



## **PUBLIC ART STEERING COMMITTEE**

**Monday, March 3, 2025 5:00 PM – 6:00 PM**

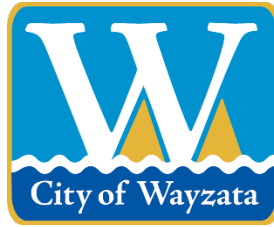
**Wayzata City Hall  
600 Rice Street East  
Wayzata, MN 55391**

### *Agenda*

1. Roll Call
2. Approve Agenda
3. Lake West Public Art Presentation
4. Review Purpose and Duties of Public Art Committees
5. Next Meeting – Monday, April 14
6. Adjournment

### Future Meeting Agenda Items:

- Public Art Funding Options
- Committee Composition
- Discuss Specific Public Art Projects/Programs



**Public Art Steering Committee Minutes**  
**Monday, February 3, 2025**  
**5:00 PM – 6:00 PM**  
**Wayzata Community Room, 600 Rice St E**

**1. Roll Call**

Councilmember Alex Plechash, Councilmember Molly MacDonald, Judd Nelson, Roger Miller, City Manager Jeff Dahl, Communications Coordinator Liv Marrandino, Parks and Environment Planner Nick Kieser

**2. Approve Agenda**

Motion to approve agenda by Plechash, seconded by MacDonald. Approved unanimously.

**3. Introductions**

Each Committee Member introduced themselves and explained their interest in joining the Public Art Steering Committee (PASC).

**4. Election of Chair and Vice Chair**

Staff summarized the role of the Chair and Vice Chair as outlined in the PASC framework that was attached to the agenda packet. Miller noted his experience and background in the art sector. Plechash noted his experience leading public meetings, his role in creating the PASC, and his interest in advancing public art in Wayzata.

Motion to nominate Plechash as Chair by MacDonald, seconded by Nelson. Approved unanimously.

Motion to nominate Miller as Vice Chair by MacDonald, seconded by Plechash. Approved unanimously.

**5. Review Public Art Steering Committee Framework**

Staff started the discussion of the PASC Framework by emphasizing that the Committee's purpose is to research and determine if a long-standing public art committee should be established. Staff highlighted the importance of understanding the 'why' behind the Committee's formation, rather than focusing solely on the 'what', 'how', and 'who'. Staff also stressed the need to consider the community's priorities and potential locations for public art. The Committee's goal is to provide a recommendation about a long-standing committee to the City Council in 2025.

The group discussed different approaches to public art in the city. Nelson noted that some cities have a rotating art program where sculptures or other art pieces are leased for 1-2 years, with artists submitting proposals for selection. Others express interest in having both rotating pieces and permanent, iconic sculptures that can become identifiable with the city. The Committee noted that the first year of public art installations should be simple and achievable and build upon that success.

Funding public art varies from city to city, but the Committee agreed that a consistent funding source would be beneficial to help plan for different programs or initiatives. The Committee discussed the possibility of a private-public partnership to fund art pieces. Sponsorships could be explored to have public art near a business or restaurant. Staff also noted that some cities utilize a percentage of construction funds to be dedicated to public art or utilize grant funds for specific installations.

Dahl brought the Committee back to the question of 'why'. Is the goal of a long-standing Committee to promote the history of Wayzata, beautify Wayzata, or make Wayzata more interesting? Answering these questions are crucial to create a new framework for a future committee.

The Committee discussed that public art gives Wayzata a new dimension. Any public art that is installed should be an item that the community can take pride in. Public art can bring more culture to Wayzata and create a sense of place and community. Inspiring the younger generation would be another reason to advance public art.

## **6. Review Current Public Art Policy**

Staff summarized the existing Public Art Policy that is used to create ad-hoc committees for each new public art proposal. Staff noted that the new initiative of

creating a public art committee is focused on becoming more proactive and specific in its approach to advancing public art in Wayzata, rather than reactive and broad.

The Committee discussed that a new committee should be formed to make more consistent recommendations and work on more consistent projects. The idea of creating ad-hoc committees for each public art proposal seems too inefficient and unnecessary.

**7. Discuss Current Public Art and Future Opportunities**

The Committee noted that they will continue to reach out to additional residents or artists that would be beneficial to have on the PASC.

