



# Excavation Permit Application

299 Wayzata Blvd. W • Wayzata, MN 55391

952-404-5363 • 952-404-9417

www.wayzata.org

REV: 10/19

## APPLICANT INFORMATION

Work to be done for:  Xcel  Century Link  Center Point  Other \_\_\_\_\_

PROPOSED START DATE	PROPOSED COMPLETION DATE		
APPLICANT'S NAME	PHONE NUMBER	STATE LICENSE #	
COMPANY NAME	EMAIL		
COMPANY ADDRESS	CITY	STATE	ZIP
24 HOUR EMERGENCY CONTACT NAME	24 HOUR EMERGENCY CONTACT PHONE NUMBER		

## I WOULD LIKE MY APPROVED PERMIT...

Emailed: \_\_\_\_\_  Mailed or  Will Pick Up In Person  
 SAME AS ABOVE Please **PRINT** legibly

## STREET ADDRESS AND DESCRIPTION OF WORK

STREET ADDRESS OF THE WORK LOCATION \_\_\_\_\_

DETAILED DESCRIPTION OF THE WORK \_\_\_\_\_

## CONSTRUCTION DETAILS

<p><b>AREAS TO BE DISTURBED:</b></p> <p><u>Traveled Roadway</u></p> <p><input type="checkbox"/> Concrete <input type="checkbox"/> Bituminous</p> <p><u>Shoulder</u></p> <p><input type="checkbox"/> Concrete <input type="checkbox"/> Bituminous</p> <p><u>Boulevard</u></p> <p><input type="checkbox"/> Sod <input type="checkbox"/> Trees / Shrubs</p> <p><input type="checkbox"/> Driveway <input type="checkbox"/> Sidewalk / Trail</p> <p><input type="checkbox"/> Other _____</p>	<p><b>CONSTRUCTION METHOD:</b></p> <p><input type="checkbox"/> Open Cut Excavation</p> <p><input type="checkbox"/> Boring / Jacking / Gopher</p> <p><input type="checkbox"/> Casing / Carrier Pipe</p> <p><input type="checkbox"/> Landscaping</p> <p><input type="checkbox"/> Other _____</p>	<p><b>ROAD CLOSURE / DETOUR</b></p> <p>Is a road closure or detour required for this work?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>NOTE: A Traffic Control Plan <b>MUST</b> be submitted for any work requiring closures or detours.</p> <p>NOTE: Work Plan Drawings <b>MUST</b> be submitted with this application.</p>
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## Applicant: Please read and sign below

The Permittee agrees to defend, indemnify and hold harmless the City, its officials, officers and agents from any liability, claims, causes of action, judgments, or expenses, including reasonable attorneys' fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable, arising out of the work to be done under this Permit, and against all loss by reason of the failure of the Permittee to perform fully, in any respect, all obligations under this Permit. Permittee herewith accepts the terms and conditions of the regulations as set forth by the City and agrees to fully comply therewith to the satisfaction of the City of Wayzata.

APPLICANT'S SIGNATURE	DATE SIGNED
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*By electronically signing (or typing) your name, you acknowledge that all information provided is true and correct.*

## OFFICE USE ONLY

INSPECTION RECORD	APPLICATION REVIEW	DATE RCV'D:	FEES:
Excavation Size: _____ ft <sup>2</sup>	Traffic Control Plan <input type="checkbox"/> YES <input type="checkbox"/> NO	PERMIT #:	PERMIT FEE: _____
Degradation Fee: _____	Work Plan <input type="checkbox"/> YES <input type="checkbox"/> NO	PROCESSED BY:	INSPECTION FEE: _____
INSPECTED BY: _____	APPROVED BY: _____	PERMIT SENT VIA:	DEPOSIT FEE: _____
DATE: _____	DATE: _____	DATE:	OTHER: _____
Comments: _____	Comments: _____	RECEIPT #:	TOTAL FEE: _____
		<input type="checkbox"/> CC <input type="checkbox"/> CK	

**PERMIT AND RESTORATION FEES**

2019 PERMIT FEES

Street Excavation Fee:	\$ 140.00
Street Inspection Fee:	\$ 85.00
* Minimum fee submitted with application:	\$ 225.00
Driveway Only Fee:	\$ 50.00
Landscaping Permit Fee:	\$ 50.00
* Cash, Check, or Credit Card	

2019 ROAD RESTORATION FEES (if restored by City)

Bituminous Pavement:	\$ 25.00 /ft <sup>2</sup>
Concrete Pavement:	\$ 25.00 /ft <sup>2</sup>
Heavy Duty Bituminous Pavement:	\$ 30.00 /ft <sup>2</sup>
* Minimum restoration deposit submitted with application:	\$ 1,047.00
* <u>Deposit returned ONLY after completed final inspection</u>	
* Cash or Check only - public utilities are exempt	

**STREET DEGRADATION FEE**

PERMITTEE agrees to pay the City of Wayzata a Street Degradation Fee of \$6.00 per Square Foot. This fee will be invoiced to the Permittee after Final Inspection (which will verify actual size of road excavation). Public Utility Companies are exempt. All others will be invoiced after final inspection has been completed.

