communications

At that meeting, staff was directed to work with Republic Services on a new waste hauling services for 5 years starting January 1st of 2023. The attached draft agreement, which has been thoroughly reviewed by staff and the City Attorney, reflects the direction received from the Council over the past 5 months.

Representatives from Republic Services will be in attendance at the meeting. Upon approval of the agreement, staff would work with Republic Services on a communications plan to ensure all customers are informed of all potential changes and opportunities.

ATTACHMENTS:

1. Wayzata Trash Recycling and Organics contract 2023 Renewal final draft 11-29-22

CITY OF WAYZATA, MINNESOTA

**AGREEMENT FOR COLLECTION OF GARBAGE,
RECYCLING, AND ORGANICS**

This Agreement for Garbage, Recycling, and Organics Collection ("Agreement" or "Contract") is made effective as of the first day of January, 2023, by and between the City of Wayzata, a Minnesota municipal corporation ("City") and Randy's Sanitation LLC, ("Contractor").

WITNESSETH:

WHEREAS, the City supports a comprehensive residential recycling program and desires that high-quality recycling services be available to all its residents;

WHEREAS, the City supports curbside recycling as part of an overall landfill abatement program;

WHEREAS, the City intends to maximize the fullest recovery possible of recyclable materials from all residents in the City;

WHEREAS, the City wishes to procure the services of Contractor for a full service trash, recycling, and organics/food waste collection program for Households that provides the most cost-effective and best value trash and recycling services possible to all City residents;

WHEREAS, the City takes advantage of Hennepin County funding for such residential recycling services, as available; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the City and Contractor mutually agree as follows:

SECTION 1. DEFINITIONS

"Aluminum Cans" means disposable containers fabricated primarily of aluminum, commonly used for soda, beer, juice, water or other beverages.

"Applicable Law" means any applicable law (whether statutory or common), including statutes, ordinances, regulations, rules, governmental orders, governmental decrees, judicial judgments, constitutional provisions, and requirements of any kind and nature promulgated or issued by any governmental authority claiming or having jurisdiction.

"Contractor" means The City's trash and recycling service Contractor under this Contract, Contractor Sanitation LLC, a Minnesota for-profit corporation, d/b/a Contractor Environmental Services.

"Curbside" means the area of public right of way between the property line and the curb or edge of the street, but not on the street.

"Single Sort Curbside Trash and Recycling Carts" means uniform curbside trash and recycling (e.g., green plastic recycling cart) carts in which trash and recyclable materials can be stored and later placed for curbside collection, as specified by the City. Also pertains to bins, boxes, bags or other containers used by residents to separate their recyclable materials.

"Curbside Recycling Service" means the recycling collection service, together with related public education and other customer services, specified within this RFP utilizing curbside recycling pickup.

"Excluded Waste" means: (1) Hazardous Waste; (2) radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, or toxic waste as defined by Applicable Law; or (3) any otherwise regulated waste.

"Fiber" means part of a dual-stream collection program, fiber includes the following paper items: old newspapers including inserts (ONP); household office paper and mail; old boxboard (OBB); old corrugated cardboard (OCC); phone books, paperback books, and notebooks; brown paper bags; old magazines (OMG); catalogs, and similar items.

"Garbage" means that waste material normally resulting from the operation and maintenance of a household, expressly excluding hazardous waste materials.

"Glass Jars and Bottles" means unbroken glass jars, bottles, and containers (lids/caps and pumps removed) that are primarily used for packing and bottling of food and beverages.

"Hazardous Waste" includes, but is not limited to, any amount of waste listed or characterized as hazardous by the United States Environmental Protection Agency or any state agency pursuant to RCRA, and including future amendments thereto, and any other Applicable Law.

"Households" means residential dwellings designed as a single housekeeping unit and intended for occupancy by one family as further defined herein. For purposes of this Agreement "Households" shall include duplexes (counted as two Households), etc. up to multi-family residential dwellings, not to exceed eight (8) units. Multifamily residential dwellings with greater than eight (8) units shall not be covered by services under this Agreement.

"Household Office Paper and Mail (HOPM)" means mail, advertisements, office paper, school papers, envelopes, etc.

"Markets" means any person or company that buys (or charges) for recycling of specified materials and may include, but are not limited to: end-markets, intermediate processors, brokers and other recyclable material reclaimers.

"Materials Recovery Facility (MRF)" means a recycling facility in which recyclable materials are processed. The facility will conform to all applicable rules, regulations and laws of state, local or other jurisdictions.

"Multi-Family Dwellings (MFD)" means, multi-family dwellings (MFD) with eight (8) or less units per building shall receive recycling services under these City contracts. In general, condominiums / townhomes are considered part of the curbside service. All other multifamily dwellings and buildings (e.g., with more than eight units per building) are considered commercial property and garbage / recycling collection services are contracted and paid for directly by the building owners.

"Mixed Municipal Solid Waste" or "MSW" means garbage, refuse, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor or vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.

"Non-Targeted Materials" means non-recyclable materials that are not included in the City's recycling program. Examples of typical non-targeted items include (but are not limited to): pumps on plastic bottles, ceramic material in glass streams, frozen pizza boxes in paper streams, etc.

"Old Boxboard (OBB)" means boxes including cereal, cake, chip, and cracker boxes.

"Old Corrugated Cardboard (OCC)" means cardboard material with double wall construction and corrugated separation between walls. Does not include plastic, wax or other coated cardboard.

"Old Magazines (OMG)" means glossy and non-glossy magazines and catalogs.

"Old Newspaper (ONP)" means newspapers including inserts.

"Plastic Bottles" means plastic bottles shaped with a neck. Plastic lids, caps, rings and pumps are not included. Recyclable plastic bottles shall be identified on the bottom with the Society of the Plastics Industry (SPI) plastic codes #1 (PET) and #2 (KDPE) including bottles containing: liquor, milk, juice, soft drinks, water, certain foods, soap and cosmetics.

"Organics" means that waste material source separated from MSW, including but not limited to food waste, soiled and non-recyclable papers, but not to include yard waste.

"Process Residuals" means the nominal amount of material that cannot be economically recycled due to material characteristics such as size, shape, color, cross-material contamination, etc. and must be disposed as mixed municipal solid

waste. Process residuals include subcategories of process residuals including but not limited to bulky items, contaminants, sorted tailings, floor sweepings and rejects from specific processing equipment (e.g., materials cleaned from screens, etc). Process residuals does not include clean, separated products that are normally processed and prepared for shipment to markets as commodities but are of relatively low-value because of depressed market demand conditions.

“Processing” means the sorting, volume reduction, baling, containment or other preparation of recyclable materials delivered to the processing center for transportation or marketing purposes.

“Processing Center” means a recycling facility in which recyclable materials are processed. The facility will conform to all applicable rules, regulations and laws of state, local or other jurisdictions.

“Recyclable Materials or Recyclables” means any material or substance at City’s locations that can be put to beneficial re-use or sold in recognized markets for purposes other than disposal, including aluminum cans; steel cans; glass jars and bottles; plastic bottles with a neck; newspapers; magazines; boxboard; phone books; paperback books; notebooks; household office paper and mail; and corrugated cardboard. Materials may be added to this definition by mutual written agreement between the City and Contractor.

“Recycled Content Products” means products or goods, including roadbed or other aggregate products that are openly marketed and have positive value. Recycled content products do not include use of any commodity as landfill cover.

“Solid Waste” is any nonhazardous solid waste generated at City’s locations that is not excluded by the provisions of this Agreement. Solid Waste shall not include any Excluded Waste.

“Steel cans” means disposable containers fabricated primarily of steel or tin used for food or beverages.

“Waste Material” is all Solid Waste that are not excluded by this Agreement. Waste Material does not include any Excluded Waste.

SECTION 2. GENERAL REQUIREMENTS FOR RESIDENTIAL COLLECTION OF RECYCLING, ORGANICS AND GARBAGE

2.1 Contractor Service Requirements

Contractor agrees to provide residential garbage, trash, organics collection and recycling services as specified further in this Agreement to all single-family households and certain multi-family dwellings (MED) in the City and selected municipal facilities as shown in attached Exhibit B.

2.2 Contractor Compliance Requirements

Contractor warrants and represents that it shall maintain compliance with all applicable City Codes, as well as maintain any required governmental permit/licenses.

2.3 Collection Vehicle Equipment Requirements

All collection vehicles used in performance of the Contract shall be duly licensed and inspected by the State of Minnesota and any other required inspection agency, and shall operate within the weight allowed by Minnesota Statutes or other applicable statutes, regulations and/or laws.

Each collection vehicle shall be equipped with the following:

- a. Two-way communications device.
- b. First aid kit.
- c. An approved 2AIOBC Dry Chemical Fire Extinguisher.
- d. Warning flashers.
- e. Warning alarms to indicate movement in reverse.
- f. A broom and shovel for cleaning up spills.

All vehicles and equipment shall be in proper working order. All vehicles shall be maintained in proper working order and be as clean and free from odors as possible. All vehicles must be clearly identified on both sides with Contractor's name and telephone number.

2.4 Personnel Requirements

Contractor shall retain sufficient personnel and equipment to fulfill the requirements and specifications of the services described in this Contract. Contractor will provide a Route Supervisor to oversee the recycling route drivers servicing the City. The Route Supervisor will be available to address customer complaints each day. Contractor shall have on duty Monday through Friday from 7:00 a.m. to 5:00 p.m. a dispatch customer service representative to receive customer calls and route issues. Contractor shall provide a 24-hour answering service line or device to receive customer calls. The Route Supervisor and all collection vehicles must be equipped with 2-way communication devices.

Contractor's personnel shall be trained both in program operations and in customer service. Contractor shall insure that all of its personnel maintain a positive attitude with the public and in the work place and shall:

- a) Conduct themselves at all times in a courteous manner and use no abusive or foul language.
- b) Perform their duties in accordance with all existing laws and ordinances and future amendments thereto of the Federal, State of Minnesota, and local governing boards.
- c) Be clean and presentable in appearance, as so far as possible.
- d) Wear a uniform and employee identification badge or name tag.
- e) Drive in a safe and considerate manner.
- f) Manage containers in a careful manner, by picking them up, emptying their contents into the collection vehicle, and placing not throwing or sliding the container back in its curbside location so as to avoid spillage and littering or damage to the container.
- g) Monitor for any spillage and be responsible for cleaning up any litter or breakage.
- h) Avoid damage to property.
- i) Not perform their duties or operate vehicles while consuming alcohol or illegally using controlled substances or while under the influence of alcohol and/or such substances.
- j) Be in possession of a valid MN, CDL.

2.5 Point of Collection

Except for the municipal facilities and selected multifamily dwellings, all trash and recyclable material collection service will occur at the curbside (i.e., no alley collections of residential recyclable materials are allowed for residents with curbside collection service).

2.6 Garbage and Recycling Containers

Contractor shall deliver new branded trash and recycling carts to all participating residents in the spring of 2023. Replacement carts will be provided at no charge where the cart is damaged beyond use, and the damage was not caused by the customer.

2.7 Collection

Trash and recyclables shall be placed in curbside trash or recycling cart. Containers shall be placed at the curbside, by 7:00 a.m. on the designated collection day. All residents shall receive weekly curbside trash collection and curbside recycling service collected once every other week.

2.7.1 Organics Co-Collection (formerly Blue Bag Organics)

All residents shall have the option to participate in the organics co-collection program. Residents requesting to participate will receive a supply of durable compostable bags that can be filled with organics and placed in the trash.

Contractor will remove the durable bags and deliver the material to a permitted compost facility. Contractor reserves the right to cease offering co- collection of organics and transition to a cart-based collection program. Contractor will provide ample notice to all participants. Rates for cart-based collection will be negotiated prior to any transition.

2.8 City Retains Right to Specify Resident Preparation Instructions

Contractor agrees that it is the City's sole right to clearly specify the resident sorting and setout requirements. Such information shall be included in the City's annual public education flyers and web pages, as well as any public education pieces distributed by Contractor.

2.9 Procedure for Unacceptable Recyclable Materials

If Contractor determines that a resident has set out unacceptable or non-targeted recyclable materials, or exclude or unacceptable waste the driver shall use the following procedures:

2.9.1 Driver Education Tag

Contractor shall leave the non-targeted materials in the resident's curbside recycling or garbage bin and leave a city approved "education tag" indicating acceptable materials and the proper method of preparation with Contractor Environmental Services number on the "education tag."

2.9.2 Recording Addresses with Unacceptable Materials

The driver shall record the address on forms acceptable to the City. Contractor shall report the address to the individual City contacts at the end of each collection week. If this procedure for handling non-targeted materials is not feasible for single-stream collection systems, Contractor must so specify and explain alternative public education system to maintain and improve quality of recyclable materials set out by residents. The alternative public education system must be reasonably satisfactory to the City.

2.10 Title to Waste Material shall pass to Contractor when loaded into Contractor's collection vehicle or otherwise received by Contractor. Title to and liability for any Excluded Waste shall at no time pass to Contractor.

2.11 If Excluded Waste is discovered before it is collected by Contractor, Contractor may refuse to collect the entire Container that contains the Excluded Waste. In such situations, Contractor shall contact the City and the City shall promptly undertake appropriate action to ensure that such Excluded Waste is removed and properly disposed of by the depositor or generator of the Excluded Waste. In the event Excluded Waste is present but not discovered until after it has been collected by Contractor, Contractor may, in its sole discretion, remove, transport, and dispose of such Excluded Waste at a facility authorized to accept such Excluded Waste in accordance with Applicable Law and charge the depositor or generator of such Excluded Waste for all direct and indirect costs incurred due to the removal, remediation, handling, transportation, delivery, and disposal of such Excluded Waste. The City shall provide all reasonable assistance to Contractor to conduct an investigation to determine the identity of the depositor or generator of the Excluded Waste and to collect the costs incurred by Contractor in connection with such Excluded Waste. Subject to the City's providing all such reasonable assistance to Contractor, Contractor shall release City from any liability for any such costs incurred by Contractor in connection with such Excluded Waste, except to the extent that such Excluded Waste is determined to be attributed to the City.

2.12 Collection Days

Contractor shall collect trash and recyclables on Monday except on specified holidays, when collections shall occur on the next day. Trash collection shall occur weekly, recycling collection shall occur every other week.

2.13 Collection Hours

Contractor shall maintain sufficient equipment and personnel to assure that all collection operations commence no earlier than 7:00 a.m. and are completed by 6:00 p.m. on the scheduled collection day unless directed otherwise in writing by the City.

2.14 Cleanup Responsibilities

Contractor shall adequately clean up any materials spilled or blown during the course of collection and/or hauling operations. All collection vehicles shall be equipped with a broom and shovel for use in cleaning up any spills. Any unacceptable materials left behind should be secured within resident's recycling container, if provided. Contractor's driver shall take all precautions possible to prevent littering of unacceptable recyclable materials. Contractor shall have no responsibility to remove any items that are not recyclable materials.

2.15 Missed Collection Policy & Procedures

In the City's public education information, residents will be directed to call Contractor for missed collections and other service issues. Contractor shall designate a designated staff person as an account representative(s) for the City. A direct phone number (e.g., cellular phone, etc.) shall be provided for City staff to use for purposes of communicating immediate service needs. Contractor shall also designate a back-up contact person, including a corresponding second, direct phone number. These Contractor phone numbers will not be published in public education literature, but rather used by City administrative staff.

Contractor shall have a duty to pick up missed collections. Contractor agrees to pick up all missed collections on the same day that Contractor receives notice of a missed collection, provided notice is received by Contractor before 11:00 a.m. on a business day. With respect to all notices of a missed collection received after 11:00 a.m. on a business day, Contractor agrees to pick up that missed collection before 6:00 p.m. on the business day immediately following.

Contractor shall provide staffing of a telephone-equipped office to receive missed collection complaints between the hours of 7:00 a.m. and 5:00 p.m. on weekdays, except holidays. Contractor shall have an answering machine or voice mail system activated to receive phone calls after hours. Contractor shall keep a log of all calls, including the subject matter, the date and time received, Contractor's response, and the date and time of response. This information shall be provided to the City in a monthly report.

2.16 Non-Completion of Collection and Extension of Collection Hours

If Contractor determines that the collection of recyclable materials will not be completed by 6:00 p.m. on the scheduled collection day, Contractor shall notify the City contact person by 3:00 p.m., and request an extension of the collection hours. Contractor shall inform the City of the areas not completed, the reason for non-completion, and the expected time of completion.

2.17 Severe Weather

Garbage and Recycling collections may be postponed at the sole but reasonable discretion of Contractor due to severe weather. Upon postponement, collection will be made on a day agreed upon between Contractor and the City.

2.18 Annual Collection Calendar, Holidays

The City shall publish the yearly calendars including alternate collection days, with assistance from Contractor. Holidays are: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and any other holidays mutually agreed to by the City and Contractor. In no instance will there be more than one holiday during a collection week. When the scheduled collection day falls on a holiday, collection for that day will be collected one day later.

2.19 Weighing of Loads

Contractor will keep accurate records consisting of an approved weight slip or electronic equivalent with the date, time, collection route, driver's identification, vehicle number, tare weight, gross weight, net weight, and number of recycling stops for each loaded vehicle. Collection vehicles will be weighed quarterly or semi-annually to obtain a tare weight. Paper or electronic versions of each weight ticket shall be maintained on file by Contractor for at least two years in the event of an audit by the City.

2.20 Unauthorized Collection

Only a licensed recycling hauler under contract with the City or with the property owner shall collect, remove, or dispose of recyclables after they have been set out for collection. The City' recycling Contractor's employees may not collect or scavenge through recycling in any manner that interferes with the contracted recycling services. Contractor shall report to the City any instances of suspected scavenging or unauthorized removal of recyclable materials from any collection containers.

2.21 Hazardous Waste

Contractor will not knowingly collect and dispose of any Hazardous Waste from Households unless specific approval has been given by the City in advance and in writing. Any Hazardous Waste collection/disposal shall be done in complete conformance with all applicable Federal, State and County rules, regulations and statutes. Contractor shall provide the City with a Haz-Mat spill resolution plan, which shall conform with all applicable Federal, State and County rules, regulations and statutes.

2.22 Utilities

Contractor shall be obligated to protect all public and private utilities whether occupying street or public or private property. If such utilities are damaged by reason of Contractor's operations Contractor shall repair or replace same, or failing to do so promptly, the City shall cause repairs or replacement to be made and the cost of doing so shall be deducted from payment to be made to Contractor.

2.23 Damage to Property

Contractor shall take all necessary precautions to protect public and private property. Except for reasonable wear and tear, Contractor shall repair or replace any private or public property, including, but not limited to sod, mailboxes, or recycling bins, which are damaged by Contractor or. Such property damage shall be addressed for repair or replacement, at no charge to the property owner, within forty-eight (48) hours with property of the same or equivalent value at the time of the damage.

If Contractor fails to address the repair or replacement damaged property within forty-eight (48), the City may, but shall not be obligated to, repair or replace such damaged property and Contractor shall fully reimburse the City for any of its reasonably incurred expenses. Contractor shall reimburse the City for any such expenses within ten (10) days of receipt of the City's invoice.

SECTION 3. BILLING AND PAYMENT

3.1 Contractor will invoice the City on a monthly basis. The billing will include monthly collection fees and disposal charges. The charges for each collection service is calculated by multiplying the agreed upon residential household units (as provided by the City) with each service by the per household collection fee set forth on Exhibit A to this Agreement. All Collection prices in this exhibit are for the first year of the Agreement and will escalate by 4% per year on January 1st of each year.

3.2 Household Count and service levels-

The curbside organics and recycling household counts, as well as the number of home participating at each level of the trash program shall be maintained by the City and shared with Contractor prior to billing in any given month.

3.3 Reimbursement for Disposal Costs.

In addition to the collection fees, the City will reimburse Contractor for the actual cost of disposing the Garbage collected under this Agreement (i.e., tipping fees) upon Contractor submitting a written monthly summary of disposal costs, including supporting documentation reasonably required by the City (i.e. weigh tickets, etc). Contractor is responsible for developing a plan, subject to City approval, that will ensure that the City only pays for disposal costs relating to Garbage generated by Wayzata Households. The City reserves the right to verify the plan as the City considers necessary.

3.4 Payment Terms

All unpaid invoices shall carry interest at a rate of 1.5% per month or, if lower, the maximum rate permitted by Applicable Law, until the balance is paid in full.

SECTION 4. RECYCLABLE MATERIALS PROCESSING AND MARKETING

4.1 Processing Facilities Must Be Specified

It is intended that all recyclable materials collected by Contractor will go to recycling markets to be manufactured into recycled content products. Contractor shall assure the City that adequate recyclable material processing capacity will be provided for material collected.

Contractor shall deliver recyclable materials to a properly permitted processing facility owned by Contractor or a sub-contractor. Contractor shall provide written notice to the City at least 60 days in advance of any substantial change in these or subsequent plans for receiving and processing recyclable materials collected from the City. Any proposed change must be reasonably satisfactory to the City.

Upon collection, Contractor shall deliver the designated recyclable materials to a recyclable material processing center, an end market for sale or reuse, or to an intermediate collection center for later delivery to a processing center or end market. It is unlawful for any person to transport for disposal or to dispose of designated recyclable materials in a Mixed Municipal Solid Waste disposal facility.

Contractor shall assure that all recyclable materials collected in the City are not landfilled, composted or incinerated except for process residuals as defined in 2.18 of this Contract. Contractor shall dispose of no more than 7% of material (by weight) as process residuals as part of recyclable materials processing operations. No recyclable materials will be landfilled, composted or incinerated by Contractor without written authorization from the City and the Minnesota Pollution Control Agency / Office of Environmental Assistance.

4.2 Lack of Adequate Market Demand

In the event that the market for a particular recyclable material ceases to exist, or becomes economically depressed that it becomes economically unfeasible to continue collection, processing and marketing of that particular material, Contractor shall give written notice to the City. The notice shall include information demonstrating the effort Contractor has made to find market sources, and the financial information justifying the conclusion that the market is economically unfeasible. At such conclusion, the City and Contractor will both agree in writing that it is no longer appropriate to collect such item before collection ceases.

Contractor shall pay the costs of all disposal of any item collected that is deemed not recyclable by Contractor and the City due to lack of adequate market demand. The City and Contractor shall specify a date in the said written agreement to cease collection of the recyclable material in question. Contractor shall at all times be under a duty to minimize recyclable materials ending up in landfill or incineration. If such disposal becomes necessary, Contractor shall dispose of the materials at a facility specified in writing by the City or an alternative agreed upon by the City and Contractor. Contractor shall be responsible for providing an education tag notifying residents that the identified material is no longer to be collected as a recyclable material.

4.3 Estimating Tonnage of Recyclables by City

In general, contractor are not required to scale each city's load separately. Therefore, it is recognized that Contractor will use some means of calculating estimated tonnage amounts allocated to each city it services (e.g., using standard rates per household served or per recycling set-out). Contractor shall provide clear descriptions of the means used to calculate recycling tonnage by City. Assumed rates and calculation methods shall be included in the proposal.

4.4 Estimating Process Residuals

Contractor shall provide the City a written description of the means to estimate process residuals, as defined in Section 1, derived from the City' recyclable materials. This written description shall be reviewed and approved in writing by the City. This written description shall be updated by Contractor after any significant changes to the processing facilities used by Contractor and provided to the City.

4.5 Performance Monitoring

The City will monitor the performance of Contractor against goals and performance standards required within this Contract. Substandard performance as determined by the City will constitute non-compliance. If action to correct such substandard

performance is not taken by Contractor within 60 days after being notified by the City, the City may initiate the Contract termination procedures set forth in Section 8.

4.6 End Market Certification

Contractor shall provide written certification to the City that all recyclable commodities identified will continuously be recycled and not disposed. Upon request, Contractor shall provide the City with adequate documentation that all recyclable commodities have been recycled.

SECTION 5. REPORTS AND MEETINGS

5.1 Materials Reports

Contractor will report in writing, on a monthly and yearly basis, the following information regarding the City recyclable materials quantities (in tons):

- Number of curbside recycling "stops" (i.e., number of households with recyclables set out at the curb) per collection (i.e., weekly or bi-weekly stop count) - yearly
- Gross amounts of materials collected, by recyclable material- monthly
- Net amounts of materials marketed, by recyclable material- monthly
- Amounts stored, by recyclable material, with any notes as to unusual conditions- monthly
- Amounts of process residuals disposed- monthly
- Composition of process residuals disposed- monthly

Monthly reports shall be due to the City by the 15th day of each month for material collected by Contractor during the preceding calendar month. Annual reports to the City shall be due by the last day of January for materials received by Contractor during the preceding calendar year. Contractor will be encouraged to include in its annual report recommendations for continuous improvement in the City's recycling programs (e.g., public education, reduction of non-targeted materials, etc.).

5.2 Monthly Customer Relations Report

Each month Contractor shall provide the City with the following written reports:

- A list of all customer complaints; including a description of how each complaint was resolved.
- A list of all addresses where education tags were left for residents and why the tags were left.
- A list of all missed pickups report to Contractor.

The monthly written reports shall be sent by mail, fax or e-mail to the City.

5.3 Annual Performance Review Meeting

Upon receipt of Contractor's annual report, the City may schedule an annual meeting with Contractor.

- The objectives of this annual meeting will include (but not be limited to):
- Review Contractor's annual report, including trends in recovery rate and participation
- Efforts Contractor has made to expand recyclable markets.
- Review Contractor's performance based on feedback from residents to City staff
- Review Contractor's recommendations for improvement in the City' recycling programs, including enhanced public education and other opportunities.

- Review staff recommendations for improving Contractor's service.
- Discuss other opportunities for improvement with the remaining years under the current Contract.

5.4 Publicity, Promotion, and Education

5.4.1 City Provided Public Education

The City shall prepare and distribute recycling information to residents each year. For example, the City may produce brochures with the annual calendar of recycling collection dates, include articles in their municipal newsletters, and/or include recycling instructions on their web sites.

5.4.2 Contractor Provided Public Education

Contractor shall conduct its own promotions and public education to increase participation and improve compliance with City-specified resident preparation instructions. At a minimum, this shall include distribution of City-pre-approved resident education tags to be left by curbside collection crews if any non-targeted material is rejected and left at the curb. Contractor shall submit a draft of any public education literature for approval by the City, at least one (1) month before printing and distribution of any such literature.

Contractor shall distribute its own public education information. The City's contact persons must first approve the educational materials in writing before distribution.

Contractors are encouraged to work with the City in developing innovative financial incentives that will help residents, businesses and institutions increase their recyclables and decrease their mixed solid waste. Additional effort will be made by Contractor to educate residents regarding the transition to new programs covered in this Contract.

SECTION 6. ADDITIONAL SERVICES

6.1 Contractor may provide additional services, such as yard waste or additional garbage pickup not covered under this Contract to Wayzata residents subject to the written approval of both of the parties. Prices and payment method shall be negotiated directly between Contractor and the individual resident. The City and Contractor may also enter into a contract for residential recycling services.

6.2 Extra Trash- The City will provide to Contractor an initial list that indicates the number of carts to be picked up at each Household. On a monthly basis the City will inform Contractor of any Households that have changed their level of service. If a Household wants to put out more garbage than their current level of service, they shall have to buy a sticker from the City and attach it to the excess garbage. Contractor is responsible for picking up only the appropriate amount of garbage for each Household (whether in a cart or Garbage containing a City issued sticker).

6.3 Spring Clean Up- during each year of the Contract, at the City's option, Contractor will make a special pickup on the first Saturday in May, pr mutually agreed to date. The pickup will be for household junk including furniture and other large items. All materials are collected at curbside and residents pay for appliances separately. No hazardous waste, construction materials or brush is collected. The City will reimburse Contractor in accordance with attached Exhibit A. Residents shall be required to arrange a pickup with Contractor directly for appliance pick up.

6.3 Leaf Pick Up- during each year of the Contract, upon notice by the City, Contractor will make a special pickup of leaf bags on the second Monday in November. The City will reimburse Contractor in accordance with attached Exhibit A.

SECTION 7. TERM

7.1 Contract Term. The term of this Contract will be for a period of five (5) years, commencing on January 1, 2023, through December 31, 2028 ("Initial Term") unless terminated earlier as provided for herein.

7.2 Contract Extension. The City may elect to extend the term of this Contract by notifying Contractor, in writing, no less than six (6) months prior to the termination date of this Contract.

SECTION 8. TERMINATION

If either party breaches any material provision of this Agreement, and such breach is not substantially cured within thirty (30) days after receipt of written notice from the non-breaching party specifying such breach in reasonable detail, then, the non-breaching party may cancel this Agreement by giving thirty (30) days' written notice of termination to the breaching party. However, if the breach cannot be substantially cured within thirty (30) days, the Agreement may not be terminated if a cure is commenced within the cure period and for as long thereafter as a cure is diligently pursued. In such event of termination, Contractor shall be entitled to payment of those services furnished up to the termination date, and Contractor shall collect its equipment, and shall have no further obligation to perform any services under this Agreement. The terms of this Agreement that by their nature would continue beyond termination of this Agreement shall survive such termination. Written notice under this section and all other in this Agreement shall be by U.S. certified mail, return receipt requested to the following addresses:

To the City: City of Wayzata, 600 Rice Street E. Wayzata, MN 55391

To Contractor: Randy's Sanitation LLC, 1051 McKinley Pkwy Delano, MN 55328

SECTION 9. LIQUIDATED DAMAGES

Contractor agrees, in addition to any other remedies available to the City, that the City may withhold payment from Contractor in the amounts specified below as liquidated damages for failure of Contractor to fulfill its obligations.

It is understood by both parties that the City shall only withhold such liquidated damages as a last resort to resolve a repeated problem with Contractor's service. As soon as it learns of a service problem, the City shall communicate both verbally via telephone and in writing. This communication shall itemize the known data about the problem and a proposed resolution.

Notwithstanding the above communication procedures, the following acts or omissions shall be considered a breach of this Contract:

- a) Failure to respond to legitimate service complaints within 24 hours in a reasonable and professional manner \$50 per incident.
- b) Failure to collect properly notified missed collections (as per Section 2) \$250 per incident.
- c) Failure to provide monthly and annual reports (as per Section 5 of this contract) \$100 per incident.
- d) Failure to complete the collections within the specified timeframes (as per Sections 2 of this contract) -\$100 per incident
- e) Failure to clean up from spills during collection operations - \$250 per incident
- f) Failure to report on changes in location of recyclable materials processing operations (as per Section 4 of this contract) \$250 per incident.
- g) Exceeding the maximum process reject rate (as per Section 4 of this contract) \$1,000 per exceedance (defined as a percentage of total weight).
- h) Failure to receive a City's written approval of changes to the recycling collection and processing systems prior to implementing any such change (as per Section 4 of this contract) \$5,000.
- i) Failure to conduct annual composition analysis or agreed upon alternative (as specified In Section 4 of this contract) \$5,000 per incident.
- j) Failure to provide written description of the means to estimate relative amount of process residuals derived from the City' recyclable materials (as per Section 4 of this contract) \$100 per incident.
- k) Failure to attend annual review meetings (as specified in Section 5) \$500 per incident.

Contractor shall be liable for liquidated damages amount(s) upon determination of the City that performance has occurred that is not consistent with the provisions of this contract. The City shall notify Contractor in writing or electronically of each

act or omission discovered by the City. It shall be the duty of Contractor to take whatever steps or action may be necessary to remedy the cause of the complaint.

Contractor shall not be liable for liquidated damages when service is impacted by a Force Majeure event as discussed in Section 10, item P.

The City may deduct the full amount of any damages from any payment due to Contractor. The remedy available to the City under this paragraph shall be in addition to all other remedies which the City may have under law or at equity.

SECTION 10. INSURANCE, BONDING AND OTHER LEGAL REQUIREMENTS

A) All services and duties performed by Contractor pursuant to this Agreement shall be performed in accordance with industry standards and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations ("Applicable Laws"). Contractor also agrees to comply with Minnesota Statutes 181.59, relating to nondiscrimination, and all applicable Wayzata City Code provisions. To the extent there is a conflict between this Agreement and any Laws, the Laws shall control.

B) Contractor shall purchase from and maintain in a company or companies rated A-VIII or higher by A.M. Best, such insurance as will protect Contractor and the City from claims which may arise from Contractor's performance of the Contract and for which Contractor may be legally liable. Such insurance shall be in force on the date of execution of the Contract and shall remain in force for the duration of the Contract. The insurance coverage described in this Section shall name the City as an additional insured, via blanket-form endorsement, which coverage shall be primary for the City, and shall provide that the insurance policy or policies, except Umbrella, if applicable, shall not be cancelled or materially changed except after 30 days written notice to the City.

Contractor must obtain the following insurance coverage with these minimum levels of coverage:

1. Commercial General Liability Insurance that covers liability arising from Contractor's performance of the Contract, including claims for damages because of bodily injury, sickness, disease or death, and because of property damage, including loss of use, and because of personal injury, advertising injury and contractually assumed liability:
\$500,000 each/person
\$1,000,000 each/occurrence
2. Property Damage: \$500,000 each/person
\$1,000,000 each/occurrence
3. Commercial Motor Vehicle Insurance that covers claims for damages because of bodily injury and property damage arising out of ownership, maintenance or use of a motor vehicle:
\$1,000,000 aggregate
4. Umbrella Liability Coverage, if needed to satisfy the total limits of cover required herein:
\$2,000,000 aggregate

C) Contractor shall execute and deliver to the City a performance bond in the sum of \$65,000. This Agreement shall not become effective until such bond, has been delivered to the City. This Agreement shall be subject to termination upon thirty (30) days' notice by the City if said bond shall be canceled or the surety thereon relieved for liability for any reason. Extensions or renewals shall require the execution and delivery of a performance bond in the above amount to cover the period of extension or renewal.

D) Contractor will ensure adequate working conditions and safety procedures are in place to comply with all applicable federal, state and local laws and regulations. The City reserves the right to inspect on a random basis all trucks, equipment, facilities, working conditions, training manuals, records of claims for Worker's Compensation or safety violations and standard operating procedures documents.

- E) During the performance of this Agreement, Contractor, in compliance with Executive Order 11246, as amended by Executive Order 11375 and Department of Labor Regulations 41CFR, Part 60, shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Contractor shall take affirmative action to insure that applicants for employment are qualified, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such prohibition against discrimination shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. In the event of noncompliance with the nondiscrimination clauses of this Agreement, this Agreement may be canceled, terminated, or suspended, in whole or part, in addition to other remedies as provided by law.
- F) Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
- G) If the Agreement is canceled or terminated, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by Contractor as specified in this Contract shall, at the option of the City, become the property of the City, and Contractor shall be entitled to receive just and equitable compensation for any work completed on such documents or materials prior to the termination.
- H) Contractor agrees to maintain the necessary source documentation and enforce sufficient internal controls as dictated by generally accepted accounting practices to properly account for expenses incurred under this Agreement and to comply with the terms of this Agreement, including the Minnesota Government Data Practices Act. Contractor shall retain all records pertinent to expenditures incurred under this Agreement for a period of two (2) years after the resolution of all audit findings. Records for non-expendable property acquired with funds under this Agreement shall be retained for two (2) years after final disposition of such property.
- I) Contractor agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. Contractor must promptly report to the City any requests from third parties for information relating to the Agreement. The City agrees to promptly respond to inquiries from the Contractor concerning data requests.
- J) All Contractor records with respect to any matters as specified in the Contract and the subsequent contract agreements shall be made available to the City or their duly authorized agents upon reasonably advance written notice and at any time during normal business hours, as often as the City deem necessary to audit, examine and make excerpts or transcripts of all relevant data. Any reports, information, data, etc. given to, prepared, or assembled by Contractor under a future contract shall not be made available by Contractor to any other person or party without the City' prior written approval. All finished or unfinished documents, data, studies, surveys, drawings, maps, photographs, and reports prepared by Contractor shall become the property of the City upon termination of the City' contracts with Contractor.
- K) Nothing contained in this Contract is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. Contractor shall at all times remain an independent Contractor with respect to the services to be performed under this Agreement. Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Agreement shall be considered employees or subcontractors of Contractor only and not of the City; and any and all claims that might arise, including Worker's Compensation claims under the Worker's Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of Contractor.
- L) Contractor shall not assign any interest in the Agreement, and shall not transfer any interest in the Agreement either by assignment or novation, without the prior written approval of the City, which approval shall not be unreasonably withheld, delayed or conditioned, provided, however, that Contractor may assign this Agreement, without consent, to its affiliate or in connection with the sale of its business. Contractor may subcontract any services under this Agreement with prior notice to and written approval of the City, which approval shall not be unreasonably withheld, delayed or conditioned; provided, however, that Contractor may subcontract this Agreement, without consent, to an affiliate of Contractor. Failure to obtain such written approval by the City prior to any such assignment or subcontract shall be grounds for Agreement termination.

- M) In the event Contractor, its successors or assigns files for Bankruptcy as provided by federal law, the recycling service agreement shall be immediately deemed null and void relieving all parties of their Contract rights and obligations.
- N) Contractor agrees that no member, officer, or employee of the City shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Violation of this provision shall cause this Agreement to be null and void.
- O) Contractor shall indemnify and hold harmless the City, its employees and agents, for all claims, damages, losses, and expenses, including, but not limited to, attorney's fees, which they may suffer or for which they may be held liable, as a result of Contractor's default under this Agreement, as a result of any negligence, gross negligence or intentional misconduct on the part of Contractor, or as a result of any act or omission of Contractor, or its employees, or agents.
- P) Force Majeure- Except for City's obligation to pay amounts due to Contractor, any failure or delay in performance under this Contract due to contingencies beyond a party's reasonable control, including, but not limited to, strikes, pandemics, inclement weather, riots, terrorist acts, compliance with Applicable Laws or governmental orders, fires, bad weather and acts of God, shall not constitute a breach of this Contract, but shall entitle the affected party to be relieved of performance at the current pricing levels under this Contract during the term of such event and for a reasonable time thereafter. The collection or disposal of any increased volume resulting from a flood, hurricane or similar or different Act of God over which Company has no control, shall not be included as part of Company's service under this Contract. In the event of increased volume due to a Force Majeure event, Company and the City shall negotiate the additional payment to be made to Company. Further, the City shall grant Company variances in routes and schedules as deemed necessary by Company to accommodate collection of the increased volume of Waste Materials.
- Q) The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction, to be contrary to law, such decision shall not affect the remaining provisions of the Agreement.
- R) This Agreement embodies the entire agreement between the parties including all prior understanding and agreements, and may not be modified except in writing signed by all parties.
- S) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same Agreement. A facsimile or electronic copy of the signature page shall constitute an original for all purposes.
- T) Any amendments to this Contract shall be valid only when reduced to writing, and duly signed by the parties. This Contract may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same Agreement. A facsimile or electronic copy of the signature page shall constitute an original for all.

IN WITNESS WHEREOF, the parties have subscribed their names as of the date below.

Randy's Sanitation, LLC

By: _____
 Brandon Schuler, General Manager

Date: _____

City of Wayzata, a Minnesota Municipal corporation

By: _____
 Johanna Mouton, Mayor

Date: _____

By: _____
 Jeffrey Dahl, City Manager

Date: _____

EXHIBIT A
Pricing Schedule

Service Level	Monthly Rate
35 gal every other week	\$2.63
35 gal	\$5.27
65 gal every other week	\$3.68
65 gal	\$7.37
95 gal every other week	\$4.73
95 gal	\$9.48
4 can	\$13.93
5 can	\$18.94
6 can	\$23.98
7 can	\$25.79
8 can	\$29.02
9 can	\$34.05
10 can	\$39.11
12 can	\$49.63
Trash Drive up	\$10.74
Recycle Service Drive up	\$5.37
Recycling Collection and Processing	\$5.25
Organics Co-Collection (formally the Blue Bag Program)	\$5.27

Above prices are for the first year of the Agreement (2023). All prices will escalate by 4% per year on January 1st of each year.

Contractor will receive sixty cents (\$.65) for each sticker the City sells to residents for additional garbage to be picked up by Contractor as outlined in SECTION 6.2. Any increase in the price for these stickers must be agreed to in writing by the City.

Contractor will receive \$3,500.00 to provide a spring cleanup as outlined in this contract. \$3,500.00 includes 8 men, 8 trucks at 5.5 hours each. Any hours over, are billable at \$90.00 per hour per man/truck and must be documented to the City to its reasonable satisfaction. The City will reimburse Contractor for any adequately supported, reasonable tipping fees incurred by Contractor in association with its services to the City under this Agreement. Residents must pay for appliances separately under this spring cleanup service.

Contractor will receive \$3,500.00 to provide a fall leaf bag pickup as outlined in this contract \$3,500.00 includes 4 drivers, 4 trucks at 3hrs each. Any hours over, are billable at \$90.00 per hour per driver/truck and must be documented to the City to its reasonable satisfaction. The city will reimburse Contractor for any adequately supported, reasonable tipping fees over \$1,800.00 incurred by Contractor in association with its services to the City under this Agreement.

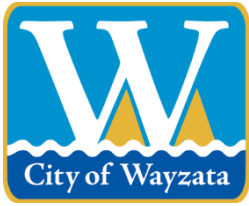
EXHIBIT B
City Services

Contractor shall provide trash collection at the locations below for the prices listed below:

Location	Trash Service Price (subject to 4% annual increase)
City Hall/Fire Station	\$47.75/Month
Public Works Winter Months	\$201.00/Month
Public Works Summer Months	\$402.00/Month
Municipal Bar and Grill	\$587.14/Month
The above charges are for collection only. Disposal is paid for by the City of Wayzata.	

Contractor shall provide recycling collection at the facilities shown below at no additional charge.

Location	Recycling Containers
City Hall, Police Department	Recycling carts or dumpsters as needed
Volunteer Fire Department	Recycling carts or dumpsters as needed
Motor Vehicle Office	Recycling carts or dumpsters as needed
Public Works	Recycling carts or dumpsters as needed
Wayzata Wine & Spirits (Municipal Liquor Store)	Recycling carts or dumpsters as needed, Organics carts or dumpsters as needed.



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.b
TITLE: Consider Adoption of Resolution 66-2022 Approving the Planned Unit Development Concept Plan, Building Height Variance, and Shoreland Impact Plan/Conditional Use Permit for Building Height for Westway Condominiums at 201 Lake Street East	
PROPOSED MOTION: To Adopt Resolution 66-2022 Approving the Planned Unit Development Concept Plan, Building Height Variance, and Shoreland Impact Plan/Conditional Use Permit for Building Height for Westway Condominiums at 201 Lake Street East	
PREPARED BY: Eric Zweber, Planning Consultant	
REVIEWED BY: Emily Goellner, Community Development Director	

ACTION REQUESTED:

Staff and the Planning Commission recommend adoption of Resolution 66-2022.

FINANCIAL OR BUDGET CONSIDERATION:

None at this time but park dedication fees would be anticipated with a future Planned Unit Development General Development Plan application.

BACKGROUND:

The applicant, Westway LLC, has submitted a Development Application for the property at 201 Lake Street East. The applicant and owner, Lowell Zitzloff, is proposing to remove the existing 33,000 square foot (two-story) office building in order to replace it with a new 106,000 square foot, 3-story, mixed use building comprised of the following:

- 36 residential condominium units
- 7 commercial condominium units
- Underground parking for residents and public uses

The intent is for all residential and commercial condominiums to be sold and operate under a single homeowner's association.

The project includes a single building designed to look like two separate three-story buildings. The buildings will be connected by a shared atrium, courtyard and underground parking. The commercial condominiums would be located on Lake Street with the residential condominiums located on the upper stories and toward the rear of the site.

A public hearing was conducted at the Planning Commission meeting on October 17, 2022. The Planning Commission recommended on a 6-0 vote that staff prepare a Report and Recommendation of approval, including conditions. Meeting minutes are attached. The Report and Recommendation was approved on a 5-0 vote on November 7, 2022. The detailed findings and conditions are contained within the Planning Commission Report and Recommendations to draft Resolution 66-2022. Two letters from the public are attached.

ATTACHMENTS:

1. 201 Lake Street East - Draft Resolution 66-2022
2. 201 Lake Street East - Staff Report
3. 201 Lake Street East - Plans, Traffic Study & Utility Study
4. 201 Lake Street East - Neighborhood Meeting Summary & Public Comments

RESOLUTION NO. 66-2022**RESOLUTION APPROVING PUD CONCEPT PLAN, BUILDING HEIGHT VARIANCE, AND SHORELAND IMPACT PLAN/CUP FOR BUILDING HEIGHT AT 201 LAKE ST E**

WHEREAS, Westway LLC (collectively, the “Applicant”) has submitted a development application (the “Application”) requesting approval of (i) a PUD Concept Plan, (ii) a Building Height Variance, and (iii) a Shoreland Impact Plan/Conditional Use Permit for Building Height in connection with a new 106,000 square foot (three-story) mixed use building comprised of 36 residential condominium units, 7 commercial condominium units, underground parking for residents and public uses, and related improvements to the natural features of the Property (the “Project”) on the property located at 201 Lake Street East (the “Property” and legally described on Attachment A); and

WHEREAS, the Wayzata Planning Commission, pursuant to the Zoning Ordinance, held a public hearing on the Application on October 17, 2022, and adopted a Report and Recommendation to the City Council to approve the Application on November 7, 2022, a copy of which is attached to this Resolution as Attachment B (“PC Report and Recommendation”).

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

A. Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearings, the standards of the Wayzata Zoning Ordinance, and the findings and recommendations of the PC Report and Recommendation, all of which are incorporated by reference in this Resolution, the City Council of the City of Wayzata hereby finds, confirms and memorializes that the Application meets the applicable requirements of Wayzata’s Zoning Ordinance.