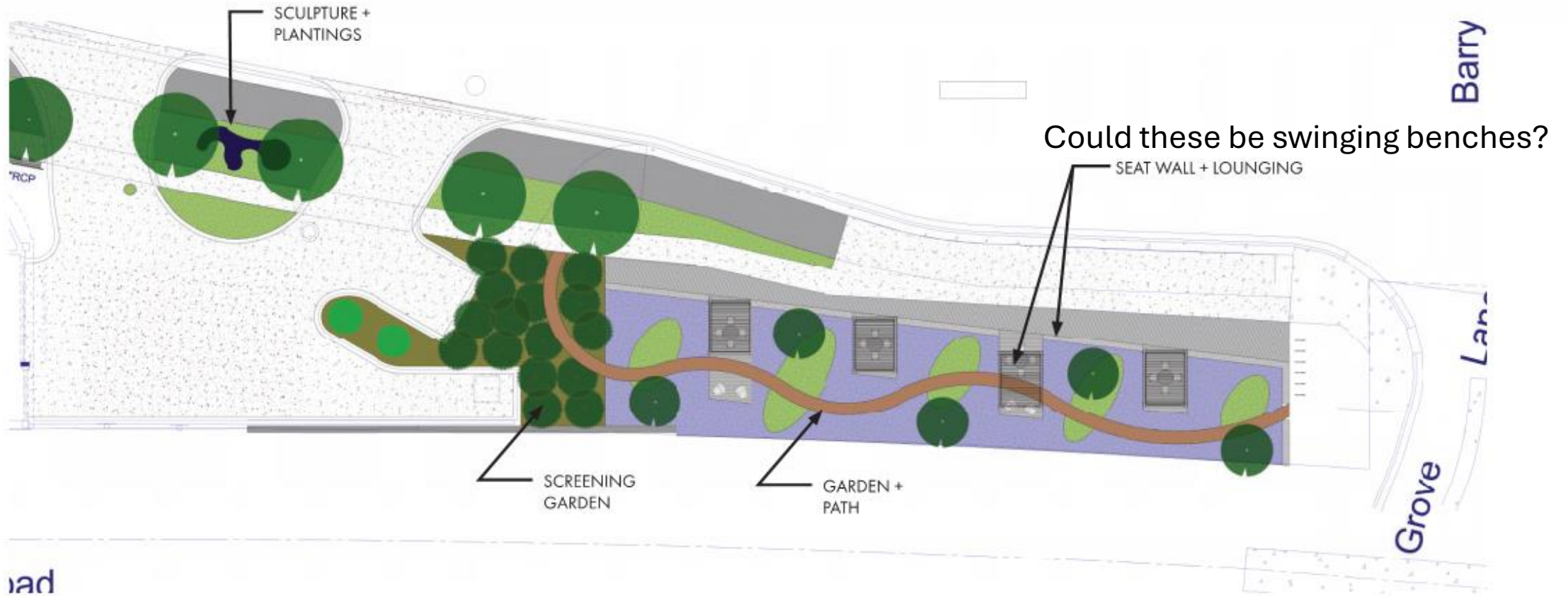
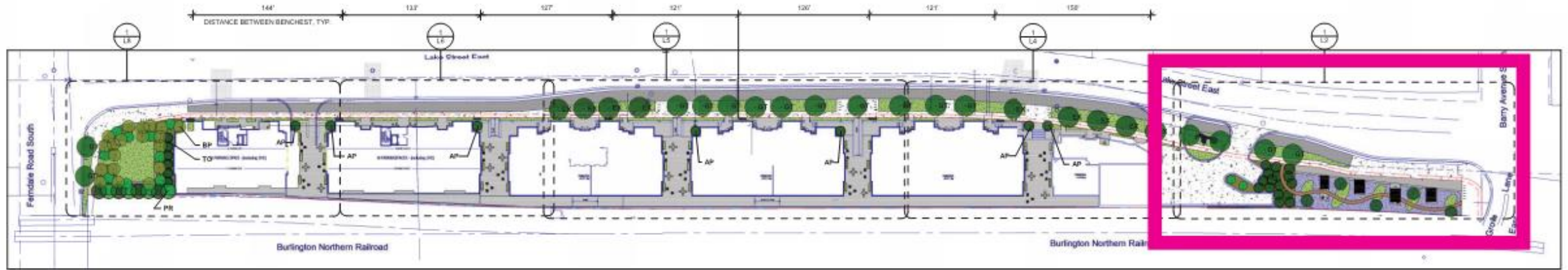
**8. Determine Meeting Schedule**

The Committee discussed a reoccurring meeting schedule and decided that the PASC should be held every second Monday at 5:00 pm. Since a Planning Commission meeting is scheduled for March 10, the next PASC meeting will be on Monday, March 3.

