



City Council

Mayor Andrew Mullin
Molly MacDonald
Jeffrey Parkhill
Alex Plechash
Ken Sorensen

Interim City Manager

Mike Kelly

Dear Wayzata Resident:

The City of Wayzata is seeking a resident to fill a vacancy on the City Council. This opportunity comes as Councilmember Jeff Parkhill steps down on September 23, 2025, as he and his family relocate out of state. The appointed individual will serve the remainder of his term, which concludes on December 31, 2026. The Council anticipates making the appointment in October.

City Council Members are responsible for setting policies and priorities that guide the City, including matters related to public safety, development, sustainability, and city services. The role requires commitment of time, collaboration with fellow Council Members and staff, and a focus on serving the community. Prior government experience is not required.

To apply, please complete the enclosed application by Monday, September 8, 2025 @ 8:00 a.m. For questions, contact City Clerk Kathy Leervig at (952) 404-5303 or kleervig@wayzata.org.

Council Member involvement helps ensure Wayzata remains a strong and well-managed community for all residents. Thank you for considering this opportunity to serve.

Warm regards,

Andrew Mullin
Mayor, City of Wayzata



Roles and Responsibilities of the City Council

The Wayzata City Council is comprised of a mayor and four council members. The Mayor and Council are responsible for the efficient operation of the City government through policies and ordinances that are carried out by the Council-appointed City Manager. Council members also act as liaisons between the city and the general public. Council members balance the conduct of daily city business with the future needs and development of the city.

The following information outlines major areas of council authority and responsibility.

1. Judging the qualification and election of its own members
2. Setting and interpreting rules governing its own proceedings
3. Exercising all the powers of cities that the law does not delegate to others
4. Legislating for the city
5. Directing the enforcement of city ordinances
6. Appointing administrative personnel
7. Transacting city business
8. Managing the city's financial operations
9. Appointing members of the boards and commissions
10. Conducting the city's intergovernmental affairs
11. Protecting the welfare of the city and its inhabitants
12. Providing community leadership

Source: League of Minnesota Cities

Data Practices Advisory

DATA PRIVACY NOTICE: Our application requests that you furnish both public and private information about yourself. Your name, address, current employment position, previous work history, education and training are public data under the Minnesota Data Act (Minn. Stat. Sect. 13.43, subd. 2 & 3). It is available to anyone who requests the information. The data you give us about yourself is needed to identify you and assist in determining your suitability for the commission, authority or board for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. If you have concerns about providing any of the requested information, please contact the City Clerk at 952-404-5303.

I authorize the City of Wayzata to share my public contact information with others. Please check the box above to affirm that you have read this notice.

Applicant Information

First Name

Last Name

Address

Phone Number

Email

Are you a Wayzata resident? Yes No

How long have you been a Wayzata resident? _____

Are you eligible to vote in Minnesota? Yes No

Will you be at least 21 years of age or more when appointed? Yes No

Qualifications

Do you have any current or prior service on a City Commission, Authority or Board? Yes No

If Yes, explain _____

Have you or any of your family members been employed by the City of Wayzata or served on any City Commission, Authority or Board? Yes No

If Yes, explain _____

Conflict of interest is defined as the participation in any activity, recommended action, or decision from which the individual had or could have the potential to receive personal gain, whether it be direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business, however organized, which could be constructed as a conflict of interest?

Yes

No

I agree to refrain from voting on issues where I have a conflict of interest.

Yes

No

I agree to read the agenda material provided prior to the City Council meetings so that I am prepared to participate in discussion.

Yes

No

I agree to offer discussion on the pros and cons of the policy/issue being discussed and agree to refrain from personal criticism directed toward citizens, applicants, fellow Council Members and staff.

Yes

No

I agree to contact and notify the City Manager when I cannot attend a regularly scheduled meeting.

Yes

No

Experience, Education and Related Activities

Education: _____

Name of Employer: _____

Occupation: _____

Does your work require you to travel? Yes No

If yes, please select the category that best fits your travel frequency.

- A great deal
- Periodically
- Very Little
- None

Please list any community service, civic and professional memberships/activities:

Additional Information (attach additional sheets if necessary):

What is your primary interest in serving on the Wayzata City Council?

What strengths and abilities would you bring to the City Council? Do you have any special interests or training which you feel would benefit the City Council?

As a City Council Member, are there any issues that might cause conflict between civic responsibility and personal/professional interests?

Application Signature

Signature: _____ Date: _____

Return completed application by Monday, September 8, 2025, by 8:00 a.m. to:

City of Wayzata
Kathy Leervig, City Clerk
600 Rice Street East
Wayzata, MN 55391
(952) 404-5303
kleervig@wayzata.org

The selection process will vary according to the number of applicants and may not include interviews with all candidates.

Equal Opportunity/Diversity Data

The City of Wayzata is requesting this information to determine the diversity of our current and prospective Board Members and Commissioners and to evaluate if our recruitment efforts are both inclusive and effective. **This form is optional and will be filed separate from your application. It will not be used in our evaluation process nor included in any Council packets.** Please note that your cooperation in providing the following data is voluntary and including or excluding any data will not affect any selection decisions.

The City of Wayzata does not discriminate on the basis of race, color, creed, age, religion, national origin, marital status, disability, sex, sexual orientation, sexual preference, status with regard to public assistance, local human rights commission activity or any other basis protected by law. THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public.

Date: _____

Position(s) for which you are applying: City Council

Gender	Age	Housing Tenure
<input type="checkbox"/> Male	<input type="checkbox"/> Under 18 years	<input type="checkbox"/> I own my property
<input type="checkbox"/> Female	<input type="checkbox"/> 18-24 years	<input type="checkbox"/> I rent my property
<input type="checkbox"/> Non-Binary / Third Gender	<input type="checkbox"/> 25-44 years	<input type="checkbox"/> Prefer not to say
<input type="checkbox"/> A gender not listed	<input type="checkbox"/> 45-64 years	
<input type="checkbox"/> Prefer not to say	<input type="checkbox"/> 65 years and over	
	<input type="checkbox"/> Prefer not to say	

Race/Ethnicity	
<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
<input type="checkbox"/> Asian and or Asian American	<input type="checkbox"/> White (non-Hispanic)
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Prefer not to say
<input type="checkbox"/> Hispanic or Latinx	<input type="checkbox"/> A race not listed: _____

Disability status, defined as:

- Has a physical or mental condition that substantially or materially limits a major life activity (such as walking, talking, seeing, hearing or learning);
- Has a history of a disability (such as cancer that is in remission);
- Is regarded as having such an impairment.

Do you claim disability status? Yes No