

Request for Access to Data

Wayzata Police Department Records Unit

600 Rice St E, Wayzata, MN 55391

Phone: 952-404-5340 Email: wayzatapd@wayzata.org Fax: 952-404-5359



Requests may be submitted by mail, fax, email, or in person to the Wayzata Police Department during normal business hours (Monday – Thursday 7:00 a.m. to 4:30 p.m. and Friday 7:00 a.m. to 11 a.m.)
Records are processed in the order which they were received. Some requests may have fees.

Type of Data Requested

- State Crash Report
- Incident Report
- Other: _____

Incident Details

I am requesting data for: A specific incident General calls for service

Date(s): _____ Type of Incident: _____

Case Number: _____

Location: _____

Additional Info/Comments: _____

If the data you are seeking is about an individual, please provide to the extent you know:

Name: _____
Last First Middle

Date of Birth: _____

Optional Contact Information

The Wayzata Police Department cannot require you to provide identifying information when making your request. However, if you do not provide a way to reach you, we cannot ask any follow-up questions about your request or let you know when the data is ready. Please provide any optional contact information below:

Name: _____
Last First Middle

Address: _____
Street

City State Zip Code

Email: _____

Phone: _____

Upon receiving your request, we will work to process it. If we do not have the data, we will notify you as soon as reasonably possible. Please note that certain data on individuals is not public. If we have the data, but the data is not public, we will notify you as soon as reasonably possible and state which specific law(s) state the data is not public. If we have the data and the data is public, we will respond to your request appropriately, within a reasonable amount of time.