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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
February 20, 2018**

4:15 p.m. City Water/Utility Tour – meet at Water Plant 3 near the Bell Tennis Courts/Water Tower

Mayor Willcox and Council Members and Tyacke met at Water Plant 3 at 4:15 p.m. Absent and excused: Council Members McCarthy and Plechash. Also present: City Manager Dahl, City Engineer/Assistant Director of Public Works Kelly, and Utilities Department Public Service Worker Radermacher.

The group met and toured the City's Water Plant 3. Utilities Department Public Service Worker Kurt Radermacher gave a brief presentation and a tour of the site.

The group left the Water Plant after the tour was completed, which was at approximately 5:20 p.m.

6:00 p.m. Discussion of Design Services for Lake Effect Project

Mayor Willcox called the meeting to order at 6:00 p.m. in the Community Room at Wayzata City Hall. Council Members present: Koch, McCarthy, Plechash and Tyacke. Also present: City Manager Dahl, Director of Planning and Building Thomson, City Engineer/Assistant Director of Public Works Kelly, and Joann Birkholz of the Lake Effect Conservancy.

Mayor Willcox introduced this item at 6:00 p.m.

Mr. Dahl said now that the City has allocated funds for design of the Lake Effect Project and the Environmental Assessment Worksheet process is nearly complete, it can move forward with securing a consultant to lead the design process over the next year and construction of the Lake Street/Plaza components in 2019.

Mr. Dahl provided the group with background information on the Lake Effect Project. He explained that during mid-2015, an extensive RFP process was conducted by the City in order to select the best possible design firm in the Country to produce an award-winning schematic design for the transformative Lake Effect Project. He reviewed a RFP and memo from Groundworks summarizing the RFP selection process. He reviewed the contract with Civitas that the City approved in October of 2015.

Mr. Dahl explained that over the fall of 2015 and during the winter/spring of 2016, Civitas went to work. They engaged the community and produced a schematic design for the Lake Effect Project that was ultimately accepted by the City Council in May of 2016 and a scope of which was approved in the Summer of 2016.

Mr. Dahl advised that now that the momentum of the project continues to build and funds have been allocated for the next step of the process, the City will need to decide whether it is going to continue its relationship with Civitas or conduct another RFP process. The group discussed the pros and cons of both alternatives. They also reviewed a proposal from Civitas to lead the design services for the remaining public engagement, design, and construction administration. Mr. Dahl explained that the fees proposed are consistent with the most up to date Lake Effect budget.

The group discussed the proposal and asked staff to compare the sub-contractors listed on the current proposal for the second phase to the ones listed on the original proposal for the first phase. Staff agreed to provide that information as well as references of Civitas and its sub-contractors when the proposal is considered by the Council in March. At that March meeting, Scott Jordan from Civitas would attend and answer any questions from the Council.

1 The workshop meetings were adjourned at 6:55 pm.

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3 Respectfully submitted,

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5 *Becky Malone 03-20-2018*

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7 Becky Malone

8 City Clerk