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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
March 8, 2022**

5:20 p.m. Review of Proposal from FRSecure to Conduct a Cyber Security Assessment

Mayor Mouton called the meeting to order at 5:20 p.m. Council Members present in the community room at City Hall offices: Plechash and MacDonald. Buchanan and Iverson were absent. Also present: City Manager Jeff Dahl, Administrative Services Director Aurora Yager, and Parks and Trails Planner Nick Kieser.

Ms. Yager noted at the February 22, 2022 Council Meeting, staff submitted a proposal for FRSecure to perform a cyber security assessment. Given the increase in cyber attacks, it is important for the City of Wayzata to have a cybersecurity assessment completed to identify and then minimize the risk to the City as much as possible. This assessment has been planned and budgeted for several years and is identified as an initiative in the Strategic Plan.

Given the highly technical and specialized nature of this work, FRSecure was in attendance to give an overview of their company, their process, the proposal, and to answer any questions from the Council.

FRSecure summarized the proposal and entertained questions from the Council. Most questions pertained to the specific questions that would be asked, the privacy of the assessment's findings, and direction on implementation.

Next steps will include considering approval of the proposal at the March 22nd City Council meeting.

5:50 p.m. Update of Preferred Platform Tennis Facility Location and Discussion of Next Steps

Mr. Kieser provided background stating two years ago when the Parks and Trails Master Plan was adopted, there was significant discussion about the prioritization of platform tennis and where, if it is built, it should be located. Ultimately, the direction from the Council was that it should not be located in Klapprich Park and the Parks and Trails Board (PTB) should re-evaluate location options. Meanwhile, the City Council pushed its allocation of funds to assist in the capital cost to 2022.

Since then, the PTB has studied locations and ultimately recommends the facility be built at Wayzata West Middle School. Staff has been in discussions with School District staff and they gave favorable input to allow the project on their property.

The City asked many questions related to the preliminary site plan, restrictions on use and gathering after games, how much the project would cost, public accessibility, and cost of operations.

Sarah Randolph, representing the Parks and Trails Board, indicated that if the Council agrees that the School site is the best location, the Parks and Trails Board would move forward in getting more information to answer those questions.

Consensus on the Council was that they agreed with Wayzata Middle School West being the best location and they supported the board getting more information. They reiterated amount that is allocated in the CIP and that based on other priorities they were not comfortable in increasing that amount even if the cost of the project increases.

Next steps were that the Parks and Trails Board would get more information about the costs, site design, and parameters of usage from the School District and come back to the Council with an update later this year. In addition, they would begin to solicit feedback from the surrounding neighborhood.

1 **6:20 p.m. Discussion of Volunteer Coordination Structure**

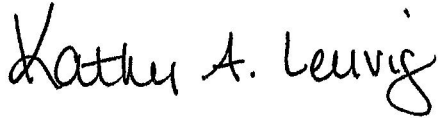
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3 Mr. Dahl provided a brief update on volunteer coordination options. Based on several reasons (retirement
4 of coordinator, pandemic, Panoway opportunities), staff put together an outline of what a more structured
5 volunteer committee might look like.

6
7 Staff discussed potential options for moving forward with the committee. The Council indicated its
8 preference to find a volunteer coordinator that could help set up the volunteer group and/or more of an
9 informal committee. They reiterated the importance of volunteers in the community—not only to help
10 save the City money but, more importantly, help build community.

11
12 Mr. Dahl said that based on that direction, he would meet with Mr. Kieser and develop a scope of the
13 volunteer coordinator and then advertise for the position.

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15 The workshop meeting was adjourned at 6:40 p.m.

16
17 Respectfully submitted,



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19 Kathy Leervig, City Clerk