**9. Adjournment**

# Art Sculpture Inspo Deck

200 Lake St E



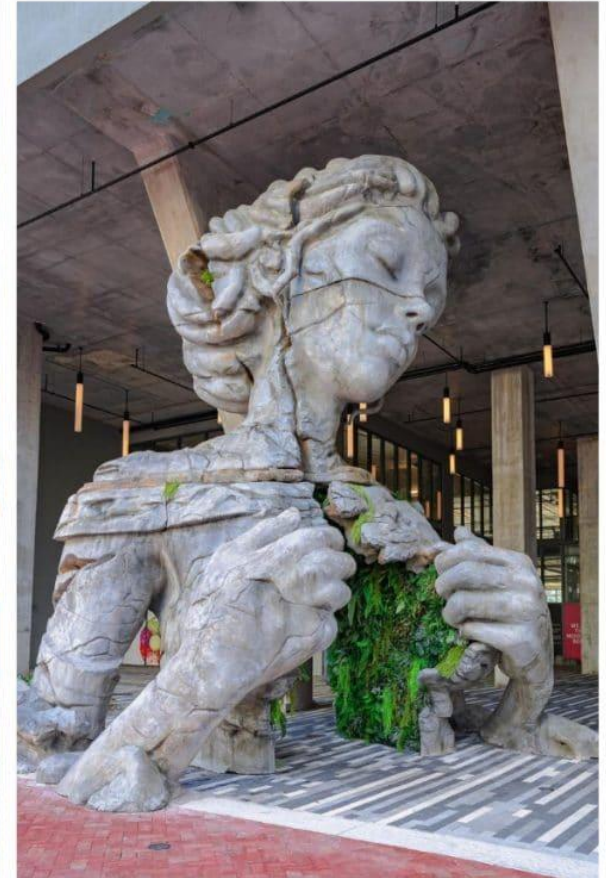
# *Labrynth*



***Okciyapi (Help Each Other)*** is simultaneously a sculptural form, a gathering space, and a participatory work that provides a site for visitors to engage with Dakota language

# *Thrive*, DT Fort Lauderdale

The larger-than-life piece, *Thrive*, is the work of renowned South African artist, [Daniel Popper](#).



# Sidewalk Harp



The Sidewalk Harp. FANADDICT 82 [CC BY-SA 4.0]

- When pedestrians wave their hands beneath the sculpture's glowing LED lights, each one produces a distinct musical tone. The "strings" can be "plucked" individually, or "strummed" so they resonate together. The light sensors pulse purple, blue, red, green, and white, producing a unique sound with each different color.
- This is the work of artist Jen Lewin, who is known for her interactive installations.

# Interactive Optical Illusion 3D Pavement Art



# Walkthrough/Tunnel over sidewalk



# Puerto Vallarta

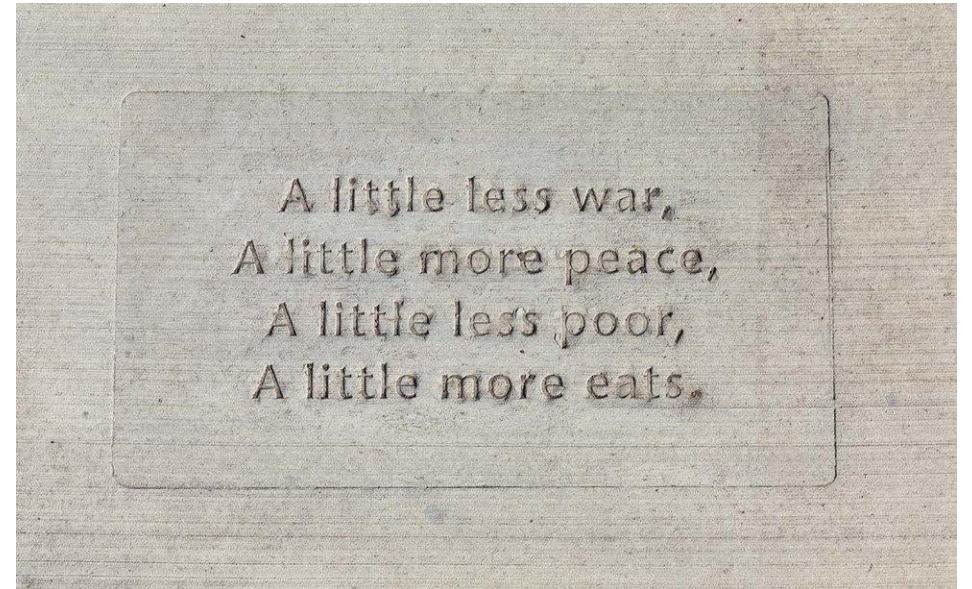




# “The Bubble”



# Poetry Benches / Sidewalk pieces



## NORTHFIELD ARTS AND CULTURE COMMISSION

- **Sec. 2-356. - Established.**

There is hereby established within the city an arts and culture commission to advise the city council on the development of arts and cultural activities, organizations and facilities in Northfield.