**GENERAL REQUIREMENTS FOR STREET EXCAVATION PERMIT**

- 1 All warning devices and barricades shall conform to the Minnesota Manual on Uniform Traffic Control Devices, current edition, and any and all updates or supplements thereto.
- 2 All warning devices, barricades, flagmen and equipment shall be provided by parties or organizations performing the work. Said devices shall be removed from the job site promptly upon completion of work.
- 3 Standard warning devices and barricades and safety vests shall be kept clean and in good repair at all times.
- 4 Detour on a City roadway requires five (5) working days advance notice to the Public Works Department.
- 5 Excavations shall be cribbed, sheeted and/or fenced when necessary, or as required by the Public Works Department.
- 6 Inclement weather shall be reason for delay of the project start or suspension of the project as determined by the Public Works Department.
- 7 Safety vests shall be worn by ANYONE occupying City Right-of-Way.
- 8 **Permit on Job** - Permits or copies shall be kept on the work site, while work is in progress, in the custody of the individual supervising the work, and shall be exhibited upon request by any City official.
- 9 **Provisions and Specifications** - Compliance with these general requirements is a condition of the permit. The work authorized by this permit shall conform to all requirements, specifications and standards as required by the City of Wayzata. If at any time, nonconforming work is discovered, the Permittee shall immediately take corrective action to remediate the nonconforming work, at no cost to the City of Wayzata.
- 10 **Annulment** - In the event of the failure or neglect of the Permittee to comply with the prescribed conditions, restrictions, and regulations, the City of Wayzata may revoke and annul this permit. Upon receiving notice of revocation and annulment, the Permittee shall immediately remove any and all structures and property belonging to the Permittee from the Right-of-Way or City property.
- 11 **Execution** - While performing the work authorized under this permit, the Permittee shall make every effort to provide at all times a safe work site, and safe and unobstructed travel for the public in the City's Right-of-Way. All traffic control shall be provided by the Permittee at no cost to the City.
- 12 **Conformity to Laws** - All work authorized under this permit shall be performed in conformance with all applicable laws, regulations and codes.
- 13 **Removal** - If at any time the permitted structure or facility shall fail from any cause whatsoever, the Permittee shall have the same removed or repaired immediately upon receipt of written notice to do so.
- 14 **Existing Facilities** - Permittee must protect all existing facilities, utilities, and infrastructure located within the City's Right-of-Way.
- 15 **Private Property** - The permit as issued does not in any way imply an easement on private property or grant a right to encroach on private property.
- 16 **Damage to Roadway** - If pavement, roadway or Right-of-Way is damaged, it shall be restored, in a timely manner, to its original or a better condition, at the sole expense of the Permittee. Permittee's failure to correct such damage in a timely manner will result in the City, through its own forces or contractors, making such repairs and billing Permittee for all costs and expenses related thereto. Permittee shall make payment to the City of Wayzata within fifteen (15) days of receipt of said bill. Permittee agrees that if it fails to make payment of said amounts within the specified time, to the City of Wayzata, it shall pay all costs relating to debt collection, including, but not limited to, court costs, fees, interest and attorney's fees.
- 17 **Quality of Work** - Finished surface, base and sub-base of road upon completion of work shall be equal to or better than specifications for original
- 18 **Drainage** - The existing drainage patterns shall not be altered unless approved by the City. Watershed District approval and drainage calculations are required if plan alters existing drainage patterns.
- 19 **Clean Up** - Street surface and roadside shall be kept clean, neat and presentable throughout construction as determined by the Public Works Department.
- 20 **Dust Control** - Shall be the responsibility of the Permittee.
- 21 **Trees and Vegetation** - Cutting, trimming, or pruning of trees or shrubs within the Right-of-Way requires a permit from the City Forester or an authorized representative of the City.
- 22 **Restoration** - The Permittee is responsible for maintenance or repair of any and all failures due to settlement, erosion, lack of vegetation growth, rutting or other job related problems for a period of two (2) years after project completion and Notice of Work deficiency. Permittee shall be responsible for all costs and expenses related to said maintenance. Permittee's failure to perform said maintenance immediately will result in the City, through its own forces or its contractors, performing said maintenance and billing Permittee for all costs and expenses related thereto. Permittee shall make payment to the City of Wayzata within fifteen (15) days of receipt of said bill. Permittee agrees, that if it fails to make payment of said amounts within the specified time, to the City of Wayzata, Permittee shall pay all costs related to debt collection, including, but not limited to, court costs, fees, interest and attorneys' fees.
- 23 **Manholes** - All manhole covers, valve covers, etc., shall be placed no more than 1/2" lower than finished grade.
- 24 **Insurance** - The Permittee shall have in force during the operation of Permittee's vehicles and equipment over and/or adjacent to Minnesota roadways, (1) Commercial General Liability Insurance with each occurrence and general aggregate limits of \$1,000,000, and (2) Automobile Liability Insurance with combined single limit each occurrence coverage for bodily injury and property damage limits of \$1,000,000. These are minimum insurance requirements. It is the sole responsibility of the Permittee to determine the need for and to procure additional insurance which may be needed in connection with this Permit. If requested, a Certificate of Insurance must be provided naming "City of Wayzata" as certificate holder and as an additional insured for the Commercial General Liability coverage with respect to operators.