B. Based on the foregoing, the (i) PUD Concept Plan, (ii) Building Height Variance, and (iii) Shoreland Impact Plan/Conditional Use Permit for Building Height (as defined in the PC Report and Recommendation) are hereby **APPROVED**, subject to the following conditions:

1. The Applicant must consider the following clarifications, modifications, and additions to the PUD Concept Plan, and incorporate them as appropriate into the proposed PUD General Plan.
 - a. Maintain the number and location of the seven proposed commercial condominium units on the ground floor and

- provide a list of permitted uses in the PUD General Plan that potentially limits the most impactful commercial uses to the eastern portion of the proposed development;
- b. Increase the front setback of the building along Lake Street East by 5 to 10 feet in the PUD General Plan in order to reduce massing, add landscaping, add benches, and ensure intersection visibility;
 - c. Address all of the City Engineer's comments on the Application; and
 - d. Explore additional public space or other public benefits as part of the overall site plan.
2. A Shoreland Impact Plan must be submitted to, and reviewed and approved by, the City Engineer.
 3. All expenses of the City of Wayzata, including consultant, expert, legal, and planning fees incurred must be fully reimbursed by the Applicant.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Johanna Mouton, Mayor

ATTEST:

Jeffrey Dahl, City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

Kathy Leervig, City Clerk
SEAL

Attachment A
Legal Description of Property

Attachment B
PC Report and Recommendation

DRAFT

Attachment A

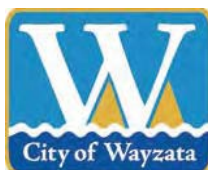
Legal Description and Information of Property

Address	201 Lake Street East, Wayzata MN
PID	0611722230364
Legal Description	Lot 1, Block 1 Lake West
Abstract or	Both
Certification No.	1486029

DRAFT

Attachment B
PC Report and Recommendation

DRAFT



WAYZATA PLANNING COMMISSION

November 7, 2022

REPORT AND RECOMMENDATION OF APPROVAL OF PUD CONCEPT PLAN, BUILDING HEIGHT VARIANCE, AND SHORELAND IMPACT PLAN/CUP FOR BUILDING HEIGHT AT 201 LAKE ST E

SUMMARY OF RECOMMENDATION*

1. Approval of Planned Unit Development (PUD) Concept Plan
2. Approval of Building Height Variance
3. Approval of Shoreland Impact Plan/Conditional Use Permit for Building Height

**with certain conditions listed in this Report*

REPORT AND RECOMMENDATION

Section 1. BACKGROUND

- 1.1 Project. Westway LLC (the “Applicant”) has submitted a development application (the “Application”) for the property at 201 Lake Street East (the “Property”) requesting approval of a (i) PUD Concept Plan, (ii) Building Height Variance, and (iii) Shoreland Impact Plan/Conditional Use Permit for Building Height to allow for the removal of the existing 33,000 square foot (two-story) office building and the construction of a new 106,000 square foot (three-story) mixed use building comprised of 36 residential condominium units, 7 commercial condominium units, underground parking for residents and public uses, and related improvements to the natural features of the Property (the “Project” or the “Proposed PUD”). The Project would require several stages of City review and approvals, and the Application represents the first stage.
- 1.2 Application Requests. The Application contains the following three approval requests:
 - A. PUD Concept Plan: A PUD concept plan for a new 106,000 square foot (three-story) mixed use building comprised of 36 residential condominium units, 7 commercial condominium units, underground parking for residents

and public uses, and related improvements to the natural features of the Property, as further detailed in the Application (the “PUD Concept Plan”).

- B. Building Height Variance: A 4 foot 10 inch variance to exceed the 35 foot maximum height limit, as further detailed in the Application (the “Building Height Variance”).
- C. Shoreland Impact Plan/Conditional Use Permit for Building Height: A conditional use permit for building height exceeding 35 feet in the Shoreland Overlay District (the “Shoreland Height CUP”).

1.3 Property. The street address, property identification number and owner of the Property are:

Address	PID	Owner
201 Lake Street East	06-117-22-32-0364	Westway, LLC

1.4 Land Use. The Property is zoned C-4A Limited Central Business District and guided Central Business District under the 2040 Wayzata Comprehensive Plan. The Property also falls within the S/Shoreland Overlay District and the Lake Street Design District.

1.5 Neighborhood Meeting; Notice and Public Hearing. A neighborhood meeting on the Application was held on August 3, 2022 in accordance with City policy. Notice of a public hearing on the Application was published in the *Sun Sailor* on October 6, 2022. A copy of the notice was mailed to all property owners located within 750 feet of the Property on October 6, 2022. The public hearing on the Application was held at the October 17, 2022 Planning Commission meeting.

Section 2. STANDARDS

2.1 Planned Unit Developments (PUDs).

A. Intent and Purpose of PUDs. Chapter 933 of the Zoning Ordinance provides for the establishment of Planned Unit Developments to allow greater flexibility in the development of neighborhoods and/or non-residential areas by incorporating design modifications as part of a PUD conditional use permit or a mixture of uses when applied to a PUD District. The PUD process, by allowing deviation from the strict provisions of the Zoning Ordinance related to setbacks, lot area, width and depth, yards, etc., is intended to encourage:

- 1. Innovations in development to the end that the growing demands for all styles of economic expansion may be met by greater variety in type,

design, and placement of structures and by the conservation and more efficient use of land in such developments.

2. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.
 3. More convenience in location and design of development and service facilities.
 4. The preservation and enhancement of desirable site characteristics such as natural topography and geologic features and the prevention of soil erosion.
 5. A creative use of land and related physical development which allows a phased and orderly development and use pattern.
 6. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.
 7. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan. (PUD is not intended as a means to vary applicable planning and zoning principles.)
 8. A more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City.
- B. General Standards. Section 933.02.A of the Zoning Ordinance sets forth the general standards for a PUD and review of a PUD application. These include:
1. Health Safety and Welfare; Council Discretion. In reviewing the PUD application, the Council shall consider comments on the application of those persons appearing before the Council, the report and recommendations of the Planning Commission, the recommendations on design and any staff report on the application. The Council also shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the surrounding area and shall evaluate the project's conformance with the overall intent and purpose of Section 33 of the PUD Ordinance. If the Council determines that the proposed project will not be detrimental to the health, safety and welfare of residents of the community and the surrounding area and that the project does conform with the overall intent and purpose of Section 33 of the PUD Ordinance, it may approve the PUD, although it shall not be required to do so.

2. Ownership. Applicant/s must own all of the property to be included in the PUD.
3. Comprehensive Plan Consistency. The PUD project must be consistent with the City's Comprehensive Plan.
4. Sanitary Sewer Plan Consistency. The PUD project must be consistent with the City's Sanitary Sewer Plan.
5. Common Open Space. The PUD project must provide common private or public open space and facilities at least sufficient enough to meet the minimum requirements established in the Comprehensive Plan, and contain provisions to assure the continued operation and maintenance of such.
6. Operating and Maintenance Requirements. Whenever common private or public open space or service facilities are provided within a PUD, the PUD plan must contain provisions to assure the continued operation and maintenance of such open space and service facilities to a predetermined reasonable standard. Common private or public open space and service facilities within a PUD must be placed under the ownership of one of the following, as approved by the City Council: (i) dedicated to the public, where a community-wide use is anticipated, (ii) Landlord control, where only tenant use is anticipated, or (iii) Property Owners Association, provided the conditions of 933.2.A.6.c are met.
7. Staging of Public and Common Open Space. When a PUD provides for common private or public open space, and is planned as a staged development over a period of time, the total area of common or public open space or land escrow security in any stage of development shall, at a minimum, bear the same relationship to the total open space to be provided in the entire PUD as the stages or units completed or under development bear to the entire PUD.
8. Density. The PUD project must meet the density standards agreed upon by the applicant and City, which must be consistent with the Comprehensive Plan.
9. Utilities. All utilities associated with the PUD must be installed underground and meet the utility connection requirements of Section 933.02.A.10.
10. Utility Connections. All utilities associated with proposed PUD must meet the utility connection requirements of Section 933.02.A.10.

11. Roadways. All roadways associated with the PUD must conform to the Design Standards and Wayzata Subdivision Regulations, unless otherwise approved by City Council.
 12. Landscaping. All landscaping associated with the PUD must be according to a detailed plan approved by the City Council. In assessing the plan, the City Council shall consider the natural features of the particular site, the architectural characteristics of the proposed structure and the overall scheme of the PUD plan.
 13. Setbacks. The front, rear and side yard restrictions on the periphery of the Planned Unit Development site at a minimum shall be the same as imposed in the underlying districts, if a PUD conditional use permit, or the previous zoning district, if a PUD District. No building shall be located less than fifteen (15) feet from the back of the curb line along those roadways which are part of the internal street pattern.
 14. Height. The maximum building height to be considered within a PUD District shall be thirty five (35) feet and three (3) stories, whichever is lesser. There shall be no deviation from the height standards applied within the applicable zoning districts for PUD conditional use permits. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the maximum allowable height and number of floors shall be as negotiated and agreed upon between the applicant and the City.
- C. Residential PUD Standards. Section 933.03 sets forth lot area, minimum frontage, municipal water and sewer availability, roadway and parking standards for PUDs which have a residential components. In addition to the standards set forth in these sections, City Council may impose such other standards for a PUD project as are reasonable and as the Council deems are necessary to protect and promote the general health, safety and welfare of the community and the surrounding area.
- D. PUD Procedure.
1. Concept Plan Approval Non-Binding. Concept Plan approval is the first step in a multi-stage process of City review and approval of a PUD. Concept Plan approval in no way binds the City to subsequent approval of a General Plan of Development or other approvals that may be required. Section 933.05.B.
 2. Application Contents. An application for approval of a Concept Plan of development for a PUD project must contain the information and materials listed in Section 933.05.C.

- 2.2 Height Variance. Under the PUD Chapter of the Zoning Ordinance, building height may not exceed 35 feet or three stories. Section 933.02.A.14.a. Section 905.01.C of the Zoning Ordinance provides the criteria for reviewing a variance request from these standards. The criteria are:
- A. Variances shall only be permitted when they are:
 - (i) in harmony with the general purposes and intent of the Zoning Ordinance; and
 - (ii) consistent with the Comprehensive Plan.
 - B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.
 - C. "Practical difficulties," as used in connection with the granting of a variance, means that:
 - (i) the property owner's proposal for the property is reasonable but not permitted by Zoning Ordinance;
 - (ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
 - (iii) the variance, if granted, will not alter the essential character of the locality.
 - D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.
 - E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.
 - F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.
 - G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.
 - H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

2.3 Shoreland Impact Plan/Conditional Use Permit for Building Height.

- A. SIP/CUP for Building Height. The Shoreland Overlay District provides that building heights of over 35 feet may be allowed through approval of a shoreland impact plan/conditional use permit as regulated under Section 991.19 of the Zoning Ordinance. Section 991.10.
- B. Shoreland Impact Plan. Except for situations listed in Sec. 991.19.B., landowners or developers desiring to develop land or construct any dwelling or any other artificial obstruction on land located within any Shoreland District within the City of Wayzata shall first submit a conditional use permit application as regulated by Chapter 904 of the Zoning Ordinance and a plan of development, hereinafter referred to as "Shoreland Impact Plan," which shall set forth proposed provisions for sediment control, water management, maintenance of landscaped features, and any additional matters intended to set forth proposed changes requested by the applicant and affirmatively disclose what, if any, change will be made in the natural condition of the earth, including loss of change of earth ground cover, destruction of trees, grade courses and marshes. The plan shall minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible, and shall affirmatively provide for the relocation or replanting of as many trees as possible which are proposed to be removed. The purpose of the shoreland impact plan shall be to eliminate and minimize as much as possible potential pollution, erosion and siltation.
- C. General CUP Criteria. Section 904.02.F states that the Planning Commission and City Council shall consider possible adverse effects of a proposed conditional use. Their judgment shall be based upon (but not limited to) the following factors:
1. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
 2. The proposed use's compatibility with present and future uses of the area.
 3. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).
 4. The proposed use's effect on the area in which it is proposed.
 5. The proposed use's impact upon property values in the area in which it is developed.
 6. Traffic generated by the proposed use is in relation to capabilities of streets serving the property.

7. The proposed use's impact upon existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.
- D. SIP/CUP Conditions. All conditional use permits for consideration under Section 911 are subject to the following stipulations:
1. The projects shall be analyzed to determine the impact of impervious surfaces, stormwater runoff, floodplain, and water quality implications. Only those projects shall be allowed where the adverse impacts have been mitigated through approved means to the extent possible.
 2. Stormwater treatment measures including, but not limited to, sediment basins (debris basins), desilting basins or silt traps, installation of debris guards, and microsilt basins on stormwater inlets, oil skimming devices, etc. shall be required subject to the review of the City Engineer and the Minnehaha Creek Watershed District on projects where applicable.
 3. Projects shall be analyzed in terms of provisions for maintenance and enhancement of landscape features, and change in the natural condition of the soil, trees, grade courses and marshes. The vegetative planting plan shall contain trees, when fully mature, that will exceed the building height. The plan shall also minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible. It shall further provide for the relocation or replanting of trees which are proposed to be removed.
 4. Projects shall be analyzed in terms of the appearance of the structure when viewed from the lake's surface. Building materials, and color shall be analyzed to determine which facade and roof materials minimize the appearance and blend the structure into the shoreland and vegetation.
 5. Building heights shall be analyzed to determine the impact on surrounding structures and views from the lake surface or other shores. Structures shall not be allowed to exceed a height beyond that is allowed by the base zoning district or cannot be screened by landscaping or other design measures.
 6. Residential densities on a project basis shall not be allowed to exceed the maximum allowed density of the base zoning district for which the project is proposed. For higher density residential development and planned unit developments, the density shall not be allowed to exceed the density standards as specified in the R-5 District of this Ordinance.

7. Lot coverage on a project basis shall be restricted to the provisions for maximum impervious surface coverage as provided for in this Ordinance.
8. Overall residential densities in the shoreland area shall not exceed the surplus development capacity for residential density, as calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
9. Overall lot coverage in the shoreland area shall not exceed the surplus development capacity for impervious surface coverage calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
10. All projects shall be in conformance with the Stormwater Management Plan for the City of Wayzata, May 1988, as may be amended and/or approved by the City Engineer.
11. All projects shall be in conformance with the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
12. All projects shall be subject to the review of the Minnehaha Creek Watershed District.

Section 3. FINDINGS

Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearing, and the standards of the Wayzata Zoning Ordinance, the Planning Commission of the City of Wayzata makes the following findings of fact:

- 3.1 PUD. The PUD proposed under the PUD Concept Plan (“Proposed PUD”) would meet the standards of the PUD Ordinance.
 - A. Intent and Purpose of PUDs. The Proposed PUD would represent:
 1. Innovations in commercial and residential condominium development to help meet the growing demands for multiple economic expansion, through a development that would (i) provide a greater variety in type, design, and placement of structures and mixed residential and commercial uses; and (ii) conserve the wetlands and natural spaces on the Property, and make more efficient use of land.

2. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers. The design, style and massing of the proposed building successfully integrates into the location and the challenges of the Property that borders major roadways, wetlands, and residential areas; and (ii) the design, style and massing of the proposed buildings would successfully reflect a high-quality, larger residence.
3. More convenience in location and design of development, given its location on Lake Street.
4. The preservation and enhancement of desirable site characteristics, including the natural topography of wetlands, pond, trees, and landscaped areas that will help in the prevention of soil erosion and provide a walking path in a natural area.
5. A creative use of land and related physical development which will provide a phased and orderly development and use pattern from the active areas of Lake Street to the more residential areas of the west end of town, to the natural areas of the wetlands, to the adjacent residential areas. The inclusion of an additional landscaping to the property to the west offers a buffer between commercial and residential uses.
6. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.
7. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan, including a mix of uses in the Central Business District, as noted elsewhere in this Report.
8. A more desirable and creative environment, with an increased setback along Lake Street, than might be possible through the strict application on zoning regulations of the City.

B. General Standards.

1. Health Safety and Welfare; Council Discretion. The effects of the Proposed PUD upon the health, safety and welfare of residents of the community and the surrounding area will be positive and not detrimental.
2. Ownership. The Applicant owns all of the property to be included in the Proposed PUD.

3. Comprehensive Plan Consistency. The Proposed PUD would be consistent with the City's Comprehensive Plan as noted elsewhere in this Report.
4. Sanitary Sewer Plan Consistency. The Proposed PUD would be consistent with the City's Sanitary Sewer Plan.
5. Common Open Space. The Proposed PUD would provide a combination of common private open space and public open space to meet the minimum requirements established in the Comprehensive Plan, and contain provisions to assure the continued operation and maintenance of such.
6. Operating and Maintenance Requirements. The General Plan for the Proposed PUD must contain provisions to assure the continued operation and maintenance of such open space to a predetermined reasonable standard.
7. Staging of Public and Common Open Space. The open space of the Proposed PUD is not planned as a staged development over a period of time.
8. Density. The Proposed PUD would be consistent with the density standards of the Comprehensive Plan.
9. Utilities. All utilities associated with the Proposed PUD would be installed underground of Section 933.02.A.10.
10. Utility Connections. All utilities associated with Proposed PUD would meet the utility connection requirements of Section 933.02.A.10.
11. Roadways. All roadways associated with the Proposed PUD will be evaluated to ensure conformance to the Design Standards, unless otherwise approved by City Council.
12. Landscaping. All landscaping associated with the Proposed PUD, as amended to address the City staff's comments, will be according to a detailed plan that must be approved by the City Council.
13. Setbacks. The front, rear and side yard restrictions on the periphery of the Proposed PUD site would comply with the C4-A District (the previous zoning district if the Property is rezoned to PUD District); however, increasing the front setback of the building along Lake Street East would improve the site design with additional seating and landscaping.

14. Height. The maximum height of the building within the Proposed PUD would not exceed the height allowed by the Building Height Variance and the Shoreland Height CUP.
- C. Residential PUD Standards. The Proposed PUD would meet the minimum frontage, roadway and parking standards for PUDs which have a residential components. A utility study is currently being conducted to determine if sufficient municipal water and sewer is available.
- 3.2 Height Variance. The Height Variance meets all of the standards for granting a variance under the Zoning Ordinance:
- A. The Height Variance, and its relation to the Proposed PUD, is in harmony with the general purposes and intent of the Zoning Ordinance in terms of proposed multi-family residential and commercial uses, and the building design and construction; and is consistent with the Central Business District guidance of the Comprehensive Plan.
 - B. The Applicant has established that there are practical difficulties in complying with all of the PUD District Standards, in that:
 1. The Applicant's proposal for the Property is reasonable in that it would provide additional design details that add to the charm of the building and not impact views of the Lake;
 2. The plight of the Applicant is due to circumstances unique to the Property and not created by the Applicant, in that the excess height requested is due to the water table on the Property, the preservation of existing wetlands, the desire to discourage surface parking, and the desire not to increase the impervious surface on the Property; and
 3. The Height Variance, if granted, will not alter the essential character of the locality in that the uses and buildings would be compatible to others on Lake Street.
 - C. Economic considerations alone do not constitute the practical difficulties in this case, but rather the features of the Property, requirements of stormwater management, and other code compliance considerations.
 - D. The Height Variance is not a use variance.
 - E. The Application submitted by the Applicant sets forth reasons that the Height Variance is justified under the criteria of the Zoning Ordinance in order to make reasonable use of the land and buildings.

3.3 Shoreland Impact Plan/Conditional Use Permit for Impervious Surface. The provisions of Section 991.19 and 904.02.F of the Zoning Ordinance have been considered and are satisfactorily met.

A. Shoreland Impact Plan.

1. All structures and practices are or will be in place for the treatment of storm water runoff for the Project as reviewed and approved by the City Engineer.
2. A Shoreland Impact Plan must approved by the City Engineer as a condition of approval.

B. General CUP Criteria.

1. The Project and associated use is compatible with the specific policies and provisions of the official City Comprehensive Plan.
2. The Project and associated use is compatible with present and future uses of the area.
3. The Project and associated use conforms with all performance standards contained in the Zoning Ordinance, except those for which a variance has been requested.
4. The Project and associated use will not have a negative effect upon the surrounding area.
5. The Project and associated use is not likely to have a negative impact upon surrounding property values.
6. The Project and associated use will not increase traffic above capacity, as noted in the traffic study presented by Staff and reviewed by the Commission.
7. The Project and associated use will not negatively impact existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.

C. SIP/CUP Conditions.

1. The Project has been analyzed in terms of provisions for maintenance and enhancement of landscape features, and change in the natural condition of the soil, trees, grade courses and marshes.

2. The Project has been analyzed in terms of the appearance of the structures and will not generally be visible when viewed from the lake's surface.
3. Building height has been analyzed to determine the impact on surrounding structures, including not exceeding the height of the two buildings to the north, and views from the lake surface or other shores.
4. Residential density of the Project will not exceed the maximum allowed density of the base zoning district for which the Project is proposed.
5. The Project will not cause the overall residential densities in the shoreland area to exceed the surplus development capacity for residential density, as calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan subject to the findings and recommendations of the municipal sewer and water utility study.
6. The Project is in conformance with the Stormwater Management Plan for the City of Wayzata, June 2000.
7. The Project is in conformance with the Wayzata Comprehensive Plan/Shoreland Management Plan.
8. The Project will be subject to the review of the Minnehaha Creek Watershed District.

Section 4. RECOMMENDATION

- 4.1 Planning Commission Recommendation. Based on the findings in section 3 of this Report, the Planning Commission recommends **APPROVAL** of the (i) PUD Concept Plan, (ii) Building Height Variance, and (iii) Shoreland Impact Plan/Conditional Use Permit for Building Height, subject to the following conditions and further recommendations:
- A. The Applicant must consider the following modifications and additions to the PUD Concept Plan and incorporate them as appropriate into the proposed PUD General Plan.
 1. Maintain the number and location of the seven proposed commercial condominium units on the ground floor and provide a list of permitted uses in the PUD General Plan that potentially limits the most impactful commercial uses to the eastern portion of the proposed development;

2. Increasing the front setback of the building along Lake Street East by 5 to 10 feet in the PUD General Plan in order to reduce massing, add landscaping, add benches, and ensure intersection visibility;
 3. Addressing the City Engineer's comments on the Application;
 4. Exploring additional public space or other public benefits as part of the overall site plan; and
 5. A Shoreland Impact Plan must be approved by the City Engineer as a condition of approval.
- B. All expenses of the City of Wayzata, including consultant, expert, legal, and planning fees incurred must be fully reimbursed by the Applicant.

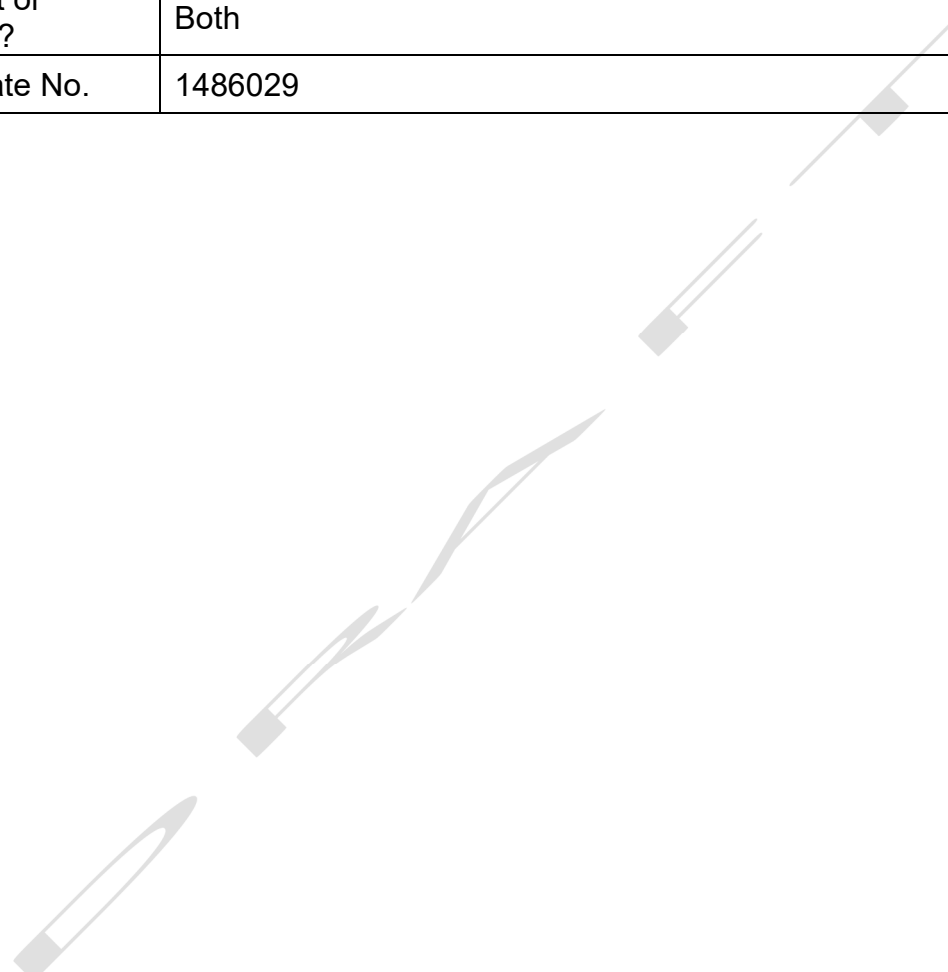
Adopted by the Wayzata Planning Commission this 7th day of November, 2022.

Attachments:

Attachment A: Legal Description of Property

Attachment A
Information and Legal Description of Property

Address	201 Lake Street East, Wayzata MN
PID	0611722230364
Legal Description	Lot 1, Block 1 Lake West
Abstract or Torrens?	Both
Certificate No.	1486029





**Staff Report
Wayzata Planning Commission
October 17, 2022**

Project Name: Westway Condominiums
Request: Planned Unit Development Concept Plan, Building Height Variance, and Shoreland Impact Plan/Conditional Use Permit for Building Height
Applicant: Westway, LLC
Addresses of Request: 201 Lake Street East
Prepared by: Emily Goellner, Community Development Director
Eric Zweber, Consulting Planner
Lori Johnson, Consulting Planner

“60 Day” Deadline: November 21, 2022
“120 Day” Extension: January 20, 2023

Development Application

Introduction

The applicant, Westway LLC, has submitted a Development Application for the property at 201 Lake Street East. The applicant and owner, Lowell Zitzloff, is proposing to remove the existing 33,000 square foot (two-story) office building in order to replace it with a new 106,000 square foot (three-story) mixed use building comprised of the following:

- 36 residential condominium units
- 7 commercial condominium units
- Underground parking for residents and public uses

The intent is for all residential and commercial condominiums to be sold and operate under a single homeowner’s association.

The project includes a single building designed to look like two separate three story buildings. The buildings will be connected by a shared atrium, courtyard and underground parking. The commercial condominiums would be located on Lake Street with the residential condominiums located toward the rear of the site.

Property Information

The property identification number and owner of the property are as follows:

Address	PID	Owner
201 Lake Street East	06-117-22-32-0364	Lowell Zitzloff of Westway, LLC

The current zoning and land use designation for the property is as follows:

Current Zoning:	C-4A Limited Central Business District
2040 Comp Plan Designation:	Central Business District
Overlay Districts:	S/Shoreland Overlay District
Design District:	Lake Street District

Project Location

The property is located on the north side of Lake Street East between Ferndale Road South and Barry Avenue South. The site is located directly north of the 201 Lake Street development proposal.



Map 1: Project Location
Source: Hennepin County

Application Requests

The applicant is requesting approval of:

1. PUD Concept Plan (Section 933.05): Approval of a Concept Plan for one new three-story building (106,000 square feet), with a total of 36 residential condominium units and 7 commercial condominium units.
2. Building Height Variance (Section 933.02.A.14.A): Approval of a 4 foot 10 inch variance to the 35 foot maximum height requirement for the four corner pitched roofs on the west building.
3. Shoreland Impact Plan (Section 991.10): Approval of a conditional use permit for building height exceeding 35 feet in the Shoreland Overlay District.

PUD Concept Review (First Phase of Review and Approval)

The applicant has applied for approval of a PUD Concept Plan, and if approved by City Council, would then apply for approval of a PUD General Development Plan. With PUD Concept Plan Review, not every civil engineering issue has been solidified by the applicant. This would follow with the PUD General Development Plan if the Concept Plan is approved.

The applicant intends to request that the property be rezoned to the Planned Unit Development District. The current zoning of the property is C-4-A, Limited Central Business District (two-story or 30 feet maximum height) and the rezoning to the Planned Unit Development District would allow for a three-story building with a maximum height of 35 feet.

The major considerations with this application surround the proposed uses and density, the number of residential versus commercial condominiums, the size and functionality of open spaces, and the proposed height of the structure. No deviations are required from the design standards. Criteria for evaluating each request are provided at the end of this report.

Building Height Variance and Shoreland Impact Plan/Conditional Use Permit

The maximum height allowed in the PUD district is 35 feet or three stories whichever is less. The maximum proposed building height would be three stories and 39 feet 10 inches at the west residence corners (small pitched roofs). The minimum building structure height in the Shoreland Overlay district shall not exceed 35 feet. Building heights of over 35 feet may be allowed through approval of a Shoreland Impact Plan/Conditional Use Permit, which is also being requested at this time.

Additional Approvals (Second Phase of Review and Approval)

The following land use approvals would need to be applied for, receive a Planning Commission recommendation, and City Council approval before the applicant could submit an application for a building permit and construct the project:

- PUD General Development Plan

- Zoning Amendment (from the existing C-4A District to a new PUD District)
- Shoreland Impact Plan/Conditional Use Permit for impervious coverage of 51%
- Design Review (administrative review unless significant deviations are requested)
 - No significant deviations have been identified at this time

Public Hearing Notice

Notice of the public hearing on the Application was published in the *Sun Sailor* on October 6, 2022 and mailed to all property owners and renters located within 750 feet of the subject property on October 6, 2022.

Neighborhood Meeting

The applicant hosted a neighborhood meeting on August 30, 2022. There were about 22 people in attendance in addition to the project team and a summary of the meeting was included with the application submittal. Topics of discussion consisted of questions regarding:

- Building Design
- Construction effects on neighboring streets and sidewalks
- Concerns regarding the existing street intersection of Edgewood Court and Lake Street.
- General traffic concerns on Lake Street (being able to pull out on to the street safely)
- Lighting
- Length of construction and need for pilings
- Pricing of units
- Building materials

Public Comments

Two public comment letters have been received by the packet publication deadline on October 12. These letters contained the following comments:

- Thanked the applicant for seeking public input.
- Stated that the applicant's commitment to enhance the buffer and mitigate the impacts of construction will go a long way toward gaining its support.
- Requested that the treed buffer between the Wayzata Villas and the project be maintained.

Any additional comment received before the Planning Commission meeting will be provided.

History

The existing building is a 33,000 square foot, two story office building. A surface parking lot is provided at the rear of the building. The north half (approximately) of the property is in a natural state with many trees, including some heritage trees which are mostly cottonwood trees and ash trees. There is a wetland on the north half of the property that has been delineated and indicated on all proposed site plans and there is a drainage and

utility easement over this area. The existing stormwater holding pond is in the northwestern corner of the site and was constructed in 1996 with the existing building. It will be enhanced a reshaped slightly to accommodate the new walking path.

Summary and Analysis of Current Application

Construction of New Building

The existing building and parking lot would be completely removed and a new 106,000 square foot, three story building is proposed for the site. The architecture of the building is intended to give the appearance of two, three story buildings; however, the buildings are connected through a shared atrium and the underground parking lot.

The west building is planned for commercial use on the first floor and residential use on the remaining floors. The exterior elevations would include stone, cast stone, synthetic wood shingle siding, synthetic wood trim, fabric awnings and a synthetic slate shingle roof.

The east building would be comprised of commercial and residential uses, and the exterior elevations will include brick, stone, cast stone, synthetic wood horizontal siding, synthetic wood trim, metal roof and a synthetic slate shingle roof.

The east and west portions of the building would have different appearances and different roof lines. A shared atrium connects the two sides of the building.

The materials used on the building are compatible with the Design Standards.

Site Plan

In addition to the two buildings and underground parking facility on site, the site plan includes a shared open space between the east and west residences, a commercial and guest surface parking lot (11 stalls), stormwater holding pond, a loop trail around the holding pond, and a trail connection in the far northeastern corner of the site.

Entrance to the surface parking lot located to the north of the West Residences would be accessed via the existing Edgewood Court cul-de-sac. The underground parking facility would be accessed via the existing entrance on Lake Street East. Bike racks are proposed in the front of the building and adjacent to the surface parking lot. The existing curb cuts on the Edgewood Court and Lake Street would be used.

Proposed Use

The Comprehensive Plan land use designation for the subject property is Central Business District. In the 2040 Comprehensive Plan Land Use Map, the Central Business District comprises nearly the entire length of Lake Street East in Wayzata. The area continues to evolve into a diverse environment of retail stores, offices, restaurants, residences, and parks. This diversity is seen as healthy in that it attracts a wide variety of people into the downtown area at all times of the day. This diversity along with its proximity to Lake Minnetonka make it a destination in the region.

Residential uses are an appropriate use in relation to the diverse mixes of uses located in the Central Business District. Residential uses have typically included retail or office use on the ground floor along Lake Street. Residential uses on the ground floor are present west of Barry and east of Superior, with the exception of Wayzata Place.

Direction	Adjacent Land Use	Zoning	2040 Comp Plan Designation
North	Multi-Family Residential, Single Family Residential (234 Edgewood)	R-5, R-1	High Density Residential, Estate Single Family
East	Multi-Family Residential Commercial	PUD	Central Business District
South	Vacant Office	PUD	Central Business District
West	Commercial, Residential	C-4A, PUD	Central Business District Medium Density Residential

Zoning

The property is currently zoned C-4A and is located within the Shoreland Overlay District.

The PUD regulations require that the residential portions of the proposal (except usage) comply with the R-5 Zoning District (Section 933.03); and the nonresidential portions of the proposal comply with the C4-A Zoning District (Section 933.04).

The following table outlines the zoning standards for the PUD, R-5, C-4A, and Shoreland Overlay Districts applicable to the proposal:

Regulation	PUD	R-5	C-4A	Shoreland Overlay District	Proposal
Lot Area (min.)	None	20,000 sq. ft.	12,000 sq. ft.	Same as underlying zoning district	93,152 net square feet
Residential Density	Consistent with Comp Plan (20-30 units/acre)	20 du/acre (As high as 29 du/acre. with allowances)	N/A	Tiered based on underlying zoning district	19.7 du/ac
Height (max.)	35 feet or 3 stories,	35 feet or 3 stories,	30 feet or 2 stories,	35 feet	46 feet for small pitched roofs at West

Regulation	PUD	R-5	C-4A	Shoreland Overlay District	Proposal
	whichever is less	whichever is less*	whichever is less		residential building corners and 38 feet 10 inches for typical building height
Lot Coverage (max.)	N/A	40%	N/A	N/A	33.94%
Impervious Surface (max.)	N/A	50%	N/A	25% or 75% with stormwater management ** or 100% with Shoreland Impact Plan/CUP	51.05%**
Floor to Area Ratio (F.A.R.)	N/A	0.7	2.0	Same as underlying zoning district	1.14
Setbacks (min.)	Same as previous zoning district (C-4A)	Multiple Family: 20 feet front yard , 10 feet side and rear	None	The average distance of the two adjacent principal structures (~102 feet)	Five feet six inches
Shoreland Setbacks (min.)	N/A	N/A	N/A	The average distance of the two adjacent principal structures	N/A

** The Shoreland Impact Plan for impervious coverage would be submitted with the Final Design phase.

The R-5 standards apply to residential area and C-4A standards apply to the nonresidential area except:

- As determined by the City Council; or
- As provided within Section 933.02.A. (General Standards for Approving PUD Permits)

If the project was constructed according to the C-4A standards, it is important to remember that you would be getting a 30-foot tall building, at least 50% of the building frontage on the ground floor along Lake Street must be used for retail or service commercial use and must comprise at least 50 percent of the ground floor building footprint, and the upper floors could be residential in nature.

Since the General Standards have density, height, setback, and lot area standards, those PUD standards apply.

Roadway Capacity

Nearby roadways include Lake Street, Barry Avenue, Ferndale Road, Edgewood Court, Grove Lane, and Shoreline Drive. The applicant has provided traffic and parking studies which are attached to this report. These studies do not identify any significant impacts on the existing roadway system. City staff acknowledges concerns about congestion. However, given the information in the traffic study, the roadway/intersections will continue to function. The City Engineer/Public Works Director has reviewed these studies and concurs with the studies' conclusions.

Proposed Density

The proposed density of 20 (rounded up from 19.7) dwelling units per acre (du/ac) meets the Comprehensive Plan density requirement for the Central Business District, which allows for between 20 and 30 du/ac. This is because the downtown area should be dense enough to support retail and other commercial uses, promote walkability to enhance the pedestrian environment, and yet still limit the density to maintain a small town charm.

The overall residential density of the proposed development would be approximately 20 du/ac with 36 units proposed. This meets the density requirements for the Central Business District. The proposed unit sizes influence the density calculation. Unit size information is provided on the following page. The density of the proposed development is summarized in the following table:

Use	Square Footage	Percentage	Lot Area	Pro-Rated Lot Area
Residential	90,614 sq. ft.	85.5%	93,152 sq. ft.	79,645 sq. ft.
Commercial	15,409 sq. ft.	14.5%	93,152 sq. ft.	13,507 sq. ft.
Total	106,023 sq. ft.	100%	93,152 sq. ft.	93,152 sq. ft.

	Units	Acres	Density
Residential	36	1.83 acres	19.7 du/ac

	Lease Area	Lot Area	Floor Area Ratio
Commercial	15,409 sq. ft.	13,507 sq. ft.	1.14

The proposal of 36 dwelling units on the property complies with the R-5 lot area requirements. R-5 (Average Density Multiple Residential District) requires that multiple family dwellings consist of a minimum of 2,125 square feet per dwelling unit (maximum density of 21.78 du/ac) provided that two enclosed parking stalls are provided.

The applicant is requesting the option of converting four (4) commercial condominiums on the first floor of the west building to residential uses. This would result in a higher residential footprint for the project. There is no minimum requirement for commercial use along Lake Street in the PUD zoning district, which is the proposed zoning for this. If the property were to remain zoned C-4A as it is today, at least 50 percent of the building frontage on the ground floor along Lake Street must be used for retail or service commercial use and must comprise at least 50 percent of the ground floor building footprint.

Unit Types and Sizes

The proposed unit sizes influence the density calculation. The following table illustrates the number of units in each building along with the square footage range of the units.

Units	East Building	West Building	Square Footage Range
One Bedrooms		1	1,319 square feet
Two Bedrooms	9	2	1,698 to 2,375 square feet
Three Bedrooms	17	6	1,980 to 2,974 square feet

Additional information about unit sizes can be found on the attached floor plans. All units will be provided with covered terraces.

Proposed Commercial Uses

The applicant has proposed a parking tabulation and parking study identifying development of 10,815 net square feet of commercial space.

The ratio of office, restaurant and retail uses has not been provided. Many of these proposed uses have significantly different customer and parking demands. Should the PUD Concept Plan be approved, the PUD General Plan would need to further describe the potential commercial uses and their customers and parking needs. Future changes in commercial uses may require a PUD amendment if not encompassed with the PUD General Plan.

Commercial Intensity

The Comprehensive Plan estimates that the employment intensity of the Central Business District to be 70 employees per acre. Based on the Institute of Traffic Engineers (ITE) manual, the proposed 10,813 square feet of office uses provides a pro-rated employment intensity of 61 employees per acre. When combined with the residential use on the site, this is consistent with the guidance of the Comprehensive Plan.

Floor Area Ratio (FAR)

The proposal complies with the floor area ratio requirement. Floor area ratio is defined in the Zoning Ordinance as the floor area of a building or buildings on any lot, divided by the area of such lot, or in the case of planned unit developments, by the net site area. The floor area ratio requirements vary by Zoning District. In the case of a mixed-use development, the lot area is pro-rated based on the commercial gross leasable area compared to the total gross leasable area. In the C4-A the required minimum lot area is 12,000 sq. ft. and the FAR limit is 2.0.

Use	Lease Area (square feet)	Pro-Rated Lot Size (square feet)	FAR
Commercial	15,409	13,507	1.14

FAR of Nearby Projects (Approved)	
Project	FAR
401 Lake St E	2.33
Swan's Corner	2.35
Melvin's 235 ((post land donation)	1.53

Public Open Space

The shared courtyard in the center of the site and a separate trail connection on the far northeastern edge of the site are meant for public use. This trail connection would provide a path between the property to the north of the site and Lake Street via the city owned parking lot on the east side of the site. The construction of this trail has not yet been analyzed by staff or neighboring property owners (Wayzata Villas) and the trail needs further evaluation for feasibility. An outdoor dining area is also proposed.

Private Open Space

Also proposed on site is a looped trail on the north side of the site for use by building residents and Ferndale Ridge residents.

The looped trail leading from the surface parking lot to the north around the stormwater pond would be a six-foot wide bituminous trail and is meant for use by the residents of Westway Condominiums and Ferndale Ridge residents. The six-foot wide bituminous trail connection on the northeastern corner of the site would connect the northerly neighboring property (215 Barry Avenue South, Wayzata Villas) to Lake Street via a city owned parking lot (Lake and Barry Public Parking Lot, behind 235 and 253 Lake Street). This trail is intended for public use, as is the shared courtyard space between the two sides of the building. The trail connection at the northeastern corner of the lot has not yet been analyzed for feasibility yet by staff or the neighboring properties. Further analysis is needed for this connection. While it is not formally included in the Parks and Trails Master Plan, the Comprehensive Plan and Design Standards encouraged pathways between properties toward Lake Minnetonka. Several examples exist throughout the city.

Open Space Calculations

The project meets the standards for required, usable open spaces detailed in the Zoning Ordinance (Sections 909.15, 919.08, and 933.02.A.5) and the Comprehensive Plan. To meet this standard, the application proposes the following:

- 26.8% (5,877 square feet) of all open spaces provided are open to the general public. (Shared courtyard, shared seating area, connecting path between the neighbor and Lake Street Via City Parking Lot.)
- 14.9% (3,278 square feet) of all open spaces provided are shared by building residents and Ferndale Ridge residents. (Shared nature path.)
- 3.8% (838 square feet) of all open spaces provided are shared by building residents only. (Covered terrace at west residences club room, covered entrance/gathering area at east residences entrance.)
- 54.5% (11,952 square feet) of all open spaces provided are private residential condo terraces (individual condo use only).
- Grand total of all usable open spaces provided is 21,945 square feet.

The sheet entitled “Open Usable Space Calculations” attached to this report provides a visual reference for the above information,

Maintenance of Open Space

The applicant’s narrative attached to this report describes the ultimate ownership and maintenance responsibilities of these open spaces, which vary by location. The homeowner’s association would be responsible for the care and maintenance of all common private or public open spaces indicated on the open usable space plans and private terrace plans with the exception of the path in the northeast corner of the site. If this proposed path is included, the applicant proposes that the city be responsible for the construction and ongoing care and maintenance of the trail. The applicant is proposing to grant an easement for this path as indicated if the city desires.

Tree Replacement

The applicant has provided a tree removal plan. The plan shows a tree replacement plan that meets minimum requirements. It shows that there are many healthy significant trees and some heritage trees on the site. More specifically, there are 1,338.5 diameter at breast height (DBH) inches of healthy significant trees on site today. The proposed PUD would remove 475 DBH inches of trees. Section 936.04.B.2 of the Tree Preservation Ordinance states that projects requiring Design Review, which would occur with the PUD General Plan review, may remove up to 10% of the existing significant tree inches without a requirement for replacement (which is 138.85 inches on this site). The proposed development would still require that 336.15 DBH of replacement trees be planted on site. The application is proposing 336.15 inches of replacement trees, exactly the amount that is required under the Ordinance. The replacement trees are spread throughout the site, with some of the replacement trees being located around the storm water pond on the north side of the site and the remainder of the trees being located adjacent to the building and streets on the south side of the site.

The City Forester has also provided the following comments on the tree preservation plan:

1. There are a handful of trees that should be omitted from the inventory:
 - A. Tree 9 (24" cottonwood) is not on the property, and could not be located in the field.
 - B. Tree 26 (33" green ash) is not on the property.
 - C. Tree 54 (20" green ash) is infested with Emerald Ash Borer. It shall be removed, and will not count towards inches preserved or removed.
 - D. Tree 94 (9" crabapple) is marked to preserve. Preservation of this tree is not possible in this proposal.
2. Given the rapid spread of Emerald Ash Borer that we are experiencing now in Wayzata, ash trees should receive special considerations in the inventory process.
3. All green ash listed in the inventory should be reassessed prior to preservation or removal. Trees that are now infested with EAB will not be subjected to removal mitigation. They will also not count as trees preserved, and must be removed if not already slated for removal. Any viable green ash trees being preserved must be treated for EAB indefinitely.
4. The landscape plan shows planting of Skyline Honeylocust and Red Maple between the sidewalk and Lake Street curb. The size of that boulevard will not accommodate either of those species. Smaller/ornamental species would be more appropriate. Salt tolerance is also essential here. If larger species are desired, a pervious sidewalk and expanded tree well system would be required.
5. There are two species listed that are not rated for zone 4 hardiness. Dels Dwarf Japanese Maple and Dwarf Korean Fir are hardy to zone 5. It is recognized that they are proposed in a protected space that could potentially constitute a warmer microclimate. This is certainly feasible, but please understand that these species' health will be subject to the same annual review as the zone-hardy species for escrow release purposes.
6. Diameter for plants F and G should be specified if they are to be considered in the replacement calculations.
7. The tree inventory, preliminary mitigation calculations, and landscape plans need to be updated to reflect these points.