- **Sec. 2-357. - Purpose.**

The purpose of the arts and culture commission shall be to assist the city in becoming a community in which arts and cultural activities:

- (1) Are recognized as vital components of community life that are worthy of investment and support from the public, private and non-profit sectors;
- (2) Are valued and promoted for their economic benefits and development potential, especially in the downtown;
- (3) Include new ethnic groups in Northfield's identity and sense of community;
- (4) Represent an integral part of Northfield's educational mission and programs for young people;
- (5) Engage the talents and involvement of retirees and senior citizens;
- (6) Develop a wider array of opportunities for collaboration between faculty and student artists at the two colleges and community artists; and
- (7) Cooperate to enhance the public perception of Northfield's identity and quality of life in the community itself, the surrounding region, and beyond.

- **Sec. 2-358. - Responsibilities.**

The arts and culture commission shall be advisory to the city council and its responsibilities shall include the following:

- (1) Develop, update, and recommend to the council a city mission, public agenda and strategic plan for arts and culture in Northfield;
- (2) Provide leadership for completing the city's comprehensive plan sections regarding arts and culture goals and planning, and provide ongoing input for plan revisions;
- (3) Leverage individual, corporate, foundation and city funding for arts and cultural activities;
- (4) Facilitate collaboration and joint planning among public and private agencies involved with related issues such as economic development, tourism, and arts education;
- (5) Advise in the planning, acquisition and/or development of land and facilities by the city as needed to support Northfield's arts and cultural activities and organizations, and the development of affordable studio space and housing for individual artists;

(6) In cooperation with existing city departments and with the city council, develop and advocate design standards for city facilities, public areas, and private development, in order to advance a coherent image of Northfield as a place of unique aesthetic, architectural, and cultural identity;

(7) Plan and advocate funding in support of the creation and installation of public art in Northfield that enhances the city's appearance and artistic appeal;

(8) Foster inclusive and cross-cultural activities to help build community as Northfield continues to become more diverse.

(9) Develop policies, procedures and standards for evaluating offers of gifts of art made to the city and recommend that gifts of art be accepted or not accepted by the city council;

(10) Advise the city council and city departments on commissioning, placement and maintenance of works of art that have been purchased or accepted by the city, or which are owned by the city because they have been produced or created with public funds;

(11) Advise the city council and city departments on arts-related capital investments, plans, programs, and evaluations initiated by the city.

(12) Operate in accordance with division I of this article VI.

- **Sec. 2-359. - Membership; term.**

(a) The arts and culture commission shall consist of seven volunteer members. In addition to the seven regular commission members, there shall be one student voting member and up to three student ex-officio non-voting members on the commission. Up to two of the foregoing members may, but need not, be appointed from and reside outside city limit, provided such person(s) has a demonstrated interest in the city, knowledge, and/or background that is beneficial to the commission in the judgment of the mayor. All appointments shall be as provided in [section 2-284](#).

(b) Members shall be appointed from each of the following sectors of the community, if possible:

(1) Arts and cultural organizations;

(2) Carleton and St. Olaf Colleges;

(3) Local schools;

(4) Business community;

(5) Independent artists; and

(6) Community at-large.

(c) Members shall serve for three-year terms, except as otherwise provided herein with respect to student members.

- **Sec. 2-364. - Public art program.**

(a) *Definitions.* As used in this section, the following terms shall have the meanings herein set forth:

*Conservation* means repair done to return artwork to its original condition and integrity, as necessitated by, for instance, flaws, neglect, aging, damage or vandalism.

*Maintenance* means regular routine inspection, repair, and care of artwork, such as cleaning and applying protective surface coatings.

*Public art* means physical art assets, including outdoor sculpture and artwork integrated into physical public structures and environments, including, but not limited to, rights-of-way.

*Construction costs* means the total amount appropriated for a city capital improvement project less the actual costs of: (i) real property acquisition, (ii) demolition of existing structures, (iii) environmental remediation, (iv) equipment costs, and (v) professional service fees, including, but not limited to, legal, architecture, engineering, and accounting fees. Final determination of construction costs are calculated at the time the city capital improvement project is awarded to the general contractor.

