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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
June 6, 2023**

5:00 p.m. Review and Discussion of the Updated Capital Improvement Plan

Mayor Mouton called the meeting to order at 5:00 p.m. Council Members present in-person in the community room at City Hall offices: MacDonald and Parkhill. Absent: Iverson and Plechash. Also present: City Manager Jeffrey Dahl, Deputy City Manager Aurora Yager, Community Development Director Emily Goellner, Mike Kelly, Public Works Director/City Engineer, and Nick Kieser, Parks Planner.

Ms. Yager explained that the City Council reviews the Capital Improvement Plan twice per year—once in the fall as a part of the budget process and then again in the spring. The spring review is timed to allow the Council the opportunity to prioritize any excess fund reserve transfers and gather insight on needs/priorities before starting the following year's budget process. While the City plans for projects sometimes 10+ years in advance, projects and funding projections in the next five years are more certain and scrutinized than projects and funding projections 5-10 years into the future.

Ms. Yager explained that due to an internal fund loan in the General Fund, lack of fee increases for Motor Vehicle Licensing Fund, and an audit adjustment of about \$225,000 for the Liquor Fund there were no excess reserves left over from 2022. Ms. Yager anticipated the Licensing and Liquor Funds to have excess reserves left over from 2023 and the General Fund would likely have excess after 2024.

Ms. Yager gave a high-level overview of the CIP noting that a few funds have projected negative balances over the next 10 years and a discussion of future funding philosophies and commitments was needed. The consensus from the Council was to continue to prioritize paying cash from projects instead of bonding and starting in 2024 to capture the expiring debt service levy from 2023 and include it in the City infrastructure levy to increase funding for capital projects.

Additionally, the Council consensus was to make the following changes to the list of capital projects:

- Increase the budget for the Bar and Grill interior refresh
- Delay the Wayfinding signage project until far into the future
- Continue utilizing 2023 allocation to focus on zoning for cannabis-related land uses
- Add Zoning Study work for PUDs in 2024 and Corridor Study implementation in 2025
- Add Council Chambers safety improvements to the Facilities CIP

The workshop meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Kathy Leervig, City Clerk