



## Job Description

<b>Job Title:</b>	Wayzata Bar & Grill Expeditor (Part-Time)
<b>Department/Division:</b>	Liquor Operations
<b>Supervisor's Title:</b>	Restaurant Managers
<b>Exempt/Non-exempt:</b>	Non-Exempt

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### Position Objective:

Each expeditor's primary objective is provide the link between the kitchen and the servers by facilitating communications to ensure the highest level of customer service so our guests will want to return again and again. Provide friendly, attentive, and timely service to create an exceptional dining experience for all of our guests.

### Duties:

- Organize the food as per the orders to ensure quality and accuracy
- Facilitates the communication between the kitchen and service staff
- Ensure food is prepared and served in a timely manner
- Verifies food orders
- Notifies servers for food pick up and delivers food as required
- Ensures set up and breakdown of expedition area at the beginning and end of every shift
- Prepares and places sauces on each plate for particular menu items
- Assist the restocking and replenishment of expediting inventory and supplies
- Attends all scheduled employee meetings and brings suggestions for improvement
- Notify manager-on-duty any time a guest is not 100% satisfied with their experience

### Qualifications:

- Be 16 years of age
- Must possess a positive attitude and work well with other team members
- Be able to work in a standing position for long periods of time
- Be able to carry buckets of ice and easily maneuver multiple plates of food frequently weighing up to 15-25 pounds
- Be willing to follow direction and ask questions for clarification if needed
- Be able to work in a fast-paced restaurant environment
- Must be able to pass a criminal background check

**Uniform Requirements:**

- Clean non-slip shoes
- Clean shirts (provided)
- Clean jeans or shorts, must be just above the knee
- Long hair must be pulled back and restrained.

**Physical/Mental demands of the work environment:**

- This position involves work inside, on uneven ground, on slippery surfaces, alone, with others, around others, and in contact with the public.
- Employee may be exposed to noise, moving objects, heat, extreme heat, cold, extreme cold, wetness, humidity, and marked changes in temperature.
- Activities that occur frequently (from 4 to 6 hours/day) are walking, problem solving, communicating verbally, using interpersonal skills, and time management.
- Activities that occur occasionally (from 1 to 3 hours/day) are sitting, standing, climbing staircases, handling, smelling, using analytical ability, communicating in writing, using organizational skills, concentrating, using creativity, and working with interruptions.
- Activities that occur occasionally (from 1 to 3 hours/day) are bending, stooping, crouching, kneeling, twisting, climbing heights, reaching straight, above, and below shoulder level with both shoulders individually or at the same time, fine manipulating, using sense of touch. Repetitive movements of the hands are sometimes required. Carrying, lifting and moving objects up to twenty-five (25) pounds sometimes required, with a maximum of seventy-five (75) pounds infrequently required. Part of the workday may be spent outdoors, i.e. Patio

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