*Eligible funds* means a source of funds authorized by law or charter for a city capital improvement project from which public art is not prohibited, limited or otherwise restricted as an expenditure.

(b) Powers and duties of the arts and culture commission as relating to this section.

(1) Subject to the provisions of this section and applicable law and charter relating to expenditures for the arts, the city staff shall be responsible for administering the city's public art program with the assistance of the arts and culture commission, as outlined in this division and other related city council adopted policies.

(2) City staff, in consultation with the arts and culture commission, shall prepare an annual fiscal year report to the city council presented no later than March annually which shall include at least the following:

a. A description of the artwork completed, obtained or commenced in the previous year;

b. A description of the city capital improvement projects designated for inclusion of public art by the city council in the upcoming year and of the funding source; and

c. A budget for the income and expenditures for such city capital improvement projects.

(3) The arts and culture commission shall work together with city staff to review and make recommendations to the city council regarding artwork proposed for permanent or long-term placement on city property to determine an appropriate location for the placement of the artwork. Artwork to be placed in a museum or gallery is excepted from this process. To make the determination, the arts and culture commission may examine the artwork itself or a design or model of the same. In any case in which the city council and the commission cannot agree on the location of placement of such works, the alternatives shall be presented for city council determination.

(4) Prior to moving or removing any artwork placed in, on or about city property pursuant to the public art program, city staff shall first submit such proposed change to the arts and

culture commission for a report and recommendation about a new space for the artwork or alternatives to moving it. In any case in which the city council and the commission cannot agree on issues related to the relocation or removal of the artwork, the alternatives shall be presented for city council determination.

(5) In accordance with the art in public places policy and to encourage broad community participation in the public art program and to ensure artwork of the highest quality, the arts and culture commission may solicit the participation of community representatives and professionals in the visual arts and design fields as part of the artist and artwork selection process for particular public art projects in accordance with the size and complexity of the public art projects. These advisors may assist the commission in the selection of artists, public art project oversight and other related purposes, but shall have no vote on matters coming before the arts and culture commission. These advisors, as well as select city staff and arts and culture commissioners, will comprise the public art review committee.

(6) During the design phase of artwork, city staff shall determine the maintenance requirements of every artwork, recommend to the responsible department the type, frequency and extent of maintenance required to preserve the quality and value of every artwork, and inspect such maintenance work for the guidance of the city departments concerned. It is the responsibility of the site manager or appropriate department head to provide for the maintenance of artwork in their routine site maintenance program.

*(c) Administration of funds.*

(1) *Generally.* This subsection refers to budgeting for and expending eligible funds for the costs of public art as provided in this subsection.

(2) *Budgeting and appropriation.* All budgets for city capital improvement projects shall include an amount equal to one percent of the projected construction costs to be used for the costs of public art in accordance with subsection (c)(5), and eligible funds shall be appropriated by the city in the amount so budgeted to pay the costs of public art in accordance with subsection (c)(5). No allocation shall be made for any city capital improvement project with an estimated expenditure of less than the threshold amount for which formal bidding procedures are required pursuant to Minn. Stat. § 471.345. If the applicable law governing any particular city capital improvement project precludes, limits or restricts art as a permissible expenditure, this subsection (c) shall not apply or shall otherwise conform with the applicable limitations or restrictions so as to be compliant with such law. If the source of funding for any particular city capital improvement project precludes art as a permissible expenditure, other available eligible funds shall be allocated to the amount required to be budgeted for public art pursuant to this subsection (c)(2) to the extent authorized by applicable law or charter, or, if eligible funds are not available in the amount required to be budgeted for public art pursuant to this subsection (c)(2), such budgeted amount shall be reduced to the amount of available eligible funds.

(3) *Deposits to accounts.* The city's finance director shall establish a special fund designated the public art account for appropriated eligible funds. To the extent the eligible funds appropriated pursuant to subsection (c)(2) are required to be spent for public art

directly related to a city capital improvement project for which such eligible funds are budgeted, such eligible funds shall be deposited into the project fund for such city capital improvement project, but shall be spent in accordance with this subsection (c). To the extent the eligible funds appropriated pursuant to subsection (c)(2) are not required to be spent for public art directly related to the city capital improvement project for which such eligible funds are budgeted, such eligible funds shall be deposited into the public art account together with any other funds derived from gifts, grants, and/or donations to the city for public art.