Lot Coverage

Lot coverage is defined as the area of a lot occupied by the principal building or buildings and all accessory buildings, which in this case is a total of 40,375 square feet for both

East and West Buildings. Lot coverage is calculated on a per-lot basis. Therefore, for this project, there is just one lot coverage calculation of 33.94%.

As noted above, this lot is within the Central Business District in the Comprehensive Plan, and all of the zoning districts (C-4, C4-A, C4-B, C-2, PUD) along Lake Street do not have a lot coverage limit. The lot coverage on nearby projects is listed below.

Lot Coverage of Nearby Projects (Approved)	
Project	Lot Coverage
401 Lake St E	~100%
Swan's Corner	97.7%
Wayzata Blu	75.4% (post land donation)
Ventana Apartments	80.8% (post land donation)
Melvin's 235	69.6% (post land donation)

Impervious Surface Coverage

There is no impervious surface limit in the PUD District. The proposed PUD would have an impervious surface of 60,735 square feet, which is 51.05% of the lot area. Impervious surface is defined as a constructed hard surface that either prevents or slows the entry of water into the soil and causes water to run off the surface in greater quantities and at an increase rate of flow than prior to development. Examples of impervious surfaces include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Total Lot Area	Proposed Impervious Surface Coverage
118,972 sq. ft.	51.05%

Impervious Surface Coverage of Nearby Projects (Approved)	
Project	Impervious Surface Coverage
Melvin's 235	82.7% (post land donation)
401 Lake St E	100%
Wayzata Blu	97.1% (post land donation)
Swan's Corner	97.7%
Ventana Apartments	87.2% (post land donation)

Property Line Setbacks

The proposed development has a variety of proposed setbacks throughout the site plan. The project meets the C-4A standards and other standards of Section 933.02.A.13 for setbacks and setback information is included in the table below.

Location	Proposed Minimum Setbacks
North (adjacent to multifamily residential)	194 feet six inches
South (along Lake Street)	Five feet six inches
East (adjacent to 235 Lake Street)	40 feet
West (along Edgewood Court)	Six feet six inches Moves to 21 feet two inches on just south of the storm water pond and adjacent to multi-family residential

Height—Nearby Projects

It is important to note that these projects had different average grade planes than that of 201 Lake Street.

Project	Overall Height
Wayzata Blu	35 feet
Ventana	40 feet
Melvins 235	39.7 feet

City Engineer’s Comments

The City Engineer reviewed the proposed PUD plan and has provided the following comments:

1. A utility analysis for this site is being prepared by Stantec.
2. The average grade change on the lot is .68 feet, which is well below the 2-foot threshold that would require the approval of the City Council.
3. The delineation for the wetland on site was approved on October 11, 2021. This delineation is valid for 5 years.
4. The applicant has requested that the storm water pond on the northwest corner of the site be removed from the wetland delineation due to the fact that it was constructed with the original project. City staff will work with Stantec to determine if this is acceptable.
5. The trail connection in the northeast corner of the site has not yet been discussed by staff and it may require further clarification from the City Council.
6. The site plan must meet all traffic sight visibility triangle standards as outlined in Section 916.05 of the Zoning Ordinance.
7. The City has contemplated piping of the ditch along the east property line for many years. Staff will evaluate the potential opportunity that this project may present to accomplish mutual public/private wetland goals. This work could be included as a “public improvement” in the development agreement.

Parking

The proposed parking plan meets the required number of parking stalls. Multi-family residential projects must include a minimum of two parking spaces per unit, of which one must be enclosed. The proposed 36 units requires a minimum of 72 parking spaces, of which 36 must be enclosed.

The proposed parking plan is summarized in the following tables:

Parking Required	Number of Units/Sq	Total Required & Provided
Residential (2/unit)	36 Units	72
Commercial (3 per 1,000 sf)	10,815 sf	33

The entire Project would provide a total of 117 spaces.

Traffic and Parking Analysis

The applicant has provided a traffic and parking analysis by S² Traffic Solutions. The traffic and parking analyses concluded that the parking plan provides an adequate number of parking stalls required for the proposed development.

The Traffic and Parking analysis was further reviewed by the City’s consultant, SRF, and has provided his comments in a summary dated October 6, 2022. SRF indicates in this summary that the conclusions are accurate and no mitigation is necessary to accommodate the proposed development. He also reports that, overall, the study appears to have been completed accurately and correctly.

SRF notes that the ITE expected parking demands appear to be accurate but there has been no information provided for hair salons. The eight spaces noted as the demand is conservative, and parking should be estimated on peak demand.

The traffic study that was conducted assumed that 200 Lake Street will redevelop by 2025.

Bicycle Parking

The Design Standards (Section 909.20.B) require four bicycle parking spaces per mixed use development. The applicant provides two bicycle rack locations on the site plan, with one of the racks having the capacity for four bicycles. The site plan exceeds the bicycle parking requirements. Also of note, is the hatched area in between the parallel parking stalls on Lake Street. This area is meant as a break in between parking spaces to provide access for pedestrians and bicyclists.

Loading Areas

The total square feet of the commercial component of both buildings of the proposed PUD is 10,815 square feet. The applicant has proposed three loading spaces when one space is required. There is a loading area immediately north of the West Residences and one loading area is adjacent on the west to the shared open space area.

Design Standards

While a detailed Design Review is conducted at the PUD General Plan stage of review, a preliminary analysis is completed during PUD Concept Plan review in order to understand if any Significant Deviations are required for the Concept. No deviations are required for this project based on the concept plan.

Shoreland Ordinance

The site is within 1,000 feet of Lake Minnetonka and therefore is within the Shoreland District. The site is more than 260 feet from the Lake and does not reach to the water line of Lake Minnetonka and therefore is classified as non-riparian in which the shoreland setback requirement is not applicable. The Shoreland Ordinance limits density of PUDs within 200 feet of the Lake but this requirement does not apply because the site is more than 260 feet from the Lake. The proposed building height over 35 feet requires the approval of a Shoreland Impact Plan/Conditional Use Permit. The criteria for this request is provided at the end of this report, but is generally focused on minimizing the appearance of the structure from Lake Minnetonka. The building materials, colors, facade treatments and roof materials should blend in with existing and newly planted vegetation.

Water Table

The City modeled flood elevation of the wetland is 934.3, while the average grade of the site has been determined to be 940.67. This 6.37-foot difference is a factor when discussing the height of the building. There is a 10.33-foot difference between the lowest garage floor elevation and the lowest first floor elevation. This is due to code requirements for heights of vehicles. This 3.97-foot elevation differences plays a role in how tall a three story building can be on this site.

Future Approvals Required

Following the review and approval of the PUD concept application requests, the applicant would need to submit an additional application for the following approvals:

- Planned Unit Development – General Development Plan
- Zoning Amendment (from the existing C-4A District to a new PUD District)
- Shoreland Impact Plan for impervious coverage of 51% (administrative review)
- Design Review (administrative review unless significant deviations are requested)
 - No significant deviations have been identified at this time)

Standards of Planning Commission Review of Application Requests

The review and decision on the proposed PUD is a legislative action, meaning that the Planning Commission acts like an advisor to a legislative body (the City Council), and has wide discretion on whether to recommend approval or denial as long as it has a rational basis in fact and the relevant standards for its recommendation. The other requests are quasi-judicial, but in a practical sense, they are dependent upon approval of a PUD Concept Plan.

Primary Questions to Consider:

1. Purpose of PUD
 - a. Does the PUD encourage innovations in development for the growing demands of all styles of economic expansion?
 - b. Does the PUD encourage higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects and engineers?
 - c. Does the PUD encourage a creative use of land and related physical development which allows a phased and orderly development and use pattern?
 - d. Does the PUD create a development pattern in harmony with the objectives of the Wayzata Comprehensive Plan? (PUDs are not intended as a means to vary applicable planning and zoning principles)
 - e. Does the PUD create a more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City?
2. PUD General Standards
 - a. Would the proposed PUD have any detrimental effects upon the health, safety and welfare of residents of the community or the surrounding area?
 - b. Is the proposed PUD consistent with the City Comprehensive Plan?
 - c. Does the proposed PUD provide adequate common open space?
 - d. Does the proposed PUD meet landscaping standards in consideration to the natural features of the site, architectural characteristic of the proposed structure and the overall scheme of the PUD plan?
3. Variance
 - a. Is the practical difficulty due to circumstances unique to the property, and not created by the landowner?
 - b. Would the variance alter the essential character of the locality?
4. Shoreland Impact Plan/Conditional Use Permit
 - a. Does the proposal use building materials, colors, facade treatments and roof materials to minimize the appearance and blend the structure into the shoreland and vegetation?

Action Steps

After considering the items outlined in this report, holding the public hearing on the application, and discussing the requests of the Application, the Planning Commission should direct staff to prepare a draft *Planning Commission Report and Recommendation*,

with appropriate findings, reflecting a recommendation on the application, for review and adoption at the next Planning Commission meeting.

Attachments

Project Information Package:

- Project Calculations
- Neighborhood Map
- Exterior Finish Materials
- Average Grade Plan Calculations
- Open Usable Space Calculations
- Site Plan
- Floor Plans (5)
- Exterior Elevations (9)
- Building Massing and Setbacks (2)
- Building Comparison (2)
- Building Height Section (7)
- Grading Plan
- Landscape Plan
- Stormwater Piping and Wetland Buffer Plan
- Utility Plan
- Site Lighting Plan
- Proposed Neighborhood Amenity Plan
- Certificate of Survey

Traffic Study dated April 18th, 2022

Review of Traffic Study by SRF dated October 6, 2022

Neighborhood Meeting Summary

Public Comments

Applicable Code Provisions for Review

Staff has analyzed the facts provided by the applicant in comparison with the criteria for approval. While some criteria appear to be met, staff has highlighted in bold the criteria that may require additional discussion with the Planning Commission.

2040 Comprehensive Plan:

Guiding Principles:

Walkable and Pedestrian Friendly (page (1-6))

- The argument for a more pedestrian oriented community goes beyond the social and health benefits it provides – walkable communities also lead to increased economic activity.
- For Wayzata to be more walkable, development needs to occur on a smaller human scale – smaller parks near neighborhoods, small node development for small economic activity in otherwise traditionally residential neighborhoods, and housing within traditionally commercial spaces.

City Nodes with Greater Housing Diversity (page 1-8)

- Higher density, for Wayzata, would mean City pockets with townhome developments, and housing developments in traditionally commercial areas.
- This higher density, combined with pointed efforts to make Wayzata walkable, multi-generational, and connected could bring liveliness to nodes within the City.

Residential Goals and Policies (page 3-6)

Goal: Create connected neighborhoods that provide access to services, housing and recreation for all ages and mobility types.

Policy: Monitor the need and enforce transitional uses or buffers between incompatible uses when infill or redevelopment is proposed.

Policy: Encourage and promote a balanced housing supply.

Future Lane Use (page 3-9)

- Wayzata seeks to manage development of land in a manner that results in compatible land use patterns, access to services and amenities, and efficient utilization of public services.
- Through management of the Comprehensive Plan, the City will maintain attractive, high quality living and working environments for community residents and visitors.
- The City recognizes that the plan may evolve and change in the coming years and that the City should engage in regular reviews, ideally on an annual basis, to ensure the plan is kept current.

Purpose of PUDs: Section 933.01 of the Zoning Ordinance provides for the establishment of Planned Unit Developments to allow greater flexibility in the development of neighborhoods and/or non-residential areas by incorporating design modifications as part of a PUD conditional use permit or a mixture of uses when applied to a PUD District. The PUD process, by allowing deviation from the strict provisions of the Zoning Ordinance related to setbacks, lot area, width and depth, yards, etc., is intended to encourage:

- A. Innovations in development to the end that the growing demands for all styles of economic expansion may be met by greater variety in type, design, and placement of structures and by the conservation and more efficient use of land in such developments.**
- B. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.**
- C. More convenience in location and design of development and service facilities.
- D. The preservation and enhancement of desirable site characteristics such as natural topography and geologic features and the prevention of soil erosion.**
- E. A creative use of land and related physical development which allows a phased and orderly development and use pattern.**
- F. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.
- G. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan. (PUD is not intended as a means to vary applicable planning and zoning principles.)**
- H. A more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City.**

PUD General Standards. Section 933.02 sets forth the general standards for review of a PUD application. The standards that are especially relevant to this review are shown in bold:

1. Review. In its review of any application under this Section, the City Council shall consider comments on the application of those persons appearing before the Council, the report and recommendations of the Planning Commission, the recommendations of the Design Review Board and any staff report on the application. The Council also shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the

surrounding area and shall evaluate the project's conformance with the overall intent and purpose of this Section. If the Council determines that the proposed project will not be detrimental to the health, safety and welfare of residents of the community and the surrounding area and that the project does conform with the overall intent and purpose of this Section, it may approve a PUD permit, although it shall not be required to do so.

2. Ownership. An application for a PUD District or conditional use permit approval must be filed by the land owner or jointly by all land owners of the property included in a project. The application and all submissions must be directed to the development of the property as a unified whole. In the case of multiple ownership, the approved Final Plan shall be binding on all owners.
3. **Comprehensive Plan Consistency. The proposed PUD shall be consistent with the City Comprehensive Plan.**
4. Sanitary Sewer Plan Consistency. The proposed PUD shall be consistent with the City Comprehensive Sewer Plan and shall not create a discharge which is in excess of the City's assigned regional limitations.
5. **Common Open Space. Common private or public open space and facilities at least sufficient to meet the minimum requirements established in the Comprehensive Plan and such complementary structures and improvements as are necessary and appropriate for the benefit and enjoyment of the residents of the PUD shall be provided within the area of the PUD development.**
6. Operating and Maintenance Requirements for PUD Common Open Space Facilities. Whenever common private or public open space or service facilities are provided within the PUD, the PUD plan shall contain provisions to ensure the continued operation and maintenance of such open space and service facilities to a predetermined reasonable standard. Common private or public open space and service facilities within a PUD may be placed under the ownership of one or more of the following, as approved by the City Council.
 - a) Dedicated to public, where a community-wide use is anticipated and the City Council agrees to accept the dedication.
 - b) Landlord control, where only use by tenants is anticipated.
 - c) Property Owners Association, provided all of the following conditions are met:
 - 1) Prior to the use or occupancy or sale or the execution of contracts for sale of an individual building unit, parcel, tracts, townhouse, apartment, or common area, a declaration of covenants, conditions and restrictions or an equivalent document or a document such as specified by Laws 1963, Chapter 457, Section 11 and a set of floor plans such as specified

by Laws 1963, Chapter 457, Section 13 shall be filed with the City of Wayzata, said filing with the City to be made prior to the filings of said declaration or document or floor plans with the recording officers of the County.

- 2) The declaration of covenants, conditions and restrictions or equivalent document shall specify that deeds, leases or documents of conveyance affecting buildings, units, parcels, tracts, townhouses, or apartments shall subject said properties to the terms of said declaration.
- 3) The declaration of covenants, conditions and restrictions shall provide that an owner's association or corporation shall be formed and that all owners shall be members of said association or corporation which shall maintain all properties and common areas in good repair and which shall assess individual property owners proportionate shares of joint or common costs. This declaration shall be subject to the review and approval of the City Attorney. The intent of this requirement is to protect the property values of the individual owner through establishing private control.
- 4) The declaration shall additionally amongst other things, provide that in the event the association or corporation fails to maintain properties in accordance with the applicable rules and regulations of the City of Wayzata or fails to pay taxes or assessments on properties as they become due and in the event the said City of Wayzata incurs any expenses in enforcing its rules and regulations, which said expenses are not immediately reimbursed by the association or corporation, then the City of Wayzata shall have the right to assess each property its prorated share of said expenses. Such assessments, together with interest thereon and costs of collection, shall be a lien on each property against which each such assessment is made.
- 5) Membership must be mandatory for each owner, and any successive buyer.
- 6) The open space restrictions must be permanent and not for a given period of years.
- 7) The association must be responsible for liability insurance, local taxes, and the maintenance of the open space facilities deeded to it.
- 8) Property owner must pay their prorated share of the cost of the association by means of an assessment to be levied by the association which meets the requirements for becoming a lien on the property in accordance with Minnesota Statutes.

- 9) The association must be able to adjust the assessment to meet changed needs.

7. Staging of Public and Common Open Space. When a PUD provides for common private or public open space, and is planned as a staged development over a period of time, the total area of common or public open space or land escrow security in any stage of development shall, at a minimum, bear the same relationship to the total open space to be provided in the entire PUD as the stages or units completed or under development bear to the entire PUD.

8. Density.

- a) The maximum allowable density in a PUD District shall be determined by standards negotiated and agreed upon between the applicant and the City. In all cases, the negotiated standards shall be consistent with the development policies as contained in the Wayzata Comprehensive Plan. Whenever any PUD is to be developed in stages, no such stage shall, when averaged with all previously completed stages, have a residential density that exceeds 125 percent of the proposed residential density of the entire PUD.
- b) There shall be no density variation from the standards applied in an applicable zoning district for PUD conditional use permits.

9. Utilities. In any PUD, all utilities, including telephone, electricity, gas and telecable shall be installed underground.

10. Utility Connections.

- a) Water Connections. Where more than one property is served from the same service line, individual unit shut off valves shall be provided as required by the City Engineer.
- b) Sewer Connections. Where more than one unit is served by a sanitary sewer lateral which exceeds 300 feet in length, provision must be made for a manhole to allow adequate cleaning and maintenance of the lateral. All maintenance and cleaning shall be the responsibility of the property owners association or owner.

11. Roadways. All streets shall conform to the design standards contained in the Wayzata Subdivision Regulations unless otherwise approved by the City Council.

12. Landscaping. In any PUD, landscaping shall be provided according to a plan approved by the City Council, which shall include a detailed planting list with sizes and species indicated as part of the Final Plan. In assessing the landscaping plan, the City Council shall consider the natural features of the particular site, the

architectural characteristics of the proposed structure and the overall scheme of the PUD plan.

13. Setbacks.

- a) The front, rear and side yard restrictions on the periphery of the Planned Unit Development site at a minimum shall be the same as imposed in the underlying districts, if a PUD condition use permit, or the previous zoning district, if a PUD District.
- b) No building shall be located less than 15 feet from the back of the curb line along those roadways which are part of the internal street pattern.
- c) No building within the project shall be nearer to another building than one-half the sum of the building heights of the two buildings.
- d) In PUD Districts that were zoned commercial prior to PUD and exceed 13 acres, the allowable setbacks shall be as negotiated and agreed upon between the applicant and the City.

14. Height.

- a) **The maximum building height within a PUD District shall be 35 feet and three stories, whichever is lesser.**
- b) There shall be no deviation from the height standards applied within the applicable zoning districts for PUD conditional use permits.
- c) In PUD Districts that were zoned commercial prior to PUD and exceed 13 acres, the maximum allowable height shall be as negotiated and agreed upon between the applicant and the City.

The Standards also address issues of scale and topography that are especially critical to preserving and enhancing Wayzata's character.

Site Design Standards for Large-Scale Sites

Intent

Site design determines the relationship between buildings and their surroundings. Large-scale sites present the most opportunities for landscaping and placemaking. These sites are large enough to comfortably fit four or more buildings and additional site amenities. Since these sites are much larger than their surrounding context, proposed site design must provide internal circulation and appropriately-scaled amenities to sensitively fit into the surrounding town fabric.

Standards

1. In areas with identifiable street patterns, internal circulation (such as drives, driveway aisles, alleys, and private streets) shall align with the surrounding street network. Connections to existing streets shall be made to the maximum extent feasible.
2. Proposed buildings shall be located on and oriented to public rights of way and parking shall be located behind the building or in the center of the site.
3. Proposed buildings located on designated Hennepin County rights of way shall construct a sidewalk extension with a minimum 2 foot width on the proposed parcel.
4. When required by Section 2.A.3 and Section 2.B.1 retail and mixed-use site design shall be centered around pedestrian walkways and plazas.

Guidance

1. Proposed commercial buildings should provide a setback between the sidewalk and building sufficient to accommodate outdoor dining and seating areas.
2. **Proposed residential buildings should provide a setback between the sidewalk and building sufficient to accommodate enhanced landscaping, stoops, or terraces as required by Section 3.B.2**
3. Site circulation elements should anticipate future connection to adjacent parcels where street or pedestrian connections are not currently feasible.
4. **Residential projects should be sited to maximize opportunities for creating usable, attractive, well-integrated open space.**
5. Proposed open spaces should be oriented appropriately for solar exposure when possible to create a more comfortable micro-climate.
6. The design and location of a building and its massing on the site should enhance solar exposure and minimize shadow impacts on adjacent structures and public areas to the maximum extent feasible.

Variance (905.01.C)

Criteria for Granting. Conditions governing considerations of variance requests.

1. Variances shall only be permitted when they are:
 - a) In harmony with the general purposes and intent of this Ordinance; and
 - b) Consistent with the Comprehensive Plan.
2. **Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.**
3. "Practical difficulties," as used in connection with the granting of a variance, means that:

a) The property owner's proposal for the property is reasonable but not permitted by this Ordinance;

b) The plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and

c) The variance, if granted, will not alter the essential character of the locality.

4. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

5. Variances shall be granted for earth sheltered construction as defined in Minn. Stats. § 216C.06, Subd. 14, when in harmony with this Ordinance.

6. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

7. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

8. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Shoreland Impact Plan/Conditional Use Permit (991.19.C)

C. Conditions. All conditional use permits for consideration under this Section shall be subject to the following stipulations.

1. The projects shall be analyzed to determine the impact of impervious surfaces, stormwater runoff, floodplain, and water quality implications. Only those projects shall be allowed where the adverse impacts have been mitigated through approved means to the extent possible.

2. Stormwater treatment measures including, but not limited to, sediment basins (debris basins), desilting basins or silt traps, installation of debris guards, and microsilts basins on stormwater inlets, oil skimming devices, etc. shall be required subject to the review of the City Engineer and the Minnehaha Creek Watershed District on projects where applicable.

3. Projects shall be analyzed in terms of provisions for maintenance and enhancement of landscape features, and change in the natural condition of the soil, trees, grade courses and marshes. The vegetative planting plan shall contain trees, when fully mature, that will exceed the building height. The plan shall also minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible. It shall further provide for the relocation or replanting of trees which are proposed to be removed.

4. Projects shall be analyzed in terms of the appearance of the structure when viewed from the lake's surface. Building materials, and color shall be analyzed to determine which facade and roof materials minimize the appearance and blend the structure into the shoreland and vegetation.

5. Building heights shall be analyzed to determine the impact on surrounding structures and views from the lake surface or other shores. Structures shall not be allowed to exceed a height beyond that is allowed by the base zoning district or cannot be screened by landscaping or other design measures.

6. Residential densities on a project basis shall not be allowed to exceed the maximum allowed density of the base zoning district for which the project is proposed. For higher density residential development and planned unit developments, the density shall not be allowed to exceed the density standards as specified in the R-5 District of this Ordinance.

7. Lot coverage on a project basis shall be restricted to the provisions for maximum impervious surface coverage as provided for in this Ordinance.

8. Overall residential densities in the shoreland area shall not exceed the surplus development capacity for residential density, as calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.

9. Overall lot coverage in the shoreland area shall not exceed the surplus development capacity for impervious surface coverage calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.

10. All projects shall be in conformance with the Stormwater Management Plan for the City of Wayzata, May 1988, as may be amended and/or approved by the City Engineer.

11. All projects shall be in conformance with the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.

12. All projects shall be subject to the review of the Minnehaha Creek Watershed District.

WESTWAY CONDOMINIUMS

REDEVELOPMENT FOR 201 LAKE STREET EAST
WAYZATA, MINNESOTA



BRUCE W. SCHMITT & ASSOCIATES P.A.
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ARCHITECTS

PRELIMINARY ONLY
AUGUST 24, 2022
NOT FOR CONSTRUCTION

PROJECT OVERVIEW

LOWELL ZITZLOFF AND THE ZITZLOFF FAMILY ARE PROPOSING TO REPLACE THE EXISTING 33,000 SQUARE FOOT (APPROX.) 2-STORY OFFICE BUILDING AT 201 EAST LAKE STREET WITH A NEW 106,000 SQUARE FOOT (APPROX.) 3-STORY MULTI-USE BUILDING COMPRISED OF 36 RESIDENTIAL CONDOMINIUM UNITS, 7 COMMERCIAL CONDOS, AND UNDERGROUND PARKING FOR BOTH RESIDENTS AND PUBLIC USE. CURRENTLY, THE INTENT IS FOR ALL RESIDENTIAL AND COMMERCIAL CONDOMINIUMS TO BE SOLD AND OPERATE UNDER A SINGLE HOME OWNER'S ASSOCIATION. SMALLER SIZE CONDOMINIUMS WILL PROVIDE A MORE OBTAINABLE TYPE OF HOUSING AND COMMERCIAL SPACE FOR THE WAYZATA MARKET.

THE PROPOSED PROJECT IS A SINGLE BUILDING DESIGNED TO APPEAR LIKE TWO SEPARATE 3-STORY BUILDINGS (EAST RESIDENCES AND WEST RESIDENCES) CONNECTED BY A SHARED ATRIUM. THE GROUND LEVEL WILL HAVE 7 COMMERCIAL CONDOS ALONG LAKE STREET AND EDGEWOOD COURT, WITH RESIDENTIAL CONDO UNITS IN THE REAR, SHARED COMMON SPACE AND ATRIUM, AND RESIDENTIAL CONDO AMENITIES SUCH AS CLUB ROOMS, FITNESS ROOM, MAIL ROOMS, ETC. THIS ZONING DISTRICT REQUIRES 50% OF THE GROUND FLOOR FOOTPRINT TO HAVE COMMERCIAL USE. A DEVIATION IS REQUESTED TO ALLOW 41.4%. THE APPLICANT WOULD ALSO LIKE THE CITY TO CONSIDER ALLOWING THE APPLICANT TO CONVERT THE FOUR WESTERLY COMMERCIAL CONDO'S TO RESIDENTIAL USE. THIS DEVIATION WOULD RESULT IN A GROUND FLOOR FOOTPRINT OF 17.48% COMMERCIAL USE

APPLICANT IS REQUESTING THE PROPERTY BE REZONED TO THE PLANNED UNIT DEVELOPMENT (PUD) DISTRICT. THE CURRENT ZONING FOR THIS PROPERTY IS C4-A LIMITED CENTRAL BUSINESS DISTRICT. THE PURPOSE OF THIS REQUEST IS TO ALLOW A 3-STORY BUILDING (35' BUILDING HEIGHT), THE SAME NUMBER OF STORIES GRANTED TO FIVE NEARBY PROPERTIES (222 FERNDALE, 200 LAKE, 235 LAKE, 253 LAKE, AND 275 LAKE STREET EAST). THESE FIVE PROJECTS WERE ALSO LOCATED IN THE C-4A ZONING DISTRICT PRIOR TO BEING REDEVELOPED AND REZONED TO PLANNED UNIT DEVELOPMENT.

BECAUSE OF THE HIGH WATER TABLE AND CITY MODELED WETLAND FLOOD ELEVATION, A BUILDING HEIGHT VARIANCE IS PROPOSED. THE MAXIMUM HEIGHT IN THE PUD ZONING DISTRICT IS 35 FEET AND 3 STORIES. THE PROPOSED BUILDING WOULD BE 3 STORIES IN HEIGHT, BUT WOULD BE 38'-10" TALL TO THE TOP OF THE FLAT ROOF WHICH REQUIRES A VARIANCE SIMILAR TO THE HEIGHT VARIANCES THAT WERE APPROVED FOR THE NEIGHBORING PROPERTIES TO THE EAST AT 235 AND 253 LAKE STREET EAST WITH THE SAME FLOOD PLAIN CHALLENGES. THE PARKING GARAGE FLOOR ELEVATION IS PROPOSED TO BE LOCATED AT THE CITY MODELED FLOOR ELEVATION. AN ADDITIONAL 11" VARIANCE IS REQUESTED TO ALLOW THE FOUR CORNER PITCHED ROOF OF THE WEST RESIDENCES BUILDING, AS THE MEAN HEIGHT OF THESE FOUR PITCHED ROOFS EXCEED THE TOP OF THE FLAT ROOF BY 11".

IN ADDITION TO THE REZONING, THE SHORELAND OVERLAY DISTRICT REQUIRES A SHORELAND IMPACT PLAN / CONDITIONAL USE PERMIT DUE TO THE PROPOSED BUILDING HEIGHT EXCEEDING 35 FEET.

PROPERTY DESCRIPTION

STREET ADDRESS: 201 LAKE STREET EAST

PID NUMBER: 06-117-22-23-0364

LEGAL DESCRIPTION: LOT 1, BLOCK 1, LAKE WEST, HENNEPIN COUNTY MINNESOTA ACCORDING TO THE RECORDED PLAT THEREOF.

OWNER AND APPLICANT

OWNER: WESTWAY LLC
319 BARRY AVENUE SOUTH
SUITE 301
WAYZATA, MN 55391

CONTACT: RICK ZITZLOFF
Ph: 952-475-3980
Email: lnproperties@mchsi.com

TAXPAYER: LOWELL ZITZLOFF
319 BARRY AVENUE SOUTH
SUITE 301
WAYZATA, MN 55391

ARCHITECT

BRUCE W. SCHMITT & ASSOCIATES, P.A. - ARCHITECTS
320 MANITOBA AVENUE SOUTH
WAYZATA, MN 55391

CONTACT: DARREN SCHMITT
Ph.: 952-476-6222
Email: dschmitt@brucewschmitt.com

SURVEYOR

SATHRE-BERQUIST, INC.
150 SOUTH BROADWAY
WAYZATA, MN 55391

CONTACT: DANIEL SCHMIDT, PLS
Ph.: 952-476-6000
Email: schmidt@sathre.com

TRAFFIC ENGINEER

S² TRAFFIC SOLUTION, LLC
8112 W 16TH STREET
MINNEAPOLIS, MN 55426

CONTACT: VERNON E. SWING, PE
Ph.: 612-968-4142
Email: VSWINGTRAFFIC@GMAIL.COM

CIVIL ENGINEER

GRONBERG & ASSOCIATES, INC
445 WILLOW DRIVE NORTH
LONG LAKE, MN 55356

CONTACT: MARK GRONBERG
Ph.: 952-473-4141
Email: MARKG@GRONBERGASSOC.COM



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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

PROJECT INFORMATION

PRELIMINARY ONLY
REVISED SEPTEMBER 22, 2022
NOT FOR CONSTRUCTION

WESTWAY CONDOMINIUMS

REDEVELOPMENT FOR 201 LAKE STREET EAST
WAYZATA, MINNESOTA



WEST RESIDENCES - COMMERCIAL SPACE



LAKE STREET PUBLIC ENTRANCE

BRUCE W. SCHMITT & ASSOCIATES P.A.
320 MANITOBA AVENUE SOUTH
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PRELIMINARY ONLY
AUGUST 24, 2022
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WESTWAY CONDOMINIUMS

REDEVELOPMENT FOR 201 LAKE STREET EAST
WAYZATA, MINNESOTA



WEST RESIDENCES - EDGEWOOD COURT



WEST RESIDENCES - LAKE STREET

BRUCE W. SCHMITT & ASSOCIATES P.A.
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ARCHITECTS

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SITE AREA

SITE AREA:	118,972 sf	(2.73 ACRES)
WETLAND AREA:	25,820 sf	(0.59 ACRE)
SITE AREA EXCLUDING WETLAND AREA:	93,152 sf	(2.14 ACRES)

IMPERVIOUS SURFACE COVERAGE

THE PROPOSED RE-DEVELOPMENT WILL INCREASE THE IMPERVIOUS SURFACE AREA ONLY SLIGHTLY ON THE PROPERTY.

EXISTING IMPERVIOUS SURFACE AREA: 47.2% (56,185 sf / 118,972 sf)

PROPOSED IMPERVIOUS SURFACE AREA EXCLUDING THE BITUMINOUS NATURE PATH: 47.91% (56,999 sf / 118,972 sf)

PROPOSED IMPERVIOUS SURFACE AREA INCLUDING THE BITUMINOUS NATURE PATH: 51.05% (60,735 sf / 118,972 sf)

PER THE SHORELAND ORDINANCE, IMPERVIOUS AREA MAY BE ALLOWED BETWEEN 25% AND UP TO 75% WHERE STRUCTURES AND PRACTICES ARE IN PLACE FOR THE TREATMENT OF STORMWATER RUNOFF AND/OR PREVENT STORMWATER FROM DIRECTLY ENTERING A PUBLIC WATER IN COMPLIANCE WITH THE STORMWATER MANAGEMENT PLAN FOR THE CITY OF WAYZATA, OR AS APPROVED BY THE CITY ENGINEER

BUILDING FLOOR AREA CALCULATED TO SHEATHING LINE (EXCLUDES BASEMENT PARKING LEVEL)

GROUND LEVEL	37,239 sf	SECOND FLOOR	35,301 sf	THIRD FLOOR	33,483 sf
7 COMMERCIAL CONDOS	10,815 sf	15 RESIDENTIAL CONDOS	31,776 sf	13 RESIDENTIAL CONDOS	29,976 sf
8 RESIDENTIAL CONDOS	16,327 sf	COMMON AREAS	3,525 sf	COMMON AREAS	3,507 sf
COM / RES SHARED AREAS	4,594 sf				
AMENITY AREAS	2,961 sf				
COMMON AREAS	2,542 sf				

RESIDENTIAL SITE DENSITY & COMMERCIAL FAR

RESIDENTIAL DENSITY (WETLAND AREAS HAVE BEEN EXCLUDED FROM THESE CALCULATIONS):

USE	SQUARE FOOTAGE	PERCENTAGE OF BUILDING	LOT AREA EXCLUDING WETLANDS	PRO-RATED LOT AREA
RESIDENTIAL	90,614 sf	85.5%	93,152 sf	79,645 sf (1.83 ACRES)
COMMERCIAL	15,409 sf	14.5%	93,152 sf	13,507 sf (0.31 ACRES)
TOTAL	106,023 sf	100%	93,152 sf	93,152 sf (2.14 ACRES)

(AREAS AT BASEMENT PARKING LEVEL HAVE NOT BEEN INCLUDED IN THE ABOVE CALCULATIONS)

36 RESIDENTIAL CONDO UNITS PROPOSED = 36 UNITS / 1.83 ACRES = 19.7 OR 20 DU/AC (20 DU/AC MIN REQ'D PER COMP PLAN)

R-5 MINIMUM LOT AREA PER DWELLING UNIT:
2,500 sf (BASE REQUIREMENT)

POTENTIAL ALLOWANCES TO ADJUST MIN LOT AREA PER DWELLING UNIT:
 -21,600 sf (300 sf x 72) SUBTRACT 300 sf PER UNDERGROUND PARKING SPACE
 +2,700 sf (300 sf x 9 UNITS) ADD 300 sf PER UNIT WITHIN 200 ft OF 1 OR 2 FAMILY RESIDENTIAL DISTRICTS
 -9,900 sf (300 sf x 33 UNITS) SUBTRACT 300 sf PER UNIT WITHIN 200 ft OF COMMERCIAL USE
 +6,900 sf (300 sf x 23 UNITS) ADD 300 sf PER UNIT CONTAINING MORE THAN 2 BEDROOMS
 -21,900 sf TOTAL POTENTIAL ADJUSTMENT

2,500 sf BASE REQUIREMENT
 -500 sf (MAX ALLOWANCE WHICH MAY BE SUBTRACTED)
 2,000 sf MINIMUM LOT AREA PER DWELLING UNIT REQUIRED

2,000 sf x 36 UNITS = 72,000 sf (1.65 ACRES) MINIMUM LOT SIZE REQUIRED

COMMERCIAL FAR (WETLAND AREAS HAVE BEEN EXCLUDED FROM THESE CALCULATIONS):

COMMERCIAL AREAS	=	15,409 sf
LOT AREA (PRO-RATED)	=	13,507 sf
ACTUAL FLOOR AREA RATIO	=	1.14
MAXIMUM FAR IN C4 ZONING DISTRICT	=	2.00

LOT COVERAGE

40,375 sf (TOTAL BUILDING FOOTPRINT) / 118,972 sf LOT AREA = 33.94%
 THERE IS NO REQUIREMENT FOR LOT COVERAGE IN CENTRAL BUSINESS ZONING DISTRICT. IT SHOULD BE NOTED THAT NEARBY PROPERTIES HAVE A MUCH HIGHER LOT COVERAGE PERCENTAGE.

BUILDING HEIGHT

FLOOR ELEVATIONS:

- 934.30 = PARKING LEVEL FLOOR ELEVATION AT ENTRANCE DOOR (DETERMINED PER CITY MODELED FLOOD ELEVATION OF WETLAND)
- 944.63 = TYPICAL FIRST FLOOR ELEVATION (± 6 FEET ABOVE SIDEWALK AT LAKE STREET SHARED ATRIUM)
- 938.60 = TYPICAL FIRST FLOOR ELEVATION AT COMMERCIAL / SIDEWALK LEVEL
- 955.63 = SECOND FLOOR ELEVATION
- 966.63 = THIRD FLOOR ELEVATION

AVERAGE GRADE PLANE ELEVATION = 940.67

TYPICAL BUILDING HEIGHT = 38.83 FEET (SEE EXCEPTION BELOW)

TYPICAL FLAT ROOF ELEVATION = 979.47

WEST RESIDENCE PITCHED ROOF MEAN ELEVATION IS LOWER THAN THE EAST RESIDENCE FLAT ROOF ELEVATION. THE ONLY EXCEPTIONS TO THIS ARE THE 4 SMALL PITCHED ROOFS AT THE WEST RESIDENCES CORNERS, WHICH HAVE A MEAN ELEVATION 11" HIGHER THAN THE FLAT ROOF / TYPICAL BUILDING HEIGHT.

A DEVIATION OF 3.83 FEET (3'-10") IS REQUESTED ABOVE THE PUD DISTRICT 35'-0" HEIGHT LIMIT FOR THE TYPICAL BUILDING HEIGHT, AND AN ADDITIONAL 0.92 FEET (11") FOR THE SMALL PITCHED ROOFS AT THE WEST RESIDENCE BUILDING CORNERS. THIS REQUESTED DEVIATION IS SIMILAR TO ADJACENT PROJECTS TO THE EAST.
 (979.47 FLAT ROOF - 940.67 AVERAGE GRADE PLANE)

THE SHORELAND OVERLAY DISTRICT REQUIRES A SHORELAND IMPACT PLAN / CONDITIONAL USE PERMIT DUE TO THE PROPOSED BUILDING HEIGHT EXCEEDING 35 FEET

GROUND LEVEL USES

THE CURRENT APPLICATION HAS 100% OF BUILDING FRONTAGE ALONG LAKE STREET INDICATED TO BE USED FOR RETAIL OR COMMERCIAL USE. THE APPLICANT WOULD LIKE THE CITY TO CONSIDER ALLOWING AT MINIMUM THE FOUR WESTERLY COMMERCIAL CONDO'S TO BE CONVERTED TO RESIDENTIAL USE. THIS WOULD RESULT IN A 57% COMMERCIAL USE ALONG LAKE STREET. THE PUD ZONING DISTRICT DOES NOT REQUIRE COMMERCIAL USE ALONG LAKE STREET, BUT IF THE PROPERTY WERE TO REMAIN IN THE C4-A ZONING DISTRICT, THE MINIMUM REQUIREMENT WOULD BE 50%.

THIS PUD PROPOSES:

RETAIL OR COMMERCIAL USE ON THE GROUND FLOOR = 41.4% (15,409 sf / 37,239 sf)
 RESIDENTIAL USE ON THE GROUND FLOOR = 58.6% (21,830 sf / 37,239 sf)

RESTRICTIVE COVENANT RELATED TO PROPERTY

WESTWAY CONDOMINIUMS INTENDS TO HAVE ONE (1) HOA-HOME OWNER'S ASSOCIATION WITH A RECORDED DECLARATION OF COVENANTS AND RESTRICTIONS AND RELATED DOCUMENTS. THE HOA WILL BE THE PROPERTY OWNER. HOA MEMBERSHIP WILL BE REQUIRED FOR ALL CONDOMINIUM OWNERS, WHETHER THEY ARE COMMERCIAL OR RESIDENTIAL USE. THE DECLARATION OF COVENANTS AND ASSOCIATED HOA DOCUMENTS, WILL CONTAIN TYPICAL RESTRICTIVE COVENANTS FOR SIMILAR CONDOMINIUM ASSOCIATIONS.

AT THIS TIME, THE ABOVE STATEMENT IS THE GENERAL INTENT OF THE RESTRICTIVE COVENANT RELATED TO THE PROPERTY. NOTE: THE APPLICANT WILL DRAFT THE DECLARATION OF COVENANTS AND RESTRICTIONS, TOGETHER WITH RELATED HOA DOCUMENTS, AND PROVIDE THE SAME AT A LATER DATE, AS THE DEVELOPMENT PROCEEDS FORWARD.

