



Building Permit Application

600 Rice Street East • Wayzata, MN 55391

952-404-5301 • 952-404-5318 (fax)

www.wayzata.org

REV: 1/19

PROPERTY INFORMATION			
SITE ADDRESS	Wayzata, MN	SUITE	DATE
PROPERTY OWNER	TENANT / NAME	PROJECT VALUATION	
APPLICANT INFORMATION			
Applicant is: <input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other			
APPLICANT'S NAME	PHONE NUMBER	STATE LICENSE #	
COMPANY NAME	EMAIL		
COMPANY ADDRESS	CITY	STATE	ZIP
Architect-Engineer			
COMPANY NAME	CONTACT PERSON		
ADDRESS	CITY	STATE	ZIP
PHONE	FAX / EMAIL		
I WOULD LIKE MY APPROVED PERMIT...			
<input type="checkbox"/> Emailed: _____ <input type="checkbox"/> Mailed or <input type="checkbox"/> Will Pick Up In Person <small>Please PRINT legibly</small>			
DETAILED DESCRIPTION OF WORK			
PLEASE SUBMIT THE FOLLOWING IF APPLICABLE: <ul style="list-style-type: none"> <input type="checkbox"/> TREE REMOVAL/REPLACEMENT PLAN <input type="checkbox"/> HVAC LOAD CALCULATIONS & ENERGY CERTIFICATE <input type="checkbox"/> SURVEY WITH IMPERVIOUS SURFACE CALCULATIONS 			
PROPERTY TYPE:	CONSTRUCTION TYPE:		
<input type="checkbox"/> Single-Family Detached <input type="checkbox"/> Condo / Townhouse <input type="checkbox"/> Two-Family (a duplex on a single lot) <input type="checkbox"/> Multi-Family (5 or more dwelling units on a single lot) <input type="checkbox"/> Commercial	<input type="checkbox"/> New Building <input type="checkbox"/> Demo Building <input type="checkbox"/> Alteration / Remodel <input type="checkbox"/> Replace / Repair <input type="checkbox"/> Addition	<input type="checkbox"/> Deck <input type="checkbox"/> Accessory <input type="checkbox"/> Re-Roof <input type="checkbox"/> Re-Side <input type="checkbox"/> Windows / Door Replacement	<input type="checkbox"/> Tenant Finish <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Move Building <input type="checkbox"/> Pool <input type="checkbox"/> Fire Alarm <input type="checkbox"/> Fire Sprinklers <input type="checkbox"/> Other:
Applicant: Please read and sign below			
<p>I hereby certify that I have read and examined this document and know the same to be true and correct. I understand and agree that the work for which the permit is issued shall be performed according to the State Building Code and applicable city approvals, ordinances and codes. I further certify that I am the owner or the owner's authorized agent and that the proposed work is authorized by the owner. I understand that the work shall not begin until permit is issued, that I am responsible for calling for all required inspections, that work shall be accessible for the inspection, that a final inspection approval and Certificate of Occupancy are required prior to occupying the building. This permit shall become invalid unless the work authorized is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days. *Separate permits are required for Plumbing, Mechanical and Electrical work*</p>			
APPLICANT'S SIGNATURE			DATE SIGNED
OFFICE USE ONLY		OFFICE USE ONLY	
ZONING DISTRICT:	SURVEY: <input type="checkbox"/> YES <input type="checkbox"/> NO	PERMIT #:	(1) PERMIT FEE: _____
TYPE OF CONSTRUCTION:	PLANS & SPECS: <input type="checkbox"/> YES <input type="checkbox"/> NO	PROCESSED BY:	PLAN REVIEW FEE: _____
USE:	SOIL REPORT: <input type="checkbox"/> YES <input type="checkbox"/> NO		SURCHARGE: _____
DATE REC:	FIRE SPRINKLERS: <input type="checkbox"/> YES <input type="checkbox"/> NO	PERMIT SENT VIA:	(35) MCES SAC: _____
AUTHORIZATION TO ISSUE	OCCUPANCY SEP.: <input type="checkbox"/> YES <input type="checkbox"/> NO	SENT DATE:	(35.1) CITY SAC: _____
	LEAD CERT: <input type="checkbox"/> YES <input type="checkbox"/> NO		(34) CITY WAC: _____
			TOTAL FEE: _____