(4) *Disbursement procedures.* Eligible funds and other amounts deposited into the public art account shall be budgeted and expended in the same manner as other city revenues and used for public art projects commissioned pursuant to this section. Eligible funds and other amounts deposited into the public art account shall be disbursed in accordance with procedures established by the city's finance director for public art projects commissioned pursuant to this section. Each disbursement from such public art account or from other appropriations for public art shall be documented by the arts and culture commission staff liaison and presented at monthly arts and culture commission meetings, and authorized in accordance with applicable law and accounting principles governing expenditures from the city's budget. Disbursement of funds from the public art account to pay for public art acquired pursuant to this section shall be made in accordance with procedures established by the city's finance director.

(5) *Eligible costs of public art.* Eligible funds appropriated and allocated in accordance with this section and any other funds deposited in the public art account may be used for the planning, selection, acquisition, purchase, commissioning, fabrication, siting, placement, installation, conservation, maintenance, exhibition or display of public art, including, a commission fee of up to 15 percent of the cost of the public art for services rendered in connection with the acquisition and installation of the public art.

(6) *Coordination with city capital improvement project.* To the extent practical, artist selection should be concurrent with selection of the architect or designer to ensure integration of public art into the city capital improvement project architecture. If a particular city capital improvement project is deemed inappropriate for the placement of artwork by city staff, if not prohibited by law or otherwise, the eligible funds appropriated for public art may be used at other more appropriate public sites.

- **Sec. 2-365. - Ownership of artwork.**

All artwork acquired pursuant to this section shall be acquired in the name of the city and title, if applicable, shall vest in the city.

## EDINA ARTS AND CULTURE COMMISSION

- **Sec. 2-278. - Establishment.**

The council, finding that the encouragement and enhancement of the arts in the city is vital to the social and cultural well-being of the city and its residents, does hereby establish the arts and culture commission (the "commission").

- **Sec. 2-279. - Duties.**

The commission shall:

- (1) Strive to build a vibrant community through support of art and culture in the city.
- (2) Encourage leadership and advocacy in advancing the role and value of art and culture activities in the city, including but not limited to music, dance, theater, decorative arts, painting, culinary arts, ceramics, sculpture, literature, media arts and public art.
- (3) Facilitate communication and collaboration that promotes participation and enhances the cultural life of the residents of the city.
- (4) Strengthen partnerships with artistic and cultural organizations based on mutual respect and equal responsibility for advancing the cultural climate in the city.
- (5) Recommend artistic and cultural initiatives, including a long term plan directed towards fulfilling the needs and desires of city residents with respect to art and culture. Promote artistic and cultural initiatives and make recommendations to the city council and other boards and commissions.
- (6) Identify existing and potential new venues for artistic and cultural events throughout the city.
- (7) Recommend and facilitate programs at venues throughout the city that are responsive to community desires.
- (8) Identify potential sources of funding for artistic and cultural initiatives, including grants, donations, and sponsorships.
- (9) Represent the city at community functions throughout the city.
- (10) Continue to develop and implement public visual arts programs in the city.
- (11) Report to the council periodically on the foregoing, and perform other duties as may be directed by council from time to time.

- **Sec. 2-280. - Membership.**

The commission shall consist of nine regular and two student members.

- **Sec. 2-281. - Committees and working groups.**

The commission shall establish and appoint members to a public art committee which shall be charged with implementing a public arts program in the city. The commission shall by majority vote

approve the chair of the public art committee. The commission may establish other committees and working groups for the purpose of carrying out other commission duties.

- **Sec. 2-79. - Cooperation of city officials subject to direction of city manager.**

The city manager may make available city staff members to perform administrative duties and records management on behalf of the board or commission.

- **Sec. 2-80. - Membership.**

(a) *Regular members.* Regular members of boards and commissions established by the council shall be adult residents of the city unless otherwise expressly stated by ordinance. Members who discontinue legal residency in the city shall automatically be deemed to have resigned from the board or commission as of the date of such discontinuance.

(b) *Student members.* Student members shall be residents of the city or officially open enrolled as a student at Edina High School and entering sophomore, junior or senior year. Student members shall be nonvoting.

(1) Until September 1, 2021, each commission may have up to three student members and two thereafter.

- **Sec. 2-81. - Appointment and terms of membership.**

(a) *Regular members.* Commission members shall be appointed by majority vote of the council. Members of Arts and Culture Commission, Community Health Commission, Energy and Environment Commission, Construction Board of Appeals, Heritage Preservation Commission, Human Rights and Relations Commission, Park Commission, Transportation Commission, and Board of Appeal and Equalization are eligible to serve two, three-year terms. Members of the Planning Commission are eligible to serve three, three-year terms. A member in good standing shall serve until a successor has been appointed.