PARKING CALCULATIONS & LOADING REQUIREMENTS

REQUIRED STALLS:

36 RESIDENTIAL CONDO UNITS	=	72	(2 PER UNIT, 1 MIN TO BE ENCLOSED: 36 x 2 = 72 REQ'D)
10,815 sf OF COMMERCIAL UNITS	=	33	(3 PER 1,000 sf: 10,815 / 1,000 x 3 = 32.445 OR 33 REQ'D)
TOTAL =		105	(36 REQUIRED TO BE ENCLOSED)

- ACTUAL COMMERCIAL UNIT SQUARE FOOTAGES USED WITHOUT DEDUCTION FOR SHARED COMMON SPACES

PROVIDED STALLS:

ENCLOSED STALLS	=	106
SURFACE LOT / GUEST PARKING STALLS	=	11
TOTAL	=	117 PROVIDED

LOADING REQUIREMENTS:

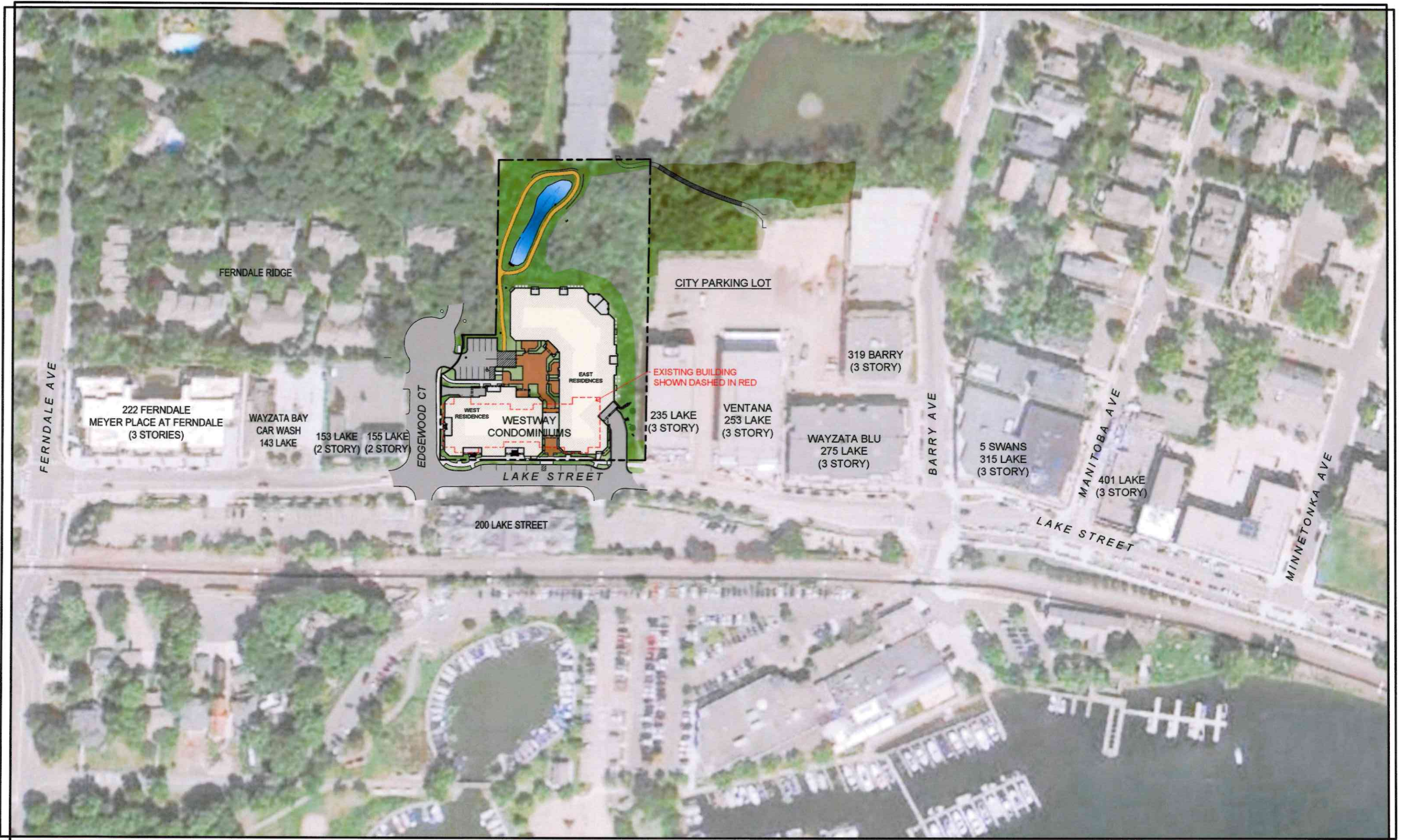
ONE SPACE REQUIRED, THREE SPACES PROVIDED
 SIZE OF PROVIDED SPACES: (1) 12 x 67'-8", (2) 12 x 28

BRUCE W. SCHMITT & ASSOCIATES P.A.
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 www.BRUCEWSCHMITT.com
 ARCHITECTS

WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

PROJECT CALCULATIONS

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NEIGHBORHOOD MAP



PRELIMINARY ONLY
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BUILDING MATERIALS

BUILDING BASE MATERIAL:
 NATURAL STONE, HEIGHT VARIES FROM 2'-0" TO 5'-11" ALONG LAKE STREET FRONTAGE. HEIGHT VARIES FROM 1'-6" TO 3'-6" ALONG EDGEWOOD COURT FRONTAGE.
 (2'-0" TO 3'-0" MINIMUM HEIGHT REQUIRED)

PUBLIC FACING WALLS (INCLUDES FACADES AT ALL LEVELS):

	BRICK	STONE	CAST STONE	GLASS	METAL ROOF (PITCHED)	SYNTHETIC WOOD SIDING & TRIM	METAL ROOF	FABRIC AWNING	SYNTHETIC SLATE SHINGLES
SOUTH ELEVATION BOTH RESIDENCES (FRONTING LAKE STREET)	3 %	7 %	10 %	33 %	2 %	27 %	.6 %	1.4 %	16 %
WEST ELEVATION WEST RESIDENCES (FRONTING EDGEWOOD COURT)	NONE	7 %	3 %	29 %	NONE	43 %	NONE	NONE	18 %

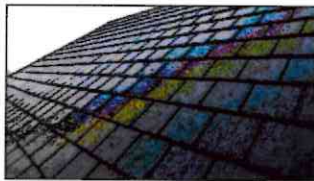
NON-PUBLIC FACING WALLS (INCLUDES FACADES AT ALL LEVELS):

	BRICK	STONE	CAST STONE	GLASS	METAL ROOF (PITCHED)	SYNTHETIC WOOD SIDING & TRIM	METAL ROOF	FABRIC AWNING	SYNTHETIC SLATE SHINGLES
NORTH ELEVATION WEST RESIDENCES	0.4 %	0.7 %	1 %	27.4 %	NONE	50.4 %	1.1 %	NONE	19 %
NORTH ELEVATION EAST RESIDENCES	8 %	12 %	21 %	33 %	NONE	13 %	NONE	NONE	13
EAST ELEVATION WEST RESIDENCES	NONE	1 %	0.5 %	36.5 %	NONE	49 %	NONE	4 %	9 %
EAST ELEVATION EAST RESIDENCES	11 %	12 %	19 %	29 %	2 %	14 %	NONE	NONE	13 %
SOUTH ELEVATION EAST RESIDENCES (PORTION OF BUILDING NOT FRONTING LAKE STREET)	7 %	15 %	20 %	29 %	NONE	15 %	NONE	NONE	14 %
WEST ELEVATION EAST RESIDENCES (PORTION OF BUILDING AT SHARED OPEN SPACE)	9 %	11 %	13 %	34 %	2 %	16 %	NONE	NONE	15 %
WEST ELEVATION EAST RESIDENCES (PORTION OF BUILDING AT PATH)	10 %	5 %	26 %	33 %	NONE	13 %	NONE	NONE	13 %

BUILDING MATERIALS SELECTIONS

WEST RESIDENCES

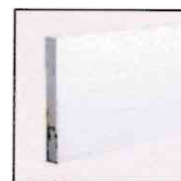
SYNTHETIC SLATE SHINGLE ROOF:



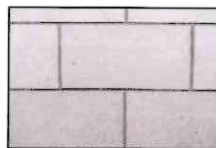
FABRIC AWNING:



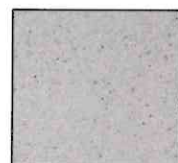
SYNTHETIC WOOD TRIM:



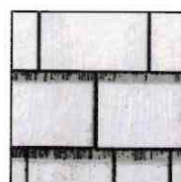
STONE:



CAST STONE:



SYNTHETIC WOOD SHINGLE SIDING:



EAST RESIDENCES

SYNTHETIC SLATE SHINGLE ROOF:



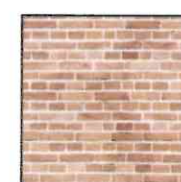
METAL ROOF (PITCHED):



SYNTHETIC WOOD TRIM:



BRICK:



STONE:



CAST STONE:



SYNTHETIC WOOD HORIZONTAL SIDING:



PROPOSED AVERAGE GRADE PLANE

Station	Wall Length	Actual Elevation	Percentage of Perimeter	Contributing Elevation
SOUTH A	10.3750	940.2900	0.01	7.69
B	5.0000	940.4750	0.00	3.71
C	15.6600	939.9200	0.01	11.61
D	3.0000	939.9200	0.00	2.22
E	28.0000	939.9200	0.02	20.76
F	3.0000	939.9200	0.00	2.22
G	11.8300	939.9200	0.01	8.77
H	24.1600	938.7950	0.02	17.89
I	3.0000	938.7950	0.00	2.22
J	28.0000	938.7950	0.02	20.73
K	3.0000	938.7950	0.00	2.22
L	20.6600	938.7950	0.02	15.30
M	10.3750	938.2500	0.01	7.68
N	6.3300	938.6000	0.00	4.69
O	18.3300	938.6000	0.01	13.57
P	25.0000	938.6000	0.02	18.51
Q	17.2500	938.6000	0.01	12.77
R	10.3750	938.6000	0.01	7.68
S	25.3300	938.2500	0.02	18.74
T	4.0000	938.2500	0.00	2.96
U	24.0000	938.2500	0.02	17.76
V	4.0000	937.3700	0.00	2.96
W	10.0000	937.3700	0.01	7.39
X	10.3750	938.2500	0.01	7.68
Y	27.6600	938.2500	0.02	20.47
Z	4.6600	934.5500	0.00	3.43
AA	11.9100	934.1700	0.01	8.77
BB	18.5000	934.0400	0.01	13.63
CC	6.6600	936.2700	0.01	4.92
DD	12.0000	936.7500	0.01	8.88
EE	41.6600	939.0000	0.03	30.85
FF	3.3300	938.7500	0.00	2.47
GG	40.0000	938.5000	0.03	29.61
HH	3.3300	938.7500	0.00	2.47
II	33.5000	939.0000	0.03	24.81
JJ	8.1600	938.7100	0.01	6.04
KK	11.7100	938.7100	0.01	8.67
LL	17.0000	939.0000	0.01	12.59
MM	20.2500	939.0000	0.02	15.00
NN	17.0000	939.0000	0.01	12.59
OO	11.7100	938.7500	0.01	8.67
PP	36.0000	938.5000	0.03	26.65
QQ	13.2500	938.5000	0.01	9.81
RR	51.0800	938.5000	0.04	37.81
SS	10.3750	939.2500	0.01	7.69
TT	21.0000	941.6000	0.02	15.59
UU	19.0000	941.6000	0.01	14.11
VV	25.3300	941.6000	0.02	18.81
WW	10.3750	943.6000	0.01	7.72
XX	10.3750	944.3150	0.01	7.73
YY	40.0000	944.6300	0.03	29.80

ZZ	24.0000	944.6300	0.02	17.88
AAA	58.0000	944.6300	0.05	43.21
BBB	34.2400	944.6300	0.03	25.51
CCC	25.0000	944.6300	0.02	18.62
DDD	15.9100	944.6300	0.01	11.85
EEE	10.3750	944.6300	0.01	7.73
FFF	32.6600	944.6300	0.03	24.33
GGG	16.0000	944.6300	0.01	11.92
HHH	12.0000	944.5450	0.01	8.94
III	6.5000	944.6300	0.01	4.84
JJJ	5.5000	944.5150	0.00	4.10
KKK	7.6600	944.5150	0.01	5.71
LLL	22.3300	944.6300	0.02	16.64
MMM	6.3300	943.9000	0.00	4.71
NNN	9.6600	943.7900	0.01	7.19
OOO	2.0000	943.6800	0.00	1.49
PPP	11.5000	943.7000	0.01	8.56
QQQ	33.1000	942.9450	0.03	24.61
RRR	10.3700	941.5850	0.01	7.70
SSS	24.8300	941.0000	0.02	18.43
TTT	28.3300	940.8000	0.02	21.02
UUU	19.0000	940.5000	0.01	14.09
VVV	5.8300	940.5000	0.00	4.32
Total	1268.000000		1.00	940.67

EXISTING AVERAGE GRADE PLANE

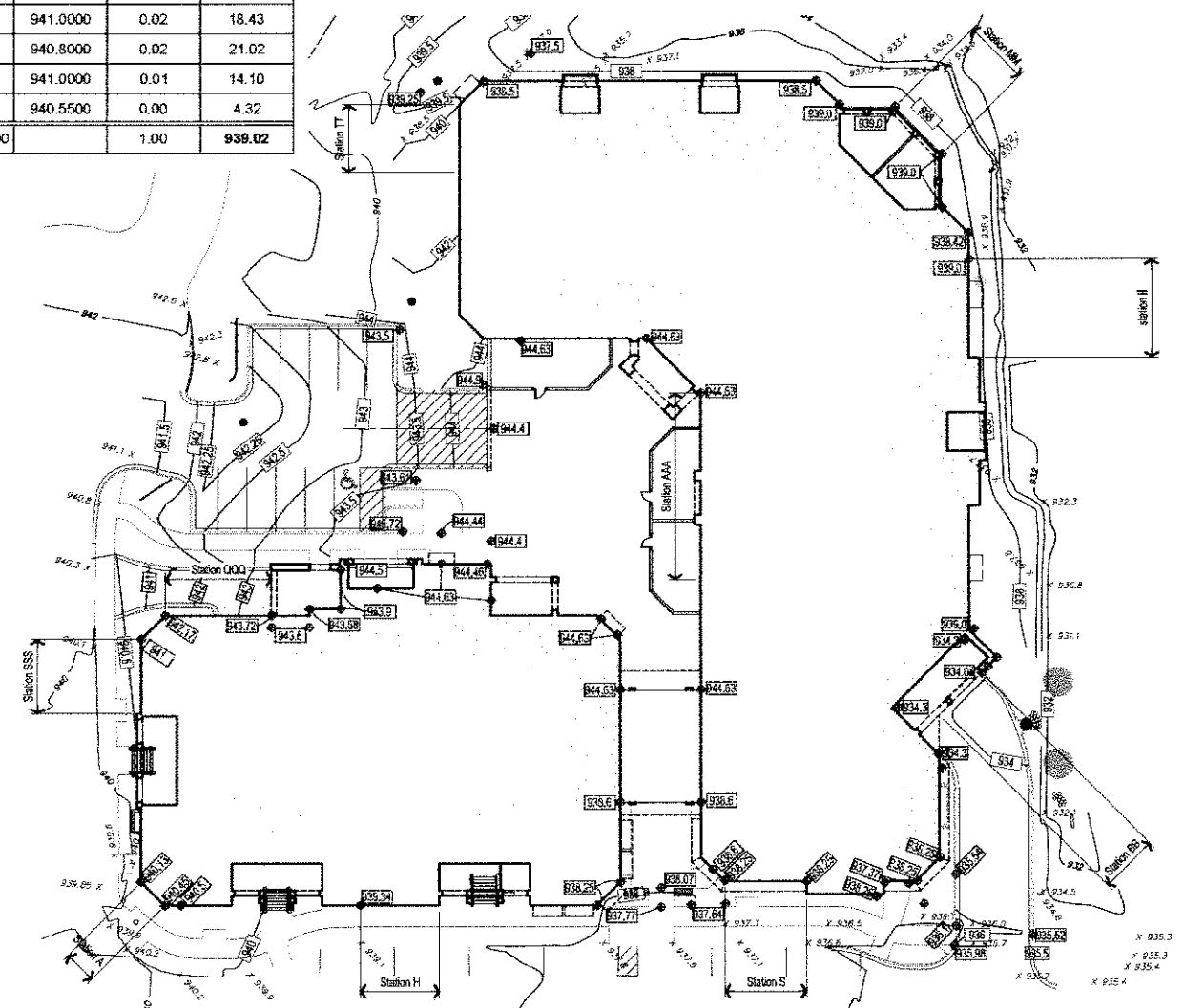
Station	Wall Length	Actual Elevation	Percentage of Perimeter	Contributing Elevation
A	10.3750	940.1000	0.01	7.69
B	5.0000	940.2500	0.00	3.71
C	15.6600	940.2500	0.01	11.61
D	3.0000	940.4000	0.00	2.22
E	28.0000	940.1250	0.02	20.76
F	3.0000	939.7750	0.00	2.22
G	11.8300	939.3000	0.01	8.76
H	24.1600	939.3000	0.02	17.90
I	3.0000	938.9000	0.00	2.22
J	28.0000	938.9000	0.02	20.73
K	3.0000	938.8000	0.00	2.22
L	20.6600	938.5000	0.02	15.29
M	10.3750	938.6500	0.01	7.68
N	6.3300	940.0000	0.00	4.69
O	18.3300	941.0000	0.01	13.60
P	25.0000	941.0000	0.02	18.55
Q	17.2500	941.0000	0.01	12.80
R	10.3750	939.5000	0.01	7.69
S	25.3300	937.6500	0.02	18.73
T	4.0000	937.3000	0.00	2.96
U	24.0000	936.9500	0.02	17.73
V	4.0000	936.6000	0.00	2.95
W	10.0000	936.6000	0.01	7.39
X	10.3750	936.6000	0.01	7.66
Y	27.6600	937.3000	0.02	20.45
Z	4.6600	937.3000	0.00	3.44
AA	11.9100	938.5000	0.01	8.82
BB	18.5000	938.4000	0.01	13.69
CC	6.6600	937.6000	0.01	4.92
DD	12.0000	937.9500	0.01	8.88
EE	41.6600	938.2500	0.03	30.83
FF	3.3300	937.7500	0.00	2.46
GG	40.0000	937.0000	0.03	29.56
HH	3.3300	936.6000	0.00	2.46
II	33.5000	936.8500	0.03	24.75
JJ	8.1600	936.8500	0.01	6.03
KK	11.7100	937.1500	0.01	8.65
LL	17.0000	936.9500	0.01	12.56
MM	20.2500	936.6000	0.02	14.96
NN	17.0000	937.1000	0.01	12.56
OO	11.7100	937.6000	0.01	8.66
PP	36.0000	938.0500	0.03	26.63
QQ	13.2500	938.2500	0.01	9.80
RR	51.0800	937.9500	0.04	37.78
SS	10.3750	937.6500	0.01	7.67
TT	21.0000	937.7000	0.02	15.53
UU	19.0000	938.3750	0.01	14.06
VV	25.3300	938.3750	0.02	18.75
WW	10.3750	938.8250	0.01	7.68
XX	10.3750	938.9500	0.01	7.68
YY	40.0000	938.9500	0.03	29.62

ZZ	24.0000	939.2500	0.02	17.78
AAA	58.0000	939.7500	0.05	42.99
BBB	34.2400	940.5000	0.03	25.40
CCC	25.0000	941.0000	0.02	18.55
DDD	15.9100	941.0000	0.01	11.81
EEE	10.3750	940.8000	0.01	7.70
FFF	32.6600	940.6000	0.03	24.23
GGG	16.0000	940.3250	0.01	11.87
HHH	12.0000	940.0500	0.01	8.90
III	6.5000	940.0500	0.01	4.82
JJJ	5.5000	940.0500	0.00	4.08
KKK	7.6600	940.1000	0.01	5.68
LLL	22.3300	940.1500	0.02	16.56
MMM	6.3300	940.2000	0.00	4.69
NNN	9.6600	940.2750	0.01	7.16
OOO	2.0000	940.5500	0.00	1.48
PPP	11.5000	940.9000	0.01	8.53
QQQ	33.1000	940.9000	0.03	24.56
RRR	10.3700	940.9000	0.01	7.69
SSS	24.8300	941.0000	0.02	18.43
TTT	28.3300	940.8000	0.02	21.02
UUU	19.0000	941.0000	0.01	14.10
VVV	5.8300	940.5500	0.00	4.32
Total	1268.000000		1.00	938.02

THE PARKING GARAGE FLOOR ELEVATION IS SET AT THE CITY MODELED FLOODPLAIN ELEVATION. A PORTION OF THIS UNDERGROUND PARKING STRUCTURE IS BELOW THE SHARED COURTYARD TERRACE/AMENITY SPACE. BECAUSE THE PARKING GARAGE CEILING HEIGHT CANNOT BE LOWER DUE TO VAN ACCESSIBILITY REQUIREMENTS, THE COURTYARD TERRACE/AMENITY SPACE NEEDS TO BE HIGHER THAN EXISTING GRADES.

THE EFFECT OF THIS COURTYARD/AMENITY SPACE BEING SLIGHTLY HIGHER THAN EXISTING GRADES NECESSITATES THE DRIVEWAY FROM EDGEWOOD COURT AND ADJACENT BUILDING ENTRANCES TO ALSO BE SLIGHTLY ELEVATED HIGHER THAN EXISTING GRADES.

THESE FACTORS CAUSED THE PROPOSED AVERAGE GRADE PLANE TO BE 1.65 FEET HIGHER THAN THE EXISTING AVERAGE GRADE PLANE. GRADE IS NOT BEING RAISED TO INCREASE THE ALLOWABLE BUILDING HEIGHT.



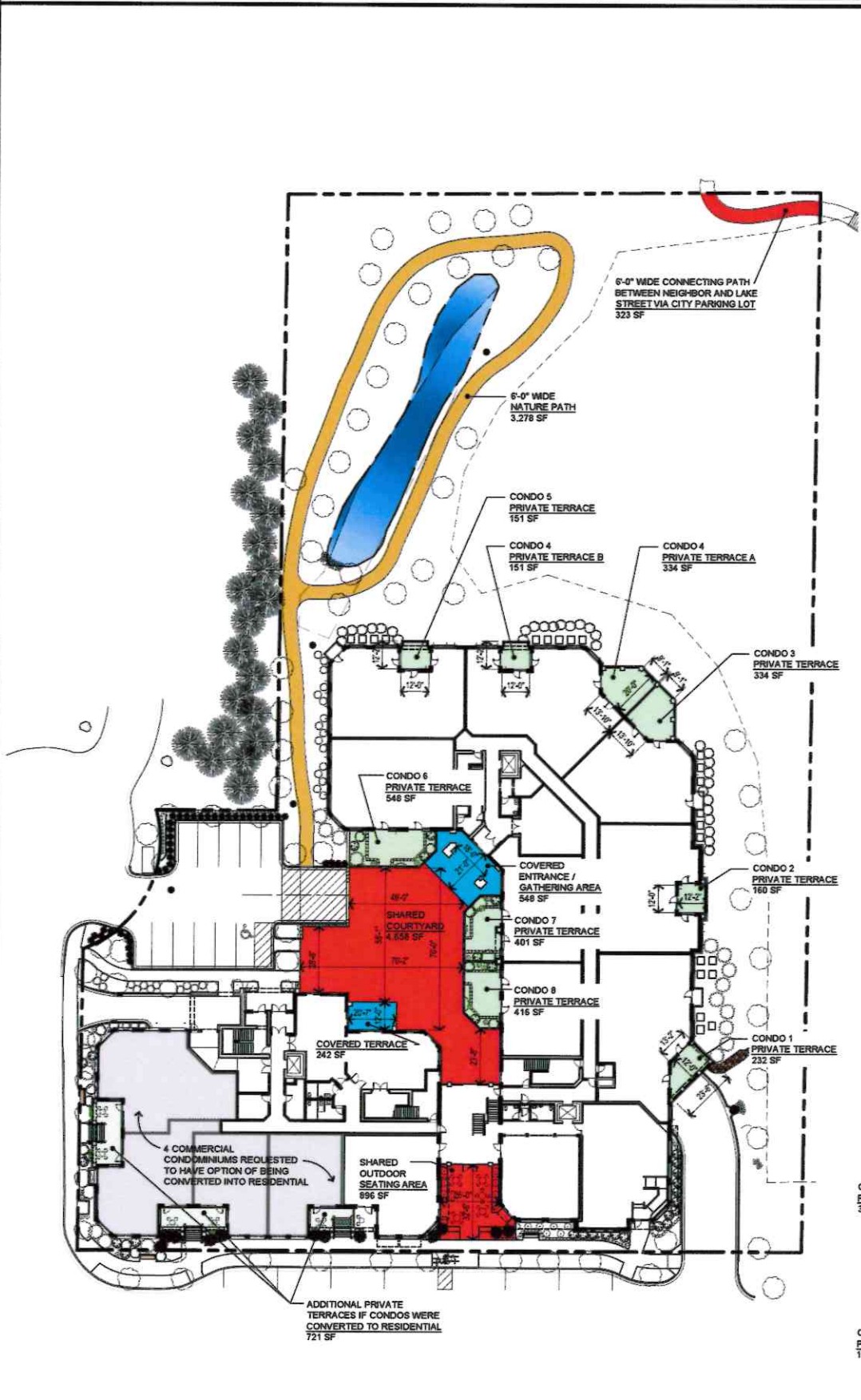
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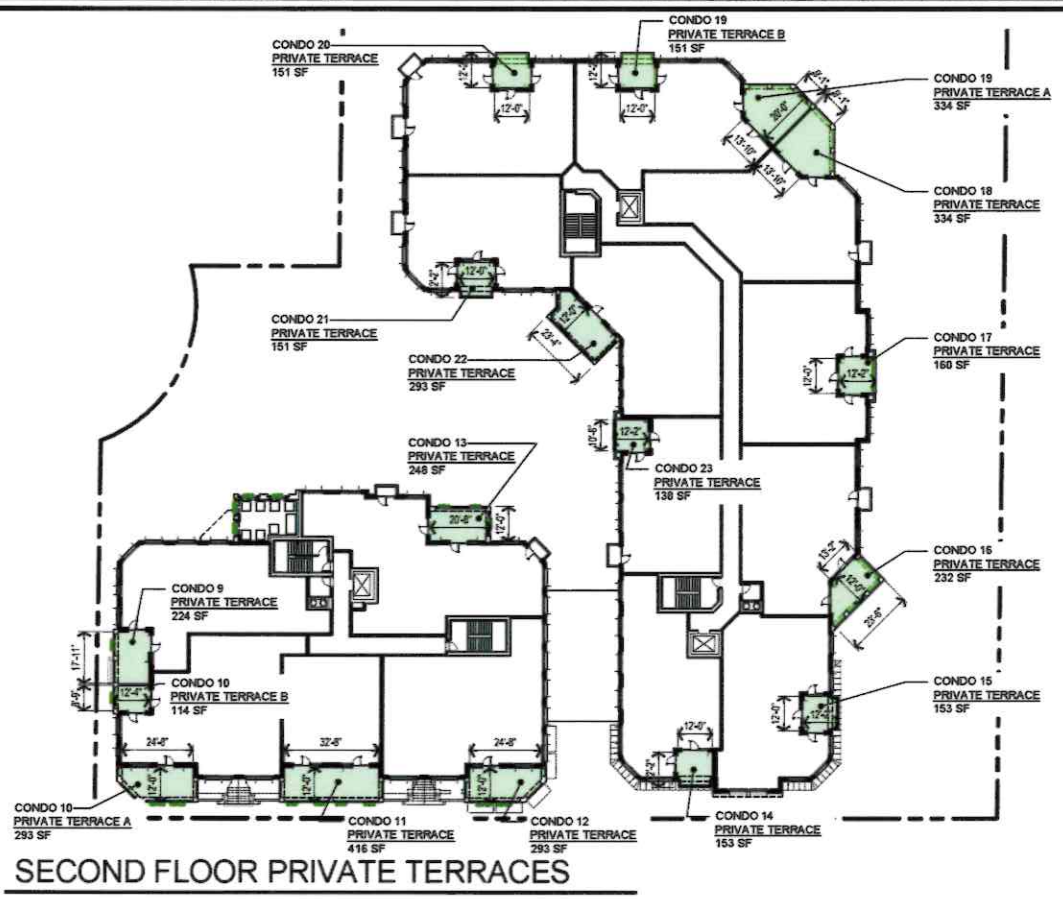
WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

AVERAGE GRADE PLANE
 CALCULATIONS

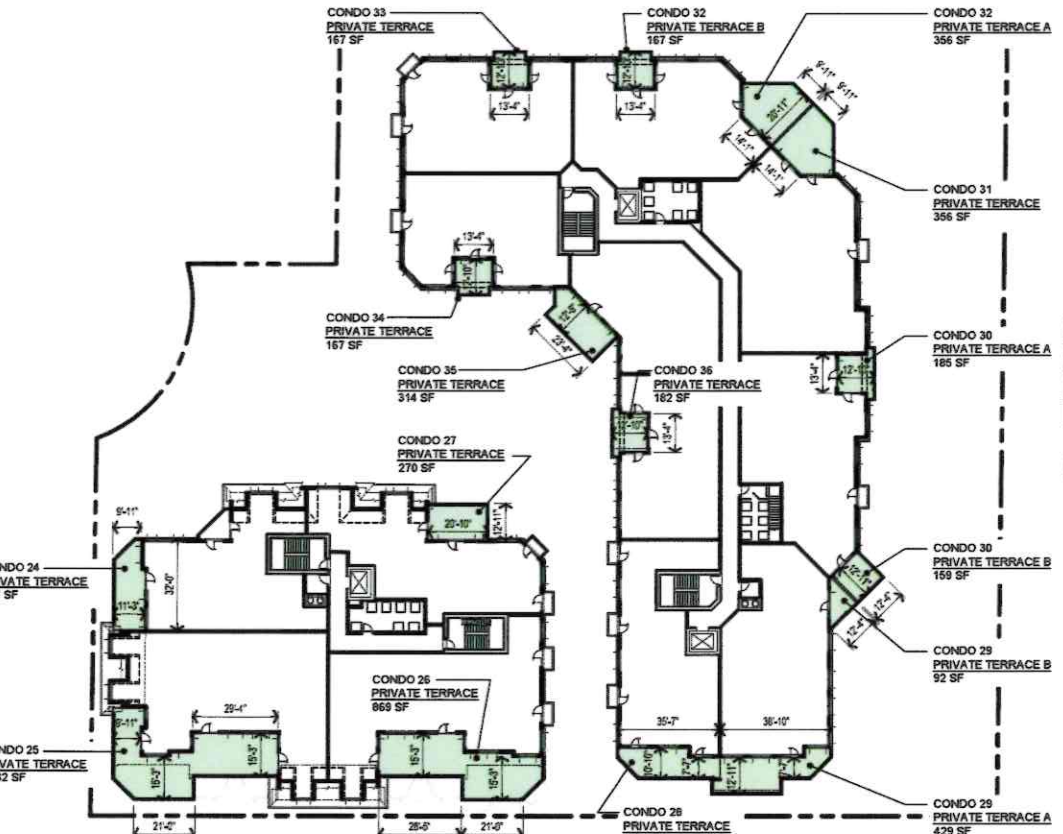
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OPEN USABLE SPACE PLAN AT GROUND LEVEL



SECOND FLOOR PRIVATE TERRACES



THIRD FLOOR PRIVATE TERRACES

OPEN USABLE SPACE AREA CALCULATIONS

REQUIRED USABLE OPEN SPACE:
500 SF OF USABLE SPACE REQUIRED FOR EACH DWELLING UNIT
500 SF x 36 RESIDENTIAL CONDOS = 18,000 SF MINIMUM USABLE OPEN SPACE REQUIRED

PROPOSED USABLE OPEN SPACE CALCULATIONS:

GROUND LEVEL PRIVATE TERRACES INTENDED FOR USE BY INDIVIDUAL RESIDENTIAL CONDO UNITS:	
232 sf	CONDO 1 PRIVATE TERRACE
160 sf	CONDO 2 PRIVATE TERRACE
334 sf	CONDO 3 PRIVATE TERRACE
334 sf	CONDO 4 PRIVATE TERRACE A
151 sf	CONDO 4 PRIVATE TERRACE B
151 sf	CONDO 5 PRIVATE TERRACE
548 sf	CONDO 6 PRIVATE TERRACE
401 sf	CONDO 7 PRIVATE TERRACE
416 sf	CONDO 8 PRIVATE TERRACE
2,727 sf	TOTAL

GROUND LEVEL SHARED OPEN SPACES DEDICATED FOR RESIDENTIAL CONDO UNITS AND FERNDALE RIDGE OWNERS ONLY:	
3,278 sf	SHARED NATURE PATH

GROUND LEVEL SHARED OPEN SPACES DEDICATED FOR RESIDENTIAL CONDO UNIT OWNERS ONLY:	
242 sf	COVERED TERRACE AT WEST RESIDENCES CLUB ROOM
654 sf	COVERED ENTRANCE / GATHERING AREA AT EAST RESIDENCES ENTRANCE
896 sf	TOTAL

GROUND LEVEL SHARED OPEN SPACES FOR GENERAL PUBLIC USE AS WELL AS ALL BUILDING OCCUPANTS:	
4,896 sf	SHARED COURTYARD
896 sf	SHARED SEATING AREA
323 sf	CONNECTING PATH BETWEEN NEIGHBOR AND LAKE STREET VIA CITY PARKING LOT
6,077 sf	TOTAL

SECOND FLOOR PRIVATE TERRACES INTENDED FOR USE BY INDIVIDUAL RESIDENTIAL CONDO UNITS:	
224 sf	CONDO 9 PRIVATE TERRACE
293 sf	CONDO 10 PRIVATE TERRACE A
114 sf	CONDO 10 PRIVATE TERRACE B
416 sf	CONDO 11 PRIVATE TERRACE
293 sf	CONDO 12 PRIVATE TERRACE
248 sf	CONDO 13 PRIVATE TERRACE
153 sf	CONDO 14 PRIVATE TERRACE
153 sf	CONDO 15 PRIVATE TERRACE
232 sf	CONDO 16 PRIVATE TERRACE
160 sf	CONDO 17 PRIVATE TERRACE
334 sf	CONDO 18 PRIVATE TERRACE
334 sf	CONDO 19 PRIVATE TERRACE A
151 sf	CONDO 19 PRIVATE TERRACE B
151 sf	CONDO 20 PRIVATE TERRACE
151 sf	CONDO 21 PRIVATE TERRACE
293 sf	CONDO 22 PRIVATE TERRACE
138 sf	CONDO 23 PRIVATE TERRACE
3,838 sf	TOTAL

THIRD FLOOR PRIVATE TERRACES INTENDED FOR USE BY INDIVIDUAL RESIDENTIAL CONDO UNITS:	
317 sf	CONDO 24 PRIVATE TERRACE
1,032 sf	CONDO 25 PRIVATE TERRACE
869 sf	CONDO 26 PRIVATE TERRACE
270 sf	CONDO 27 PRIVATE TERRACE
325 sf	CONDO 28 PRIVATE TERRACE
429 sf	CONDO 29 PRIVATE TERRACE A
92 sf	CONDO 29 PRIVATE TERRACE B
165 sf	CONDO 30 PRIVATE TERRACE A
159 sf	CONDO 30 PRIVATE TERRACE B
356 sf	CONDO 31 PRIVATE TERRACE
356 sf	CONDO 32 PRIVATE TERRACE A
167 sf	CONDO 32 PRIVATE TERRACE B
167 sf	CONDO 33 PRIVATE TERRACE
167 sf	CONDO 34 PRIVATE TERRACE
314 sf	CONDO 35 PRIVATE TERRACE
162 sf	CONDO 36 PRIVATE TERRACE
5,387 sf	TOTAL

SUMMARY

- 26.8% (5,877 sf) OF ALL OPEN SPACES PROVIDED ARE OPEN TO THE GENERAL PUBLIC
 - 14.9% (3,278 sf) OF ALL OPEN SPACES PROVIDED ARE SHARED BY BUILDING RESIDENTS AND FERNDALE RIDGE RESIDENTS
 - 3.8% (896 sf) OF ALL OPEN SPACES PROVIDED ARE SHARED BY BUILDING RESIDENTS ONLY
 - 54.5% (11,952 sf) OF ALL OPEN SPACES PROVIDED ARE PRIVATE RESIDENTIAL CONDO TERRACES (INDIVIDUAL CONDO USAGE ONLY)
- 21,945 sf GRAND TOTAL OF ALL USABLE OPEN SPACES PROVIDED
- IF 4 OF THE COMMERCIAL CONDOS WERE TO BE CONVERTED TO RESIDENTIAL UNITS:
20,000 sf MINIMUM WOULD BE REQUIRED (500 SF x 40 RESIDENTIAL CONDOS)
22,343 sf WOULD BE PROVIDED (21,822 SF + 721 SF ADDITIONAL PRIVATE TERRACES)

OPERATING AND MAINTENANCE OF COMMON OPEN SPACES

THE HOME OWNERS ASSOCIATION (HOA) WILL BE RESPONSIBLE FOR THE CARE AND MAINTENANCE OF ALL COMMON PRIVATE OR PUBLIC OPEN SPACES INDICATED ON THE OPEN USABLE SPACE PLANS AND PRIVATE TERRACE PLANS WITH THE EXCEPTION OF THE PATH CONNECTING THE NEIGHBORING PROPERTY TO THE NORTH (WAYZATA VILLA) AND THE CITY OWNED PUBLIC PARKING LOT TO THE EAST. IF THE CITY DECIDES IT WOULD LIKE TO CONSTRUCT THIS PATH, THE CITY WOULD BE RESPONSIBLE FOR THE CONSTRUCTION AND ONGOING CARE AND MAINTENANCE OF THE PATH. THE APPLICANT WILL FURNISH AN EASEMENT FOR THIS PATH AS INDICATED IF THE CITY DESIRES.

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

OPEN USABLE SPACE CALCULATIONS

PRELIMINARY ONLY
REVISED SEPTEMBER 22, 2022
NOT FOR CONSTRUCTION



82 REGULAR STALLS
 44 HANDICAP STALLS
 +20 COMPACT STALLS (19%)
 106 TOTAL INDOOR PARKING STALLS

106 TOTAL INDOOR PARKING STALLS
 FLOOR ELEV. = 534.3
 (CITY MODELED WETLAND ELEVATION)

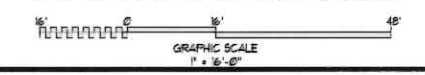
WEST RESIDENCES

EAST RESIDENCES

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WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

PARKING LEVEL



PRELIMINARY ONLY
 AUGUST 24, 2022
 NOT FOR CONSTRUCTION

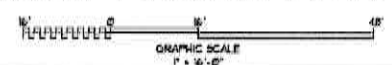


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 Phone: (953) 476-0222 Fax: (953) 476-0225
 www.BWSCARCHITECTS.com

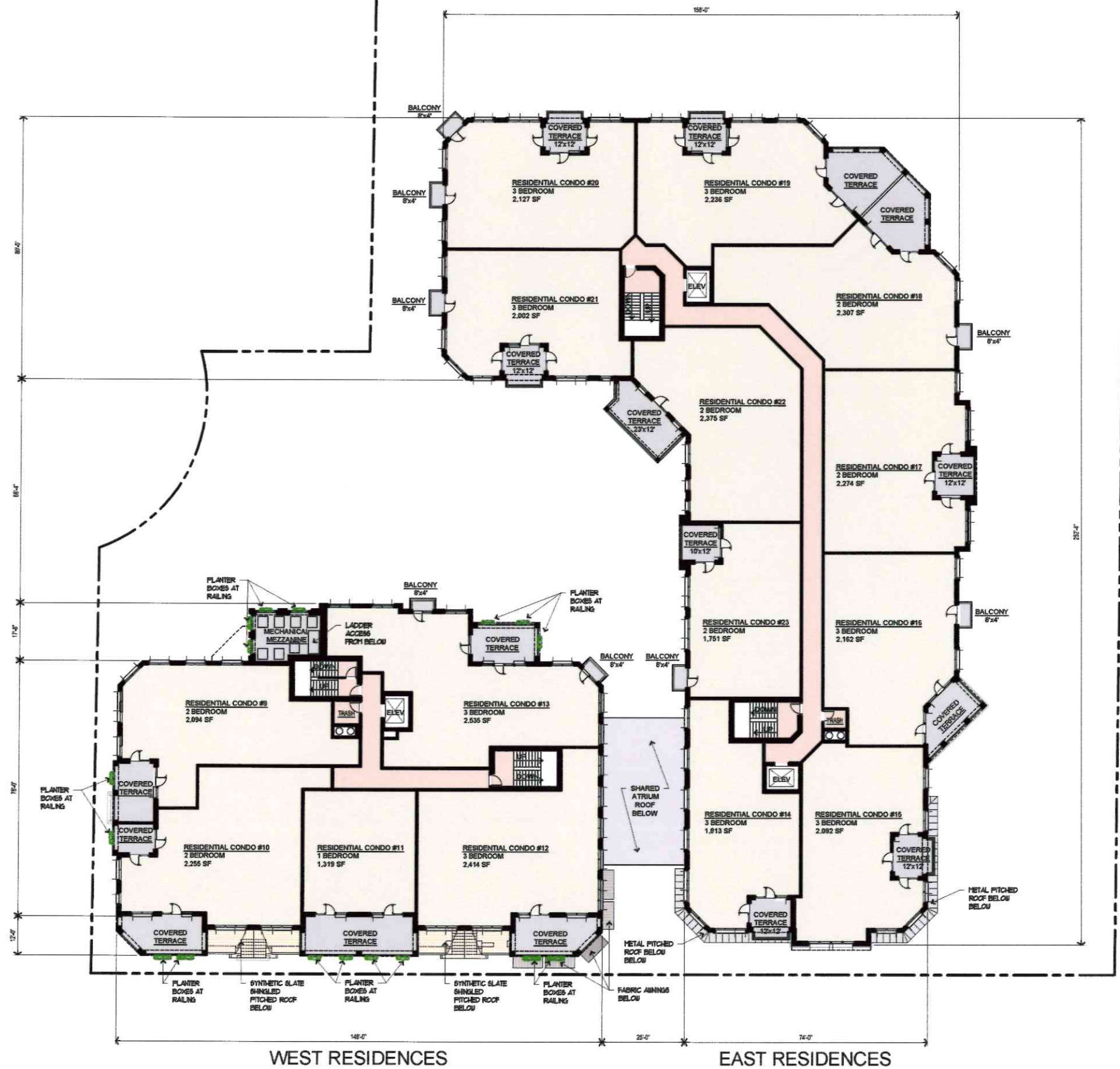
WESTWAY CONDOMINIUMS

201 LAKE STREET EAST, WAYZATA, MINNESOTA

FIRST FLOOR LEVEL



PRELIMINARY ONLY
 OCTOBER 6, 2022
 NOT FOR CONSTRUCTION

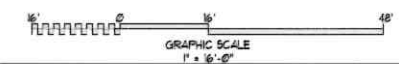


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 300 HANCOCK AVENUE SOUTH
 WAYZATA, MINNESOTA 55392
 Phone: (952) 476-6222 Fax: (952) 476-6228
 www.BWSCHEMITT.com

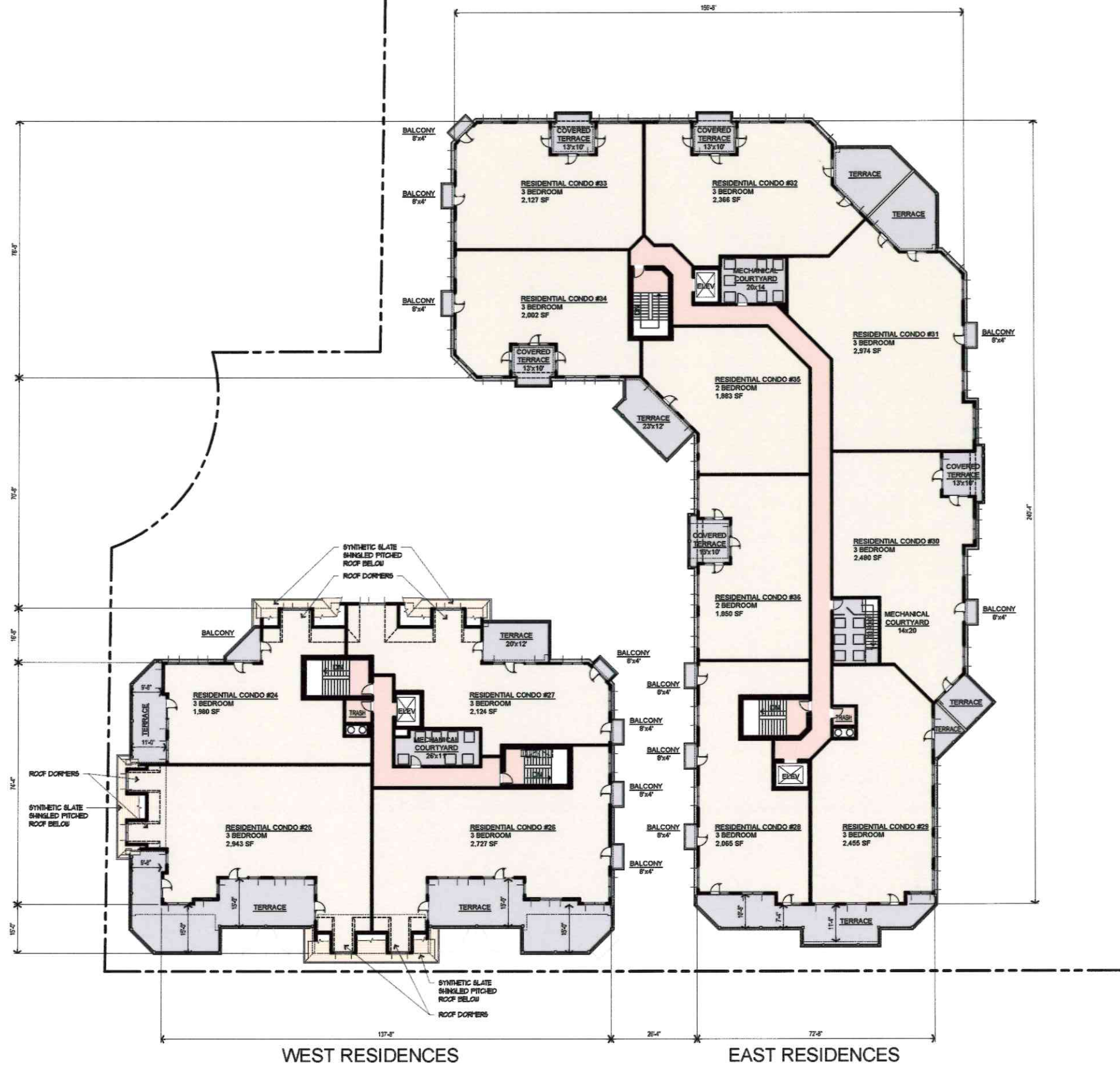


WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

SECOND FLOOR LEVEL



PRELIMINARY ONLY
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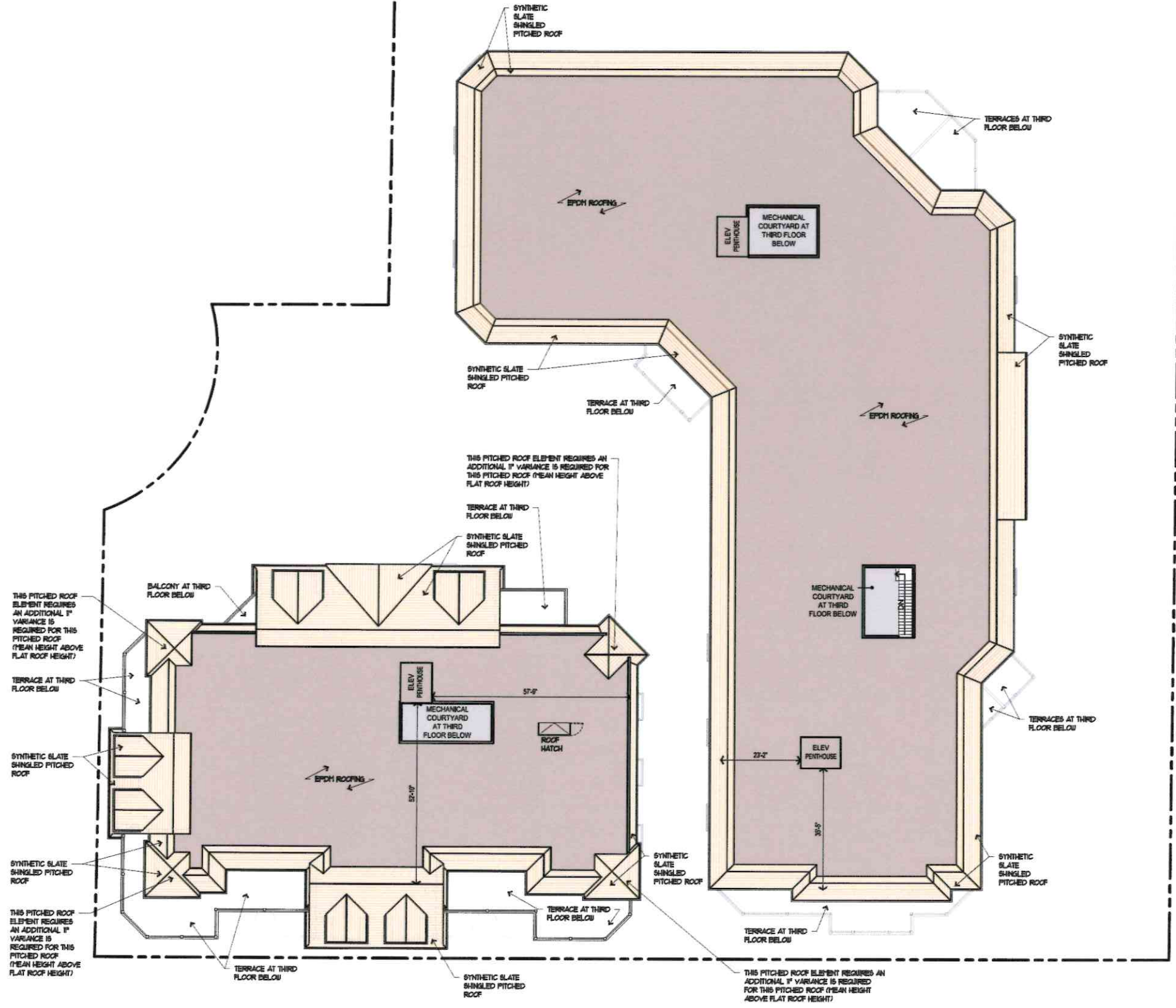


WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

THIRD FLOOR LEVEL



PRELIMINARY ONLY
 AUGUST 24, 2022
 NOT FOR CONSTRUCTION



WEST RESIDENCES

EAST RESIDENCES

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WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

ROOF LEVEL



PRELIMINARY ONLY
 AUGUST 24, 2022
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SOUTH ELEVATION


WEST RESIDENCES

GROUND LEVEL FACADE TRANSPARENCY
 (CALCULATED FROM FIRST FLOOR FLOOR ELEVATION TO SECOND FLOOR FLOOR ELEVATION OR ROOF FASCIA AT PITCHED ROOFS) FRONTING LAKE STREET (50% MINIMUM REQUIRED)
 TSI SF = 56.7% = TRANSPARENCY (GLASS)
 TSM SF = 43.3% = SOLID MATERIALS
 3084 SF = 100% = TOTAL AREA

SOUTH ELEVATION

EAST RESIDENCES

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WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

EXTERIOR ELEVATION

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 AUGUST 24, 2022
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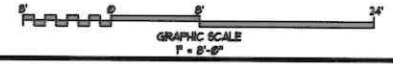
WEST ELEVATION
WEST RESIDENCES

GROUND LEVEL FACADE TRANSPARENCY
(CALCULATED FROM FIRST FLOOR ELEVATION TO SECOND FLOOR FLOOR ELEVATION OR ROOF FASCIA AT PITCHED ROOFS)
FRONTING EDGEWOOD COURT (25% MINIMUM REQUIRED)
470 SF = 46.2% TRANSPARENCY (GLASS)
546 SF = 53.7% SOLID MATERIALS
1016 SF = 100% TOTAL AREA

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

EXTERIOR ELEVATION



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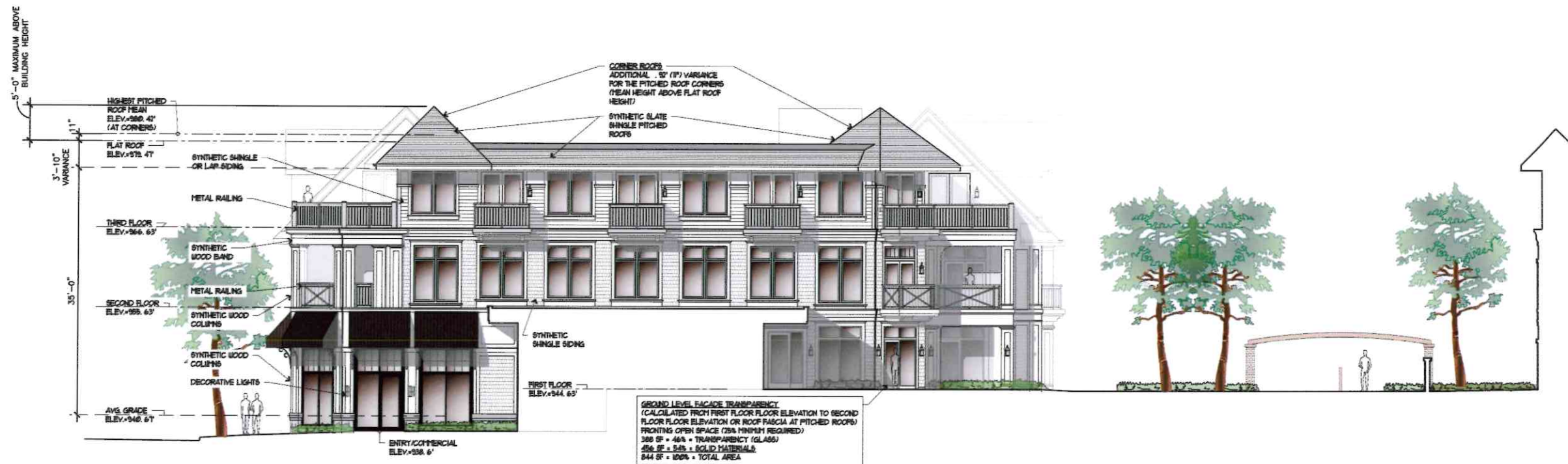
NORTH ELEVATION
WEST RESIDENCES

BRUCE W. SCHMITT & ASSOCIATES P.A.
330 HANTOEA AVENUE SOUTH
WAYZATA, MINNESOTA 55391
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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

EXTERIOR ELEVATION
GRAPHIC SCALE
1" = 8'-0"

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AUGUST 24, 2022
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EAST ELEVATION
WEST RESIDENCES

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WESTWAY CONDOMINIUMS
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EXTERIOR ELEVATION



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WEST ELEVATION

EAST RESIDENCES -AT SHARED OPEN SPACE

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WESTWAY CONDOMINIUMS
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EXTERIOR ELEVATION



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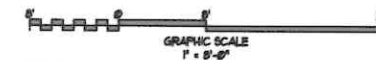


SOUTH ELEVATION
 EAST RESIDENCES

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WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

EXTERIOR ELEVATION



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WEST ELEVATION

EAST RESIDENCES -AT PATH

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EXTERIOR ELEVATION



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NORTH ELEVATION
EAST RESIDENCES

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

EXTERIOR ELEVATION



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EAST ELEVATION
EAST RESIDENCES

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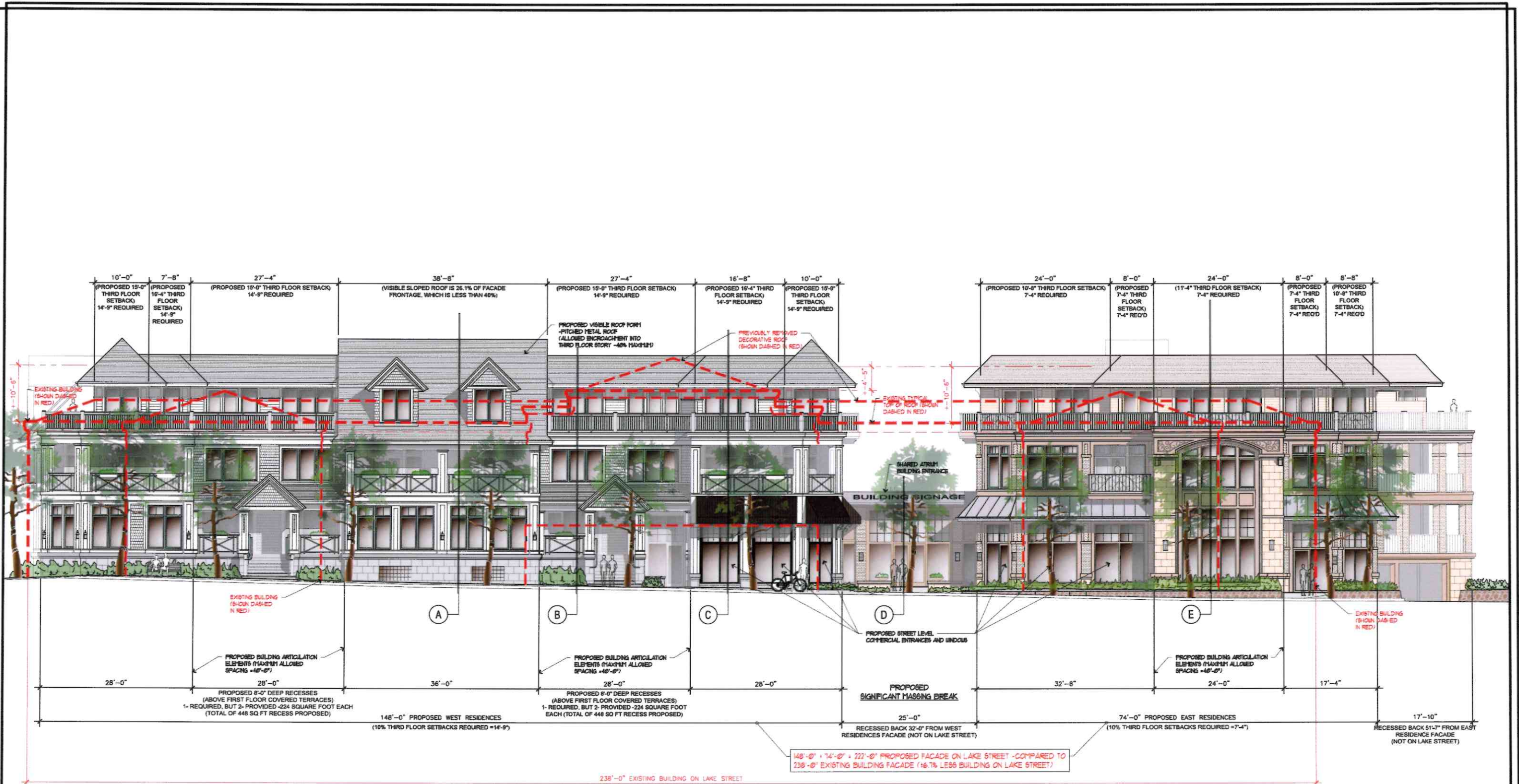


WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

EXTERIOR ELEVATION



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SOUTH ELEVATION
WEST RESIDENCES

SOUTH ELEVATION
EAST RESIDENCES

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

PROPOSED BUILDING MASSING
AND THIRD FLOOR SETBACKS



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WEST ELEVATION
WEST RESIDENCES

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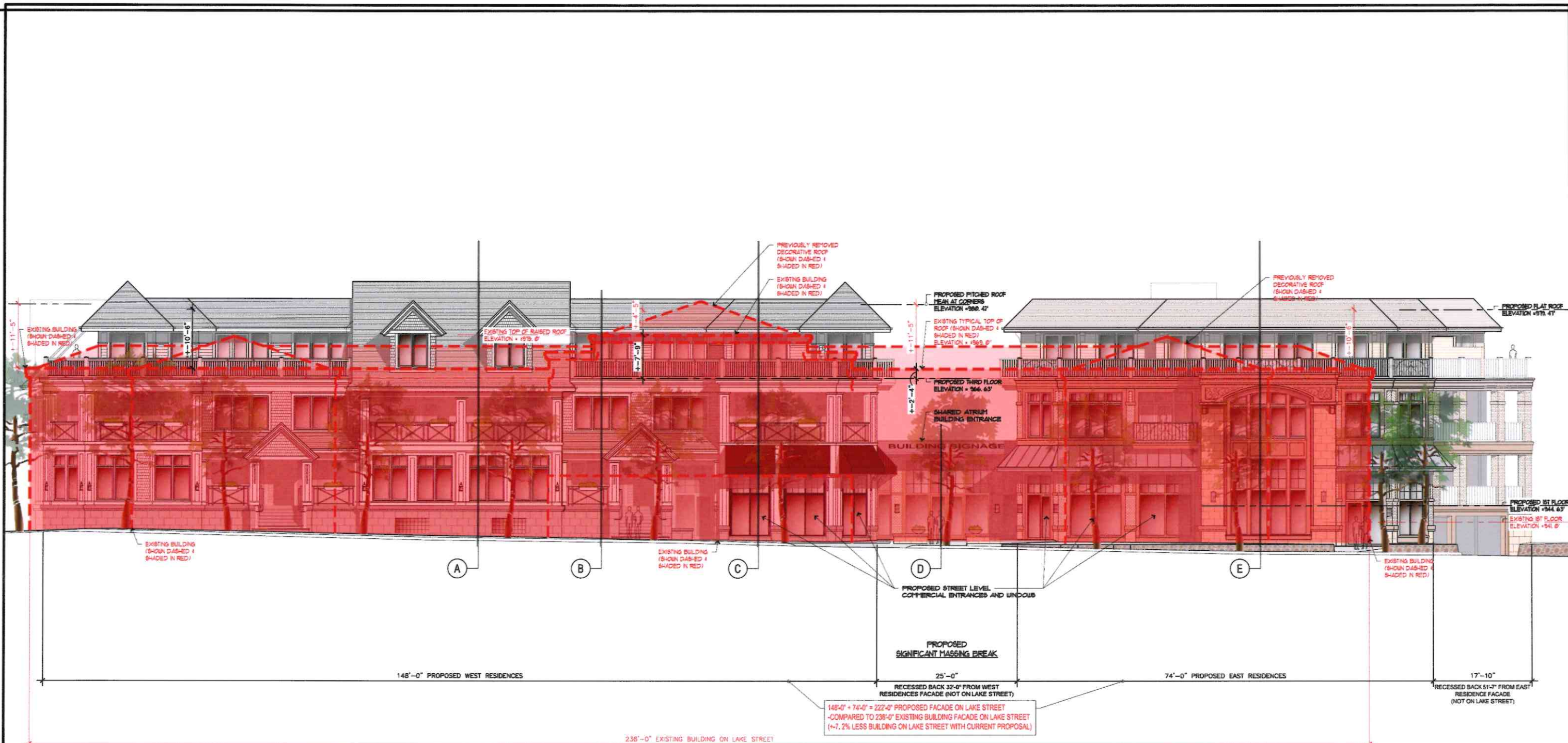


WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

PROPOSED BUILDING MASSING
AND THIRD FLOOR SETBACKS



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SOUTH ELEVATION
WEST RESIDENCES

SOUTH ELEVATION
EAST RESIDENCES

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

BUILDING COMPARISON
PROPOSED BUILDING VERSUS EXISTING BUILDING

GRAPHIC SCALE
1" = 8'-0"

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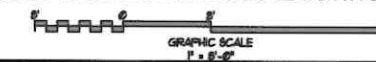


WEST ELEVATION
WEST RESIDENCES

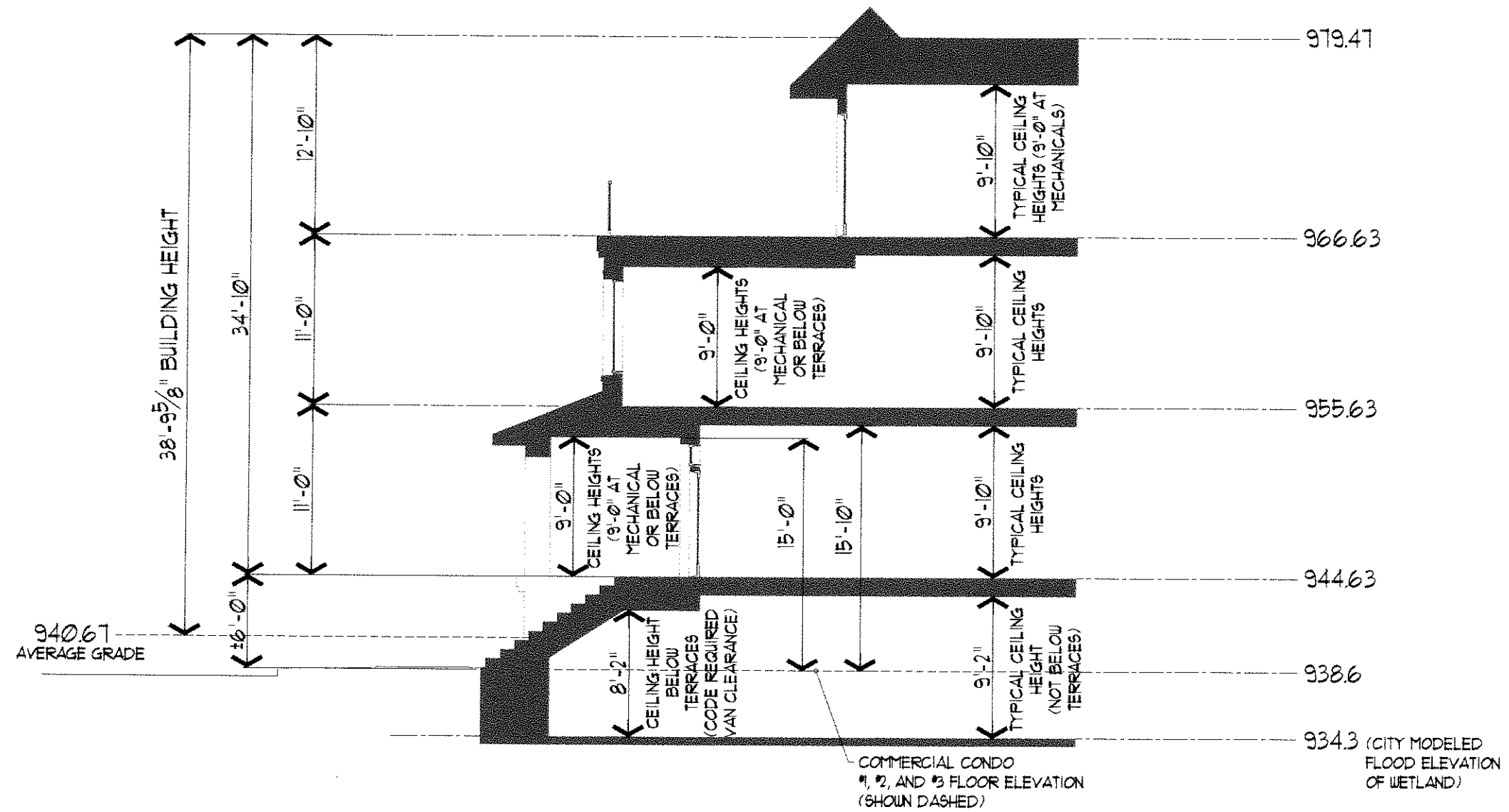
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WAYZATA, MINNESOTA 55394
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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

BUILDING COMPARISON
PROPOSED BUILDING VERSUS EXISTING BUILDING



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TYPICAL BUILDING HEIGHT SECTION

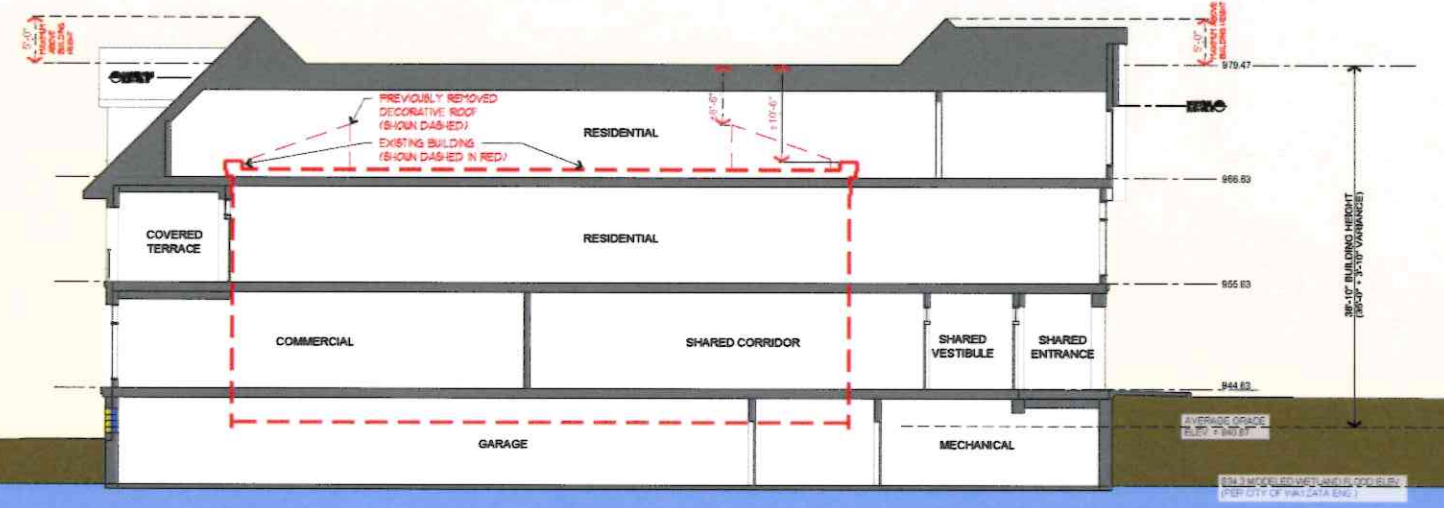
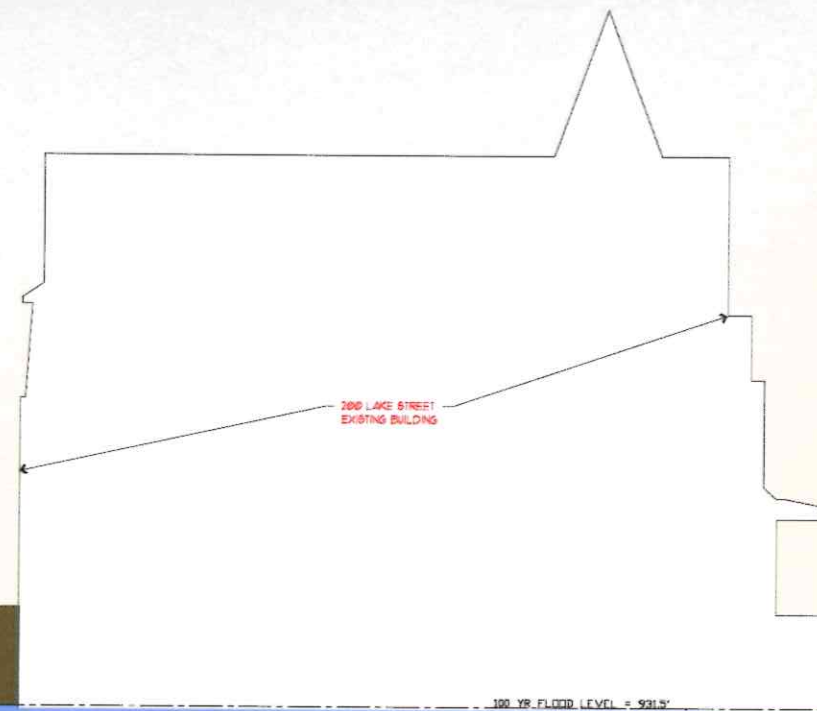
BRUCE W. SCHMITT & ASSOCIATES P.A.
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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

SECTION



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201 LAKE ST
WEST RESIDENCE

BUILDING SECTION "A"

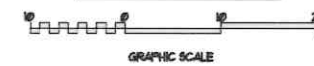
200 LAKE ST

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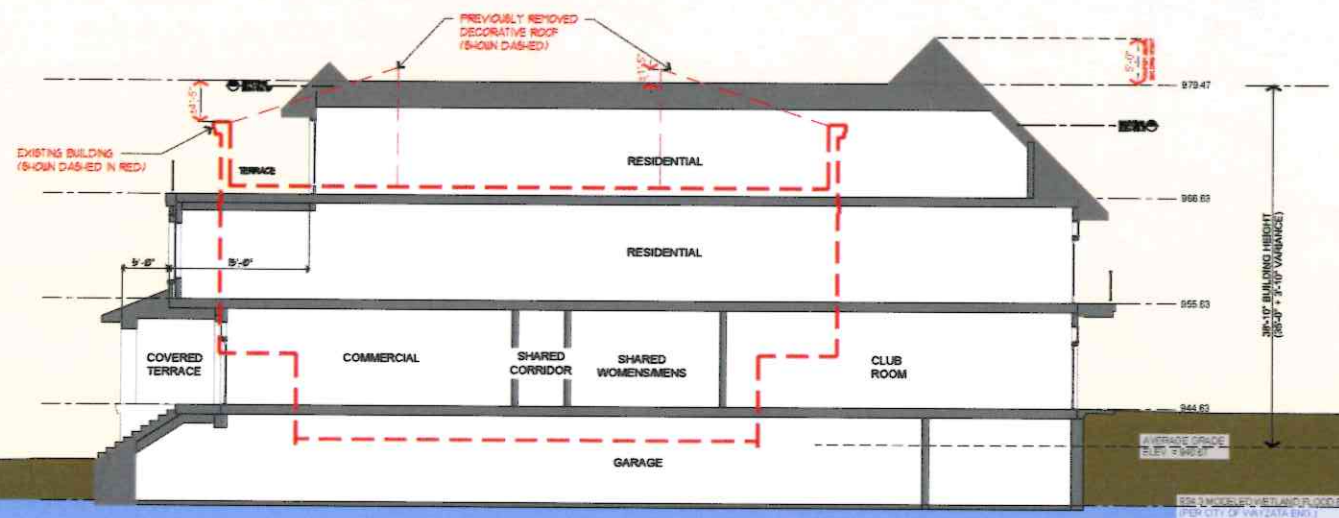
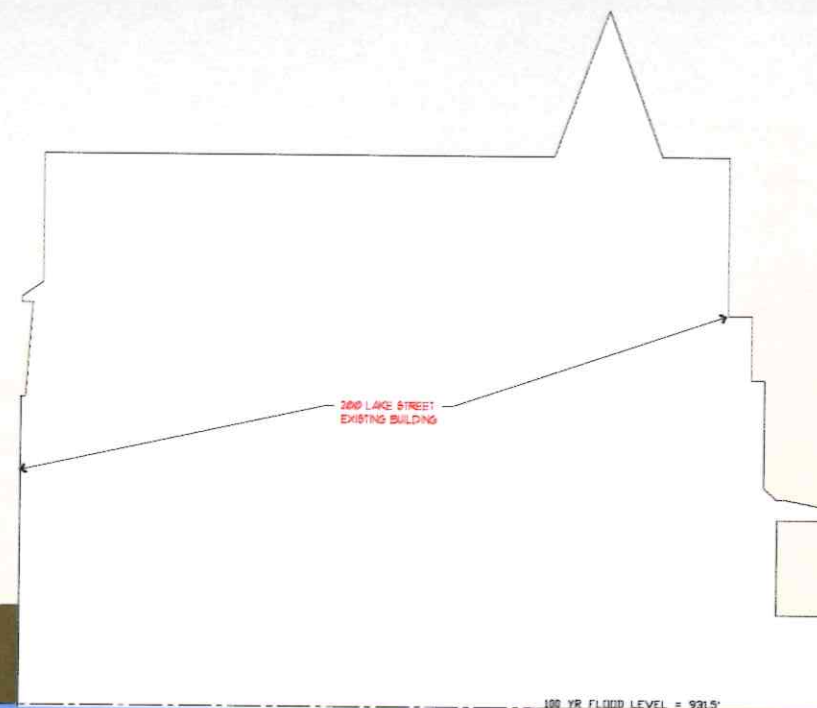
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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

SECTION



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200 LAKE ST

201 LAKE ST
WEST RESIDENCE

BUILDING SECTION "B"

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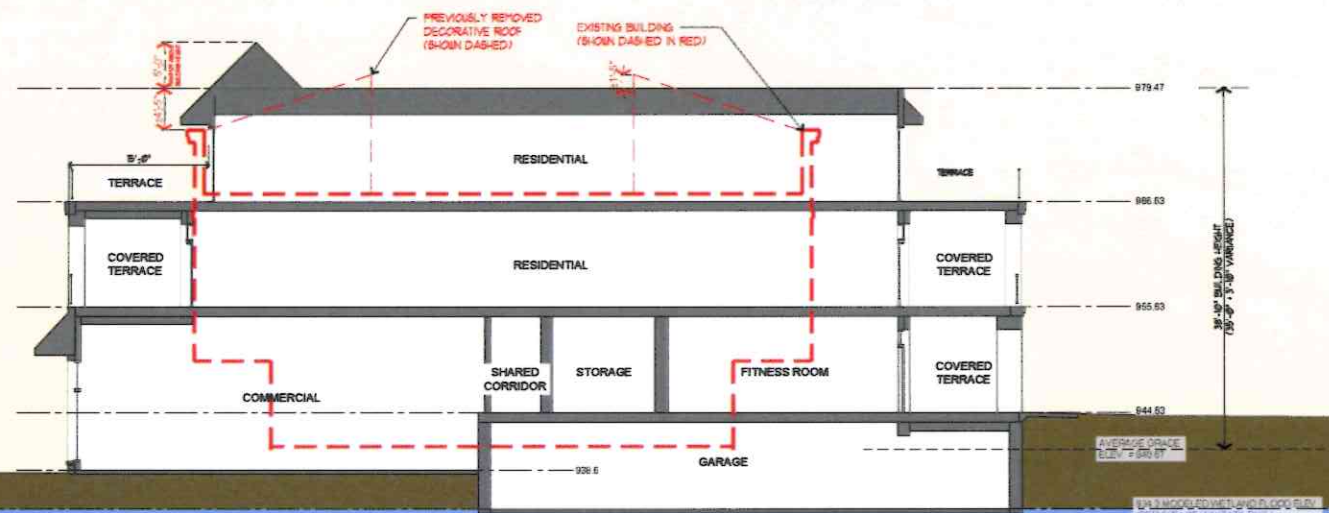
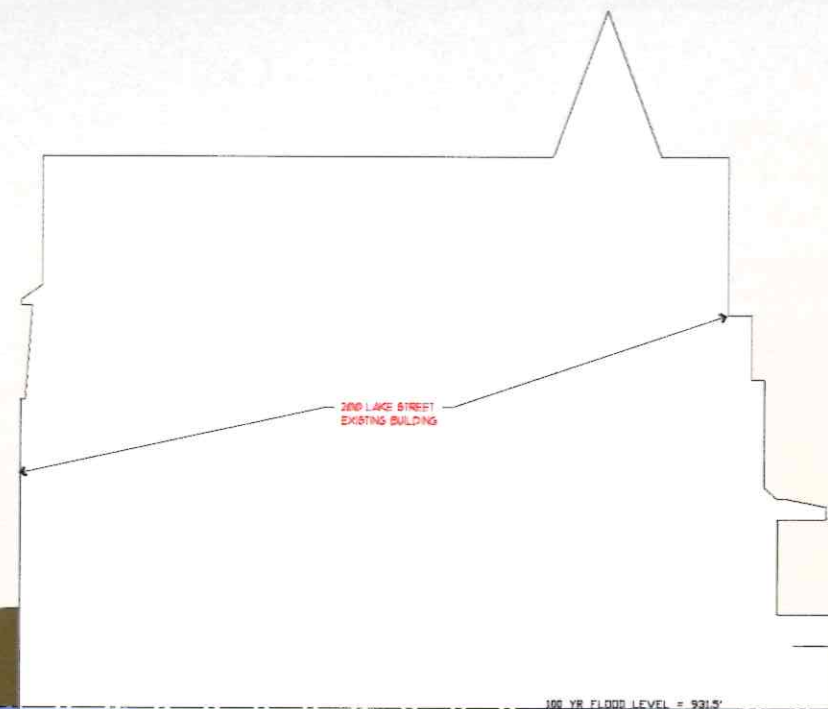


WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

SECTION



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201 LAKE ST
WEST RESIDENCE

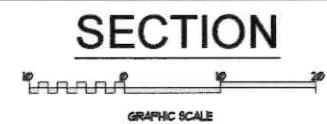
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BUILDING SECTION "C"

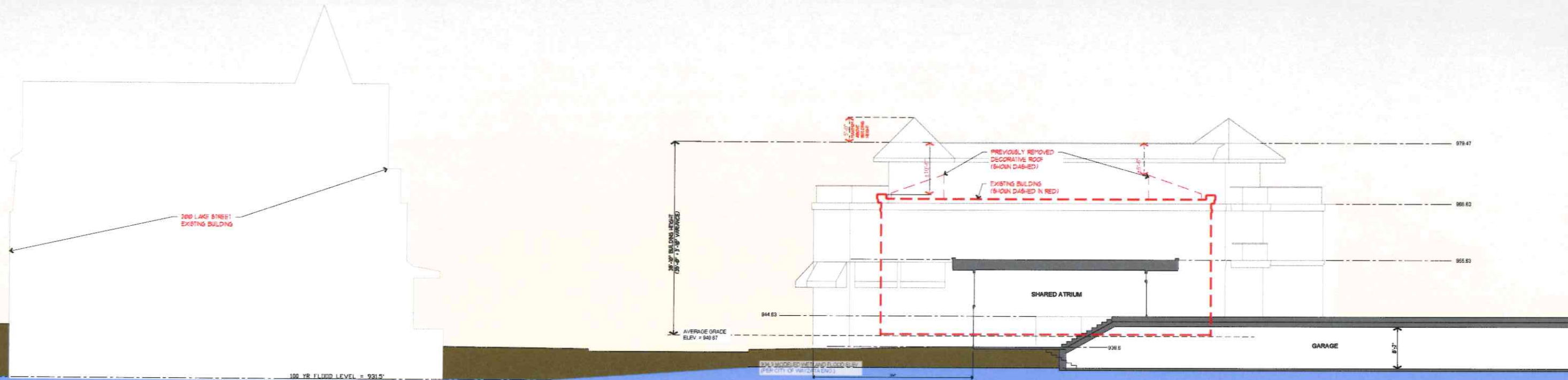
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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA



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200 LAKE ST

201 LAKE ST
 ATRIUM

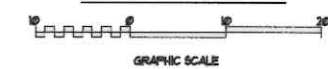
SECTION "D"

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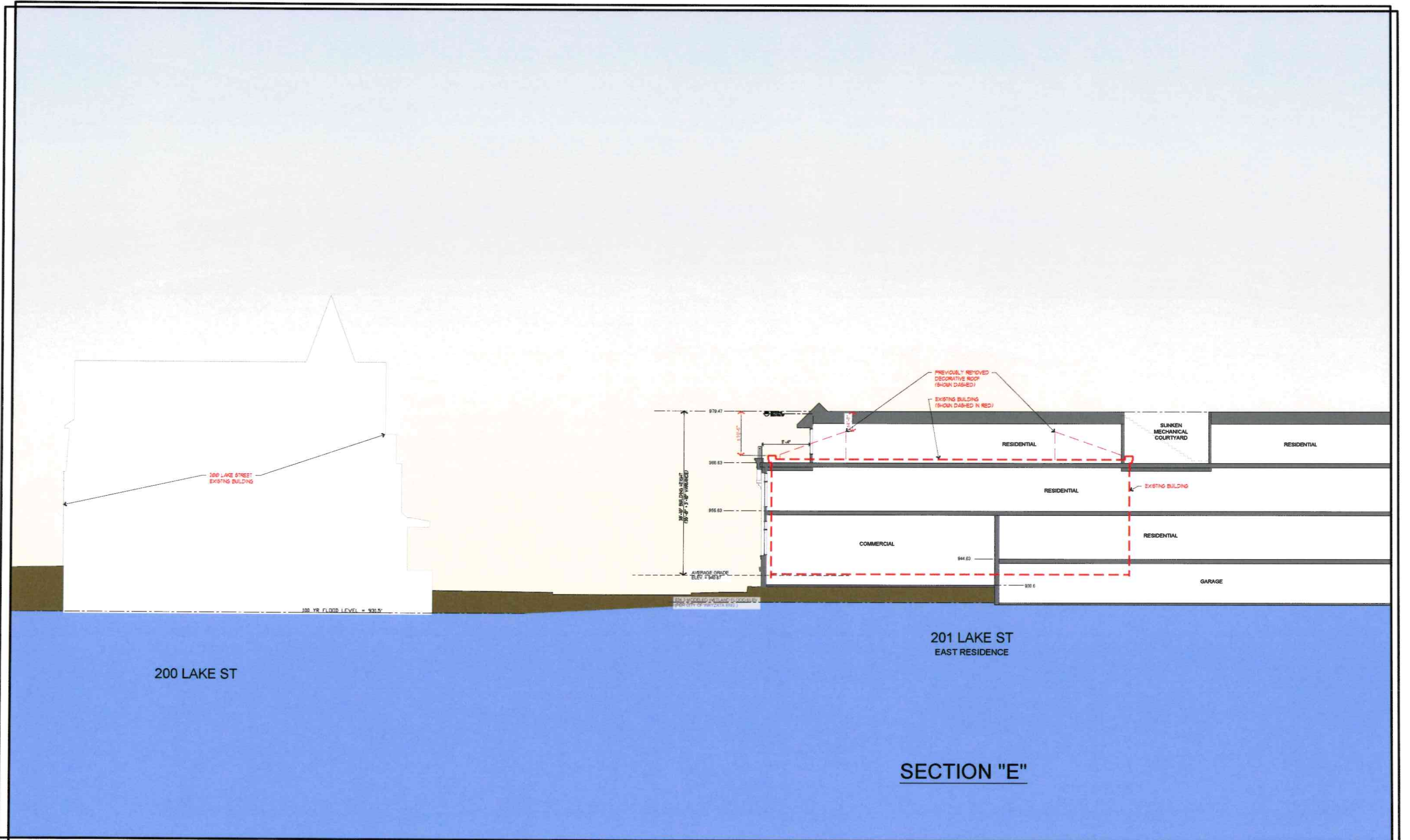


WESTWAY CONDOMINIUMS
 201 LAKE STREET EAST, WAYZATA, MINNESOTA

SECTION



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 AUGUST 24, 2022
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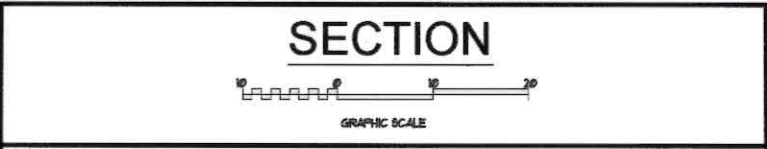
200 LAKE ST

201 LAKE ST
EAST RESIDENCE

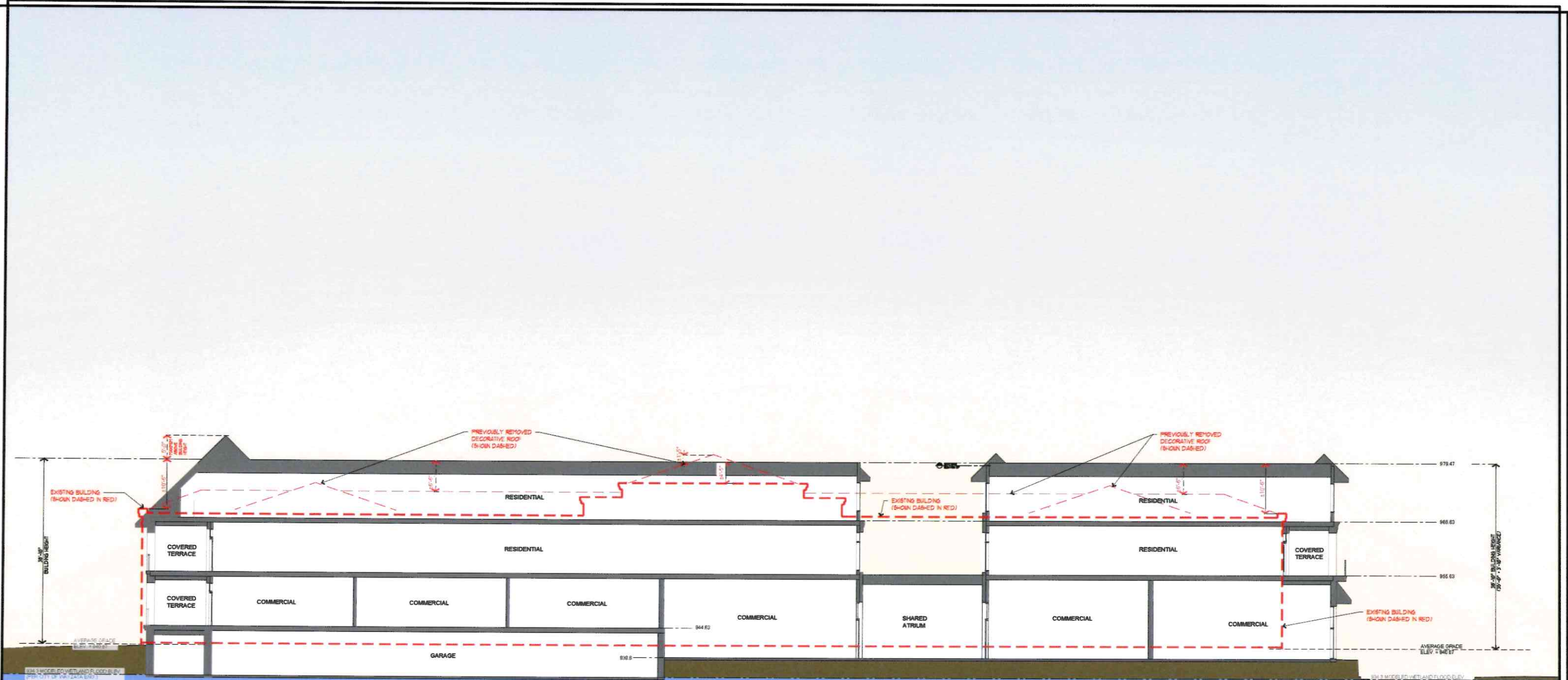
SECTION "E"

BRUCE W. SCHMITT & ASSOCIATES P.A.
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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA



PRELIMINARY ONLY
AUGUST 24, 2022
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WEST RESIDENCE

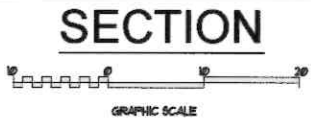
201 LAKE ST
WEST RESIDENCE

EAST RESIDENCE

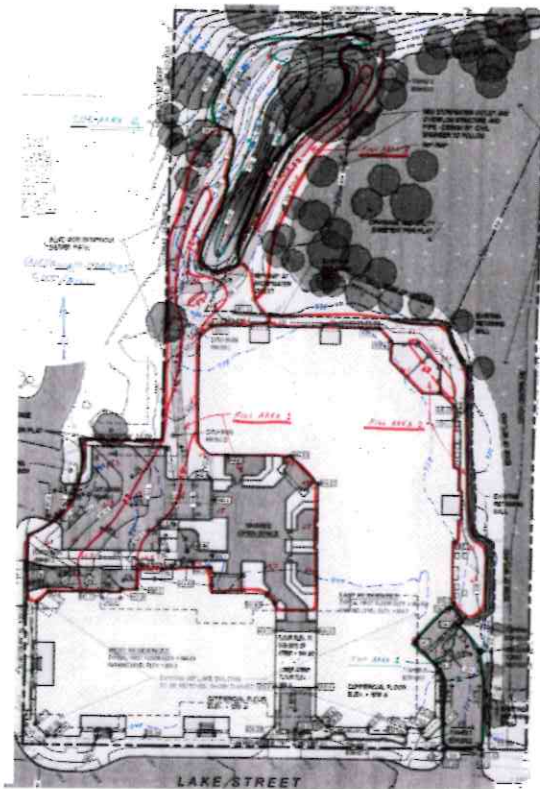
SECTION "F"

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA



PRELIMINARY ONLY
AUGUST 24, 2022
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 445 NORTH WILLOW DRIVE LONG LAKE, MN 55356
 (952) 476-6222 Fax: (952) 476-6228
 www.GRONGRAB.COM

FILL CALCULATIONS
 FOR WESTWAY CONDOMINIUMS
 OF LOT 1, BLOCK 1, LAKE WEST
 201 LAKE STREET E., WAYZATA
 September 20, 2022

Lot area = 148,975 SF
 2 Feet average over entire lot area = 211,936 CF

FILL AREA 1	FIN. DEPTH (FT)	AREA (SF)	INCR. VOL. (CF)
0	0	18,690	0
2	2	12,500	25,000
4	4	7,000	28,000
3	3	2,500	7,500
5.5	5.5	800	4,400
			64,900 CF

FILL AREA 2	FIN. DEPTH (FT)	AREA (SF)	INCR. VOL. (CF)
0	0	4,000	0
2	2	100	200
			200 CF

FILL AREA 3	FIN. DEPTH (FT)	AREA (SF)	INCR. VOL. (CF)
0	0	1,200	0
2	2	900	1,800
2.5	2.5	400	1,000
			2,800 CF

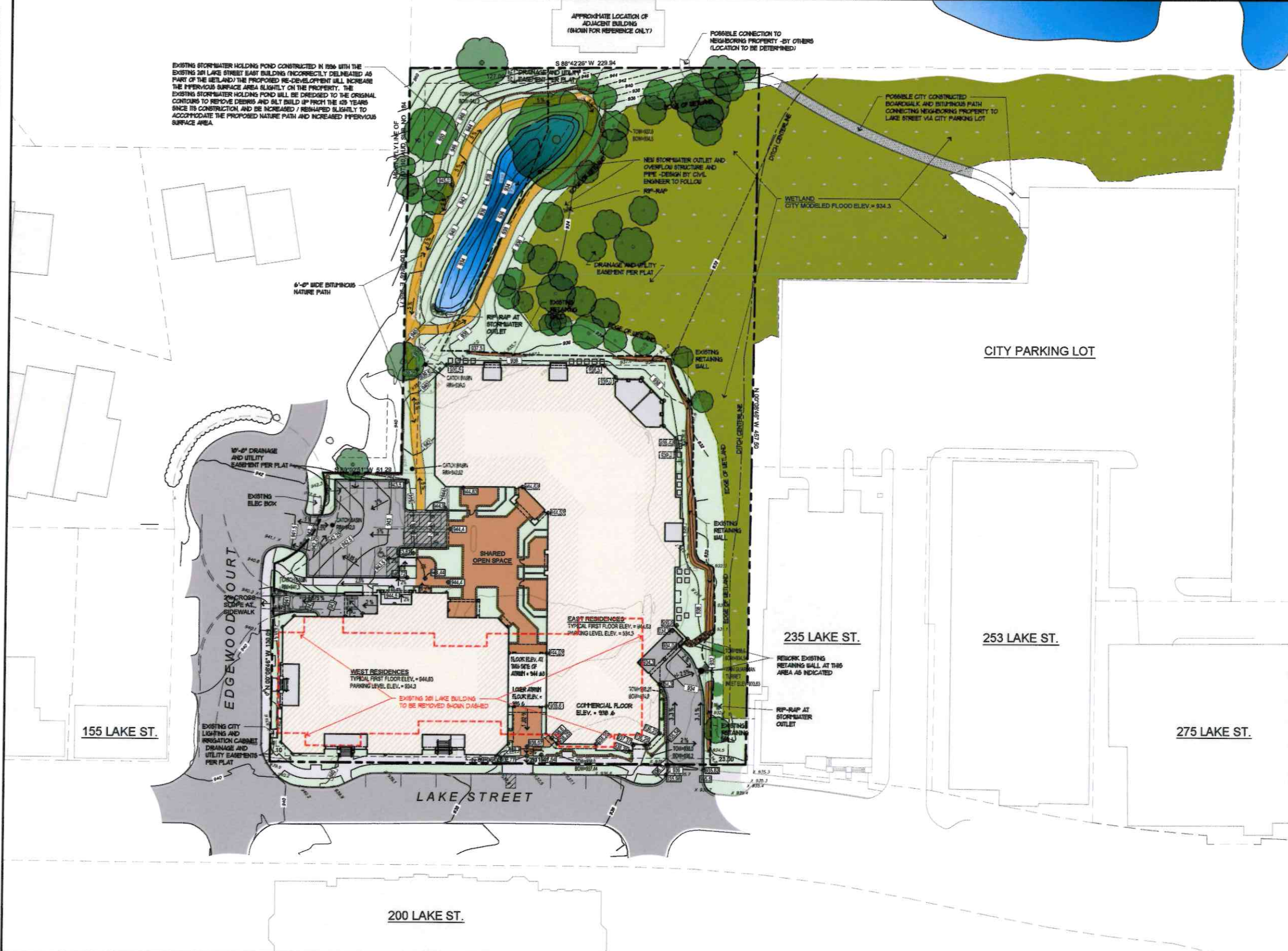
Total Fill = 67,900 CF
 Avg. Fill = 45.62 CF = 11,875 SF = 437 FT

CUT AREA 1	CUT DEPTH (FT)	AREA (SF)	INCR. VOL. (CF)
0	0	2,300	0
2	2	1,100	2,200
4	4	900	3,600
5	5	150	750
			6,550 CF

CUT AREA 2	CUT DEPTH (FT)	AREA (SF)	INCR. VOL. (CF)
0	0	6,300	0
2	2	1,800	3,600
			3,600 CF

Total cut = 13,350 CF

FILL CALCULATIONS



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WESTWAY CONDOMINIUMS

201 LAKE STREET EAST, WAYZATA, MINNESOTA

GRADING PLAN
 NORTH
 GRAPHIC SCALE
 1" = 30'-0"

PRELIMINARY ONLY
 REVISED SEPTEMBER 22, 2022
 NOT FOR CONSTRUCTION

EXISTING STORMWATER HOLDING POND CONSTRUCTED IN 1996 WITH THE EXISTING 201 LAKE STREET EAST BUILDING (INCORRECTLY DELINEATED AS PART OF THE WETLAND) THE PROPOSED RE-DEVELOPMENT WILL INCREASE THE IMPERVIOUS SURFACE AREA SLIGHTLY ON THE PROPERTY. THE EXISTING STORMWATER HOLDING POND WILL BE CREGDED TO THE ORIGINAL CONTOURS TO REMOVE DEBRIS AND SILT BUILD UP FROM THE 425 YEARS SINCE ITS CONSTRUCTION, AND BE INCREASED / RESHAPED SLIGHTLY TO ACCOMMODATE THE PROPOSED NATURE PATH AND INCREASED IMPERVIOUS SURFACE AREA.

NEW SCREENING PLANTING INTERIRED WITH EXISTING TREES AND LANDSCAPING TO REINFORCE EXISTING SCREENING. LANDSCAPE ARCHITECT TO PROPOSE SELECTIVE CLEARING OF EXISTING VEGETATION AND REPLANTING WITH APPROPRIATELY SELECTED TREES AND SHRUBS FOR FERRDALE RIDGE REVIEW AND APPROVAL

EXTEND EXISTING ARBORVITAE HEDGE TO EXISTING FENCE LINE PER FERRDALE RIDGE DESIGN AND APPROVAL

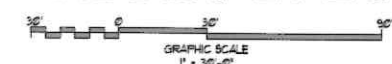
EXISTING ARBORVITAE HEDGE

EXISTING CITY LIGHTING AND IRRIGATION CABINET

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WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

LANDSCAPE PLAN



PRELIMINARY ONLY
REVISED SEPTEMBER 22, 2022
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NEW PLANTING LEGEND					
PLANT LIST			SIZE / ROOT TYPE		
PLANT	QTY	COMMON NAME	BOTANICAL NAME	BALL AND BURLAP	CONTAINER
A	9	SKYLINE HONEYLOCUST	GLEDITSIA TRIACANTHOS	3" DIA.	
B	26	SPRING SNOW CRABAPPLE	MALUS 'SPRING SNOW'	3" DIA.	
C	8	HACKBERRY	CELTIS OCCIDENTALIS	3" DIA.	
D	14	RED MAPLE	ACER RUBRUM	3" DIA.	
E	3	SUGAR MAPLE	ACER SACCHARUM	3" DIA.	
F	6	TINA FLOWERING CRABAPPLE	MALUS SARGENTII		# 20
G	5	DWARF JAPANESE MAPLE	ACER CIRCINATUM 'DEL'S DWARF'		# 5
H	16	ANDORRA COMPACT JUNIPER	JUNIPERUS HORIZONTALIS 'PLUMOSA COMPACTA'		# 2
J	14	ALPINE CURRANT	RIBES ALPINUM		# 5
K	12	BIRDS NEST SPRUCE	PICEA ABIES 'NIDIFORMIS'		# 5
L	41	GOLDFINGER POTENILLA	POTENTILLA FRUTICOSA 'GOLDFINGER'		# 2
M	9	JAPANESE YEW	TAXUS CUSPIDATA		# 5
N	31	GOLDFLAME SPIREA	SPIRAEA X BUMALDA 'GOLDFLAME'		# 5
P	12	SEA GREEN JUNIPER	JUNIPERUS CHINENSIS		# 5
Q	31	GARDEN GLOW DOGWOOD	CORNUS HESSEYII 'GARDEN GLOW'		# 5
PB	±103	AREAS NOTED WITH 'PB' INDICATE A PLANTING BED WHICH WILL INCLUDE A MIX OF JUNIPERS, HYDRANGEA, DWARF KOREAN FIRS AND PERENNIAL FLOWERS			

TREE MITIGATION CALCULATIONS	
EXISTING HERITAGE TREES BEING REMOVED = NONE	
EXISTING SIGNIFICANT TREES	
1,388.5'	= TOTAL EXISTING SIGNIFICANT TREES DBH
475.0'	= DBH SIGNIFICANT TREES TO BE REMOVED
138.85'	= DBH SIGNIFICANT TREES ALLOWED TO BE REMOVED WITHOUT BEING REPLACED (10%)
336.15'	= DBH TREES REQUIRED TO BE MITIGATED
180"	= CALIPER INCHES OF TREES PROPOSED TO BE MITIGATED ON-SITE
156.15"	= CALIPER INCHES TO BE MITIGATED ON THE NEIGHBORING FERRDALE RIDGE PROPERTY, ALONG THE SHARED PROPERTY LINE, TO CREATE PRIVACY SCREENING
336.15'	= ACTUAL DBH TREES MITIGATED

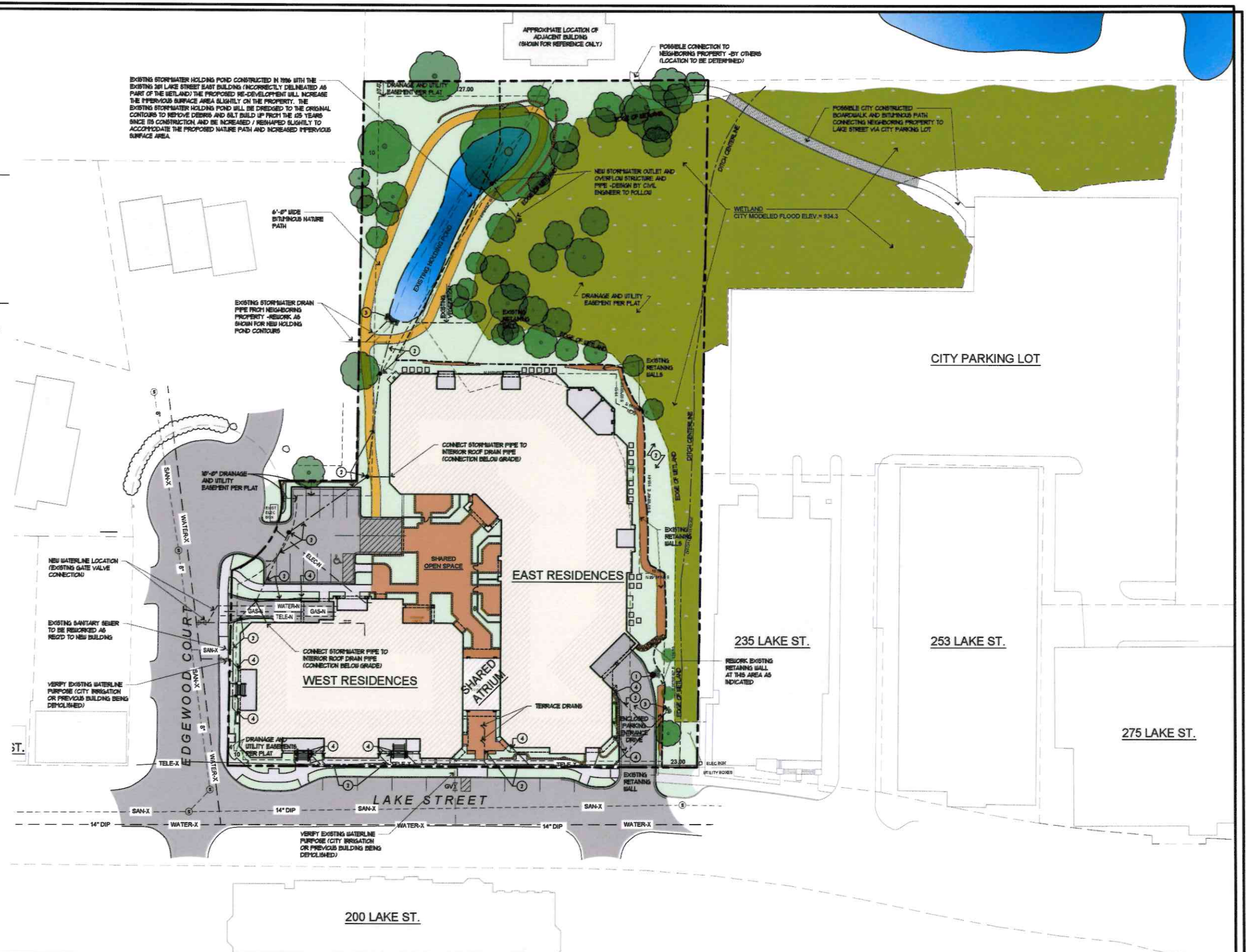
EXISTING TREE INVENTORY										
Tree #	Species	DBH	Condition	Stems	Heritage	Classification	To Be Removed	To Be Mitigated		
1	Spruce, white	6.5	Fair	1	No	Coniferous	x	x		
2	Spruce, blue	8.0	Fair	1	No	Coniferous	x	x		
3	Spruce, blue	12.0	Good	1	No	Coniferous	x	x		
4	Cottonwood	15.5	Good	1	No	Softwood	x	x		
5	Cottonwood	20.5	Good	1	No	Softwood	x	x		
6	Cottonwood	24.0	Good	1	No	Softwood	x	x		
7	Elm, Siberian	12.5	Good	1	No	Softwood	x	x		
8	Cottonwood	25.5	Good	1	No	Softwood	x	x		
9	Cottonwood	24.0	Good	1	No	Softwood	x	x		
10	Cottonwood	24.0	Good	1	No	Softwood				
11	Locust, black	7.0	Fair	1	No	Hardwood	x			
12	Locust, black	20.0	Good	1	No	Hardwood	x			
13	Boselder	12.0	Fair	1	No	Softwood				
14	Elm, American	16.0	Fair	1	No	Softwood				
15	Ash, green	20.0	Good	1	No	Hardwood				
16	Ash, green	14.0	Good	1	No	Hardwood				
17	Ash, green	20.0	Good	1	No	Hardwood				
18	Boselder	14.0	Fair	1	No	Softwood				
19	Ash, green	35.5	Good	2	Yes	Hardwood				
20	Locust, black	7.5	Good	1	No	Hardwood	x			
21	Locust, black	11.0	Good	1	No	Hardwood	x			
22	Ash, green	10.5	Good	1	No	Hardwood	x			
23	Ash, green	6.5	Good	1	No	Hardwood	x			
24	Ash, green	10.0	Good	1	No	Hardwood	x			
25	Cottonwood	62.0	Good	2	Yes	Softwood				
26	Ash, green	29.0	Good	1	Yes	Hardwood				
27	Ash, green	11.0	Good	1	No	Hardwood				
28	Ash, green	15.0	Good	1	No	Hardwood				
29	Ash, green	10.5	Good	1	No	Hardwood				
30	Ash, green	18.5	Fair	1	No	Hardwood				
31	Ash, green	13.0	Fair	1	No	Hardwood				
32	Ash, green	8.0	Fair	1	No	Hardwood				
33	Boselder	25.5	Fair	1	No	Softwood				
34	Cottonwood	18.5	Good	1	No	Softwood				
35	Ash, green	9.0	Fair	1	No	Hardwood				
36	Cottonwood	23.0	Good	1	No	Softwood				
37	Ash, green	7.5	Good	1	No	Hardwood				
38	Cottonwood	45.0	Good	1	Yes	Softwood				
39	Cottonwood	26.0	Good	1	Yes	Softwood				
40	Boselder	25.0	Fair	2	No	Softwood				
41	Ash, green	13.5	Good	1	No	Hardwood				
42	Boselder	14.0	Fair	1	No	Softwood				
43	Ash, green	12.0	Fair	1	No	Hardwood				
44	Ash, green	10.0	Good	1	No	Hardwood				
45	Ash, green	7.5	Fair	1	No	Hardwood				
46	Ash, green	10.0	Good	1	No	Hardwood	x			
47	Ash, green	6.5	Good	1	No	Hardwood	x			
48	Ash, green	8.5	Good	1	No	Hardwood	x			
49	Ash, green	10.0	Good	1	No	Hardwood	x			
50	Ash, green	13.5	Fair	1	No	Hardwood	x			
51	Ash, green	7.0	Good	1	No	Hardwood				
52	Ash, green	10.0	Good	1	No	Hardwood				
53	Ash, green	10.5	Fair	1	No	Hardwood				
54	Ash, green	20.0	Good	1	No	Hardwood				
55	Ash, green	16.5	Good	1	No	Hardwood				
56	Ash, green	10.5	Good	1	No	Hardwood				
57	Ash, green	9.5	Good	1	No	Hardwood				
58	Ash, green	19.0	Fair	1	No	Hardwood				
59	Ash, green	13.0	Good	1	No	Hardwood				
60	Ash, green	13.5	Good	1	No	Hardwood				
61	Ash, green	9.0	Good	1	No	Hardwood				
62	Ash, green	7.5	Good	1	No	Hardwood	x			
63	Ash, green	8.5	Good	1	No	Hardwood				
64	Ash, green	14.0	Good	1	No	Hardwood				
65	Ash, green	12.0	Good	1	No	Hardwood				
66	Ash, green	13.0	Good	1	No	Hardwood				
67	Ash, green	8.0	Fair	1	No	Hardwood				
68	Ash, green	12.5	Good	1	No	Hardwood	x			
69	Crabapple	9.0	Fair	1	No	Hardwood	x	x		
70	Crabapple	7.0	Fair	1	No	Hardwood	x	x		
71	Ash, green	9.0	Good	1	No	Hardwood				
72	Ash, green	8.0	Good	1	No	Hardwood				
73	Ash, green	9.5	Good	1	No	Hardwood				
74	Cottonwood	26.0	Good	1	No	Softwood	x	x		
75	Boselder	22.0	Fair	1	No	Softwood				
76	Crabapple	9.5	Fair	1	No	Hardwood	x	x		
77	Crabapple	6.0	Fair	1	No	Hardwood	x	x		
78	Boselder	16.0	Fair	1	No	Softwood				
79	Willow	15.5	Good	1	No	Softwood				
80	Ash, green	10.0	Good	1	No	Hardwood				
81	Ash, green	7.0	Fair	1	No	Hardwood				
82	Honeylocust	7.5	Fair	1	No	Hardwood	x	x		
83	Honeylocust	7.0	Good	1	No	Hardwood				
84	Ash, green	17.0	Good	2	No	Hardwood				
85	wadberry	8.0	Good	1	No	Hardwood	x	x		
86	wadberry	9.5	Fair	1	No	Hardwood	x	x		
87	Spruce, blue	13.0	Fair	1	No	Coniferous	x	x		
88	Honeylocust	12.5	Good	1	No	Hardwood	x	x		
89	wadberry	12.5	Good	1	No	Hardwood	x	x		
90	Crabapple	11.5	Good	1	No	Hardwood	x	x		
91	Crabapple	8.5	Good	1	No	Hardwood	x	x		
92	wadberry	11.5	Good	1	No	Hardwood	x	x		
93	Honeylocust	10.5	Good	1	No	Hardwood	x	x		
94	Crabapple	9.0	Fair	1	No	Hardwood				
95	Crabapple	10.5	Good	1	No	Hardwood	x	x		
96	wadberry	11.5	Good	1	No	Hardwood	x	x		
97	Spruce, white	9.0	Fair	1	No	Coniferous	x	x		
98	Honeylocust	9.5	Good	1	No	Hardwood	x	x		

KEYNOTE INFORMATION

- ① RAIN GUARDIAN TURRET MODEL WITH RIP RAP (SEE STORMWATER PIPING PLAN)
- ② NEW STORM SEWER PIPING AND CATCH BASINS (SEE STORMWATER PIPING PLAN)
- ③ STORMWATER OUTLETS WITH RIP RAP (SEE STORMWATER PIPING PLAN)
- ④ PITCHED ROOF'S GUTTER DOWNSPOUT LOCATION (SEE STORMWATER PIPING PLAN)

UTILITY PLAN LEGEND

- WATER-M --- NEW 6" DIA. WATER SUPPLY - SIZE TO BE VERIFIED
- WATER-X --- EXISTING WATER MAIN - SIZE TO BE VERIFIED
- ELEC-N --- NEW UNDERGROUND ELECTRIC SERVICE FROM EXISTING ELECTRIC TRANSFORMER - SERVICE SIZE TO BE VERIFIED
- GAS-N --- NEW NATURAL GAS SERVICE - SIZE AND EXISTING GAS MAIN LOCATION TO BE VERIFIED
- SAN-N --- NEW 6" DIAMETER SANITARY SEWER - SIZE TO BE VERIFIED
- SAN-X --- EXISTING SANITARY SEWER - SIZE TO BE VERIFIED
- TELE-N --- NEW UNDERGROUND LOW VOLTAGE / TELEPHONE SERVICE
- TELE-X --- EXISTING UNDERGROUND LOW VOLTAGE / TELEPHONE LINE
- ⊙ --- EXISTING SANITARY SEWER MANHOLE
- ⊕ --- EXISTING GATE VALVE



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 Phone: (952) 476-6222 Fax: (952) 476-6228
 www.BRUCEWSCHMITT.com ARCHITECTS

GRONBERG & ASSOCIATES, INC.
 CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
 745 NORTH WILLOW DRIVE LONG LAKE, MN 55366
 952-473-4141

WESTWAY CONDOMINIUMS

201 LAKE STREET EAST, WAYZATA, MINNESOTA

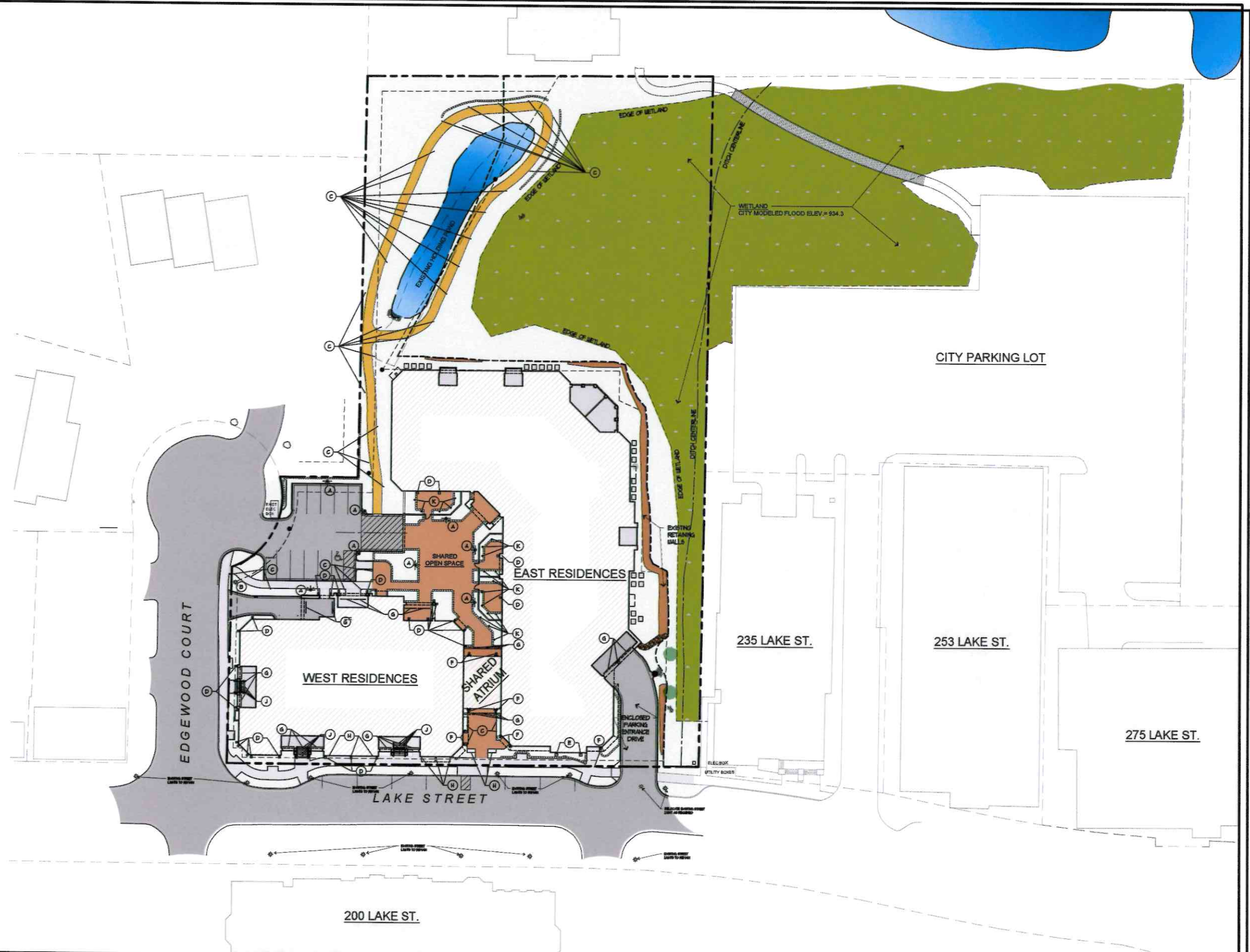
UTILITY PLAN

GRAPHIC SCALE
 1" = 30'-0"

NORTH

PRELIMINARY ONLY
 AUGUST 24, 2022
 NOT FOR CONSTRUCTION

SITE LIGHTING FIXTURE LEGEND			
FIXTURE ID	SYMBOL	DESCRIPTION	IMAGE
A	✦	SURFACE PARKING LOT AND OPEN SPACE LIGHTING FIXTURE POLE MOUNTED, 12' ABOVE GRADE ANP LIGHTING, BELLA VISTA 24" x 17" LED, 3000K	
B	✦	STREET LIGHT FIXTURE (EXISTING TO REMAIN WHERE NOTED; NEW STREET LIGHTS TO MATCH EXISTING CITY STANDARD AND HEIGHT)	
C	•	BOLLARD STYLE WALKWAY LIGHT FIXTURE 2'-6" ABOVE GRADE ANP LIGHTING, 30" x 6 1/2" LED, 2700K	
D	•	WALL SCONCE APPROX. 6'-0" MOUNTING HGT ABOVE GRADE GENERATION LIGHTING, SMALL LANTERN, SHEPHERD COLLECTION 7" x 16 1/2" x 7 1/2" DEEP A19 BULB, 75w	
E	◦	WALL SCONCE APPROX. 6'-0" MOUNTING HGT ABOVE GRADE CRENSHAW LIGHTING, EXTERIOR BRACKET SCONCE, 11" x 24" x 13 1/2" DEEP ED17 METAL HALIDE BULB, 75w	
F	•	WALL SCONCE APPROX. 6'-0" MOUNTING HGT ABOVE GRADE CRENSHAW LIGHTING, TILTON PLUS ADA LED, 10" x 18" x 4" DEEP	
G	—	ARCHITECTURAL LINEAR FLOOD LIGHT HYDREL 4750L, 4 FEET LENGTH LED, 3000K	
H	•	STEP LIGHT WAC LIGHTING, CIRCULAR SCOOP LED STEP LIGHT, 3 1/2" DIAMETER LED, 2700K	
J	•	STEP LIGHT WAC LANDSCAPE LIGHTING, RECTANGLE STEP LIGHT, 3 1/2" x 5" LED, 2700K	
K	•	WALKWAY PATH LIGHT WAC LANDSCAPE LIGHTING, CANOPY 6" 21 1/2" HIGH, 6 1/2" DIAMETER LED, 2700K	

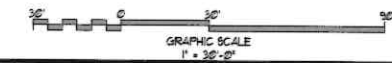


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 www.BRUCEWSCHMITT.com
 ARCHITECTS

WESTWAY CONDOMINIUMS

201 LAKE STREET EAST, WAYZATA, MINNESOTA

SITE LIGHTING PLAN



PRELIMINARY ONLY
 AUGUST 24, 2022
 NOT FOR CONSTRUCTION



EXISTING FERNDALE RIDGE DRIVEWAY PIERS WITH NEW LARGER SIGN PER FERNDALE RIDGE DESIGN AND APPROVAL BITUMINOUS NATURE PATH

POSSIBLE CITY CONSTRUCTED BOARDWALK AND BITUMINOUS PATH CONNECTING NEIGHBORING PROPERTY TO LAKE STREET VIA CITY PARKING LOT

NEW SCREENING PLANTING INTERMIXED WITH EXISTING TREES AND LANDSCAPING TO REINFORCE EXISTING SCREENING. LANDSCAPE ARCHITECT TO PROPOSE SELECTIVE CLEARING OF EXISTING VEGETATION AND REPLANTING WITH APPROPRIATELY SELECTED TREES AND SHRUBS FOR FERNDALE RIDGE REVIEW AND APPROVAL

EXTEND EXISTING ARBORVITAE HEDGE TO EXISTING FENCE LINE PER FERNDALE RIDGE DESIGN AND APPROVAL

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ARCHITECTS

WESTWAY CONDOMINIUMS
201 LAKE STREET EAST, WAYZATA, MINNESOTA

PROPOSED NEIGHBORHOOD AMENITY PLAN

PRELIMINARY ONLY
AUGUST 24, 2022
NOT FOR CONSTRUCTION

CIC NO. 0231

STANDARD NOTES

- 1) Site Address: 201 Lake Street East, Wayzata, Minnesota 55391
- 2) A title opinion was not furnished to the surveyor as part of this survey. Only easements per the recorded plat are shown unless otherwise denoted hereon.
- 3) Flood Zone Information: X (area determined to be outside of the 0.2% annual chance floodplain) per Flood Insurance Rate Map, Community Panel No. 27053C0307F effective date of November 4th, 2016.
- 4) Parcel Area Information: Gross Area: 118,972 s.f. ~ 2.731 acres
- 5) Benchmark: Elevations are based on Wayzata benchmark number 400 which has an elevation of 940.11 feet (NGVD29).
- 6) Zoning Information: The current Zoning for the subject property is C-4A (Limited Central Business) per the City of Wayzata's zoning map dated May 18, 2021. The setback, height, and floor space area restrictions for said zoning designation are as follows:
 - Principal Structure Setbacks - Street(s): 0 feet (Lake Street & Edgewood Court)
 - Side: 0 feet
 - Rear: 20 feet (Per adjacent zoning)
 - FAR: 2.0
 - Height: 30 feet, two stories

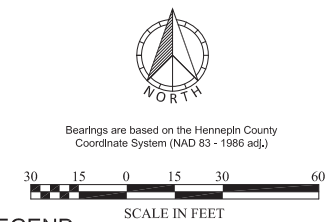
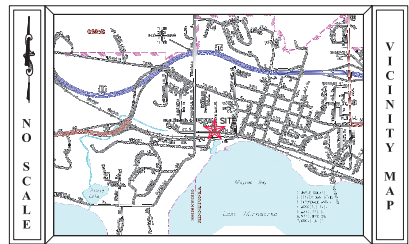
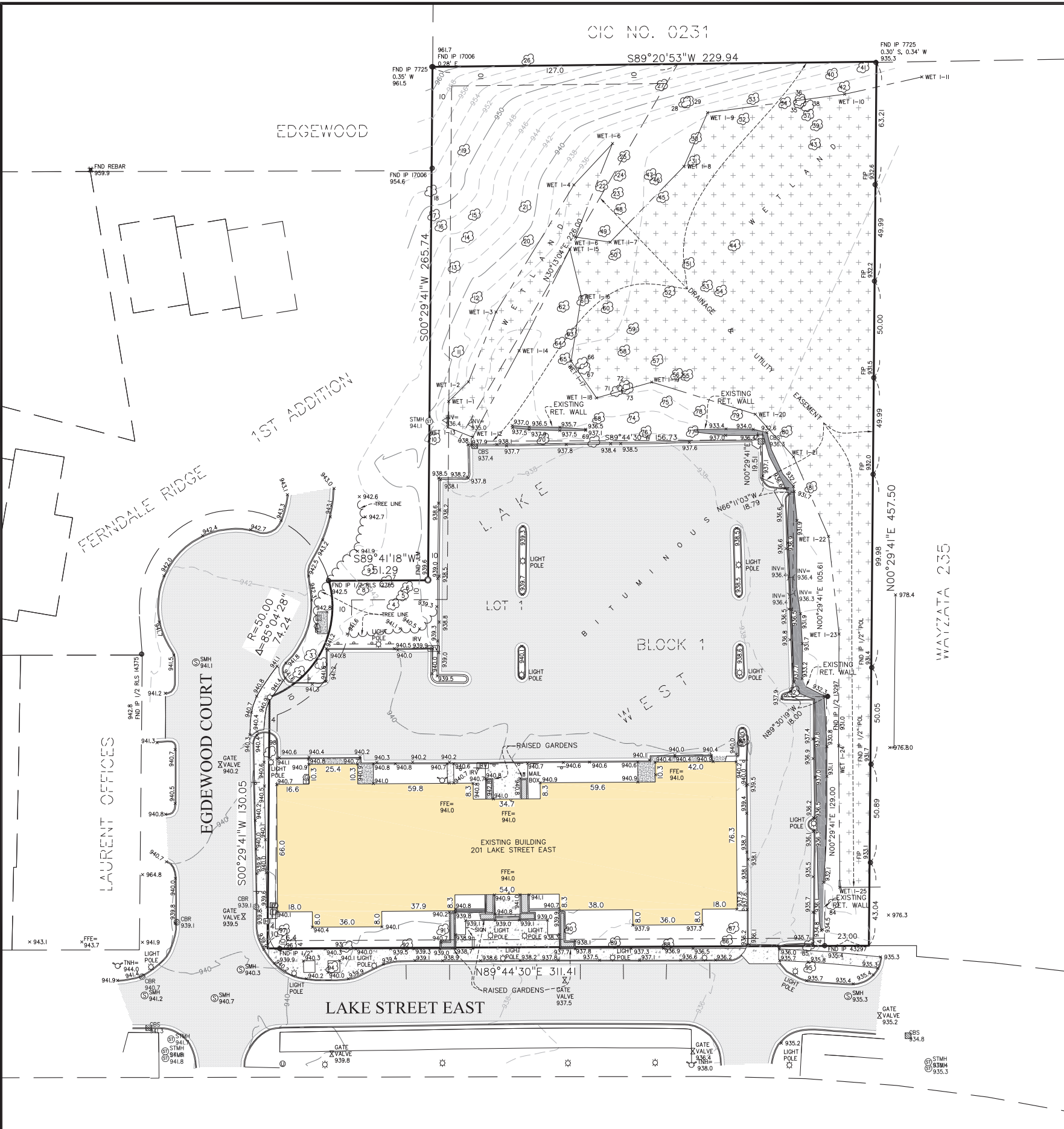
Please note that the zoning information shown hereon may have been amended through a city process. We recommend that a zoning letter be obtained from the Zoning Administrator for the current restrictions for this site. All setback information and hardware data for planning and design must be verified by all parties involved in the design and planning process.

We have not received the current zoning classification and building setback requirements from the insurer.

- 7) Utilities: We have shown the location of utilities on the surveyed property by observed evidence only. There may be underground utilities encumbering the subject property we are unaware. Please note that we have not placed a Gopher State One Call for this survey. There may or may not be underground utilities in the mapped area, therefore extreme caution must be exercised before any excavation takes place on or near this site. Also, please note that seasonal conditions may inhibit our ability to visibly observe all the utilities located on the subject property. Before digging, you are required by law to notify Gopher State One Call at least 48 hours in advance at 651-454-0002.

Impervious Area

Building Area	= 16,241 S.F.
Bituminous Parking Lot Area	= 34,294 S.F.
Concrete Curb Area Area	= 2,831 S.F.
Concrete Sidewalk Area (Combined)	= 1,595 S.F.
Retaining Wall Area (Combined)	= 1,300 S.F.
Total Impervious Area	= 56,261 S.F.
Lot Area	= 118,972 S.F.
Coverage	= 47.29%



SURVEY LEGEND

○ CAST IRON MONUMENT	○ PIEZOMETER	○ WOE WALKOUT ELEVATION
○ IRON PIPE MONUMENT SET	○ POWER POLE	○ FFE FIRST FLOOR ELEVATION
○ IRON PIPE MONUMENT FOUND	○ GUY WIRE	○ GFE GARAGE FLOOR ELEVATION
○ DRILL HOLE FOUND	○ ROOF DRAIN	○ TOP OF FOUNDATION ELEV.
○ CHISELED "X" MONUMENT SET	○ LIFT STATION	○ LOE LOWEST OPENING ELEV.
○ CHISELED "X" MONUMENT FOUND	○ SANITARY MANHOLE	○ CONCRETE
○ REBAR MONUMENT FOUND	○ SANITARY CLEANOUT	○ BITUMINOUS
○ PK NAIL MONUMENT SET	○ STORM MANHOLE	○ BUILDING SETBACK LINE
○ PK NAIL MONUMENT FOUND	○ STORM DRAIN	○ CABLE TV
○ PK NAIL W/ ALUMINUM DISC	○ CATCH BASIN	○ CONCRETE CURB
○ SURVEY CONTROL POINT	○ FLARED END SECTION	○ CONTOUR EXISTING
○ A/C UNIT	○ TREE CONIFEROUS	○ CONTOUR PROPOSED
○ CABLE TV PEDESTAL	○ TREE DECIDUOUS	○ GUARD RAIL
○ ELECTRIC TRANSFORMER	○ TREE DECIDUOUS REMOVED	○ DRAIN TILE
○ ELECTRIC MANHOLE	○ TELEPHONE MANHOLE	○ ELC ELECTRIC UNDERGROUND
○ ELECTRIC METER	○ TELEPHONE PEDESTAL	○ FENCE
○ ELECTRIC OUTLET	○ UTILITY MANHOLE	○ FIBER OPTIC UNDERGROUND
○ YARD LIGHT	○ UTILITY PEDESTAL	○ GAS UNDERGROUND
○ LIGHT POLE	○ UTILITY VAULT	○ OVERHEAD UTILITY
○ FIBER OPTIC MANHOLE	○ WATERMAIN MANHOLE	○ TREE LINE
○ FIRE DEPT. HOOK UP	○ WATER METER	○ SANITARY SEWER
○ FUEL PUMP	○ WATER SPIGOT	○ STORM SEWER
○ FUEL TANK	○ WELL	○ TELEPHONE UNDERGROUND
○ PROPANE TANK	○ MONITORING WELL	○ RETAINING WALL
○ GAS METER	○ CURB STOP	○ UTILITY UNDERGROUND
○ GAS MANHOLE	○ GAS VALVE	○ WATERMAIN
○ GENERATOR	○ HYDRANT	○ GATE VALVE
○ GUARD POST	○ IRRIGATION VALVE	○ RAILROAD TRACKS
○ HAND HOLE	○ POST INDICATOR VALVE	○ RAILROAD SIGNAL
○ MAIL BOX	○ SIGN	○ RAILROAD SWITCH
	○ SOIL BORING	○ SATELLITE DISH
		○ WETLAND BUFFER SIGN

FIELD CREW	NO.	BY	DATE	REVISION
XXX	1	DZB	10/12/2022	ADD IMPERVIOUS CALCS.; REMOVE TREE SURVEY
DRAWN				
DZB				
CHECKED				
DLS				
DATE				
6-24-2021				

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I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 14th day of July, 2021.

Daniel L. Schmidt
Daniel L. Schmidt, PLS
schmidt@sathre.com
Minnesota License No. 26147

ENGINEERS SURVEYORS DESIGNERS PLANNERS

SATHRE-BERGQUIST, INC.
150 SOUTH BROADWAY WAYZATA, MN. 55391 (952) 476-6000
WWW.SATHRE.COM

TWP:117-RGE.22-SEC.06
Hennepin County

WAYZATA, MINNESOTA

CERTIFICATE OF SURVEY

PREPARED FOR:
LNR PROPERTIES

FILE NO.
51555-001

1

Page 286 of 339



April 18th, 2022

To: Darren Schmitt

From: Katie Schmidt, PE

Re: Draft Traffic and Parking Analysis Memorandum –201 Lake St E, Wayzata, MN

Executive Summary

A traffic and parking analysis has been conducted for the 201 Lake St E Development in Wayzata, Hennepin County, MN. The study documents the existing conditions, the anticipated site-generated traffic and its distribution, reviews the traffic operations at the site accesses and adjacent intersections for year 2025, and reviews the parking demand for the project. Detailed study information can be found in subsequent sections of this memo.

The following provides a summary of the study, traffic operations, parking analysis and recommendations:

- Traffic operations were analyzed for year 2025 conditions without (No-Build) and with (Build) the proposed project for weekday AM and PM peak hour conditions.
 - The proposed project is estimated to generate 65 new trips (39 entering and 26 exiting) during the morning traffic peak hour, 66 new trips (33 entering and 33 exiting) during the evening traffic peak hour and 825 daily trips. Results of the traffic analysis indicate acceptable operations with minimal vehicle delay and vehicle queuing at adjacent intersections and site accesses.
 - 117 parking spaces are proposed, 106 in an underground ramp and 11 in a surface lot, and will provide adequate on-site parking per Wayzata Zoning Code estimates (demand of 106 spaces) and ITE's Parking Generation Manual estimates (demand on 87 spaces).
-

Per your request, SSTS, LLC has conducted a traffic and parking analysis for the proposed 201 Lake Street E residential and commercial development (termed “Proposed Project” in this memo) in Wayzata, Hennepin County, MN. The Proposed Project will redevelop an existing two-story office building and associated surface parking lot on the north side of Lake St E and on the east side Edgewood Ct. Parking for the Proposed Project will be provided underground in a ramp and in a small surface parking lot. Full access to the parking garage is via Lake St E and full access to the small surface lot is via Edgewood Ct. **Figure 1**, Vicinity Map, depicts the location. **Figure 2**, Site Plan, illustrates the site layout and parking access points.

This memorandum documents the existing conditions, the anticipated site-generated traffic from the Proposed Project and its distribution, and reviews the traffic operations at the following intersections for the year after completion of the development, year 2025:

- Lake St E & Ferndale Rd S
- Lake St E & Edgewood Ct
- Lake St E & Barry Ave S
- Lake St E & Minnetonka Ave S
- Wayzata Blvd & Barry Ave S

Existing Conditions

The existing conditions of the roadways and intersections providing direct access to the Proposed Project were gathered during a site visit conducted in March of 2022 and are noted in **Table 1**. Additionally, **Figure 3** shows the existing lane geometry and traffic control at the study intersections.

Table 1. Study Roadway Characteristics

Roadway	Functional Class	Typical Section	Posted Speed	AADT (Source)
Lake St E	Major Collector	2-Lane Undivided Urban*	30 mph	6,200 (MnDOT)
Ferndale Ave S	Major Collector	2-Lane Undivided Urban	30 mph	3,900 (CP)
Edgewood Ct	Local Street	2-Lane Undivided Urban	20 mph	120 (PM Count)
Barry Ave S	Minor Collector	2-Lane Undivided Urban	30 mph	1,240 (PM Count)
Minnetonka Ave S	Local Street	2-Lane Undivided Urban	20 mph	980 (PM Count)
Wayzata Blvd	A Minor Reliever	2-Lane Undivided Urban*	35 mph	6,300 (MnDOT)

* Turn lanes are provided at major intersections and operations are similar to a three-lane roadway.

-AADT Sources: (MnDOT) from MnDOT’s Traffic Mapping Application for year 2018

(CP) from Wayzata’s Comprehensive Plan year 2018 assumed

(PM Count) interpolated from existing PM peak hour traffic counts from 2021

Existing Traffic Volumes

AM and PM peak hour turning movement counts were obtained at all study area intersections. Turning movement counts from August, 2021 were used for the following intersections:

- Lake St E & Barry Ave S
- Lake St E & Minnetonka Ave S
- Wayzata Blvd & Barry Ave S

Turning movement counts for the following intersections were conducted on Wednesday, March 23rd, 2022:

- Lake St E & Ferndale Rd S
- Lake St E & Edgewood Ct

The AM peak traffic hour was found to occur from 8:00 - 9:00 AM and the PM peak traffic hour was found to occur from 4:30 - 5:30 PM.

The potential decrease in collected existing traffic volumes due to the COVID-19 pandemic was considered. The collected existing volumes from August were compared to the 2018 Average Daily Traffic (ADT) counts published by MnDOT and Wayzata's Comprehensive Plan and shown on Figure 4. Typical rule of thumb is PM peak hour traffic is in the range of 8% to 12% of the average daily traffic. Our collected data is within this range and therefore, no COVID-19 volume factors were applied to the existing volumes. The seasonality of the counts was also considered. In the March 2022 counts, the Lake St E volumes were found to be lower than the August 2021 volumes. The March 2022 volumes were balanced upwards to reach the August 2021 Lake St E intensities. **Figure 4**, Existing Traffic Volumes, illustrates the existing balanced traffic volumes as well as available ADT counts.

Future Conditions

To quantify the impacts of a development on the surrounding roadway system, it is necessary to first analyze traffic conditions that would be present without the inclusion of the proposed project. The anticipated construction completion date for the Proposed Project is 2024, thus year 2025 was selected for analysis to compare traffic conditions after initial traffic patterns to and from the Proposed Project have become established. To determine the future 2025 traffic conditions a two-step approach was taken.

First, a review of 2040 traffic forecasts in **Wayzata's 2040 Comprehensive Plan**¹ was completed to determine annual traffic growth rates on the study area roadways. The review indicates the following (interpolated from 2018 and 2040 AADT):

- 1.5% annual growth rate on Lake St E
- 3.0% annual growth rate on Wayzata Blvd E
- 0.5% annual growth rate on Ferndale Rd S

Second, estimated site-generated traffic from nearby potential developments (not including the Proposed Project) was considered. Conversations with the City of Wayzata indicated that traffic from the proposed Wayzata Beach Club Development (200 Lake St E), a mixed-use development, should be included in the 2025 No-Build Volumes. Traffic from other nearby developments were discussed with the City and it was determined the related traffic would be included the annual growth rates noted above.

Figure 5 illustrates the 2025 No-Build traffic volumes with these growth rates applied to the existing volumes and with site-generated traffic from the proposed Wayzata Beach Club development.