(b) *Student members.* Student members shall be appointed by majority vote of the council and serve in one-year terms.

(c) *Resignation and removal.* Members shall serve without compensation and may resign voluntarily by letter or e-mail to the city manager or designee or be removed by majority vote of the council or pursuant to [section 2-80](#) or [2-86](#).

(d) *Vacancies.* Vacancies in membership may be filled by majority vote of the council for the balance of the unexpired term.

(e) *Term of appointment to fill vacancy.* A person appointed to fill a vacancy shall be eligible to serve term limits as defined in paragraph (a) in addition to the balance of the unexpired term.

(f) *No concurrent membership.* No person may serve concurrently on more than one board or commission.

(g) *Staggered terms.* Terms of membership shall be staggered so that no more than one-half of the terms on a board or commission expire in any particular year.

(h) *Change in board or commission appointment.* All uninterrupted board or commission service will count towards the term limit of the current position,

(i) *Total term limits.* Regular members who complete the defined term limits in paragraph (a) are ineligible to serve on any board or commission for one year.

- **Sec. 2-82. - Subcommittees and working groups.**

(a) *Establishment.* A board or commission may establish subcommittees or working groups.

(b) *Composition.* Subcommittees are comprised of board or commission members only. Working groups are comprised of board or commission members in addition to public members. Neither subcommittees or working groups may include a number board or commissioner members equal to or greater than the number sufficient to constitute a quorum of that board or commission.

(c) *Prohibition.* A subcommittee or working group may not engage in activities, functions, or duties outside the scope of authority granted to the board or commission by which it was established.

- **Sec. 2-83. - Officers.**

(a) *Chairperson and vice-chairperson.* Each board or commission annually shall elect from its members a chairperson and vice-chairperson to serve a term of one year. No person shall serve more than three consecutive one-year terms as chairperson of a particular board or commission. A chairperson elected to fill a vacancy shall be eligible to serve three full terms in addition to the remainder of the vacated term. There are no term limits for the position of vice-chairperson.

- **Sec. 2-84. - Time, location and types of meetings.**

(a) *Regular meetings.* All board and commission meetings are open meetings subject to the Minnesota Open Meeting Law (Minn. Stats. ch. 13D) and shall be held at a fixed time, on a fixed date and in a fixed place as shall be determined by the board or commission. The city clerk shall give notice of all board and commission meetings as required for meetings of public bodies. A regular scheduled meeting may be rescheduled by a majority vote at a prior meeting.

(b) *Special meetings.* Special meetings can be called by the chair, city council, city manager or by a majority vote of members. Notice of special meetings must conform to the Minnesota Open Meeting Law.

(c) *Quorum.* A simple majority of voting members, appointed and serving, shall constitute a quorum for any regular or special meeting. If a quorum is not established or maintained during the course of a meeting, no votes on board or commission business may be taken except a motion to adjourn or recess.

- **Sec. 2-85. - Meeting minutes.**

(a) *Official record.* Approved minutes of board or commission proceedings shall be public record; the city shall retain a copy of the official minutes of each board or commission meeting in accordance with applicable state law.

(b) *Recording.* The city manager may make available a city staff member to serve as a meeting minutes recorder. Recorded minutes shall be reviewed and approved by the board or commission.

(c) *Distributed to city council.* Official minutes of each board or commission meeting shall be distributed to the council prior to the first regular council meeting after approval of the minutes by the board or commission.

- **Sec. 2-86. - Attendance requirements.**

(a) *Purpose.* To assist boards and commissions in fulfilling their purposes and duties and to ensure that they are not prevented from doing so by the repeated absence of their members, the council hereby establishes an attendance policy for members serving on boards and commissions.

(b) *Removal.* Any member of a board or commission established by the council shall be deemed to have resigned as a member of the board or commission under the following circumstances:

(1) The regular member is absent from three consecutive regular meetings, or for a regular member of the planning commission is absent from four consecutive regular meetings.

(2) The regular member does not attend at least 75 percent of the regular scheduled meetings in any calendar year, not including the joint work sessions with the council. For a regular member, whose term begins during a calendar year, attendance in that calendar year is measured as at least 75 percent of the scheduled meetings following the beginning of the member's term.

(c) *Exceptions.*

(1) The requirements of this subsection shall not apply to attendance at special meetings or meetings of subcommittees or working groups.

(2) The requirements of this subsection shall not apply to members of the housing and redevelopment authority of the city, the East Edina Housing Foundation or the city council.

(d) *Annual review.* The council shall conduct an annual review of the attendance of members of boards and commissions established by the council.