Trip Generation and Distribution

The volume of vehicle trips generated by the Proposed Project has been estimated for the weekday AM and PM peak hours and on a daily basis using the data methodology described in the **Trip Generation Manual**² and **Trip Generation Handbook**³. Discussions with the Developer note that no commercial or office tenants are currently secured, but it is likely that ground level area could be more retail/restaurant oriented and the second-floor area is likely be office uses. The proposed land uses

¹ Wayzata's 2040 Comprehensive Plan, May 2020, <https://www.wayzata.org/DocumentCenter/View/3589/2040-Comprehensive-Plan>

² Trip Generation Manual, Institute of Transportation Engineers (ITE), 11th Edition

³ Trip Generation Handbook, Institute of Transportation Engineers (ITE), 3rd Edition

detailed in Table 2 are a likely land use scenario with a fast-food restaurant chosen due to a higher trip generation to provide a conservative analysis. Shared and Pass-by trips were considered in the estimates for the land uses. Shared trips account for the complimentary nature between the land uses of the Proposed Project (i.e., a resident or office employee going to the fast-food restaurant). Pass-by trips are trips that are attracted to the site from existing traffic already passing on Lake St E. These pass-by trips are accounted for in the turning movements at the access locations as they enter and exit the site, but do not result in an overall increase in traffic on Lake St E. Table 2 summarizes the trip generation estimates with these assumptions.

Table 2. Trip Generation - Proposed Project

Land Use	Land Use Code	Size	Trips Generated:				Weekday ADT
			AM peak		PM Peak		
			Enter	Exit	Enter	Exit	
Multifamily Housing (Low-Rise)	220	36 units	3	11	12	7	243
Hair Salon	918	1,638 s.f.	2	0	0	2	24
Apparel Store	876	1,238 s.f.	0	0	3	2	82
Fast Food - No Drive Thru	933	1,937 s.f.	49	35	32	32	873
Small Office Building	712	6,099 s.f.	8	2	4	8	88
Totals - Gross			62	48	51	51	1,309
			110		102		
Shared Trips ¹			6	5	5	5	131
			11		10		
Pass-By Trips ²			17	17	13	13	353
			34		26		
Totals - Net*			39	26	33	33	825
			65		66		

1. A 10% shared trip reduction was assumed.

2. Fast Food pass-by percentage was assumed to be 45%.

* New trips only (after shared and pass-by trip reductions).

As shown in Table 2, the Proposed Project will generate 65 new trips (39 entering and 26 exiting) during the morning traffic peak hour, 66 new trips (33 entering and 33 exiting) during the evening traffic peak hour and 825 daily trips. It is noted that this estimate could be conservative as no reductions were taken for multimodal trips (walking, bicycling, transit) from the surrounding area or current work from home conditions.

The new trips have been assigned to the surrounding roadways according to the existing and anticipated traffic patterns. Additionally, pass-by trips were assigned at the access locations. Figure 6 illustrates the trip assignment, and Figure 7 illustrates the 2025 Build conditions, respectively, by combining the 2025 No-Build traffic on Figure 5 with the trip assignment on Figure 6.

It is noted that the existing building being redeveloped (33,219 SF office building) previously generated traffic however no adjustment in traffic was taken. Additionally, no office traffic was included in the collected turning movement counts. For traffic intensity comparison, Table 3 provides the trip generation potential for the previous office use at full intensity. It is noted that these volumes were likely included in 2018 ADT measurements as the office building was at full capacity in 2018.

Table 3. Trip Generation for Previous Office Land Use

Land Use	Land Use Code	Size	Trips Generated:				Weekday ADT
			AM peak		PM Peak		
			Enter	Exit	Enter	Exit	
General Office Building	710	33,219 s.f.	44	6	8	40	360
Totals			44	6	8	40	360
			50		48		

The previous general office land use generated less traffic than the proposed site, but had more peak hour directionality with the majority of the trips entering in the AM peak hour and exiting in the PM peak hour.

Average Daily Traffic and Roadway Capacity

For planning purposes, review of roadway ADTs is often considered as a high-level screening tool to determine if the roadway has adequate capacity for future traffic volumes. The year 2025 Build ADTs were compared to planning level roadway capacity threshold noted in **Wayzata’s 2040 Comprehensive Plan** to determine if there is available capacity on study area roadways. The following notes how the ADTs were computed:

- 2018 and 2021 ADTs were obtained as noted earlier in the report in Table 1 and shown on Figure 5.
- The ADT from existing 2018 uses that are proposed to be redeveloped were subtracted from the 2018 ADTs to create a baseline 2018 ADT. The existing office use from the Proposed Project (360 ADT) and the existing TCF back use from the Wayzata Beach Club (512 ADT) were considered and subtracted out of the roadway network in the noted distribution percentages.
- The annual growth rates for each roadway were applied to the 2018 baseline ADT and the volumes were grown to year 2025.
- The Build ADTs from the Proposed Project (825 ADT) and the Wayzata Beach Club (1,310 ADT) were added to the roadway network in the noted distribution percentages. These are noted on Figure 7.

Table 4 provides a summary of 2025 Build ADT and threshold ADT as noted in the Comprehensive Plan. In summary, the estimated 2025 Build ADTs on the study area roadways are well below the threshold ADT capacities for planning purposes.

Table 4. ADT Capacity Overview

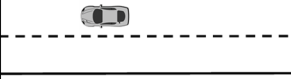
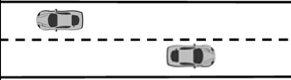
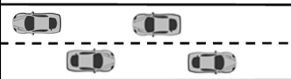
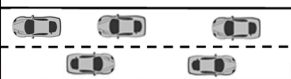
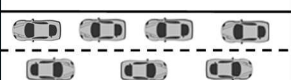

Roadway	Facility Type	AADT	Year	2025 Build ADT	Threshold ADT	Acceptable
Lake St E	2-Lane Undivided Urban*	6,200	2018	7,173	17000*	Yes
Ferndale Ave S	2-Lane Undivided Urban	3,900	2018	4,223	10,000	Yes
Barry Ave S	2-Lane Undivided Urban	1240	2021	1,739	10,000	Yes
Minnetonka Ave S	2-Lane Undivided Urban	980	2021	1,282	10,000	Yes
Wayzata Blvd	2-Lane Undivided Urban*	6,300	2018	7,961	17000*	Yes

*Turn lanes are provided at major intersections and operations are similar to a three-lane roadway.

Traffic Operations

The operating conditions of transportation facilities, such as roadways, traffic signals, roundabouts and stop-controlled intersections, are evaluated based on the relationship of the theoretical capacity of a facility to the actual traffic volume on that facility. Various factors affect capacity including travel speed,

roadway geometry, grade, number of travel lanes, and intersection control. The current standards for evaluating capacity and operating conditions are contained in *Highway Capacity Manual*⁴. The procedures describe operating conditions in terms of driver delay represented as a Level of Service (LOS). Operations are given letter designations with "A" representing the best operating conditions and "F" representing the worst. Generally, level of service "D" represents the threshold for acceptable overall intersection operating conditions during a peak hour. The Chart on the following page summarizes the level of service and delay criteria for signalized and unsignalized intersections.

Level of Service	Description	Delay (sec)	
		Signalized	Unsignalized/ Roundabout
A	 Primarily free-flow operation.	0-10	0-10
B	 Reasonably unimpeded operation.	>10-20	>10-15
C	 Stable operation. The ability to maneuver is more restricted than LOS B.	>20-35	>15-25
D	 Less stable operation. Small increases in flow may cause large increases in delay and reduced speeds.	>35-55	>25-35
E	 Unstable operation. Low speeds and considerable delay.	>55-80	>35-50
F	 Congested operation. High delay and extensive queuing.	>80	>50

For side street stop-controlled intersections special emphasis is given to providing an estimate for the level of service of the minor approaches. Traffic operations at an unsignalized intersection with side street stop-control can be described two ways. First, consideration is given to the overall intersection level of service. This takes into account the total number of vehicles entering the intersection and the capability of the intersection to support these volumes. Second, it is important to consider the delay on the minor approaches, since the mainline does not have to stop. It is common for intersections with higher mainline traffic volumes to experience increased levels of delay and poor level of service on the side streets.

A final fundamental component of operational analyses is a study of vehicular queuing, or the line of vehicles waiting to pass through an intersection. An intersection can operate with an acceptable Level of Service, but if queues from the intersection extend back to block entrances to turn lanes or accesses to adjacent land uses, unsafe operating conditions could result. In this report, the Industry Design Standard 95th percentile queue length is used. The 95th Percentile Queue Length refers to that length of vehicle queue that has only a five-percent probability of occurring during an analysis hour.

⁴ Highway Capacity Manual (HCM), Transportation Research Board, 6th Edition

This study has utilized the industry current Synchro/SimTraffic software package (11th Edition) to analyze the 2025 No-Build and Build conditions for both the AM and PM peak hours. It is noted, the reported results are from the aggregate of 10 SimTraffic simulations which use a random number generator to seed the network with vehicles. These results reflect dynamic conditions and are more accurate than the results of the static analysis reported by Synchro. Due to the random number generator results can sometimes show slightly better operations on minor movements under higher traffic conditions when the intersections are operating well. This can be seen when delays and queues noted in the Build Scenario are slightly less than the No-Build Scenario.

Tables 5 summarizes the results of the 2025 No-Build conditions.

Table 5. 2025 No-Build Peak Hour Operations

Intersection	Measure of Effectiveness (Delay in Sec and Queue in Ft)		
	Criteria	AM Peak Hour	PM Peak Hour
Lake St E & Ferndale Rd S (All-Way Stop-Controlled)	<i>Overall LOS & Delay</i>	A 4.4	A 4.9
	<i>Worst Movement LOS & Delay</i>	A 6.5 (NBT)	A 6.8 (NBT)
	<i>95th Percentile Queue</i>	SBTR - 55'	WBL - 62'
Lake St E & Edgewood Ct (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 0.4	A 0.4
	<i>Worst Movement LOS & Delay</i>	A 7.3 (SBL)	A 7.6 (SBL)
	<i>95th Percentile Queue</i>	SBL - 16'	SBL - 26'
Lake St E & Barry Ave S (All-Way Stop-Controlled)	<i>Overall LOS & Delay</i>	A 5.4	A 6.5
	<i>Worst Movement LOS & Delay</i>	A 6.8 (WBT)	A 7.5 (WBT)
	<i>95th Percentile Queue</i>	WBTR - 61'	WBTR - 79'
Lake St E & Minnetonka Ave S (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 1.7	A 2.1
	<i>Worst Movement LOS & Delay</i>	A 5 (SBL)	A 7.8 (SBL)
	<i>95th Percentile Queue</i>	SBLR - 52'	SBLR - 62'
Wayzata Blvd & Barry Ave S (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 1.2	A 1.5
	<i>Worst Movement LOS & Delay</i>	B 10 (SBL)	B 13.8 (SBL)
	<i>95th Percentile Queue</i>	WBL - 35'	NBLT - 42'

- Level of Service reported from an average delay from 10 SimTraffic simulations for overall intersection and worst movement.

- 95th percentile queues are a result from an average of 10 SimTraffic simulations and the longest queue per intersection is reported.

The results shown in Table 5 indicate the 2025 No-Build operations of the study area intersections are acceptable in terms of delay and queuing for all intersections with LOS A for overall operations and LOS B or better for individual travel lane operations, with manageable vehicle queuing.

As mentioned earlier, the estimated trip generation associated with the Proposed Project has been applied to the 2025 No-Build traffic conditions to create the 2025 Build scenario. The results of the 2025 Build scenario are summarized in Table 6.

Table 6. 2025 Build Peak Hour Operations

Intersection	Measure of Effectiveness (Delay in Sec and Queue in Ft)		
	Criteria	AM Peak Hour	PM Peak Hour
Lake St E & Ferndale Rd S (All-Way Stop-Controlled)	<i>Overall LOS & Delay</i>	A 4.5	A 4.9
	<i>Worst Movement LOS & Delay</i>	A 6.7 (NBT)	A 7.2 (NBL)
	<i>95th Percentile Queue</i>	SBTR - 54'	WBL - 65'
Lake St E & Edgewood Ct (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 0.6	A 0.5
	<i>Worst Movement LOS & Delay</i>	A 6.7 (SBL)	A 6.9 (SBL)
	<i>95th Percentile Queue</i>	SBL - 31'	SBL - 32'
Lake St E & Parking Garage Access (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 1.5	A 1.8
	<i>Worst Movement LOS & Delay</i>	A 6.1 (SBL)	A 7.3 (SBL)
	<i>95th Percentile Queue</i>	SBLR - 45'	SBLR - 50'
Lake St E & Barry Ave S (All-Way Stop-Controlled)	<i>Overall LOS & Delay</i>	A 5.6	A 6.5
	<i>Worst Movement LOS & Delay</i>	A 7 (WBT)	A 7.6 (WBT)
	<i>95th Percentile Queue</i>	WBTR - 69'	WBTR - 76'
Lake St E & Minnetonka Ave S (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 1.9	A 2.2
	<i>Worst Movement LOS & Delay</i>	A 5.9 (SBL)	A 8.3 (SBL)
	<i>95th Percentile Queue</i>	SBLR - 53'	SBLR - 64'
Wayzata Blvd & Barry Ave S (Side-Street Stop-Controlled)	<i>Overall LOS & Delay</i>	A 1.4	A 1.7
	<i>Worst Movement LOS & Delay</i>	B 12.6 (NBL)	B 13.5 (NBT)
	<i>95th Percentile Queue</i>	WBL - 37'	NBLT - 45'

The results shown in Table 6 indicate the 2025 Build overall operations and travel lane operations of the study area intersections and site accesses are acceptable with LOS A for overall operations and LOS B or better for travel lane operations, with manageable vehicle queuing. The addition of site-generated traffic slightly increases delay and queuing but not above unacceptable levels as the existing roadway network has available capacity.

Parking Analysis

A parking analysis has been conducted to evaluate parking demand for the Proposed Project. 117 total parking spaces are proposed with 106 in an underground parking ramp and 11 in a surface parking lot. The parking demand for the Proposed Project was estimated using two sources; data from ITE’s **Parking Generation Manual**⁵ and from City of Wayzata’s **Zoning code**⁶. Table 7 summarizes the estimated peak parking demand for the proposed land uses using both sources. Using ITE’s **Parking Generation Manual** data, **87** spaces would be required with the weekday demand being higher than the weekend demand. Using City of Wayzata’s **Zoning Code**, **106** spaces would be required. It is noted that no reductions due to multimodal travel have been applied to these numbers. Additionally, these numbers represent the peak demand for each use and do not include a time-of-day shared demand distribution. Once the retail tenants are confirmed the parking demand may need to be revisited.

⁵ Parking Generation, Institute of Transportation Engineers (ITE), 5th Edition, January 2019

⁶ City of Wayzata Code of Ordinances, Part IX-Zoning, Chapter 920 – Off Street Loading and Parking

Table 7. Peak Parking Demand by Land Use (Spaces)

Land Use	ITE Land Use Code	Size		ITE ¹				City Code ²
				Weekday		Saturday		
				Average Rate	Demand	Average Rate	Demand	Demand
Multifamily Housing (Low-Rise)	220	36	units	1.21	44	1.31	47	72
Hair Salon*	918	1,638	s.f.	*	8	*	8	15
Apparel Store*	876	1,238	s.f.	1.13	1	2.66	3	
Fast Food - No Drive Thru*	933	1,937	s.f.	9.91	19	9.91	19	
Small Office Building	712	6,099	s.f.	2.39	15	0.28	2	19
Total					87		79	106

* For City Code Calculations these uses were consider retail services as the exacted tenants and services are unknown.

Conclusion

In conclusion, the proposed development has appropriate access to the site and to the surrounding roadway network. The traffic operational analysis indicates there is available capacity on the roadways surrounding the site and at site access driveway intersections to accommodate site-generated traffic. Review of year 2025 Build ADTs indicate sufficient roadway capacities. The proposed 117 parking spaces will provide adequate parking on-site parking per City Code and ITE data.

Please contact Katie Schmidt at katie@s2traffic.com with any questions.

Attachments: Figures 1-7

(Appendices with Traffic Counts, Trip Generation Data, Synchro/Simtraffic Worksheets are available upon request.)

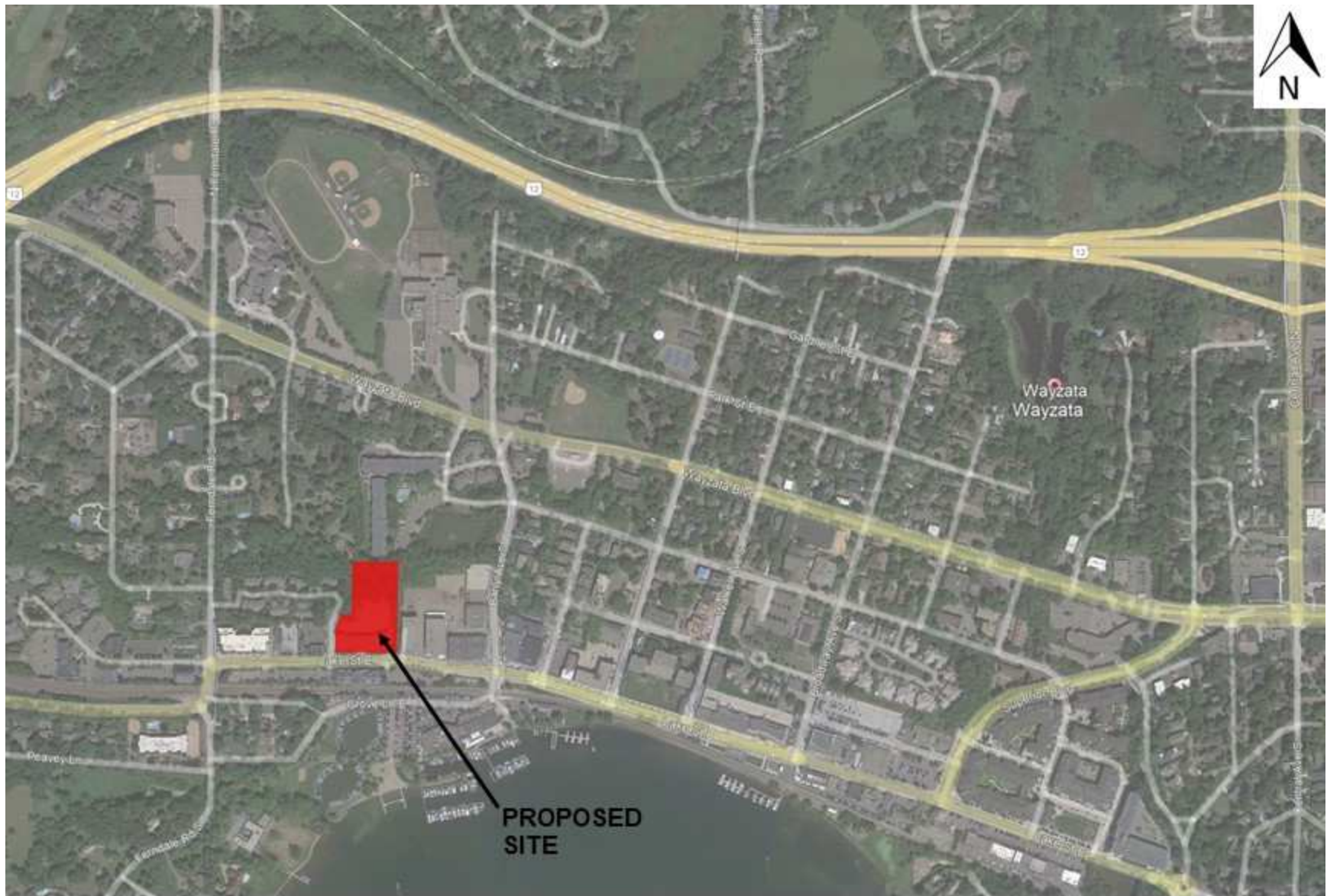
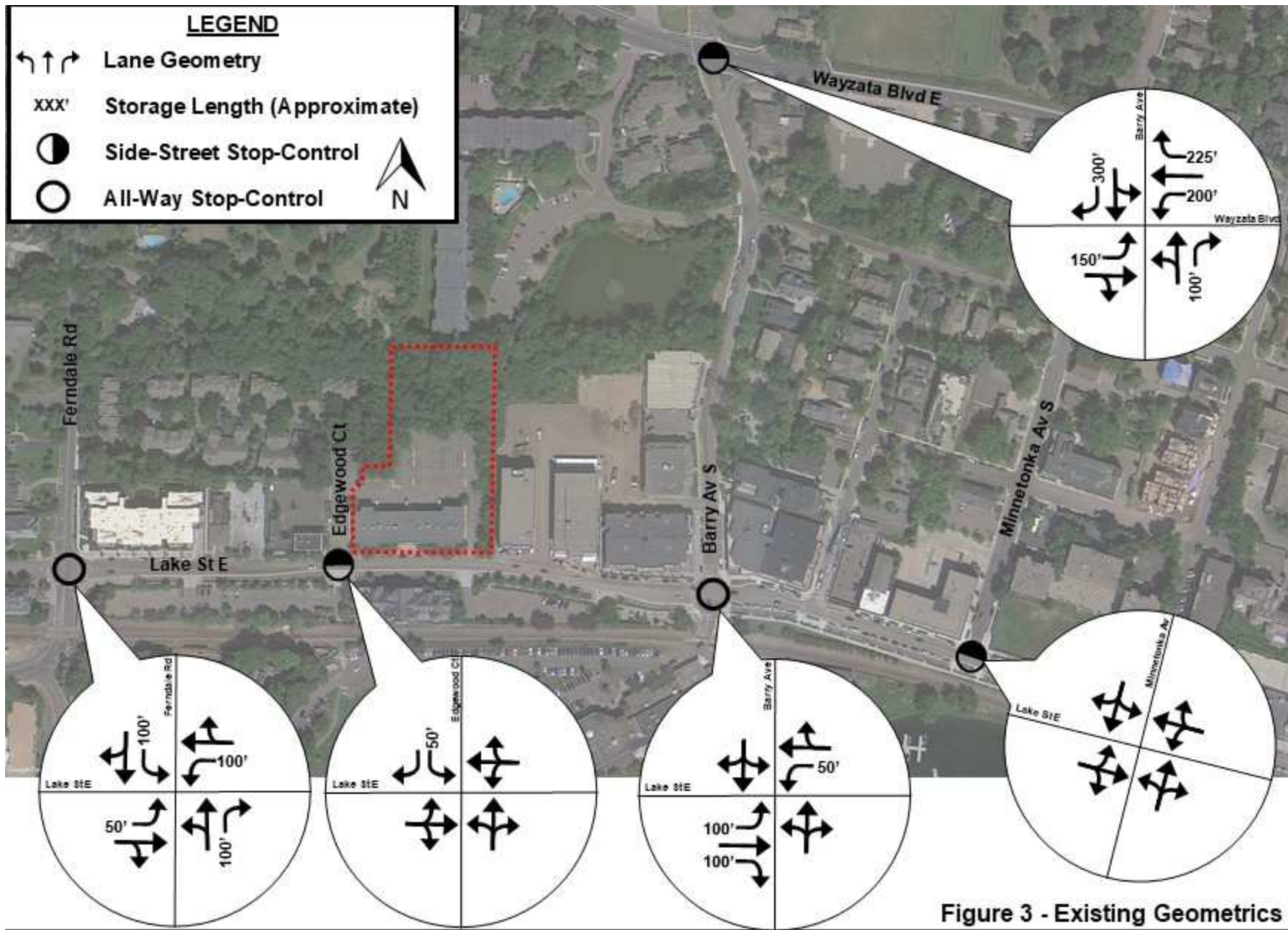


Figure 1 - Vicinity Map



Figure 2 - Site Plan (By Others)



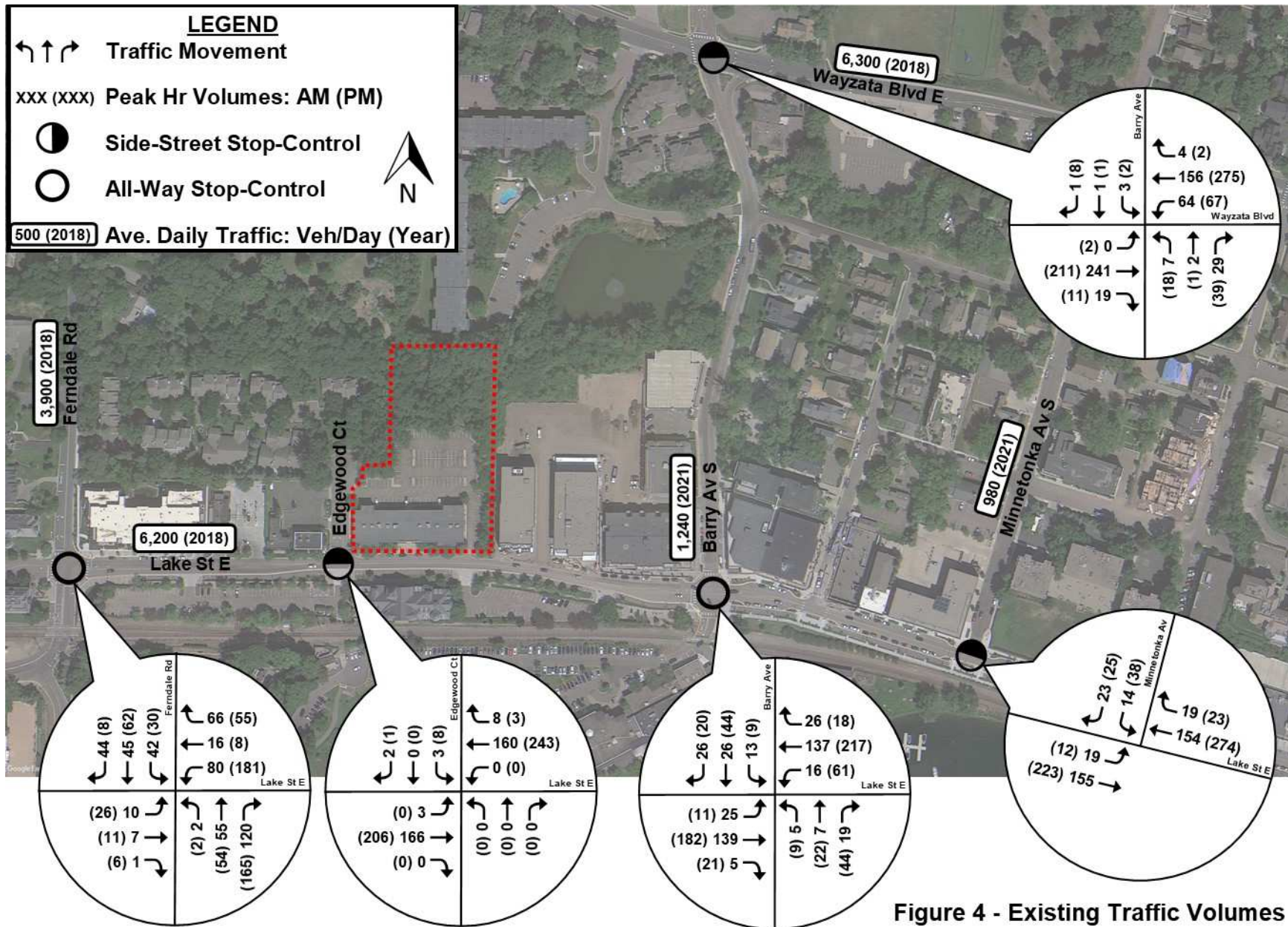


Figure 4 - Existing Traffic Volumes

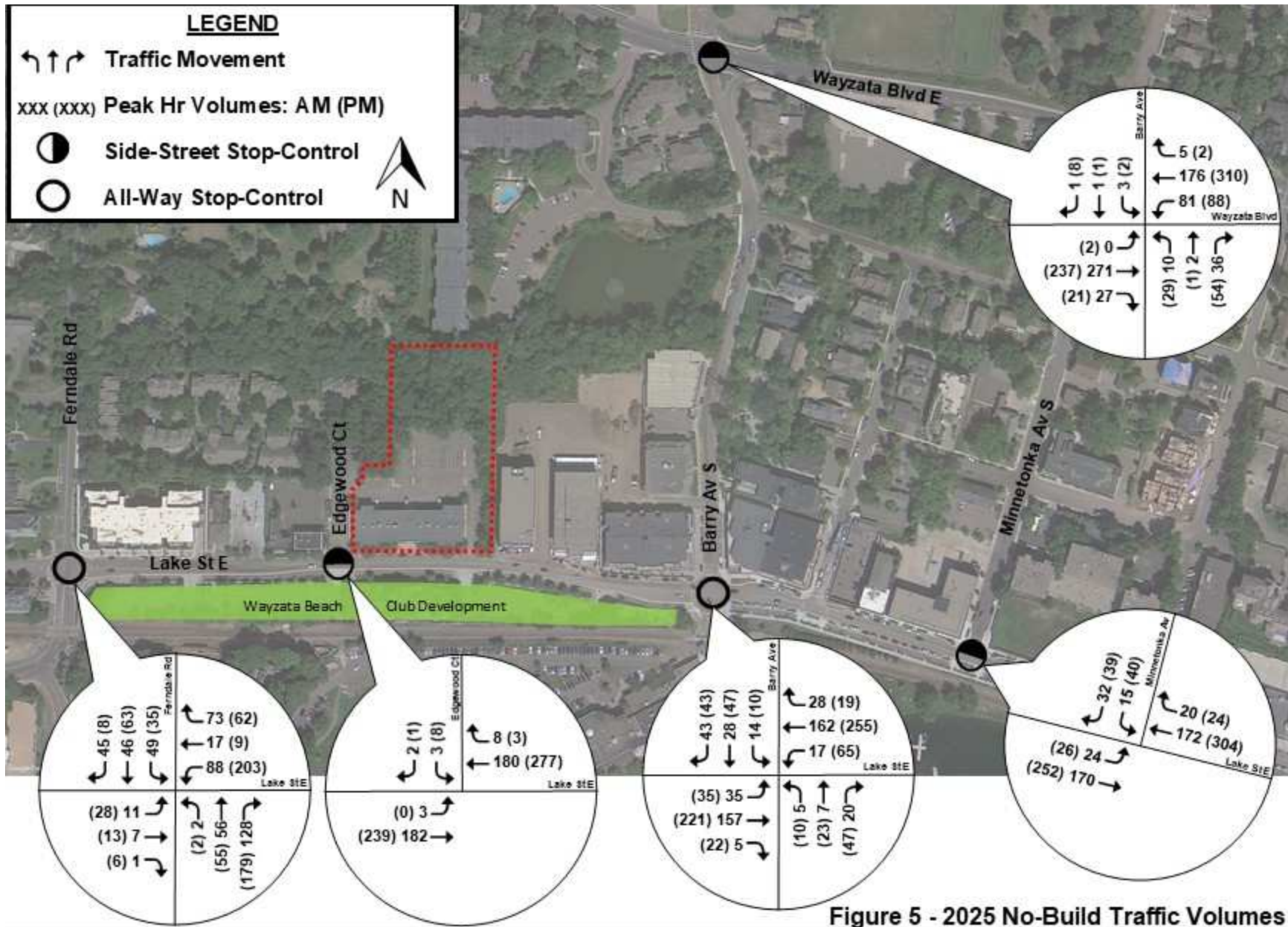
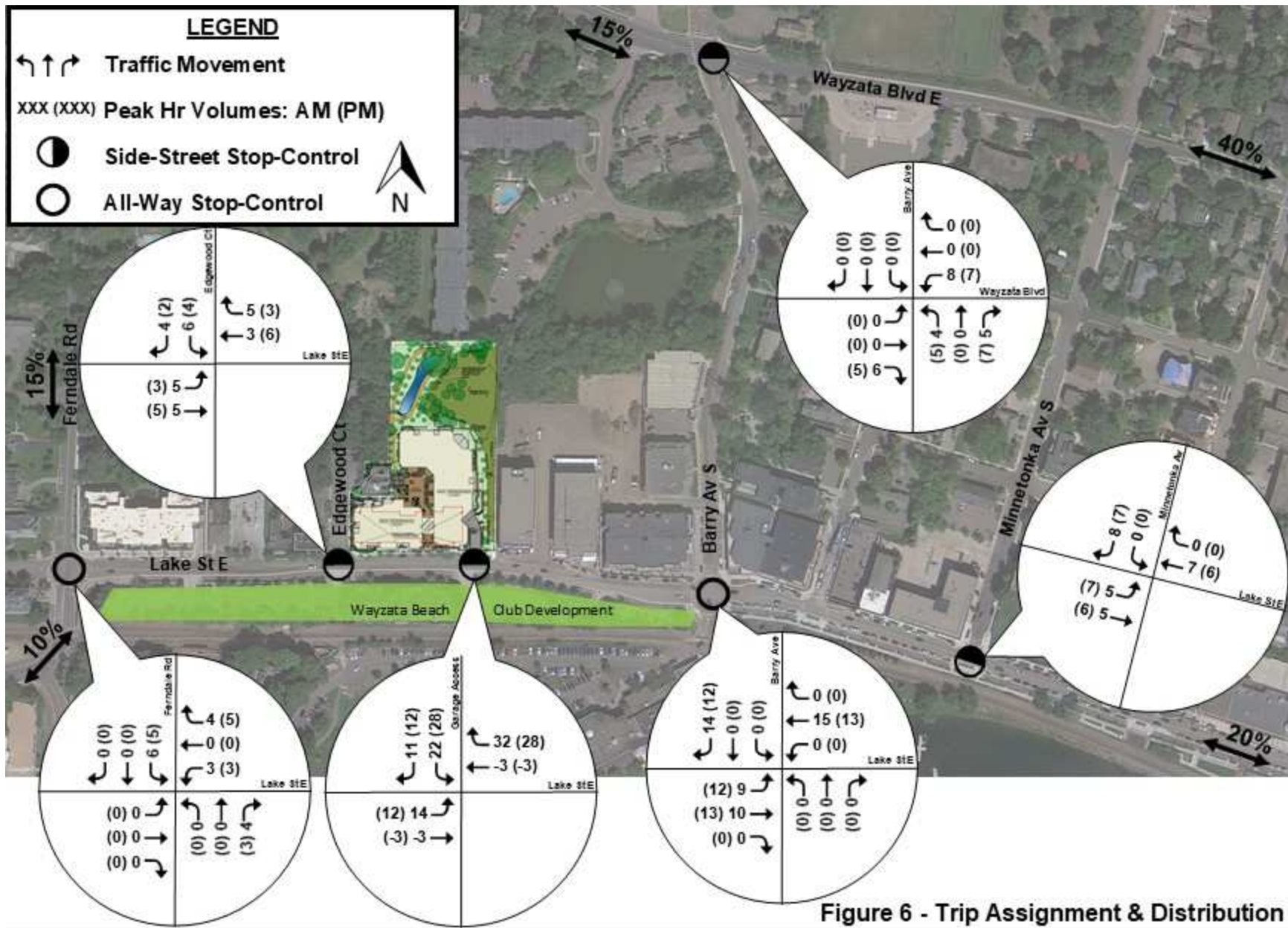


Figure 5 - 2025 No-Build Traffic Volumes



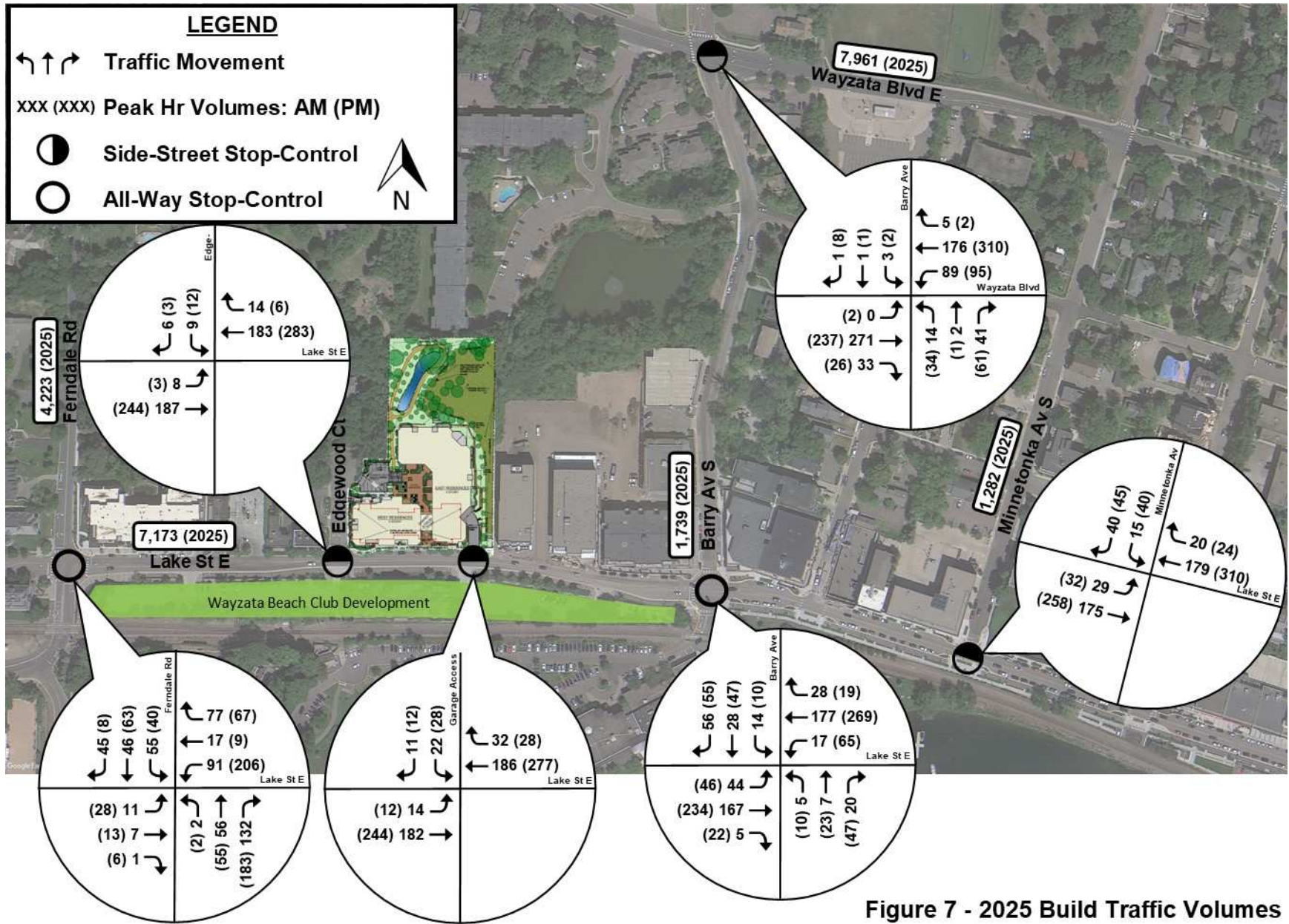


Figure 7 - 2025 Build Traffic Volumes



Review Summary

SRF No. 16141.00

To: Mike Kelly, PE, City Engineer/Director of Public Works
City of Wayzata

From: Tom Sachi, PE, Project Manager

Date: October 11, 2022

Subject: Review of Traffic and Parking Analysis Memorandum - 201 Lake Street

Introduction

As requested, SRF has completed a review of the *Draft Traffic and Parking Analysis Memorandum – 201 Lake Street* document, dated April 18, 2022 completed by SSTS. The proposed development is located in the northeast quadrant of the Lake Street and Edgewood Court intersection in the City of Wayzata. A review of the memorandum identified the following questions and comments for consideration.

Review Summary

Based on our review, the following items were identified from the April 18, 2022 memorandum:

Existing Conditions

1. Peak Periods and volumes appear to be accurate for the area. A portion of the intersection volumes were collected in March of 2022, while others were utilized from August 2021. Volumes tend to peak in summer in Wayzata, and as such, volumes were modified to reflect summer conditions.
2. Roadway geometry, speeds, and traffic controls are correct.

Future Conditions/Trip Generation

3. The background growth rates of one-half (0.5), one and half (1.5) and three (3) percent represent accurate estimates for the study roadways.
4. The Year 2025 No Build volumes included trips from proposed adjacent development, Wayzata Beach Club at 200 Lake Street, as indicated on page 2, which is accurate for the area. Note, this was based on the assumed land uses as of April 2022. Other background developments are accommodated within the background growth rates.
5. The fast food restaurant being included is conservative for the proposed development that should represent a worst-case scenario.
6. The peak hour trip generation using the *Institute of Transportation Engineers Trip Generation Manual, 11th Edition* is accurate for the proposed land uses.
7. The pass-by and shared trip reductions utilized are accurate for the proposed development.
8. No multimodal reductions were applied, which is conservative for the trip estimate.
9. The distribution used for trips to/from the proposed development appears to be consistent with roadway travel patterns.

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Average Daily Traffic and Roadway Capacity

10. The removed daily trips for the previously existing office and bank land uses were removed, which is accurate to help estimate existing ADTs.
11. The assumed facility types and thresholds are accurate.
12. With the added background growth and trips from the proposed development, the estimated year 2025 ADTs are accurately estimated.
13. The ADT comparison to ADT Thresholds is done accurately. No capacity issues are expected.

Traffic Operations

14. Operations analysis appears to be completed correctly. No issues are expected as a result of the proposed development.
15. No delay or queuing issues are expected and no mitigation is necessary.

Parking Analysis

16. The ITE expected parking demands appear to be accurate, but, no rate was provided for Hair Salon. However, the 8 spaces noted as the demand is conservative and should represent a peak demand.
17. The City Code parking requirements are estimated correctly.
18. The parking demand estimates are accurate and there is expected to be sufficient parking supply to accommodate the proposed development.

Conclusions and Recommendations

19. The conclusions are accurate and no mitigation is necessary to accommodate the proposed development.
20. Overall the study appears to be completed accurately and correctly. No issues were found.

Other Considerations

There have been discussions regarding the need for traffic signals at the study intersections along Lake Street. Based on the intersection capacity analysis for the year 2025 build conditions, all of the study intersections are expected to operate within acceptable levels with excess capacity. Overall, all intersections are a LOS A and no side-street delays are expected over eight (8) seconds. No queuing issues are expected to occur either.

Additionally, the roadway capacity was studied for the study roadways under build conditions. and found that all of the roadways are below a volume to capacity ratio of 0.5. Note, roadways would be expected to need mitigation at volume/capacity ratio of 0.85 or higher, indicating there is sufficient and excess capacity along the study roadways.

Traffic signals are not expected to be necessary or warranted based on the volumes at the intersections. Unwarranted signals can cause safety issues, unnecessary delays, and lead to unintended congestion issues. Traffic signals are also a high cost installation and require ongoing maintenance expenditures.

If a traffic signal study was requested, the following items would be required to be collected and reviewed at each intersection:

- 16 hour turning movement counts at the study intersections, along with estimated trip generation for any developments.
- Intersection capacity analysis to determine operational needs.
- Review of Traffic Signal Warrants following the Minnesota Manual on Uniform Traffic Control Devices (MnMUTCD). Typically a four-hour or eight-hour volume warrant is necessary to warrant installation of a traffic signal.
- A review of crash data at the intersection.
- Depending on local requirements, a signal justification report (SJR) or intersection control evaluation report (ICE Report) would need to be completed.

Current traffic volumes are not expected to meet any volume thresholds for any of the study intersections on Lake Street, even during the peak hours of the year 2025 build conditions. Additionally, with the expected acceptable operations and minimal delays, a traffic signal would not be justified for any study intersections on Lake Street.

To: Mike Kelly
City of Wayzata

From: Dan Edgerton
Minneapolis

Project/File: Wayzata Water & Sewer Analysis for
200 and 201 Lake Street, 193805912

Date: November 2, 2022

Reference: Wayzata 200 and 201 Lake Street Water and Sewer Analysis

The following memo presents a summary of the water and sewer analysis for the 200 and 201 Lake Street proposed redevelopments in Wayzata.

Background

The project sites are at 200 and 201 Lake Street in Wayzata, MN (see Figures 1 and 2). The 200 and 201 Lake Street sites are 2.27 acres and 2.73 acres, respectively. The sites are existing commercial buildings and parking lots that will be redeveloped with several multifamily units, retail, and office space. Water for the sites is proposed to be fed from the trunk distribution mains on Lake Street and Edgewood Court. Wastewater for the sites is proposed to be conveyed to the existing City trunk line on Lake Street and then south to the MCES Interceptor.

An analysis was performed to determine if the existing City water and sewer infrastructure is adequate to handle this change in land use. The City requested an analysis of each site individually, as well as the combined sites. For the first step, the combined sites were evaluated. If the system is adequate to handle the combined flow from the two sites, then it would be able to handle each site individually as well.

Water System Analysis

The City's existing WaterCAD model was used to analyze the water system near the proposed redevelopments. Based on the number of multifamily residential units and proposed floor space for offices, retail stores, and restaurants, it is estimated that the developments at 200 and 201 Lake Street will create an average day demand of 10,100 gallons per day (gpd) and 10,400 gpd, respectively. We modeled and reviewed maximum day static pressures for both redevelopments assuming both will occur in the future. The domestic demand for both redevelopments will not be a problem for the City water system to deliver to these points. The City's system would therefore also be adequate to handle each site individually with regards to domestic demand.

The more critical aspect for the water system will be the fire flow requirements. Generally, these types of mixed use and multi-story developments may require both a hydrant flow from nearby fire hydrants and a sprinkler flow that would be delivered to the fire suppression system within the building(s). There was no information provided to us to estimate what this required total flow would be. This number is generally given to the City by the developers' design teams.

For the purposes of this analysis, we therefore analyzed how much flow could be delivered to the hydrants along this stretch of Lake Street E as well as along Edgewood Court. Our analysis indicated that the water

Reference: Wayzata Shoreline Drive Water and Sewer Analysis

system can provide a fire flow of more than 3,500 gallons per minute (gpm) at 20 pound per square inch (psi) residual pressure to hydrants near each of the proposed developments.

Plans for the 200 Lake Street redevelopment also show that the existing 4-inch pipe between Lake Street and Grove Lane Court (which completes a loop for the existing 4-inch watermain under Grove Lane Court) will be removed and reinstalled during construction. During this time, the model indicated that there will be a potential fire flow deficiency (less than 500 gpm available) at the end of the 4-inch pipe along Grove Lane Court. The fire flow along Grove Lane Court is expected to return to 1,200 gpm once the pipe is reinstalled.

Sanitary Sewer System Analysis

A sanitary sewer model was developed for the City’s Comprehensive Sewer Plan. The model was updated to reflect the change from commercial buildings to multifamily and office buildings.

In the model, the existing 5.0 acres of commercial/industrial land use for the combined sites became 69 units of high density residential, 0.92 acres of office, 4 chairs of hair salon, 0.04 acres of apparel store, and 1 unit of fast-food use. Results from the modeling show the average flows created from the proposed sites would increase from the existing 0.022 MGD for the existing commercial site to 0.028 MGD for the proposed residential/mixed use. This change creates a design flow of 0.460 MGD to trunk line 2.1 under proposed conditions with the residential/mixed use, which is an increase from 0.436 MGD under existing conditions with the commercial buildings. The proposed total design flows and existing pipe capacities are presented below. The existing trunk sewer capacities are sufficient to handle the proposed combined redevelopments of 200 and 201 Lake Street and would therefore also be adequate to handle each site individually.

From Point	To Point	Proposed Total Average Flow (MGD)	Proposed Design Flow (MGD)	Existing Capacity (MGD)
2.3	2.2	0.087	0.349	1.13
2.2	2.1	0.115	0.460	1.54
2.1	MCES 1	0.115	0.460	1.27

Summary

An analysis was performed to determine the adequacy of existing Wayzata water and sewer infrastructure to serve a proposed redevelopment of the commercial sites at 200 and 201 Lake Street to several high-density residential homes and office buildings. The results are as follows.

Reference: Wayzata Shoreline Drive Water and Sewer Analysis

- Water System:
 - Water demands are expected to increase with the redevelopments. **There is existing capacity and pressure in the trunk water system to provide daily usage requirements for each redevelopment independently, as well as for the proposed combined redevelopments of 200 and 201 Lake Street.**
 - Fire flows of greater than 3,500 gpm at a residual pressure of 20 psi can be delivered to hydrants along this stretch of Lake Street E and along Edgewood Court assuming both redevelopments were to occur.
 - There will be a temporary fire flow deficiency (less than 500 gpm available) at the end of the existing 4-inch watermain on Grove Lane Court during removal and reinstallation of the existing 4-inch loop. The available fire flow along Grove Lane Court will return to 1,200 gpm once the pipe is reinstalled.
- Sewer System:
 - Sewer flows are expected to increase with the redevelopment. **There is sufficient capacity in the trunk sewer system to meet sewer needs for each redevelopment independently, as well as for the proposed combined redevelopments of 200 and 201 Lake Street.**

Please let Dan Edgerton or Louis Sigtermans know if you have questions about the analysis and results.

Thank you,

Stantec Consulting Services Inc.



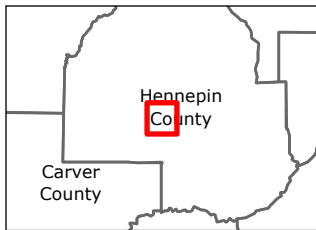
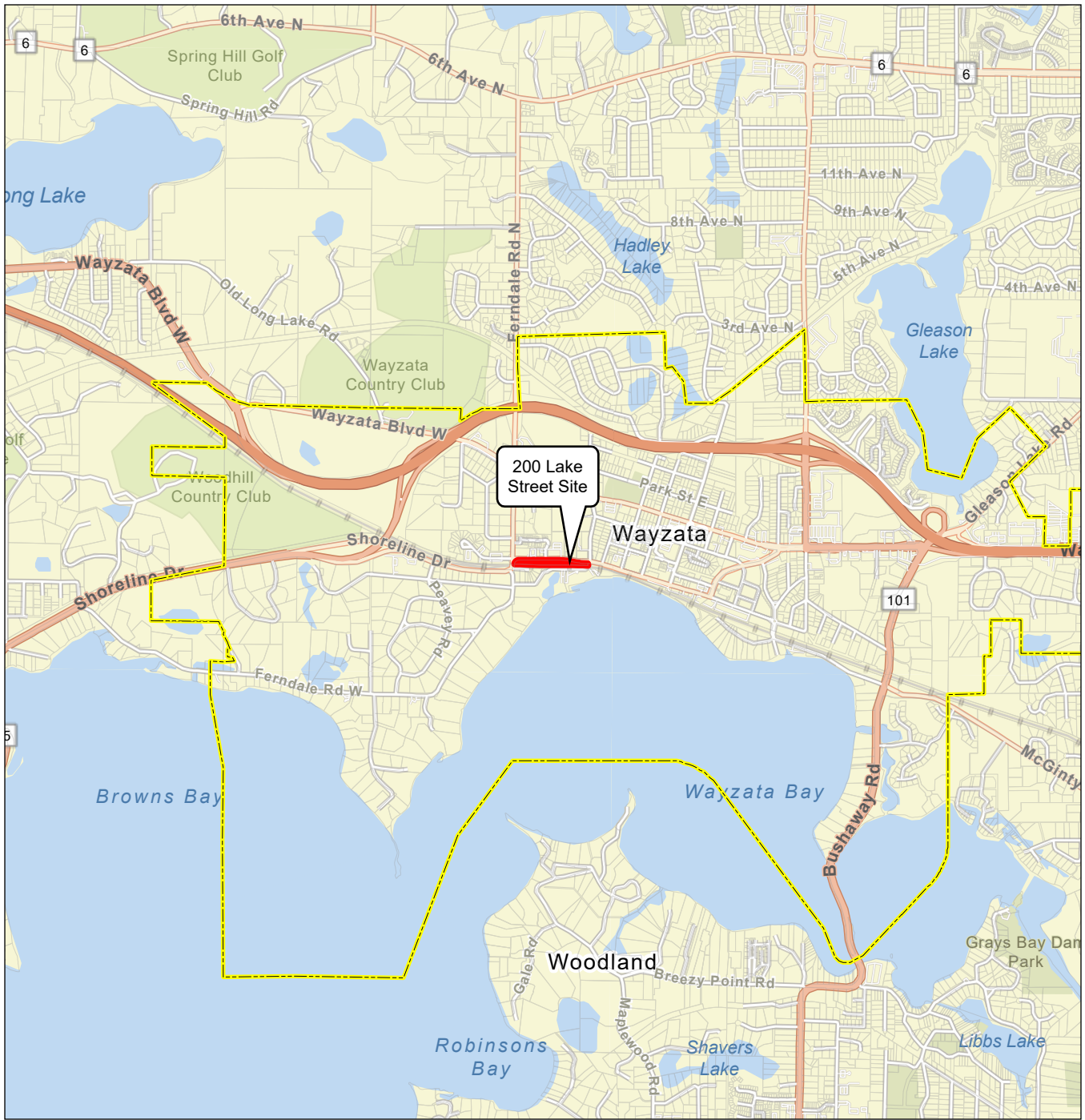
Dan Edgerton PE
Senior Associate
Phone: (612) 712-2037
Mobile: (651) 775-5627
dan.edgerton@stantec.com



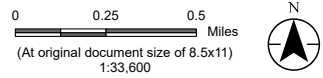
Louis Sigtermans PE
Environmental Engineer
Phone: (612) 895-5022
Mobile: (952) 378-0040
Louis.sigtermans@stantec.com

Attachments: Figure 1 Location Map
Figure 2 Project Site

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- Legend**
- 200 Lake Street Site
 - Wayzata Municipal Boundary
 - County Parcels



Project Location
Wayzata, Hennepin Co., MN

Prepared by BS on 2022-10-13

Client/Project
City of Wayzata
200,201 Lake Street Site
Water and Sewer Analysis

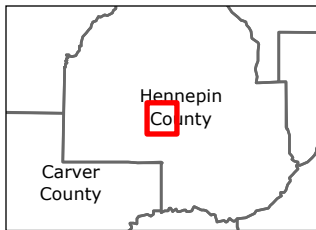
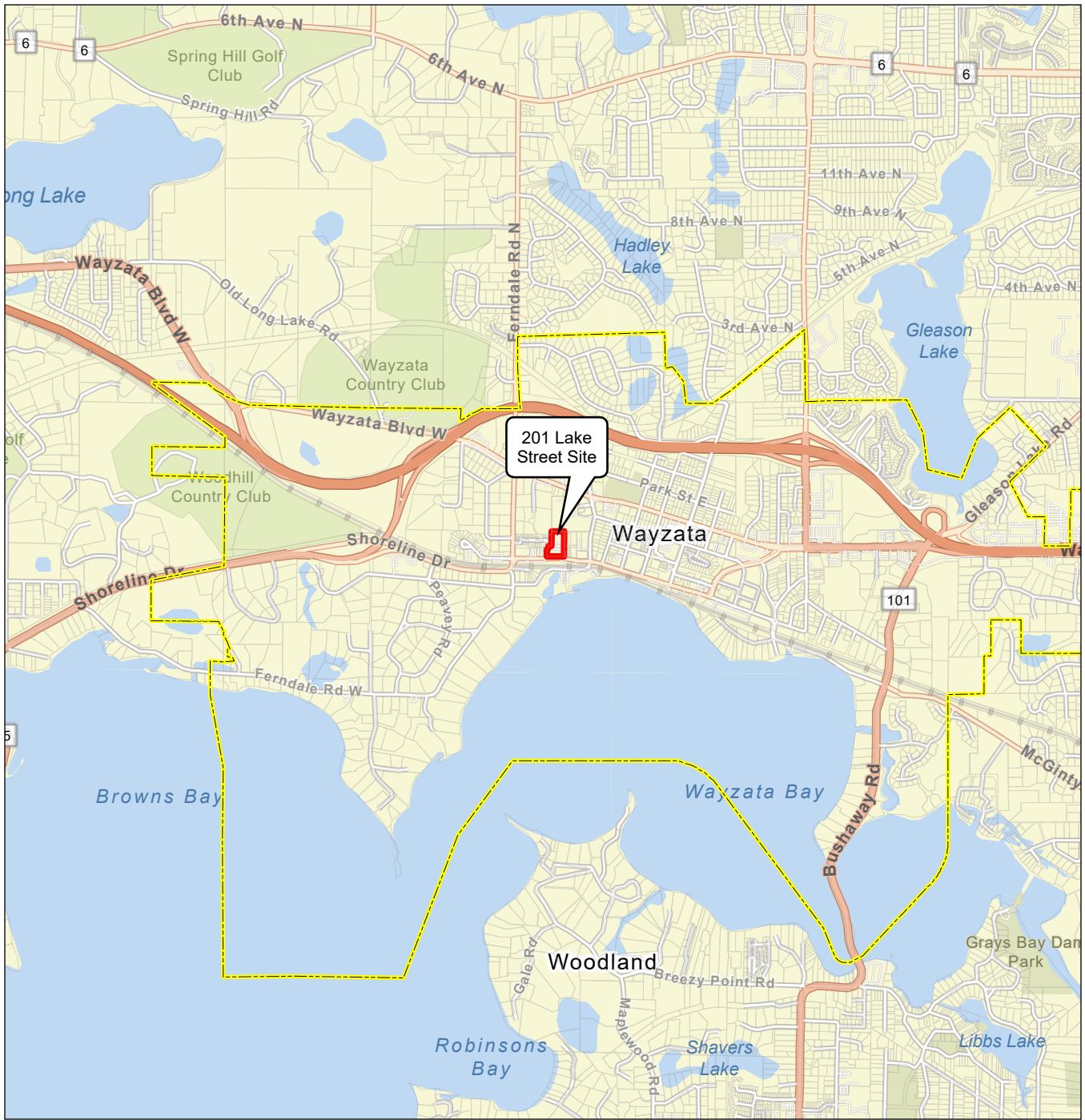
193805912

Figure No.
1

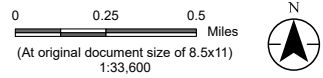
Title
Location Map

- Notes**
1. Coordinate System: NAD 1983 UTM Zone 15N
 2. Data Sources: ESRI
 3. Background: ESRI Street Maps

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- Legend**
- 201 Lake Street Site
 - Wayzata Municipal Boundary
 - County Parcels



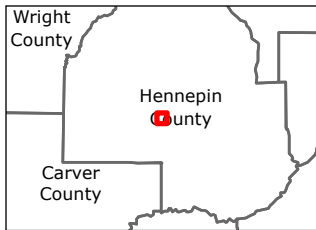
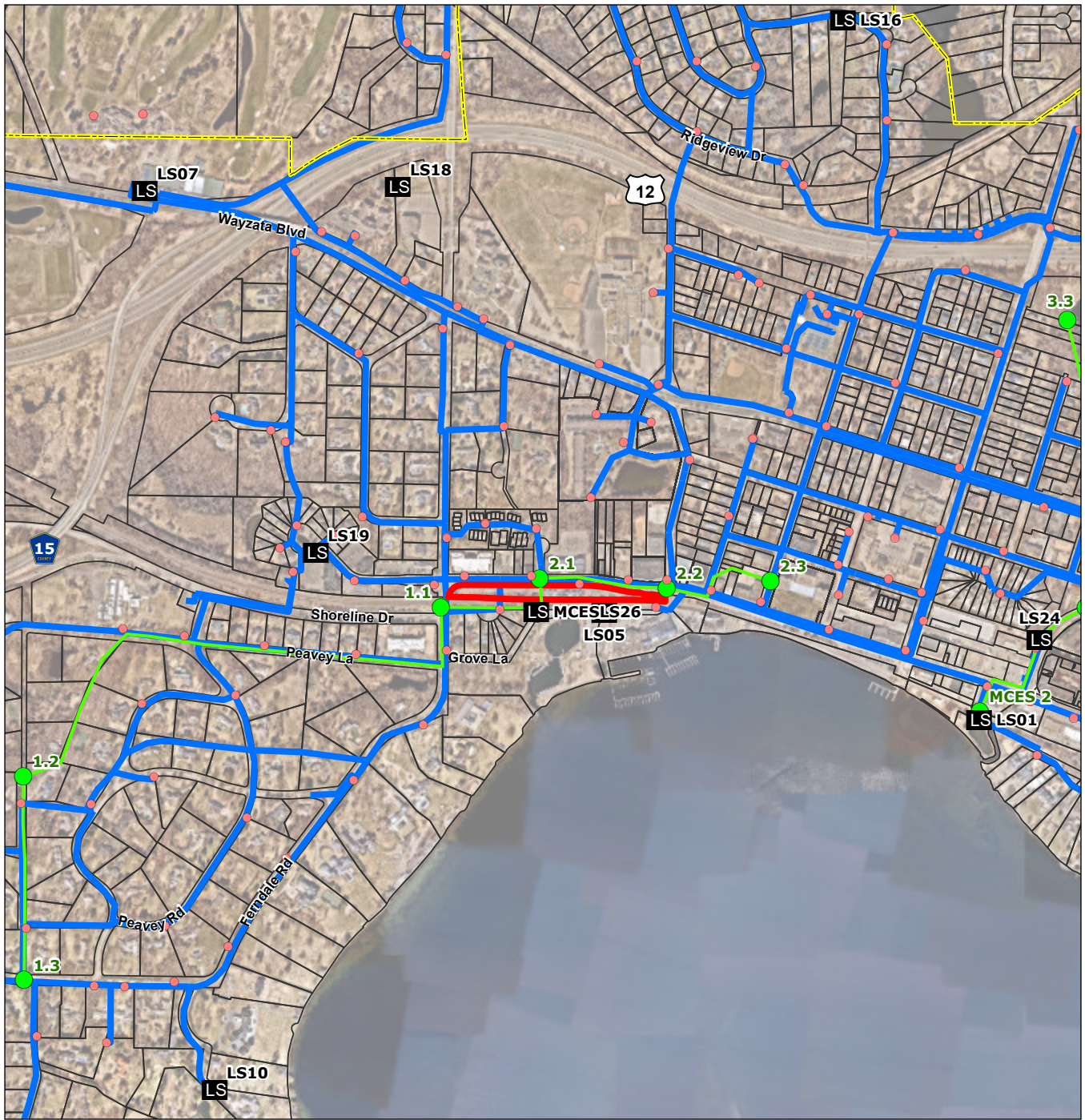
Project Location: Wayzata, Hennepin Co., MN Prepared by BS on 2022-10-13

Client/Project: City of Wayzata 193805912
200,201 Lake Street Site
Water and Sewer Analysis

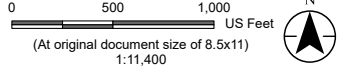
Figure No. 1
Title
Location Map

Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

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- Legend**
- 200 Lake Street Site
 - Wayzata Municipal Boundary
 - County Parcels
 - LS Lift Station
 - Trunk Sewer Nodes
 - Trunk Sewer
 - Watermain
 - Hydrant



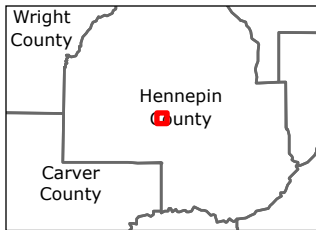
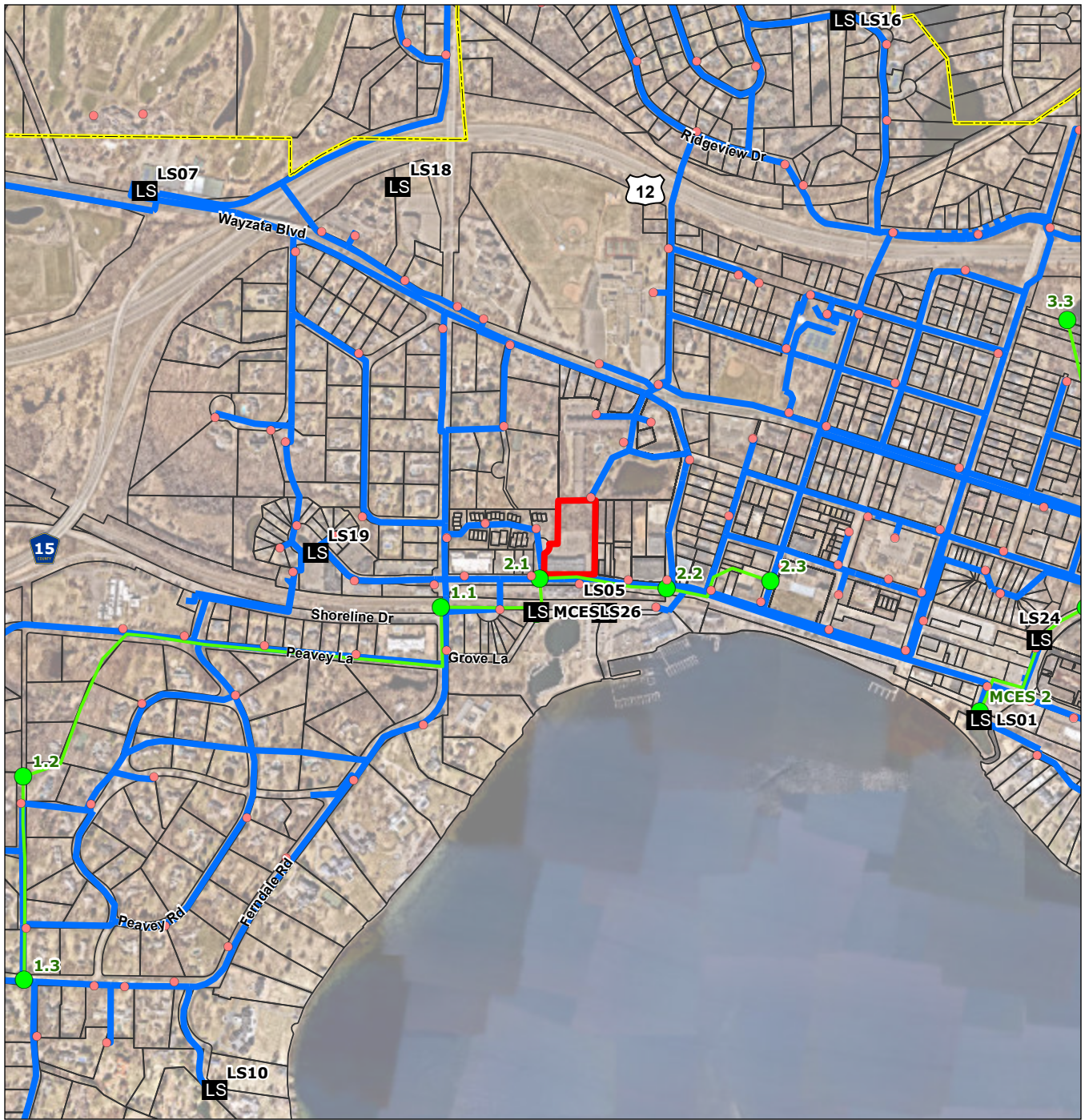
Project Location Wayzata, Hennepin Co., MN *Prepared by BS on 2022-10-13*

Client/Project City of Wayzata 193805622
 900 Wayzata Boulevard Site
 Water and Sewer Analysis

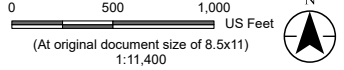
Figure No.
2
Title
Project Site

Notes
 1. Coordinate System: NAD 1983 UTM Zone 15N
 2. Data Sources: Hennepin County
 3. Background: Hennepin County 2020 Aerial Photograph

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- Legend**
- 201 Lake Street Site
 - Wayzata Municipal Boundary
 - County Parcels
 - LS Lift Station
 - Trunk Sewer Nodes
 - Trunk Sewer
 - Watermain
 - Hydrant



Project Location Wayzata, Hennepin Co., MN *Prepared by BS on 2022-10-13*

Client/Project City of Wayzata 193805622
 900 Wayzata Boulevard Site
 Water and Sewer Analysis

Figure No.
2
Title
Project Site

Notes
 1. Coordinate System: NAD 1983 UTM Zone 15N
 2. Data Sources: Hennepin County
 3. Background: Hennepin County 2020 Aerial Photograph

Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

Westway Condominiums | Redevelopment of 201 Lake Street East, Wayzata

Neighborhood Meeting August 30, 2022

The meeting began at 5:00pm with the introduction of property owner Lowell Zitzloff, who welcomed everyone and thanked them for coming and providing feedback regarding the proposed project.

A presentation of the project was then given by Darren Schmitt of Bruce W. Schmitt and Associates.

Following the presentation, at 5:30pm, Darren welcomed public feedback by requesting any comments or questions from those in attendance.

Feedback received for the project was very positive. The majority of concerns expressed by the public in attendance related to either the effects on the neighboring streets, sidewalks and properties during construction, or their concerns regarding the existing street intersection of Edgewood Court and Lake Street. Multiple comments were made asking if anything could be done to improve safety and ease of pulling out into Lake Street traffic.

Listed below are questions and comments made by those in attendance, and Darren's response to questions:

- Multiple comments regarding the proposed building design being 'a pleasant surprise' and 'not just another box'
- Please be proactive about mitigating the effects of construction on pedestrian traffic. Comment was made referencing the Lothenbach project at 401 Lake and the sidewalk being closed for nearly 2 years
 - Response: every attempt will be made to minimize the impact of construction on public streets and sidewalks. The use of a tower crane in lieu of a crane parked on the street is one example of how this may be achieved. Another is the use of the parallel parking stalls along Lake Street to minimize lane or street closures. Jeff Zitzloff (Westway LLC) noted that he is especially sensitive to how a construction project affects the public as he has experienced this with the 5 Swans business being neighbors to the current construction at 401 Lake Street
- Please limit construction use of the cul-de-sac at the end of Edgewood Court as much as possible (e.g. staging area, storage of construction materials)
 - Response: intent is to not use Edgewood Court cul-de-sac for storage of materials and minimize any traffic disruptions caused by staging requirements by using the existing Lake Street curb cut for construction traffic as much as possible.
- Existing parallel parking stalls along Lake Street make it hard to see down Lake Street. Also, could anything be done to move the street light at the intersection of Edgewood Ct and Lake Street for traffic visibility reasons?
 - Response: We will notify the City of concerns regarding the intersection
- Please use Lake Street (not Edgewood Court) for trucking path if a large amount of soil needs to be removed from the site

- Response: intent is to use Lake Street curb cut instead of Edgewood Court for construction traffic.
- What type of lighting will be used on the exterior of the building, will there be a lot of light shining on neighboring properties?
 - Response: wall lighting on the building will be small, residential scale. There will be landscape path lighting for security along the nature path, the surface parking lot will have smaller pedestrian style fixtures around the perimeter, not the typical high parking lot fixtures
- What is our expected or anticipated length of construction?
 - Response: Opus has anticipated 18 months
- Will the project require pilings?
 - Response: yes, much like recent neighboring projects used pilings due to poor soil conditions, pilings are required for this project as well
- How many condos will there be, including the break down between Residential and Commercial?
 - Response: Propose 36 residential condos and 7 commercial condos and are asking the City to consider allowing 4 of those commercial condos be residential instead, resulting in 40 residential condos and 3 commercial condos
- Will the condos be for sale or leased?
 - Response: all condos will be sold, including the commercial condos
- Please clarify the ordinance variances that will be requested for the project.
 - Response: height variance, shoreland impact plan CUP is required due to impervious coverage being over 25% (around 50%), and the proposed density is less than the Comprehensive Plan requires
- Multiple questions regarding the traffic design of the street intersection from Ferndale Ridge residents
 - Response: your concerns will be relayed to the City regarding the street intersection
- Special appreciation was given to the owner for using a local architect from within the city
- Please consider using a local landscape architect
 - Response: yes, a local landscape architect will be considered
- Appreciate the floor plan design utilizes interior corridors and stair shafts because this won't cause light pollution to the neighboring properties by having safety lighting on all night in these common areas. Meyer Place at Ferndale was used as an example they apparently have an issue with
- Appreciate the proposed nature trail being part of this project
- Will there be any grass between the building and street boulevard?
 - Response: yes, there is a 6' wide planting strip between the street curb and sidewalk, a 6' wide sidewalk, and additional planting space between the building and sidewalk that varies in size, except in two locations that were indicated on the plan
- What is the expected price range for these residential condos?
 - Response: it is too early in the process to determine what the selling price will be for the condos
- Asked to clarify the exterior building materials proposed and their locations. Comment was made to please don't use 'yellow stone'

- Response: the pitched roofs will be a synthetic slate. West Residences will have Azek, a synthetic type product for shingle siding and trim to simulate wood, painted white. East residences will have brick and stone on the first two levels and synthetic wood horizontal siding on the third floor. The entire building will have a stone base that will be more white than yellow.
- Please keep whatever mature trees possible
 - Response: Yes, ideally all mature trees that are healthy in the northern, open portion of the property and along the common property line with Ferndale Ridge will be saved. The intent is to have the landscape architect determine which trees are healthy and which trees should be removed, then plant new trees where needed to create screening for Ferndale Ridge.

The meeting concluded at 6:00pm.

The public was asked to sign-in upon arrival, attached is the sign-in sheet.

Others present including Owners and their design team:

Lowell Zitzloff

Jeff Zitzloff

Julie Beckman

Tim Zitzloff

Rick Zitzloff

Bruce Schmitt - Bruce W. Schmitt & Associates, Architects

Darren Schmitt - Bruce W. Schmitt & Associates, Architects

Jay Hultman - Bruce W. Schmitt & Associates, Architects

James Goman - Bruce W. Schmitt & Associates, Architects

Kit Bennett - The Opus Group

Darren Knight - Knight Law Office / US Brokerage LLC

Meeting Sign-in Sheet

Westway Condominiums Neighborhood Meeting

201 Lake Street East, Wayzata, Minnesota

Date: Tuesday, August 30, 2022

Time: 5-6 PM

Venue: Wayzata City Hall – Community Room

Presented by: Bruce W. Schmitt & Associates, P.A. Architects & Lowell Zitzloff and Family

Name:	Address or Company:	Phone:	Email:
1. Lisa Kinomoto	177 Edgewood Ct	612-743-8449	lisakino1@yahoo.com
2. Larry Shaw	" " " "	612-612-7551	Lcshaw@frontier.net
3. Judy Zitzloff	122 " " "	612-843-5284	judy@zitzlofftrainingresources.com
4. Barrie Geifert	312 3rd St	612-280-9705	barrie.L.Geifert@gmc.com
5. Mike Geifert	312 2nd St	612-723-1575	
6. Kelsey Thompson	14525 Hwy 7, Mka	651-253-8774	Kelsey@westdev.com
7. Pat Arnold	134 Edgewood Ct Wayzata		
8. Patti Rabb	123 Edgewood Ct, Wayzata		
9. Betsy Driessen	114 Edgewood Ct, Wayzata		Edriessen@ad.com
10. Mary Hennessy	105 Edgewood Ct.	Wayzata	bambervalley@yahoo.com

Name:	Address or Company:	Phone:	Email:
11.	Pete WALTERA 140 EDGWOOD	6123841028	PCWALTERA@GMAIL
12.	Peggy Douglas 133 Edgewood Ct	952 4762137	peggydouglas@mchsi.com
13.	Bill McLAUGHLIN 234 Edgewood Ave		bmcLaughlinmn.9@comcast.net
14.	CURT FRETHER 200 Lake St	6127205690	curtf@westdev.com
15.	Marcia Behring 119 Edgewood Ct.		Wayzata
16.	Lora Lake 117 Edgewood Ct		Wayzata
17.	Ada Nuhn 132 Edgewood Ct		Wayzata
18.	Mandy Cullen 129 Benton Ave		Wayzata
19.	Diane Marsh 124 Edgewood Ct.		dmarsh15@mchsi.com
20.	Chris Plantan 196 Lakewood Lane		chris.plantan@gmail.com
21.	Kathie Doer 112 Edgewood Cr.		katedoe2@gmail.com
22.	Peggy Watson 295 Grace St.		PWatson@cbburnet.co
23.			
24.			
25.			
26.			
27.			

FERNDALE RIDGE TOWNHOME ASSOCIATION

101-145 Edgewood Ct, Wayzata, MN 55391

RECEIVED

OCT 11 2022

CITY OF WAYZATA

September 29, 2022

Mr. Lowell Zitzloff

Westway LLC

319 Barry Avenue South

Wayzata, MN 55391

Re: Proposed Westway Condominiums

Dear Mr. Zitzloff:

First of all, on behalf of the Ferndale Ridge Association, thank you for your efforts to date to seek input from our neighborhood with regards to your proposed redevelopment of the former Coldwell Banker Realty Building. We have now had the opportunity to meet four times with you and your design group and appreciate the manner in which your team has responded to our questions and concerns.

Your commitment to work with us to enhance the buffer between our properties and to adhere to a rigorous plan to mitigate the adverse impacts of the construction will go a long way toward gaining the support of our Association for your project. We appreciate the opportunity to continue provide input as you further develop your plans.

Although our membership has had a high level of participation in the presentations of the project, and the Board has attempted to keep everyone up to date on the project, we do acknowledge and respect the right of any member to voice a dissenting opinion but at this point have no reason to believe this will occur.

Thanks again for your engagement with our neighborhood

Sincerely,



David Carland,

Secretary, Ferndale Ridge Association Board of Directors

To CITY of WAYZATA
& PARTIES CONCERNED,

OCT 10 2022
RECEIVED

OCT 10 2022

CITY OF WAYZATA

WE & NEARLY 140 RESIDENTIAL
CONDOMINIUM OWNERS HAVE PROPERTY
IN THE WAYZATA VILLA - ADJACENT TO
REFERENCE PROPOSED NEW "3 STORY" MIXED-USE
COMMERCIAL AND RESIDENTIAL BUILDING AT
201 LAKE ST E, WAYZATA

A MATTER OF IMPORTANT CONCERN TO US
IS THE POSSIBLE LOSS OF THE NATURAL
TREE BARRIER BETWEEN THE PROPERTIES.
WE VALUE THE AMENITY OF THESE TREES!

HOPEFULL ENOUGH TREES WILL BE LEFT
INTACT TO AVOID THE PRIVACY & SHIELDING
VALUE OF THE TREES

WE ARE GLAD FOR THE PROPOSED
DEVELOPMENT, BUT HOPE THAT THE
TREE SHIELD (OR ENOUGH OF IT WILL REMAIN
TO CONTINUE PRIVACY AND STABILITY OF
THE HILL BETWEEN.

Debra & Donna Widel
275 BARRY AVE SO #122
952473 (071)

Ferndale Ridge Owners Association

November 30, 2022

Emily Goellner

Community Development Director

City of Wayzata

600 Rice Street East

Wayzata, MN 55391

RE: Proposed Westway Condominiums 201 Lake Street

Dear Ms. Goellner:

This letter is a follow up to the October 17th Planning Commission meeting and our subsequent discussions with the developer. While the Ferndale Ridge Owners Association appreciates the developer's offer to allow our community to utilize the trail loop proposed behind the project, our members already enjoy numerous great walking and open space options including Lake Street, Dakota Trail, Shaver Park, and the beach area. To the contrary we are concerned about the suggestion that this area should be open to the general public. The current concept plan shows a small area next to the wooded adjacent properties that would seem difficult for the public to access, and isolated enough where it might attract nuisance or nefarious activities. Users might also intentionally or unintentionally encroach on adjacent properties while trying to access or use the trail loop.

In general, we believe that City required open space amenities should be focused on Lake Street and the lakefront as opposed to behind/within new projects where public use is contrived and awkward.

In conclusion our owners do not see the benefit to an additional open space located within our new neighbor's backyard, particularly given the great alternatives we have with more traditional and significant public amenities. The proposed public element seems more likely to be a problem for our members than a benefit.

The developer also requested that we communicate our preference regarding the number of first floor residential and commercial units. In general, our owners prefer fewer than the seven units on the current plan. Reasons cited include the many vacant commercial spaces in Wayzata, concerns about additional traffic and possible parking issues

Thank you for the continuing opportunity to provide our input and the anticipated City consideration of our viewpoint.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Carland". The signature is fluid and cursive, with a large initial "D" and a long, sweeping underline.

David Carland

Secretary, Ferndale Ridge Owners Association Board of Directors

201 East Lake Street

Janice Hilgenkamp <jshilgenkamp@me.com>

Thu 12/1/2022 1:40 PM

To: Planning <planning@wayzata.org>;

Wayzata Planning Commission:

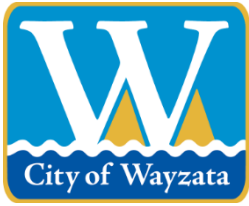
I am late to the party on this proposed project at 201 Lake St. East. Wondering why the building cannot be renovated for several nice condos and apartments along with retail/offices vs. Torn down?

A welcome base level commercial need for Wayzata and Orono residents would be another grocery store. Trader Joes for example generally has a smaller footprint.

Many of us that live in Wayzata walk or would be so happy to walk and bike to shop for essentials as we do for other things. A walkable grocery store for us would reduce traffic on Wayzata Blvd. to access the only Lunds. Same for any residents traversing County road 15. Many of us residents on the West side have to drive through town to get to Colonial square.

A hardware store and/or drug store would also be welcome! Access in and out of Walgreens along with long lines is dangerous and annoying.

Sent from Janice Starkey-Hilgenkamp
217 Lake Street West Wayzata



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.c
TITLE: Consider Adoption of Resolution 69-2022 Appointing Charter Commission Members	
PROPOSED MOTION: To Adopt Resolution 69-2022 Suggesting Charter Commission Nominees to the Fourth Judicial District Court of the State of Minnesota	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of Resolution 69-2022.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

In October 2022, the City solicited applications for vacancies on Boards and Commissions. Because a Charter Commission may be comprised of up to 15 members, the Council may recommend additional nominees to serve. The commission currently has six members with no expiring terms this year. Dan Day, the Chair of the commission, recently resigned due to relocation outside of Wayzata. For the Charter Commission, two new applications were received.

Applicant interviews with the City Council are scheduled for December 6, 2022, prior to the Council Meeting. After interviews are completed, the Council should consider a motion to approve the attached resolution with their preferred appointment(s).

ATTACHMENTS:

1. Resolution 69-2022

CITY OF WAYZATA

RESOLUTION NO. 69-2022

**RESOLUTION SUGGESTING CHARTER COMMISSION NOMINEES TO
FOURTH JUDICIAL DISTRICT COURT OF THE STATE OF MINNESOTA**

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Vacancy. At the end of 2022, there are no expiring terms of the Wayzata Charter Commission. Because a Charter Commission may be comprised of up to 15 members, the Council may recommend additional nominees to serve on the Charter Commission.
- 1.2 Applicants. In October 2022, the City Council solicited applications from those who wished to be considered by the Council to fill the vacancies on the Commission. Two applications were received.

Section 2. STANDARDS

- 2.1 City Council Recommendation. Section 3 of the Revised Charter of the City of Wayzata empowers the City Council to make such provisions as may be necessary to maintain a complete Charter Commission.

Section 3. CITY COUNCIL ACTION

- 3.1 The City Council of Wayzata hereby suggests to the Fourth Judicial District Court of the State of Minnesota the following person(s) eligible to serve as members of the Wayzata Charter Commission:
 1. _____ shall serve a full four-year term to expire on December 31, 2026.
 2. _____ shall serve a full four-year term to expire on December 31, 2026.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution Adopted:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 69-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.d
TITLE: Consider Adoption of Resolution 70-2022 Appointing Housing and Redevelopment Commissioner	
PROPOSED MOTION: To Adopt Resolution 70-2022 Appointing a Housing and Redevelopment Authority Commissioner	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of Resolution 70-2022.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

In October of 2022, the City solicited applications for vacancies on Boards and Commissions. For the Housing and Redevelopment Authority (HRA), three applications were received for one appointment/reappointment on the board.

Applicant interviews with the City Council are scheduled for December 6, 2022 prior to the Council Meeting. After interviews are completed earlier in the evening, the Council should consider a motion to approve the attached resolution with their preferred appointment.

ATTACHMENTS:

1. Resolution 70-2022

CITY OF WAYZATA

RESOLUTION NO. 70-2022

RESOLUTION APPOINTING A HOUSING & REDEVELOPMENT AUTHORITY COMMISSIONER(S)

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Vacancy. At the end of 2022, the term of one commissioner on the Wayzata Housing & Redevelopment Authority Board (the "HRA") will expire.
- 1.2 Applicants. In October of 2022, the City Council solicited applications from those who wished to be considered by the Council to fill the vacancy on the HRA. Three applications were received.

Section 2. STANDARDS

- 2.1 City Council Appointment. Section 18 of the Revised Charter of the City of Wayzata empowers the City Council to create and appoint a HRA.

Section 3. CITY COUNCIL ACTION

- 3.1 The City Council of Wayzata hereby finds the following person eligible to serve as a commissioner on the Wayzata Housing & Redevelopment Authority Board and appoints them as a member of the HRA as follows:
 - 1. _____ shall serve a full five-year term to expire on December 31, 2027.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of Resolution No. 70-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.e
TITLE: Consider Adoption of Resolution 71-2022 Appointing Energy and Environment Committee Members	
PROPOSED MOTION: To Adopt Resolution 71-2022 Appointing Energy and Environment Committee Members	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of Resolution 71-2022.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

In October of 2022, the City solicited applications for vacancies on Boards and Commissions and the Energy and Environment Committee. The Energy and Environment Committee received five applications. There are currently two expiring terms and two open seats.

Applicant interviews with the City Council are scheduled for December 6, 2022 prior to the Council Meeting. After interviews are completed earlier in the evening, the Council should consider a motion to approve the attached resolution with their preferred appointments.

ATTACHMENTS:

1. Resolution 71-2022

CITY OF WAYZATA

RESOLUTION NO. 71-2022

RESOLUTION APPOINTING ENERGY AND ENVIRONMENT COMMITTEE MEMBERS

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Committee. The committee was established in October of 2019 and is not a formal commission.
- 1.2 Vacancy. At the end of 2022, two terms are expiring and there are two open seats.
- 1.3 Applicants. In October 2022, the City Council solicited applications from those who wished to be considered by the Council to fill the vacancies on the Committee. A total of five applications were received.

Section 2. STANDARDS

- 2.1 City Council Appointment. The City Council established the committee on October 1, 2019 by Resolution 39-2019. The resolution states that committee members will be appointed annually.

Section 3. CITY COUNCIL ACTION

- 3.1 The City Council of Wayzata hereby finds the following persons eligible to serve as a member of the Energy and Environment Committee as follows:
 - 1. _____ shall serve a full three-year term to expire on December 31, 2025.
 - 2. _____ shall serve a full three-year term to expire on December 31, 2025.
 - 3. _____ shall serve a full three-year term to expire on December 31, 2025.
 - 4. _____ shall serve a full three-year term to expire on December 31, 2025.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of Resolution No. 71-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.f
TITLE: Consider Adoption of Resolution 72-2022 Appointing Parks & Trails Board Members	
PROPOSED MOTION: To Adopt Resolution 72-2022 Appointing Parks & Trails Board Members	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of Resolution 72-2022.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

In October of 2022, the City solicited applications for vacancies on Boards and Commissions. For the Parks & Trails Board, three applications were received for two seats that will expire on December 31, 2022.

Applicant interviews with the City Council are scheduled for December 6, 2022, prior to the Council Meeting. After interviews are completed, the Council should consider a motion to approve the attached resolution with their preferred appointments.

ATTACHMENTS:

1. Resolution 72-2022

CITY OF WAYZATA

RESOLUTION NO. 72-2022

RESOLUTION APPOINTING PARKS AND TRAILS BOARD MEMBERS

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Vacancy. At the end of 2022, the terms of two members of the Parks and Trails Board will expire. There are a total of two vacancies on the Parks and Trails Board.
- 1.2 Applicants. In October of 2022 the City solicited applications from those who wished to be considered by the Council to fill the vacancies on the Parks and Trails Board. A total of three applications were received.

Section 2. STANDARDS

- 2.1 City Council Appointment. Section 18 of the Revised Charter of the City of Wayzata empowers the City Council to create and appoint a Parks and Trails Board.

Section 3. CITY COUNCIL ACTION

- 3.1 The City Council of Wayzata hereby finds the following persons eligible to serve as members of the Parks and Trails Board and appoints them as members of the Board as follows:
 1. _____ shall serve a full three-year term to expire on December 31, 2025.
 2. _____ shall serve a full three-year term to expire on December 31, 2025.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

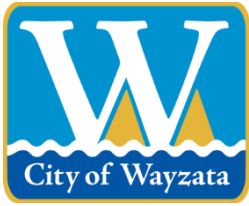
ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of Resolution No. 72-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: December 6, 2022	AGENDA ITEM: 9.g
TITLE: Consider Adoption of Resolution 73-2022 Appointing Planning Commissioners	
PROPOSED MOTION: To Adopt Resolution 73-2022 Appointing Planning Commissioners	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of Resolution 73-2022.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

In October of 2022, the City solicited applications for vacancies on Boards and Commissions. For the Planning Commission, four applications were received for two expiring terms.

Applicant interviews with the City Council are scheduled for December 6, 2022 prior to the Council Meeting. After interviews are completed, the Council should consider a motion to approve the attached resolution with their preferred individual appointments.

ATTACHMENTS:

1. Resolution 73-2022

CITY OF WAYZATA

RESOLUTION NO. 73-2022

RESOLUTION APPOINTING PLANNING COMMISSIONERS

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Vacancy. At the end of 2022, the terms of two members of the Wayzata Planning Commission (the "Commission") will expire.
- 1.2 Applicants. In October of 2022, the City Council solicited applications from those who wished to be considered by the Council to fill the vacancies on the Commission. A total of four applications were received.

Section 2. STANDARDS

- 2.1 City Council Appointment. Section 18 of the Revised Charter of the City of Wayzata empowers the City Council to create and appoint a City Planning Commission.

Section 3. CITY COUNCIL ACTION

- 3.1 The City Council of Wayzata hereby finds the following persons eligible to serve as members of the Wayzata Planning Commission and appoints them members of the Commission as follows:
 - 1. _____ shall serve a full three-year term to expire on December 31, 2025.
 - 2. _____ shall serve a full three-year term to expire on December 31, 2025.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of Resolution No. 73-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL

CITY OF WAYZATA

RESOLUTION NO. 74-2022

RESOLUTION APPOINTING HERITAGE PRESERVATION BOARD MEMBER(S)

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Vacancy. At the end of 2022, the term of two members of the Wayzata Heritage Preservation Board (the “HPB”) will expire. In addition, two other seats are vacant. This creates a total of four vacancies on the HPB.
- 1.2 Applicants. In October of 2022, the City Council solicited applications from those who wished to be considered by the Council to fill the vacancies on the HPB. A total of four applications were received.

Section 2. STANDARDS

- 2.1 City Council Appointment. Section 18 of the Revised Charter of the City of Wayzata empowers the City Council to create and appoint a HPB.

Section 3. CITY COUNCIL ACTION

- 3.1 The City Council of Wayzata hereby finds the following person(s) eligible to serve as members of the Wayzata Heritage Preservation Board and appoints them as member(s) of the Board as follows:
 - 1. _____ shall serve a full two-year term to expire on December 31, 2024.
 - 2. _____ shall serve a full two-year term to expire on December 31, 2024.
 - 3. _____ shall serve a full two-year term to expire on December 31, 2024.
 - 4. _____ shall serve a full two-year term to expire on December 31, 2024.

Adopted by the Wayzata City Council this 6th day of December, 2022.

Mayor Johanna Mouton

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of Resolution No. 74-2022 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 6, 2022.

City Clerk Kathy Leervig

SEAL