(e) *Vacancies.* The successor to any member of a board or commission who has been removed pursuant to this subsection shall be appointed pursuant to [section 2-81](#).

## HASTINGS ARTS AND CULTURE COMMISSION

1. *Establishment.* The Arts and Culture Commission is hereby established.
2. *Purpose.* The purpose of the commission shall be to assist Hastings in becoming a community in which arts and cultural activities:
  1. Are recognized as vital components of community life that are worthy of investment and support from the public, private and non-profit sectors.
  2. Are valued and promoted for their economic benefits and development potential throughout the City.
  3. Include Hastings' historic, existing and emerging cultural group identity and sense of community.
  4. Support the goals of Hastings' arts education and programs for young people.
  5. Engage the talents and involvement of retirees and senior citizens.
  6. Enhance the public perception of Hastings' identity and quality of life in the community itself, the surrounding region, and beyond.
  7. Achieve a strong sense of place through beautification and the creative activation of arts and culture.
3. *Powers and Duties.* The Commission shall be an advisory commission to the City Council pertaining to arts and culture programs of the City as shall be referred to the Commission by the Council or as the members of the Commission deem appropriate. In addition, the Commission shall:
  1. Carry out the Commission's purpose (Section 30.14.B) to support arts and culture activities in the community.
  2. Submit to the City Council annually a report of the activities of the commission during the previous year, including the following:
    1. A description of arts and cultural collaboration with other organizations.
    2. A description of public artwork completed, obtained, or commenced.
    3. A description of cultural events sponsored by the Commission.
    4. A financial report of Commission activities.
  3. Perform other functions as needed to carry out these duties and responsibilities as directed by the City Council and to act in an advisory capacity to the City Council.
4. *Public Art and Culture Program.*

1. The Commission will advise the City Council on the commissioning, placement and maintenance of works of art that have been purchased or accepted by the City, or which are owned by the City because they have been produced or created with public funds.
  2. The Commission will advise the City Council on arts-related capital investments, plans, programs, and evaluations initiated by the City.
  3. To encourage broad community participation in the Public Art and Culture Program and to ensure artwork of the highest quality, the Commission may solicit the pro-bono participation of community representatives and professionals in the visual arts and design fields as part of the artist and artwork selection process for particular public art projects in accordance with the size and complexity of the public art projects. These advisors may assist the Commission in the selection of artists, public art project oversight and other related purposes, but shall have no vote on matters coming before the Arts and Culture Commission. No funds may be expended without prior Council approval.
  4. The Commission may facilitate collaboration and joint planning among public and private agencies involved with arts-related issues (such as economic development, tourism, and arts education).
  5. In cooperation with existing City departments and with the City Council, the Commission may develop and advocate design standards for City facilities, roadways, public areas, and private development, in order to advance a coherent image of Hastings as a place of unique aesthetic, architectural, and cultural identity.
  6. The Commission will provide best practices for the type, frequency, and extent of maintenance to preserve the quality and value of City owned artwork.
  7. The Commission will assist City staff regarding cultural events being programmed by City staff.
  8. The Commission will review and make recommendations regarding cultural events organized by an outside entity as a Tier 1, Tier 2, or Tier 3 event under the City's Special Event Policy.
5. *Composition.* The Commission will consist of up to seven regular members all of whom shall be residents, and non-Council members and one youth member 14 - 18 years old, who shall attend one of the schools serving the Hastings community. All members are appointed by the City Council.
1. Appointments shall be made with an effort to include a diversity in age, gender identity, and race.
  2. Appointments shall be made with an effort to include representation from arts and cultural organizations, local schools, business community, independent artists, and the community at-large.

6. *Staff Liaison.* The City shall provide a staff person to act as a liaison to the Commission, provide administrative staff support, and facilitate communications from the Commission to the City Council and/or City Administration.
7. *Commission Officers.* At the first meeting of each year, the Commission shall select a chair, vice chair, and secretary from among the membership to serve until the end of that year. Should an officer resign, the vacancy shall be filled by the Commission for the balance of the incomplete term.
8. *Term.* Initial appointments shall be for either one - or two - year terms (to create a staggered cycle). Thereafter, members shall serve two-year terms.
9. *Meetings.* The Commission will hold at least three meetings per year. It may make rules and guidelines and shall keep a record of its meetings, recommendations, and referrals, along with the vote of each commissioner. This record shall be a public record. A majority of appointed commissioners shall constitute a quorum. Each commissioner shall have one vote on issues before the Commission.
10. *Expenses.* Commissioners shall serve without pay but may be reimbursed for actual expenses as authorized by City Council.